



## HISTORIC PRESERVATION COMMISSION

Marc Elrich  
*County Executive*

Robert K. Sutton  
*Chairman*

Date: November 17, 2021

### MEMORANDUM

TO: Mitra Pedoeem  
Department of Permitting Services

FROM: Michael Kyne  
Historic Preservation Section  
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit # 972779: Driveway resurfacing

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The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was **Approved** by historic preservation staff.

The HPC staff has reviewed and stamped the attached construction drawings.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Garrett Anderson  
Address: 104 Water Street, Brookeville

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made. Once work is complete the applicant will contact Michael Kyne at 301.563.3403 or [michael.kyne@montgomeryplanning.org](mailto:michael.kyne@montgomeryplanning.org) to schedule a follow-up site visit.





## HISTORIC PRESERVATION COMMISSION

HAWP #: \_\_\_\_\_ at: \_\_\_\_\_

submitted on: \_\_\_\_\_

has been reviewed and determined that the proposal fits into the following category/categories:

Repair or replacement of a masonry foundation with new masonry materials that closely match the original in appearance;

Installation of vents or venting pipes in locations not visible from the public right-of-way;

New gutters and downspouts;

Removal of vinyl, aluminum, asbestos, or other artificial siding when the original siding is to be repaired and/or replaced in kind;

Removal of accessory buildings that are not original to the site or non-historic construction;

Repair or replacement of missing or deteriorated architectural details such as trim or other millwork, stairs or stoops, porch decking or ceilings, columns, railings, balusters, brackets shutters, etc., with new materials that match the old in design, texture, visual characteristics, and, where possible materials, so long as the applicant is able to provide one extant example, photographic evidence, or physical evidence that serves as the basis for the work proposed;

Construction of wooden decks that are at the rear of a structure and are not visible from a public right-of-way;

Roof replacement with -compatible roofing materials, or with architectural shingles replacing 3-Tab asphalt shingles;

Installation of storm windows or doors that are compatible with the historic resource or district;

Repair, replacement or installation of foundation-level doors, windows, window wells, and areaways, or foundation vents, venting pipes, or exterior grills that do not alter the character-defining features and/or the historic character of the resource;

Construction of fences that are compatible with the historic site or district in material, height, location, and design;

Fence is lower than 48" in front of rear wall plane;

Construction of walkways, parking pads, patios, driveways, or other paved areas that are not visible from a public right-of-way and measure no more than 150 square feet in size;

Replacement of existing walkways, parking pads, patios, driveways, or other paved areas with materials that are compatible with the visual character of the historic site and district and that are no greater than the dimensions of the existing hardscape;

Construction of small accessory buildings no larger than 250 square feet in size that are not visible from the public right-of-way;

Installations of skylights on the rear of a structure that will not be visible from the public right-of-way, and would not remove or alter character-defining roof materials;

Installation of solar panels and arrays in locations that are not readily visible from the public right-of-way or that are designed so as to have a minimal impact on the historic resource or the historic district (e.g., systems that are ground-mounted in areas other than the front or side yard of a corner lot, located on accessory or outbuildings, on non-historic additions, or on rear facing roof planes);

Installation of car charging stations in any location on a property or in the right-of-way;

Installation of satellite dishes;

Removal of trees greater than 6" in diameter (d.b.h.) that are dead, dying, or present an immediate hazard.

Removal of trees greater than 6" in diameter (d.b.h.) in the rear of the property that will not impact the overall tree canopy of the surrounding district or historic site;

Replacement tree required as a condition; and,

Other minor alterations that may be required by the Department of Permitting Services post-Commission approval that would have no material effect on the historic character of the property.

Staff finds the proposal complies with Chapter 24A, the Secretary of the Interior's Standards for Rehabilitation, and any additional requisite guidance. Under the authority of COMCOR No. 24A.04.01, this HAWP is approved by Michael Kyon on \_\_\_\_\_. The approval memo and stamped drawings follow.



APPLICATION FOR HISTORIC AREA WORK PERMIT
HISTORIC PRESERVATION COMMISSION
301.563.3400

FOR STAFF ONLY:
HAWP#
DATE ASSIGNED

APPLICANT:

Name: Garrett Anderson
E-mail: garrettdrewanderson@gmail.com
Address: 104 Water St
City: Brookeville Zip: 20833
Daytime Phone: 301-706-9506
Tax Account No.:

AGENT/CONTACT (if applicable):

Name:
E-mail:
Address:
City: Zip:
Daytime Phone:
Contractor Registration No.:

LOCATION OF BUILDING/PREMISE: MIHP # of Historic Property non-historic

Is the Property Located within an Historic District? X Yes/District Name Brookeville
No/Individual Site Name

Is there an Historic Preservation/Land Trust/Environmental Easement on the Property? If YES, include a map of the easement, and documentation from the Easement Holder supporting this application.

REVIEWED
By Michael Kyne at 1:48 pm, Nov 17, 2021

Are other Planning and/or Hearing Examiner Approvals/Reviews/Permits on file in connection with this application?
(Conditions of Approval/Deed Restrictions/Other) Supplemental information.

Building Number: Street:
Town/City: Nearest Cross Street
Lot: Block: Subdivision:

APPROVED
Montgomery County
Historic Preservation Commission
[Signature]

TYPE OF WORK PROPOSED: See the checklist on Page 4 to verify that all supporting items for proposed work are submitted with this application. Incomplete Applications will not be accepted for review. Check all that apply:

- New Construction
Addition
Demolition
Grading/Excavation
Deck/Porch
Fence
Hardscape/Landscape
Roof
Shed/Garage/Accessory Structure
Solar
Tree removal/planting
Window/Door
Other:

I hereby certify that I have the authority to make the foregoing application, that the application is correct and accurate and that the construction will comply with plans reviewed and approved by all necessary agencies and hereby acknowledge and accept this to be a condition for the issuance of this permit.

Garrett Anderson
Signature of owner or authorized agent
11/02/2021
Date

**REVIEWED**

By Michael Kyne at 1:48 pm, Nov 17, 2021

APPROVED

Montgomery County

Historic Preservation Commission



**HAWP APPLICATION: MAILING ADDRESS**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

104 Water St  
Brookeville  
MD 20833

**Owner's**

**Adjacent and confronting Property Owners mailing addresses**

301 Market St  
Brookeville  
MD 20833

313 Market St  
Brookeville  
MD 20833

211 Market St  
Brookeville  
MD 20833

106 Water St  
Brookeville  
MD 20833

307 Market St  
Brookeville  
MD 20833

309 Market St  
Brookeville  
MD 20833

**Description of Property:** Please describe the building and surrounding environment. Include information on significant structures, landscape features, or other significant features of the property:

A non-historic single family home build in 2003 within the historic Town of Brookeville. This is a 2 story home with a detached garage on approximately 1 acre lot. Gravel driveway located on an access easement.

The property has a shared driveway on an access easement. The easement is located on the property of 104 Water St (Lot 60) and has one benefited lot also using the shared driveway. The benefited lot is located at 301 Market St Brookeville MD 20833.

**Description of Work Proposed:** Please give an overview of the work to be undertaken:

The gravel driveway will be resurfaced with tar and chip, double chip seal featuring a bluestone surface. This driveway will match the Town of Brookeville's previously approved surface materials for Water St. Their application was approved at the July 28, 2021 HPC meeting.

No changes will be made to the shape, size, grade or location of the existing driveway. The tar and chip resurfacing will not extend beyond the property boundaries of 104 Water St and the existing easement.

DPS Permit Number: 972779

Application Date: 11/02/2021

Type: HAWP

Work Type: Alter

Site Address: 104 Water St Brookeville MD 20833

**REVIEWED**

*By Michael Kyne at 1:48 pm, Nov 17, 2021*

APPROVED

Montgomery County

Historic Preservation Commission



Work Item 1: \_\_\_\_\_

Description of Current Condition:  
Gravel

Proposed Work:  
Gravel to be resurfaced with tar and chip matching the Town of Brookeville's resurfacing of Water St.

Work Item 2: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

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By Michael Kyne at 1:48 pm, Nov 17, 2021

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Montgomery County  
Historic Preservation Commission  


Work Item 3: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

**HISTORIC AREA WORK PERMIT  
CHECKLIST OF  
APPLICATION REQUIREMENTS**

	Required Attachments						
Proposed Work	I. Written Description	2. Site Plan	3. Plans/Elevations	4. Material Specifications	5. Photographs	6. Tree Survey	7. Property Owner Addresses
New Construction	*	*	*	*	*	*	*
Additions/Alterations	*	*	*	*	*	*	*
Demolition	*	*	*		*		*
Deck/Porch	*	*	*	*	*	*	*
Fence/Wall	*	*	*	*	*	*	*
Driveway/Parking Area	*	*		*	*	*	*
Grading/Excavation/Landscaping	*	*		*	*	*	*
Tree Removal	*	*		*	*	*	*
Siding/ Roof Changes	*	*	*	*	*		*
Window/ Door Changes	*	*	*	*	*		*
Masonry Repair/ Repoint	*	*	*	*	*		*
Signs	*	*	*	*	*		*

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By Michael Kyne at 1:48 pm, Nov 17, 2021

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 Historic Preservation Commission  


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By Michael Kyne at 1:49 pm, Nov 17, 2021

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1900

2003

1800

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