

CITY OF TAKOMA PART - PARTS M.H.D.  
2010 HAUP

# City of Takoma Park

## Housing & Community Development

Telephone: (301) 891-7119  
Fax: (301) 270-4568



7500 Maple Avenue  
Takoma Park, MD 20912

### Application for Historic Area Work Permit Revision #399822

1. The City of Takoma Park is applying to the Montgomery County Historic Preservation Commission for Historic Area Work Permits to install signs, garden markers and an interpretive panel on city-owned parks and gardens at 4 locations in the Takoma Park Historic District: One Area Identification Sign in Jequie Park replacing an existing sign; One Interpretive Panel in Jequie Park honoring Belle Ziegler, a city leader; One set of 7" metal letters to replace existing 7" letters screwed to a metal fence in Jequie Park; One Garden Marker in Upper Portal Park; One Garden Marker in B.Y. Morrison Park; and Two Garden Markers (one each) in Democrat and Republican Park replacing existing signs.
2. Site Plan: None prepared, they vary by location.
3. Plans and Elevations: Two sets enclosed.
4. Materials Specifications: Technical drawings of signs, markers and panel enclosed.
5. Photographs: Labeled photos of proposed sign locations viewed from right-of-way and adjoining properties enclosed.
6. Tree Survey: Not Applicable.
7. Addresses of Existing Adjacent and Confronting Property Owners: Enclosed.

Date Received in DPS

Mail Log # 262122

APR 14 2010

Assigned To: RC

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

B.Y. Morrison Park  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

THOMAS L OLIFF  
7300 Carroll Ave  
Takoma Park, MD 20912

JOHN T & H D BAKER  
7133 Sycamore Ave  
Takoma Park, MD 20912

RENEE HARRIS YATES, TRUSTEE  
7320 Carroll Ave  
Takoma Park, MD 20912

MARK STEWART HOWARD  
7312 Carroll Ave  
Takoma Park, MD 20912

ROBERT C TURNER ET AL TRUSTEES  
201 Ethan Allen Ave  
Takoma Park, MD 20912

RALPH G & D V SCAGGS  
7310 Carroll Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

By Morrison Park  
City of Takoma Park

**Owner's Agent's mailing address**

Same

**Adjacent and confronting Property Owners mailing addresses**

BRUCE BEHNAMI  
7316 Carroll Ave  
Takoma Park, MD 20912

KARL W & G KESSLER  
7322 Carroll Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

Democrat and Republican Park  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

JEFFREY G LEASURE  
53 Philadelphia Ave  
Takoma Park, MD 20912

THEODORE C CURTIN & PAMELA SUMNER COFFEY  
7421 Maple Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

Upper Portal Park  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

MARC & LEAH RYAN  
7303 Piney Branch Rd  
Takoma Park, MD 20912

DAVID S & SUSAN R A BORTNICK  
7303 Takoma Ave  
Takoma Park, MD 20912

WILLIAM H & M A O LEARY  
7301 Takoma Ave  
Takoma Park, MD 20912

RICHARD E HENRICH JR  
7305 Takoma Ave  
Takoma Park, MD 20912

CHARLES M & V P FEINSTEIN  
7309 Takoma Ave  
Takoma Park, MD 20912

JEFFREY C & R S LUKER  
7307 Takoma Ave  
Takoma Park, MD 20912

DAVID GOODMAN & KATHLEEN KENNEDY  
7063 Eastern Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

~~Jeque-Park~~  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

DAVID M & N H WEIMAN  
517 Albany Avenue  
Takoma Park, MD 20912

JACK & R L PINKSTON  
519 Albany Ave\* (VACANT LOT)  
Takoma Park, MD 20912

MARCELLE E DUPRAW  
521 Albany Ave  
Takoma Park, MD 20912

D N & S GURIAN-SHERMAN  
527 Albany Ave  
Takoma Park, MD 20912

MARGARET S & ANTHONY G ROSS  
7401 Buffalo Ave  
Takoma Park, MD 20912

HARRIET B DEKONA L/E ET AL  
7407 Buffalo Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

Jequie Partz  
(Belle Zeigler Partz)

**Owner's Agent's mailing address**

Same

**Adjacent and confronting Property Owners mailing addresses**

DAVID G & MARINA FRITZ  
7415 Buffalo Ave  
Takoma Park, MD 20912

MILFORD H SPRECHER  
525 Albany Ave  
Takoma Park, MD 20912

GIVENS, ANDREW W & EILEEN M FITZGERALD  
531 Albany Ave  
Takoma Park, MD 20912

ERIK J VOETEN & KIMBERLY J MORGAN  
7403 Buffalo Ave  
Takoma Park, MD 20912

DOUGLAS R ABRAHMS & SUSAN K SELL  
7411 Buffalo Ave  
Takoma Park, MD 20912



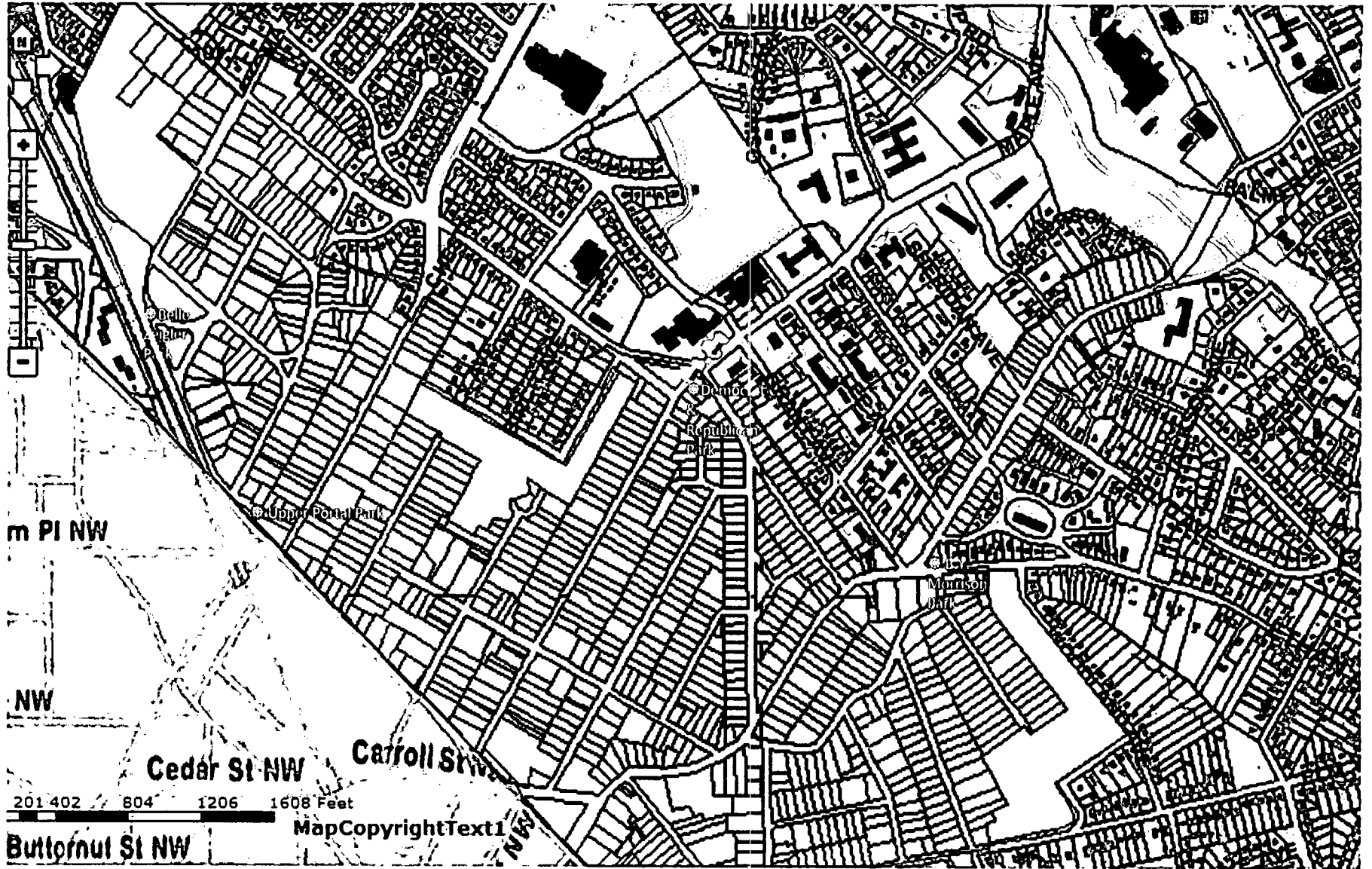
**Site Plan**

**SEE ATTACHED DOCUMENTATION FOR ELEVATION, ADJACENT ADDRESSES, SIGN  
DRAWINGS, AND PHOTOS OF THE PARKS AND GARDENS, INCLUDING AERIAL VIEWS.**

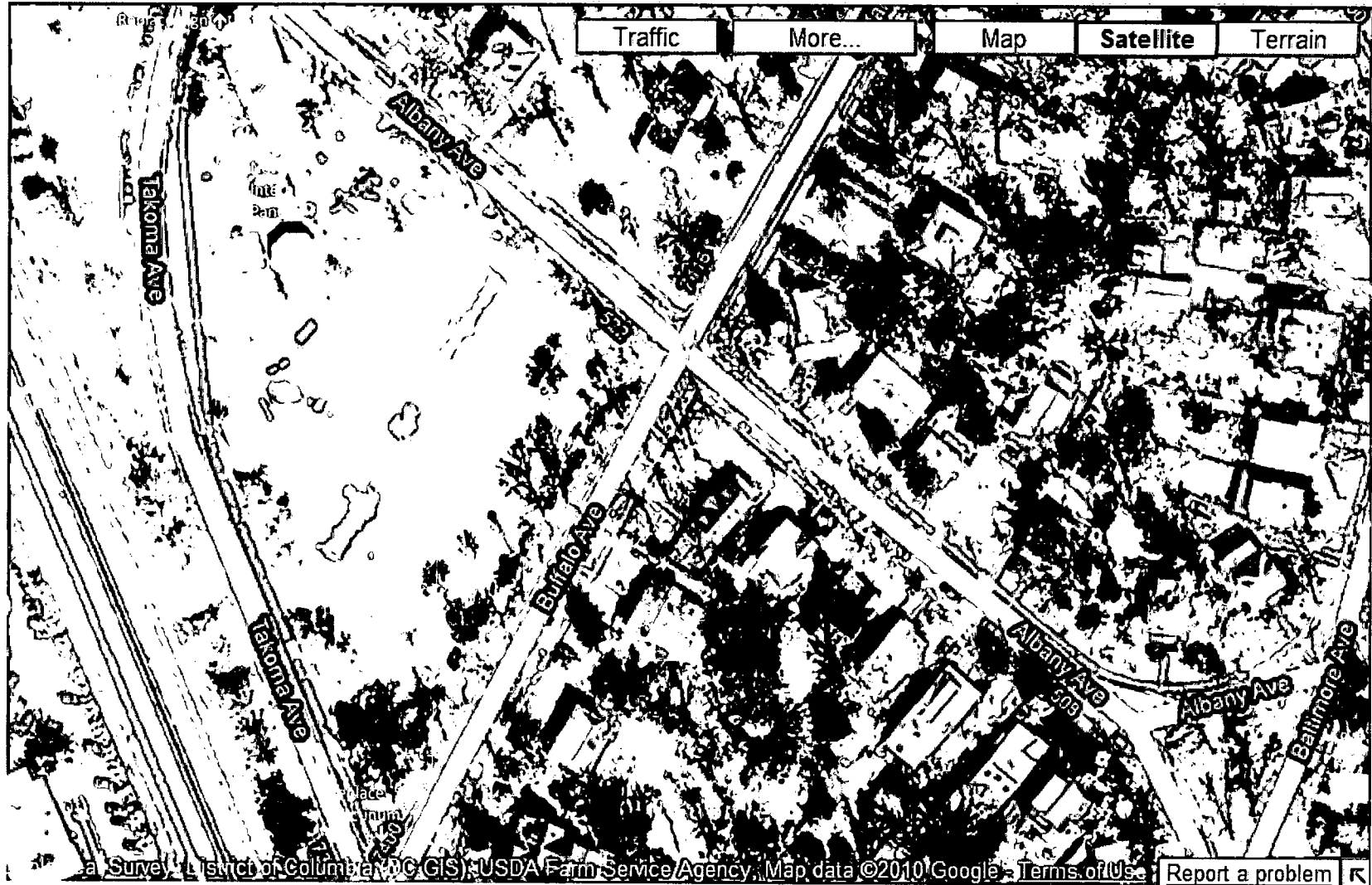
**Historic Area Work Permit  
#399822 Revision-Application**

City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

# Takoma Park Historic District New Sign Locations



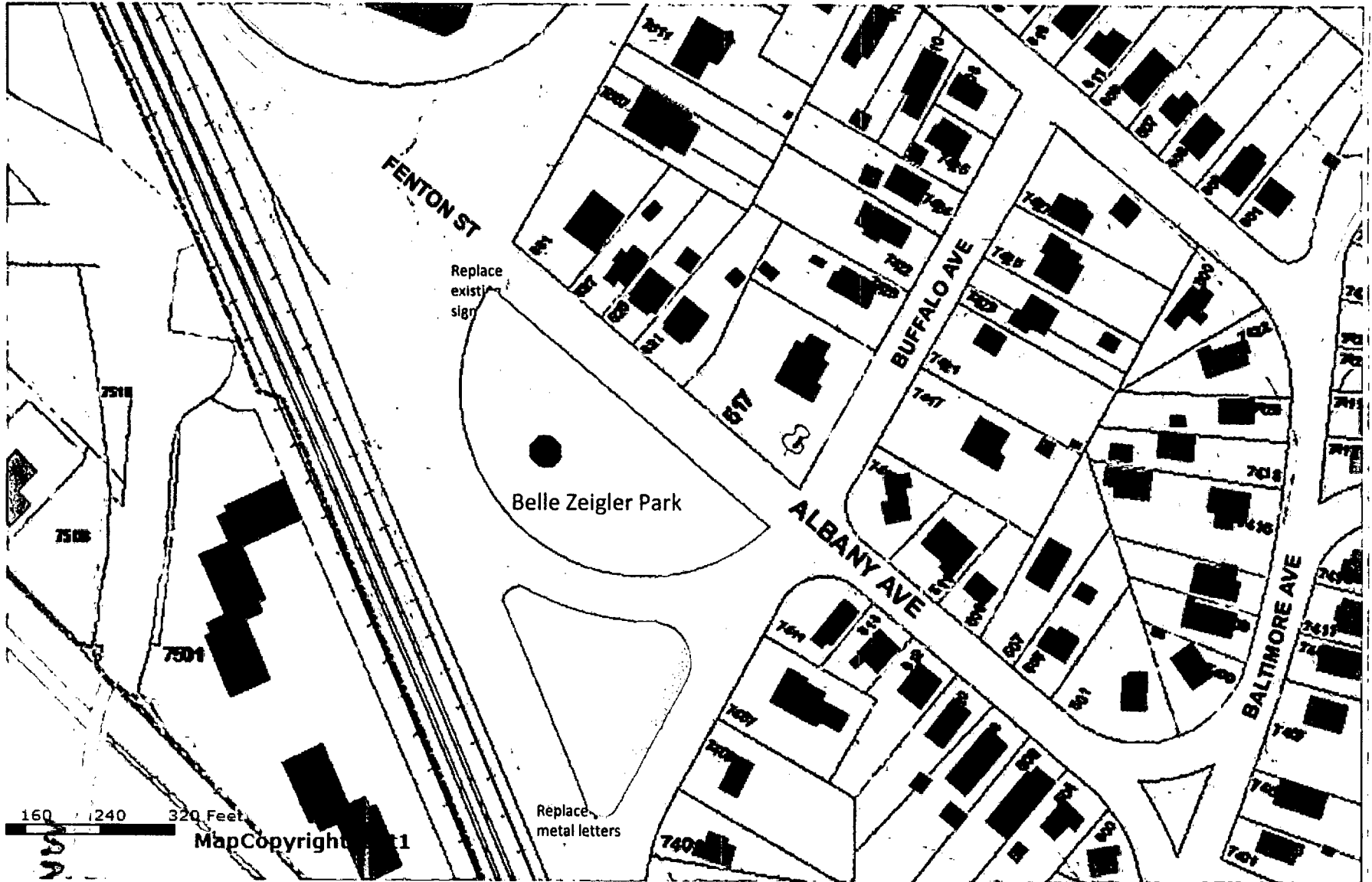
# Aerial View, Belle Ziegler Park



# Aerial View of Belle Ziegler Park with adjacent properties



# Belle Ziegler Park, Adjacent Addresses



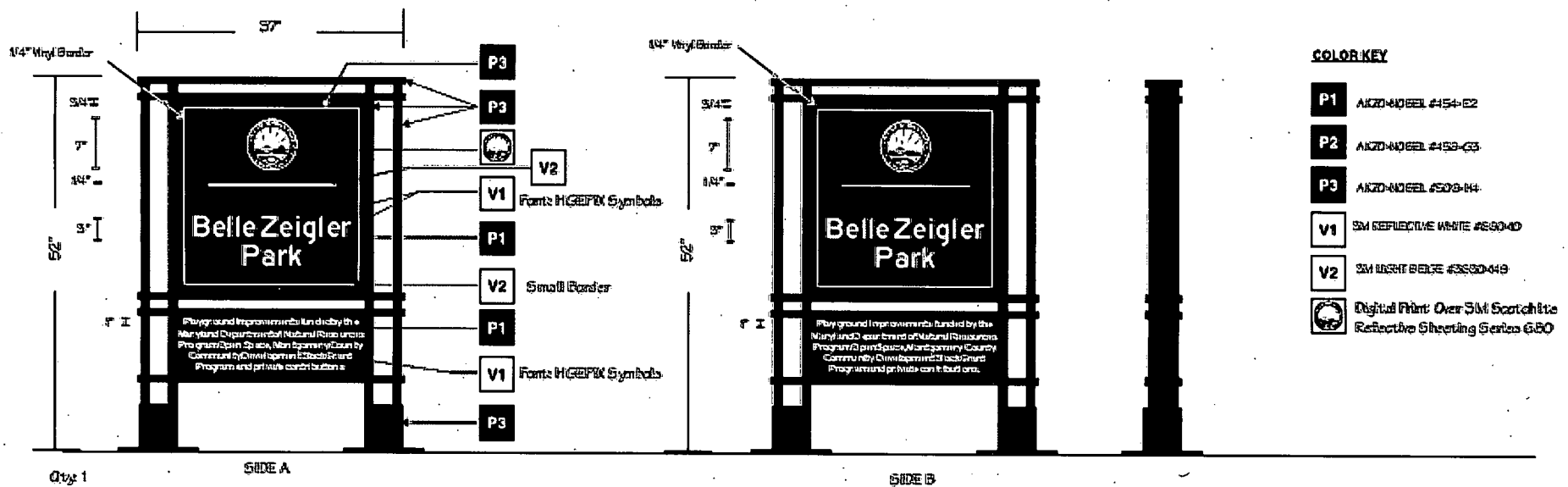
# Existing Property Conditions

## Belle Ziegler Park

Existing sign to be replaced with Park Area Identification sign.



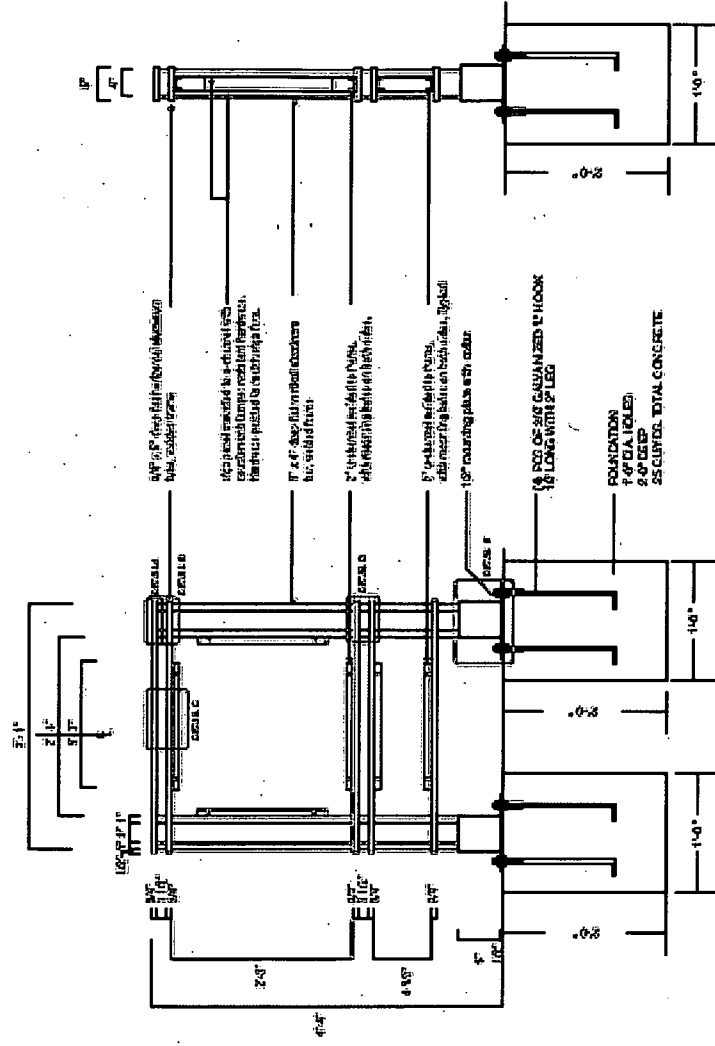
# Proposed Park Area Identification Sign Belle Zeigler Park



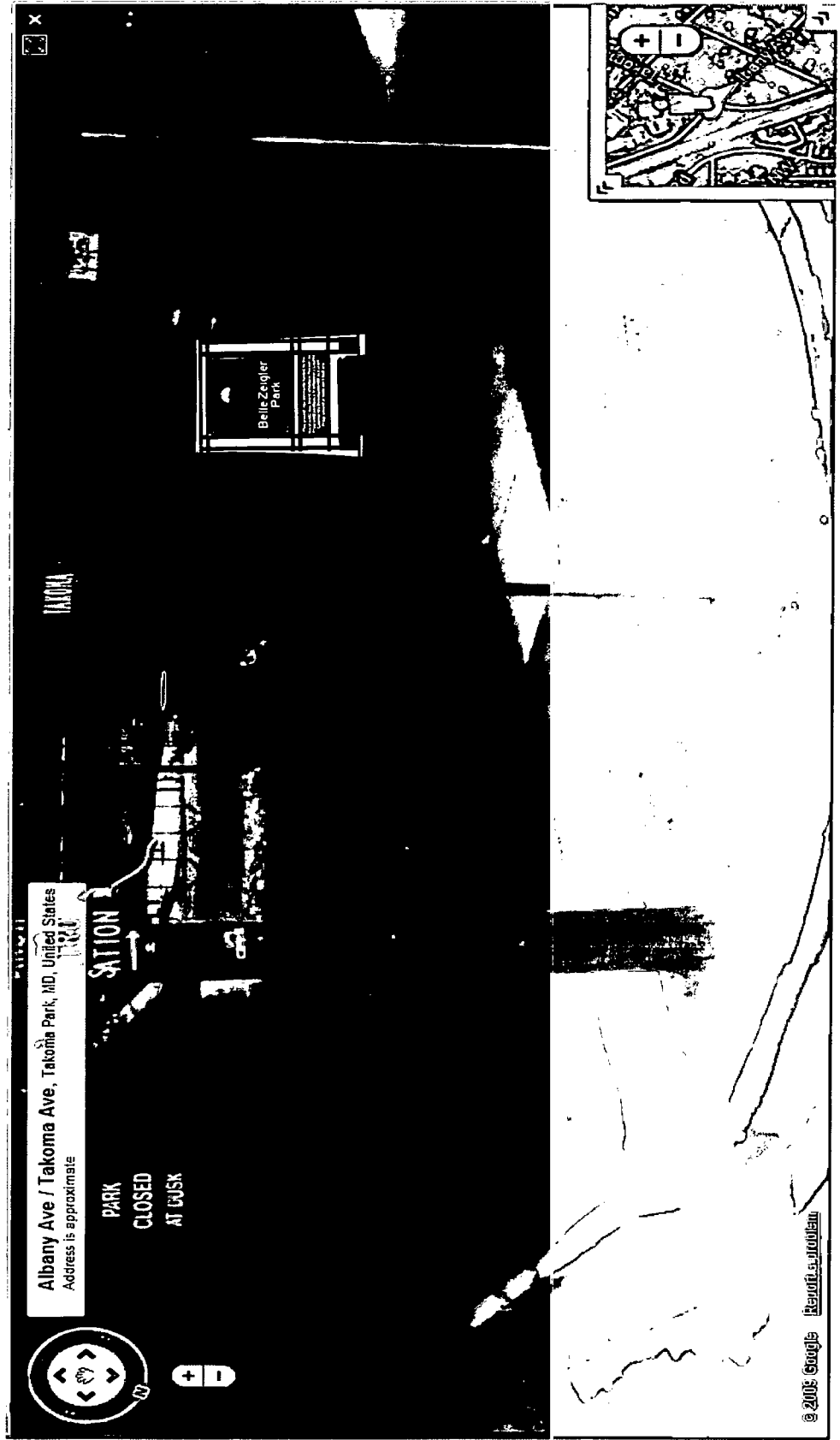


# Technical Specifications

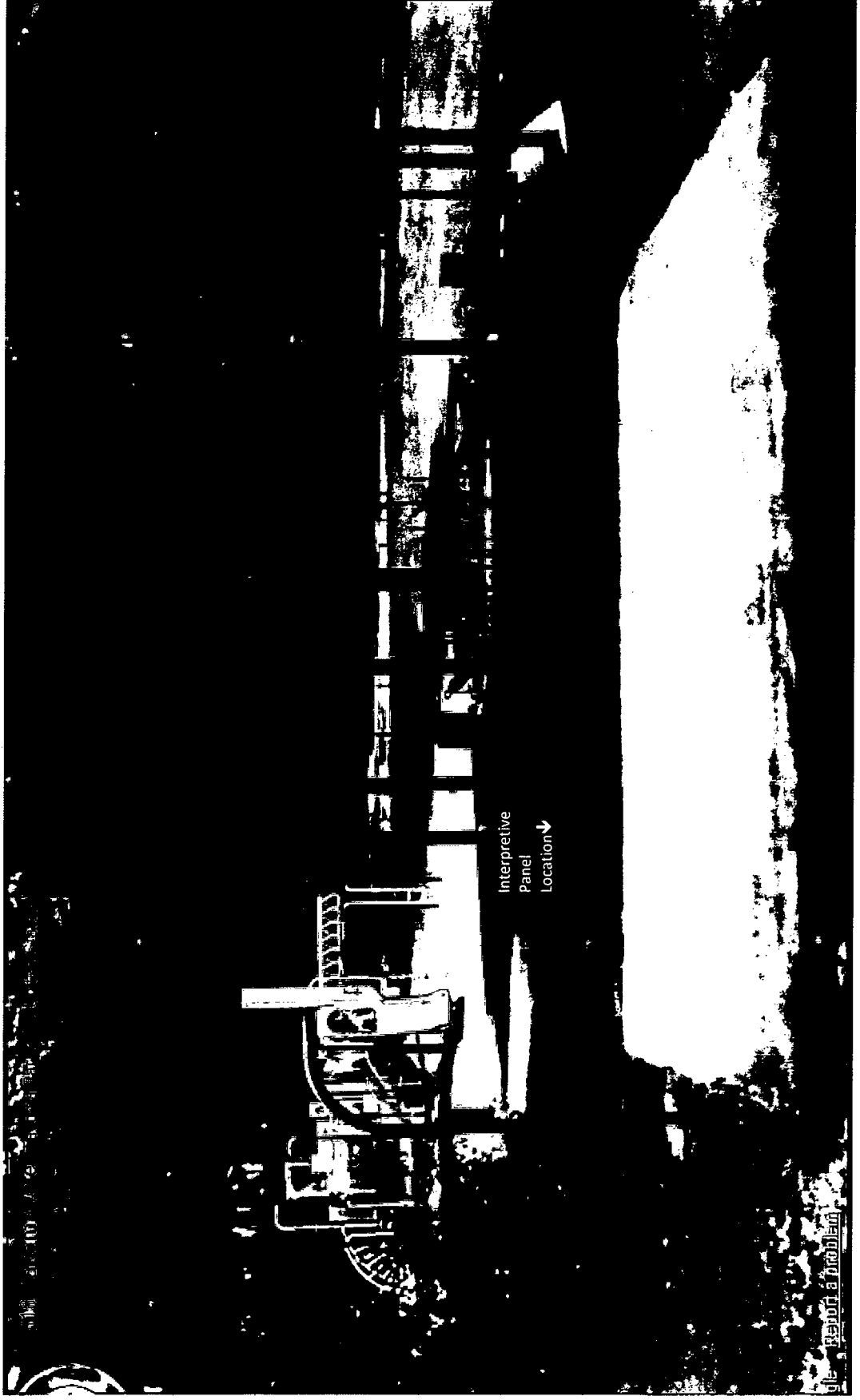
## Park Area Identification Sign



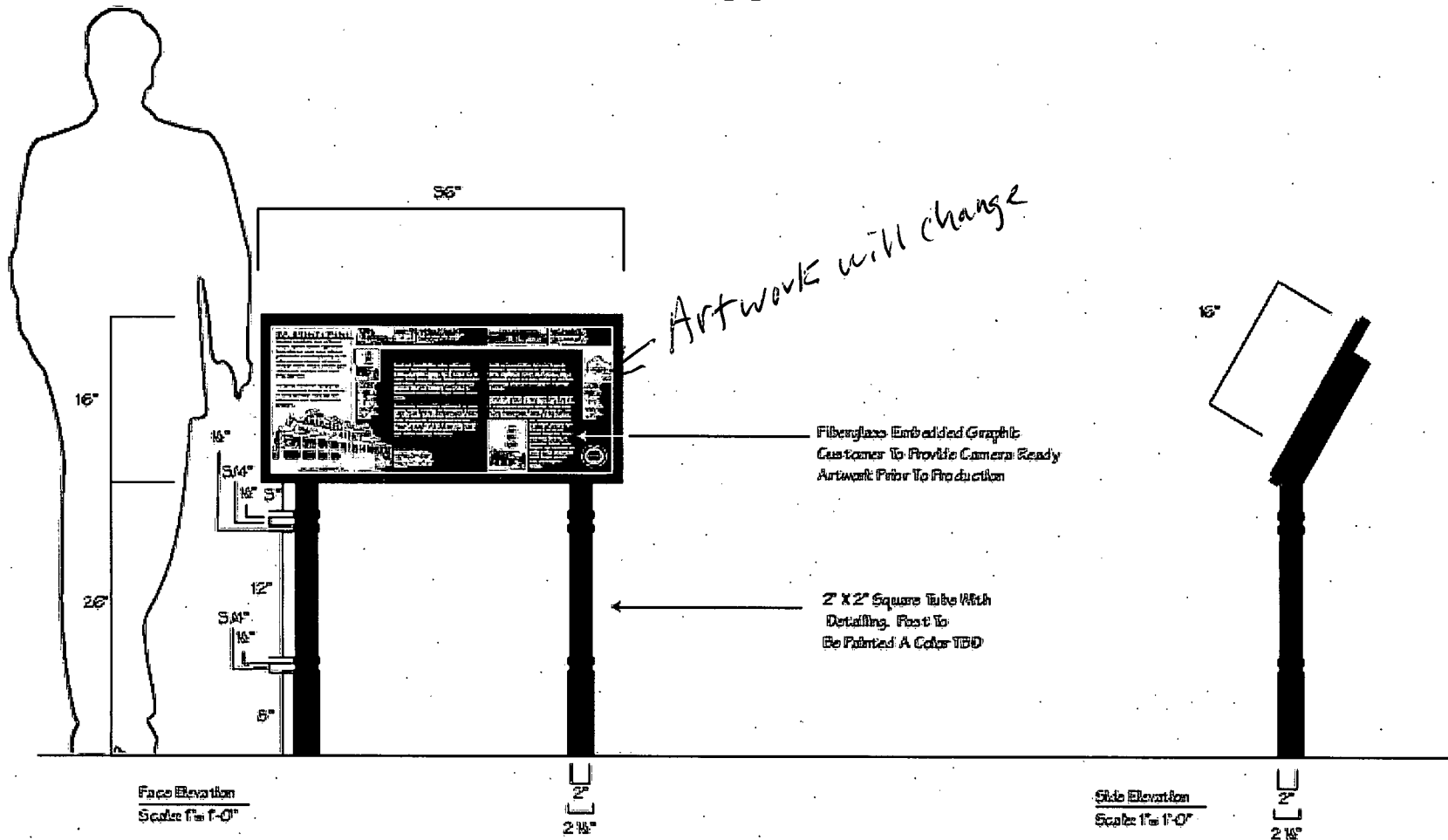
# Installed Park Area ID Sign



# Interpretive Panel Location



# Proposed Interpretive Panel, Belle Zeigler Park

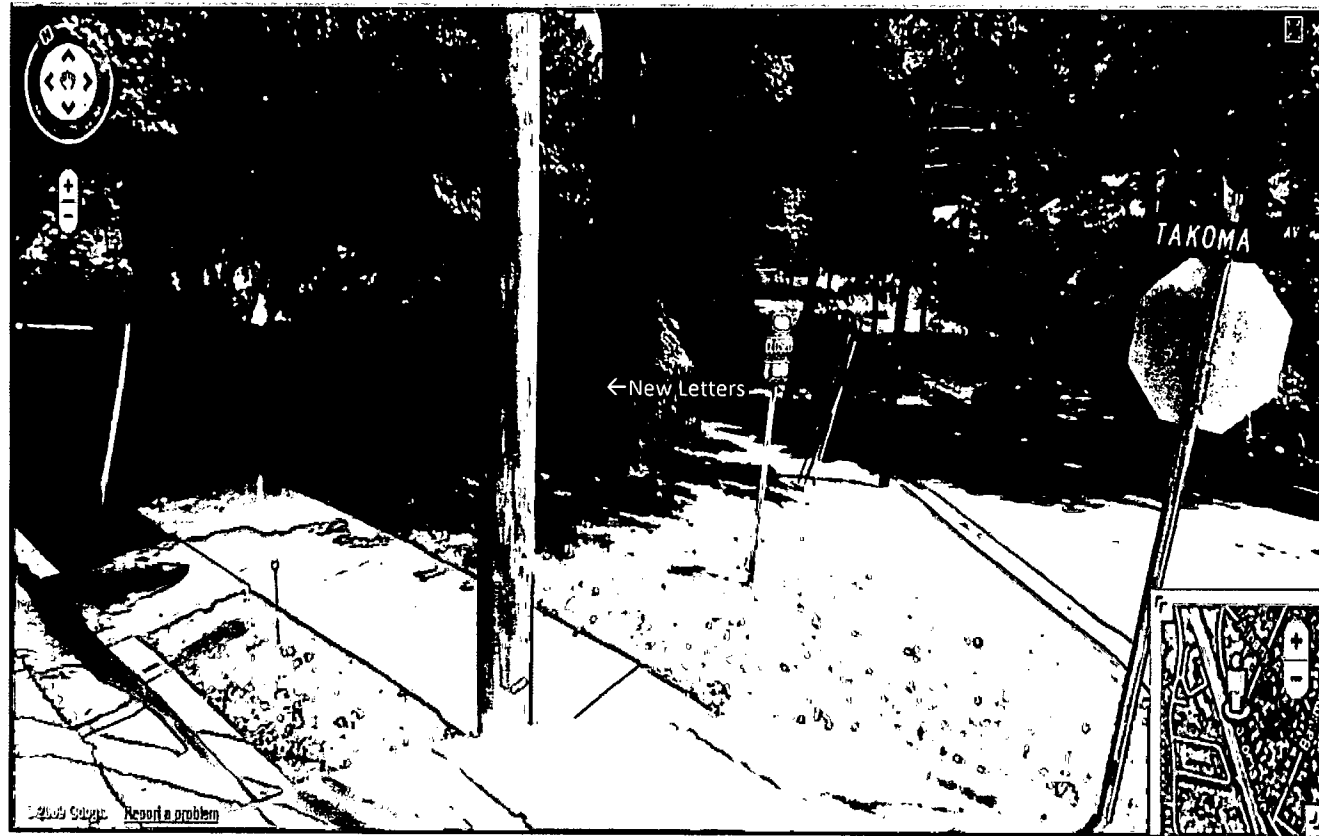


# Installed Interpretive Panel



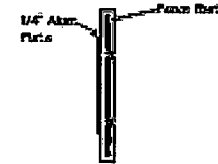
# Existing Property Conditions Belle Ziegler Park

Aluminum Letters will be replaced @Takoma & Buffalo Avenues.



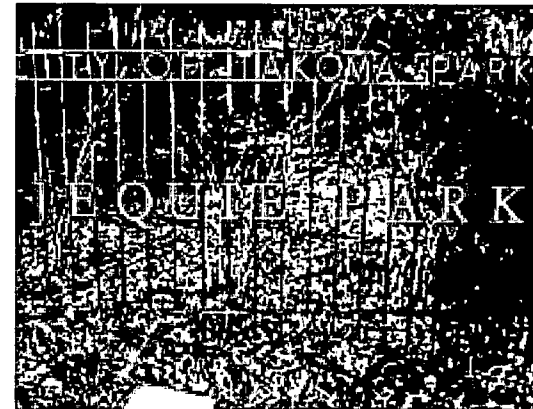
# New 7" Aluminum Letters "Belle Zeigler Park" to replace "Jequie Park"

BELLE ZIEGLER  
PARK



One (1) set 7" tall, 1/4" aluminum plate letters, painted Maroon Brilliant Gold & mounted on existing Force Posts.

Existing "Jequie Park" letters to be removed  
New letters to be installed in the place.

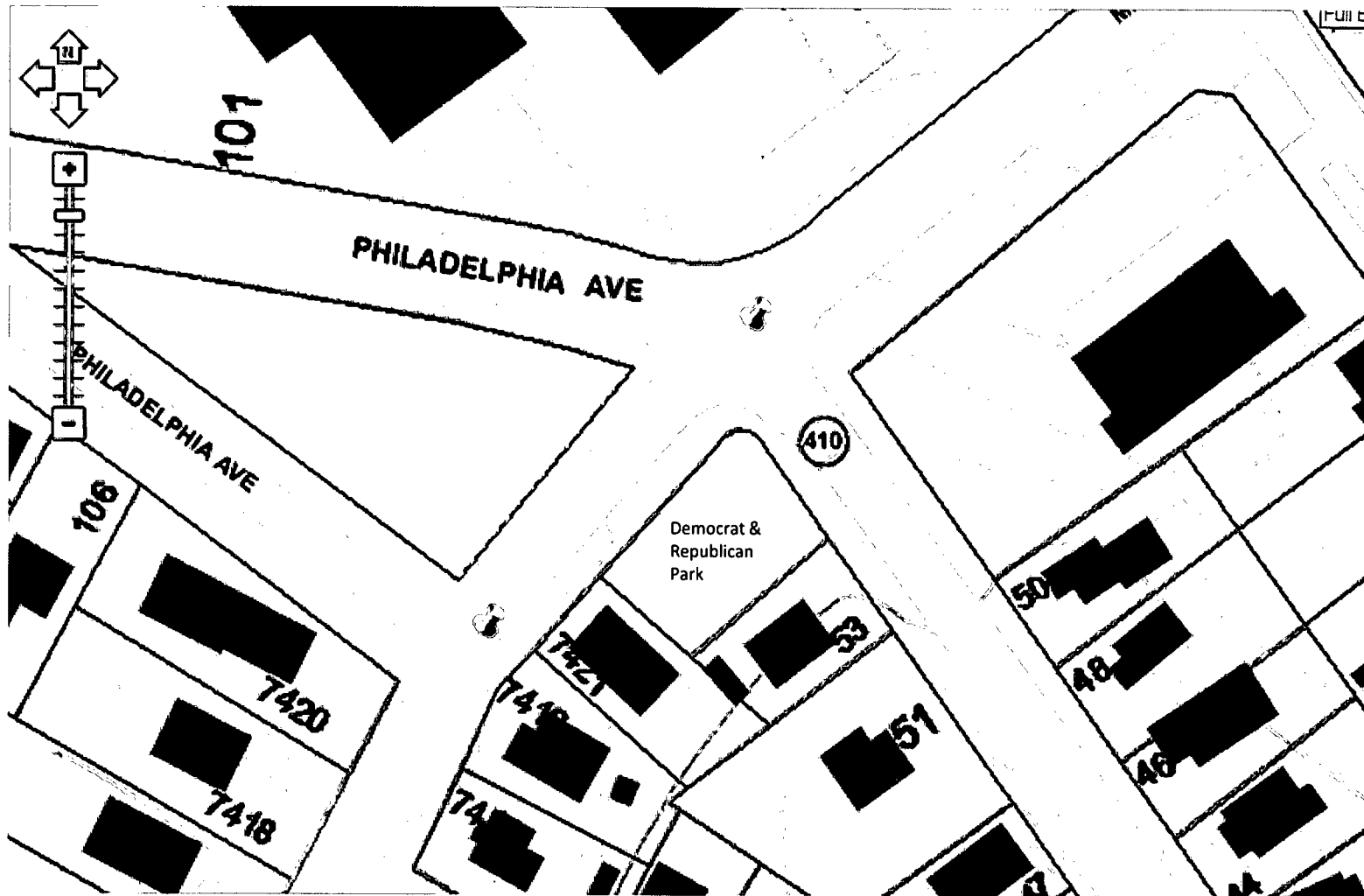


# Aerial View, Democrat and Republican Park



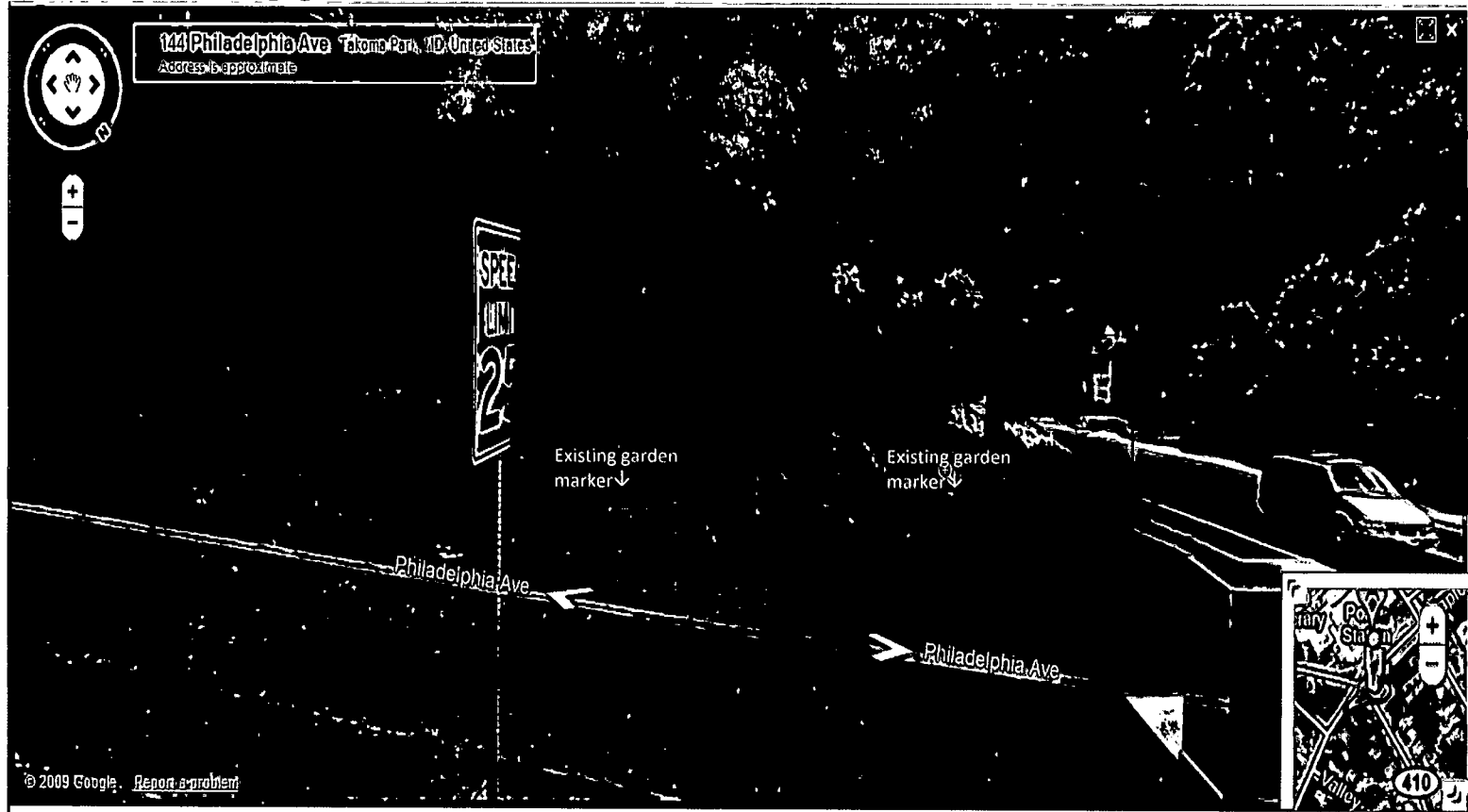


# Democrat & Republican Park Adjacent Addresses

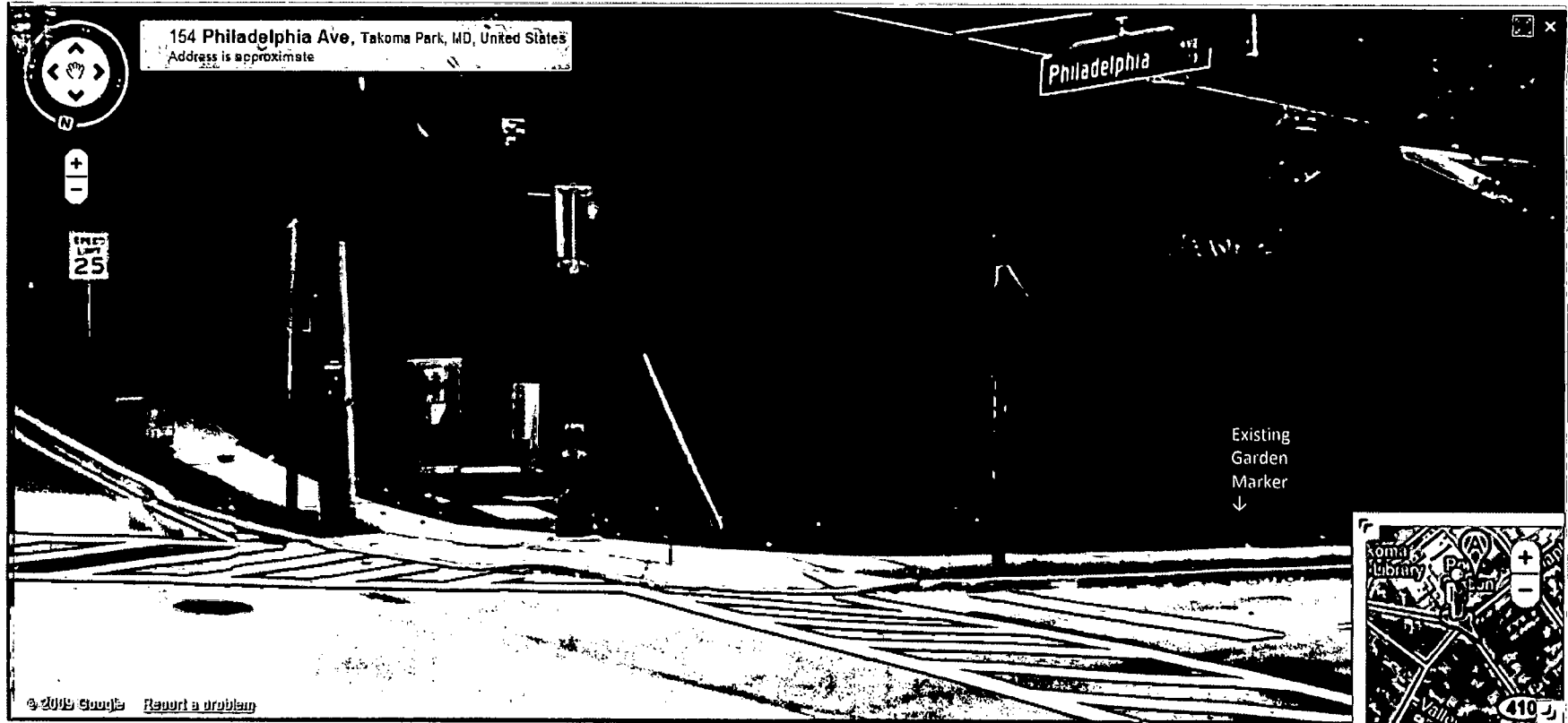


# Existing Property Conditions Democrat & Republican Park

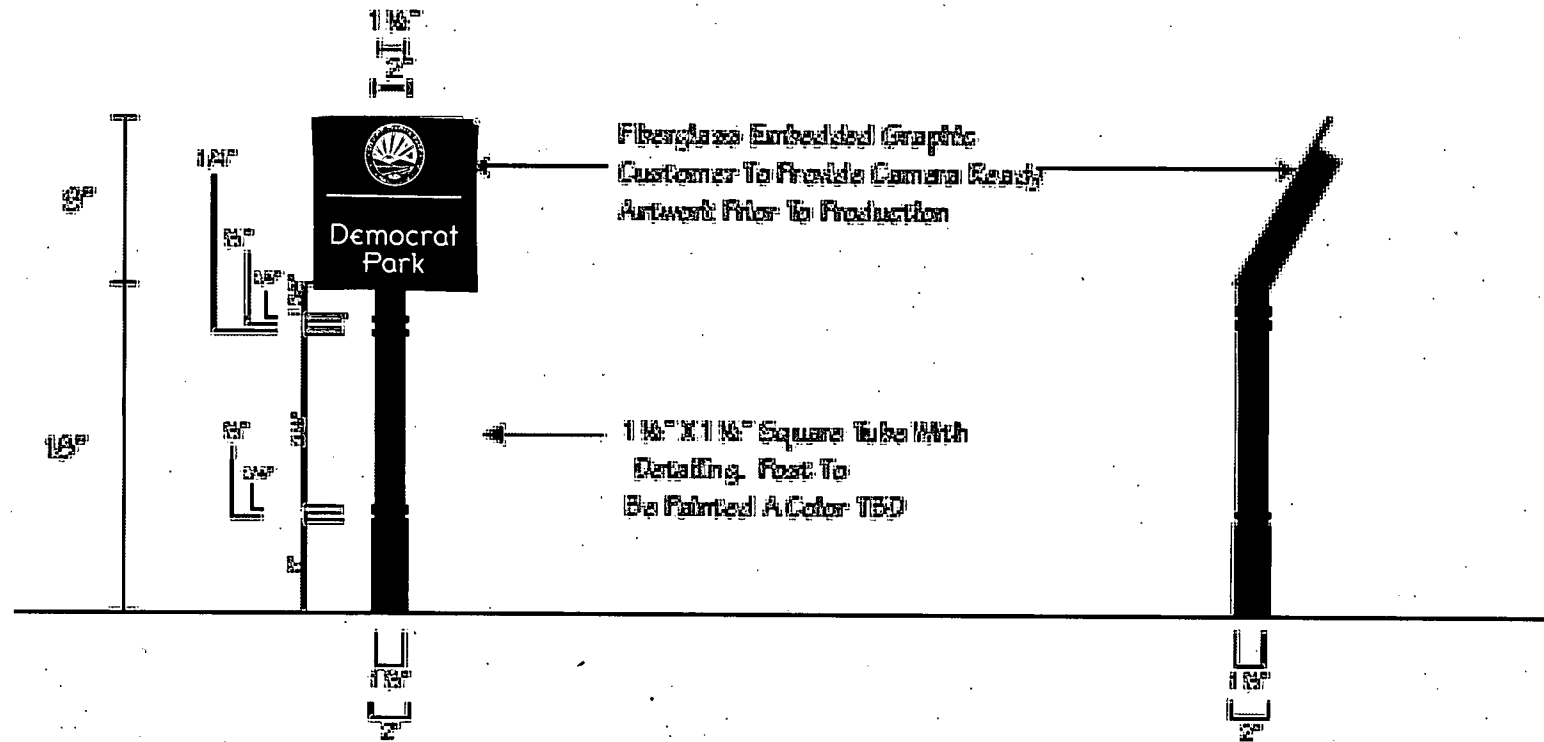
View of existing garden markers.



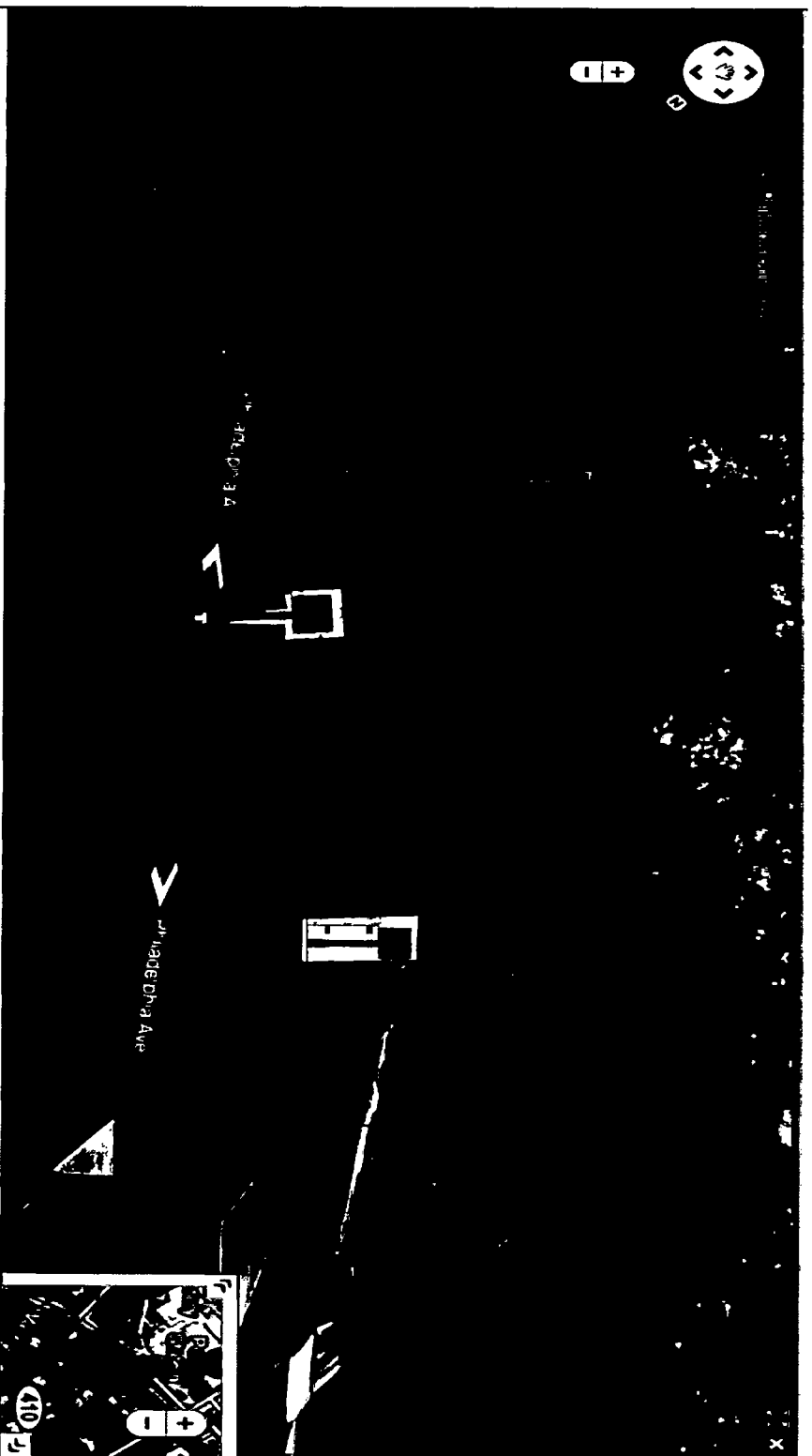
# Democrat & Republican Park



# Garden Marker



# Installed Garden Markers



# Aerial View B.Y. Morrison Park



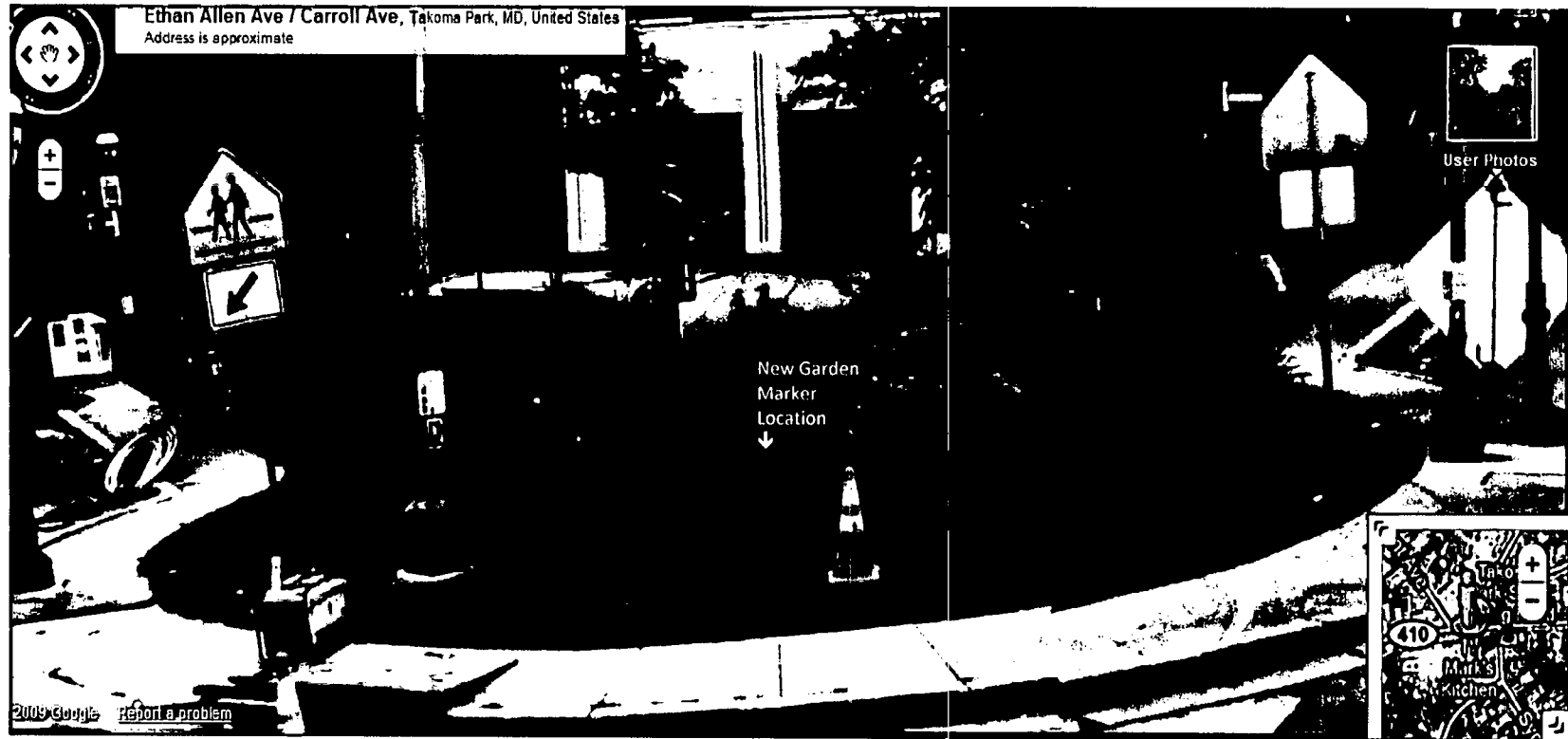
# B.Y. Morrison Park Adjacent Addresses



# Existing Property Conditions

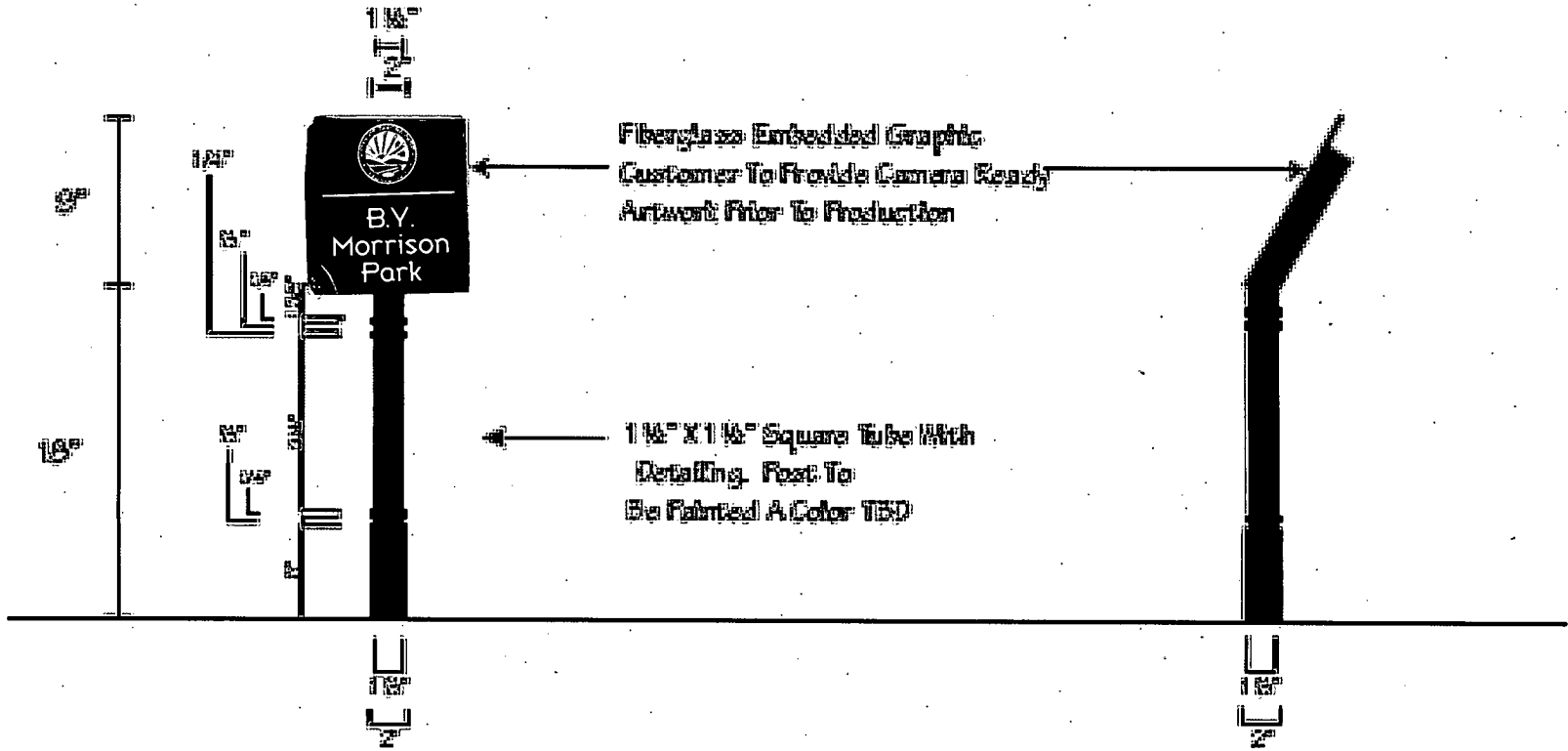
## B.Y. Morrison Park

View of Park from corner of Carroll and Ethan Allen Avenues.





# Garden Marker



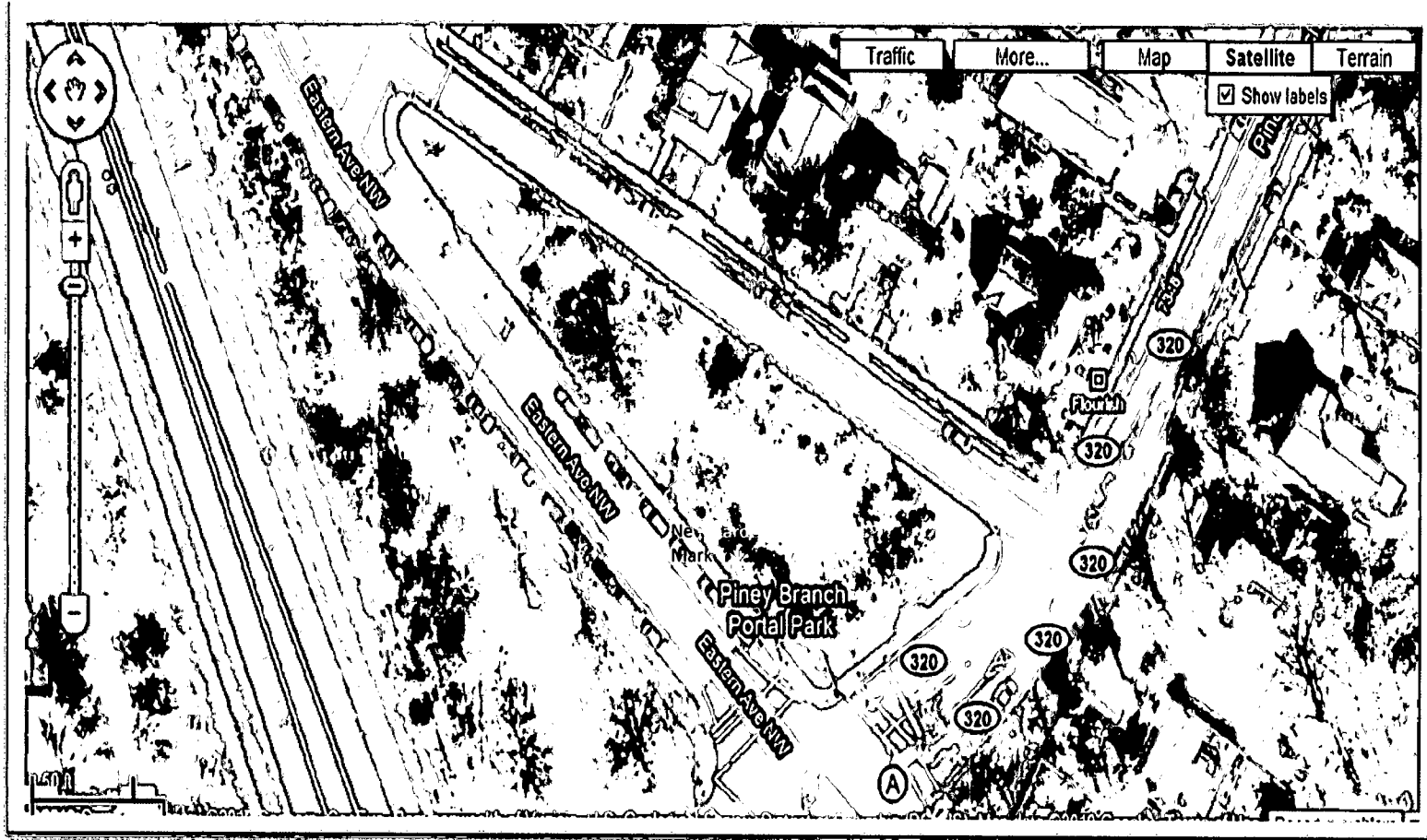
# Installed Garden Marker



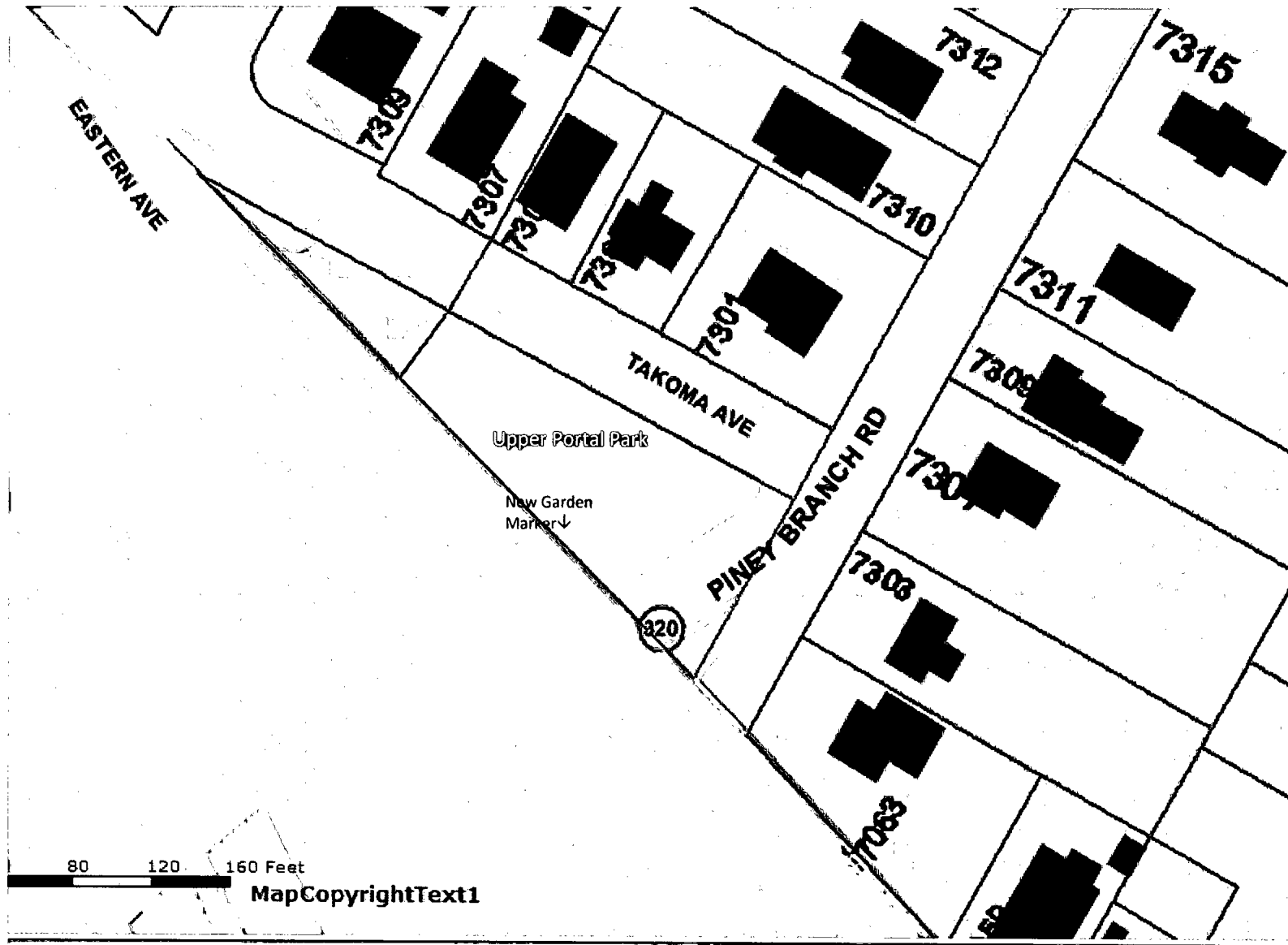
# Existing Property Condition

## Upper Portal Park

Aerial View



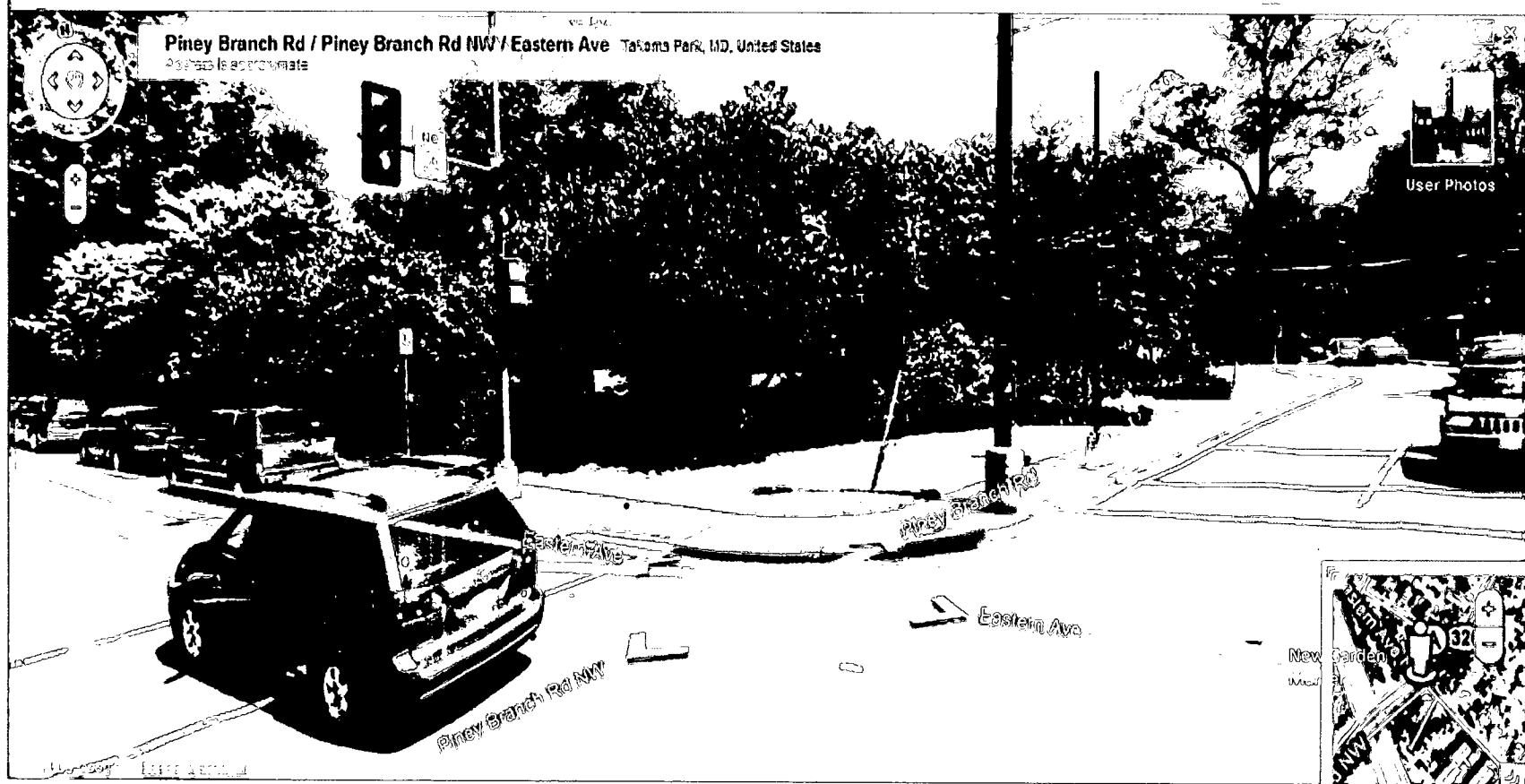
# Upper Portal Park Adjacent Addresses



# Existing Property Conditions

## Upper Portal Park

View from Piney Branch Road and Eastern Avenue



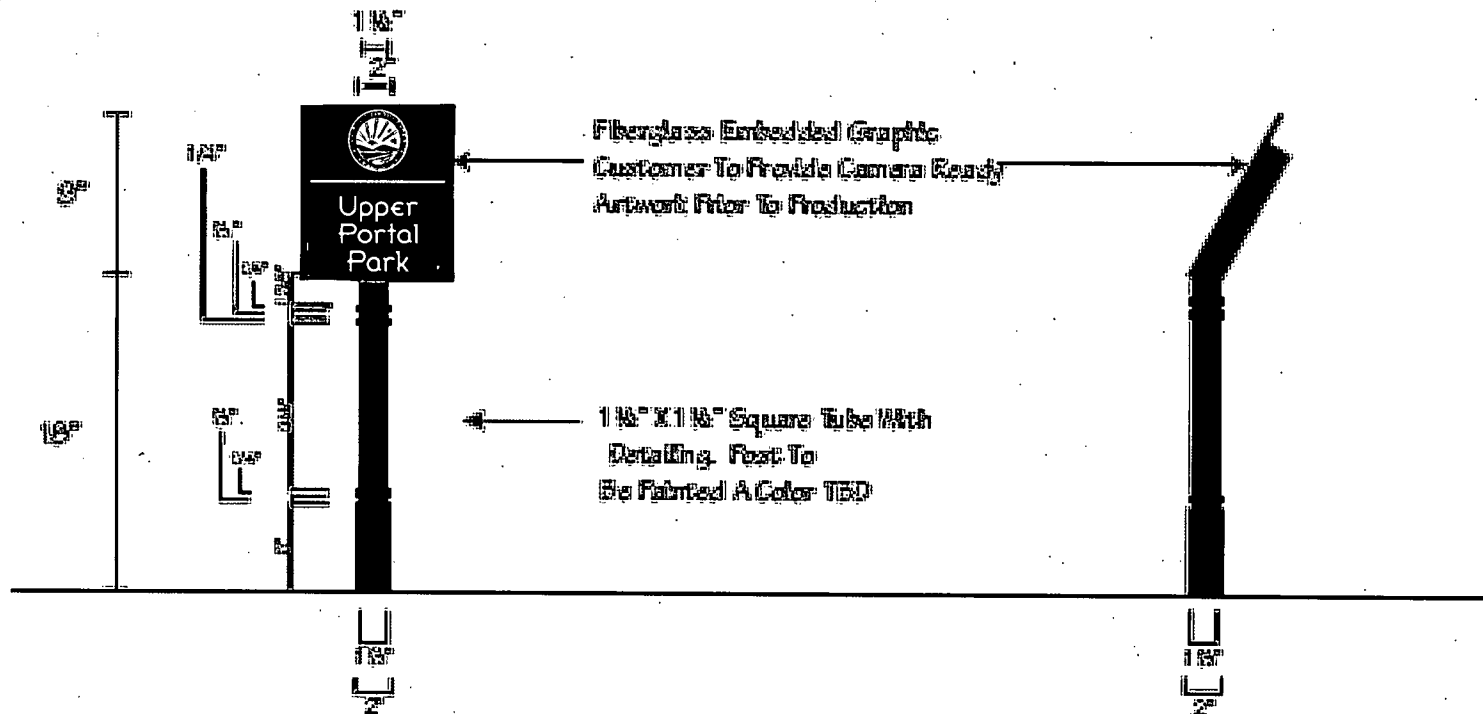
# Existing Property Conditions

## Upper Portal Park

View from Eastern Avenue



# Garden Marker



# Installed Garden Marker





**EXPEDITED**  
**MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION**  
**STAFF REPORT**

<b>Address:</b>	Four locations: Jeque Park (Takoma and Albany Avenues) Upper Portal Park (Takoma Avenue) B.Y. Morrison Park (Ethan Allen Avenue) Democrat and Republican Park (Philadelphia Avenue)	<b>Meeting Date:</b>	5/12/10
<b>Resource:</b>	Four parks within the Takoma Park Historic District	<b>Report Date:</b>	5/5/10
<b>Applicant:</b>	City of Takoma Park (Melanie Isis, Agent)	<b>Public Notice:</b>	4/30/10
<b>Review:</b>	HAWP	<b>Tax Credit:</b>	None
<b>Case Numbers:</b>	37/3-10Z	<b>Staff:</b>	Anne Fothergill
<b>Proposal:</b>	Signage replacement and installation		

**STAFF RECOMMENDATION**

- Approval  
 Approval with conditions

**PROPOSAL**

The applicants are proposing to install new or replace signage in three parks that are located within the historic district. Specifically, the applicants are proposing to:

Jeque Park (Takoma and Albany Avenues):

- replace existing identification sign with new sign (37" wide x 52" tall x 5" deep)
- install one new interpretive panel (36" wide x 42" tall x 2" deep)
- replace existing 7" metal letters on sign to remain

Upper Portal Park (Takoma and Piney Branch Avenues):

- install one new 27" tall garden marker

B.Y. Morrison Park (Ethan Allen and Carroll Avenues):

- install new 27" tall garden marker

Democrat and Republican Park (Philadelphia and Maple Avenues):

- replace two garden markers

Examples of the three proposed sign types are in Circles 18, 22, + 30 and photos of each site including exact sign locations are in Circles 13-46. The HPC recently approved the same type, size, and style of signs for other non-park locations in the historic district.

## APPLICABLE GUIDELINES

### Montgomery County Code; Chapter 24A-8

- (a) The commission shall instruct the director to deny a permit if it finds, based on the evidence and information presented to or before the commission that the alteration for which the permit is sought would be inappropriate, inconsistent with or detrimental to the preservation, enhancement or ultimate protection of the historic site or historic resource within an historic district, and to the purposes of this chapter.
- (b) The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:
  - (1) The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district; or
  - (2) The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or
  - (3) The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site or historic resource located within an historic district in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located; or
  - (4) The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
  - (5) The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
  - (6) In balancing the interests of the public in preserving the historic site or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.
- (c) It is not the intent of this chapter to limit new construction, alteration or repairs to any 1 period or architectural style.
- (d) In the case of an application for work on an historic resource located within an historic district, the commission shall be lenient in its judgment of plans for structures of little historical or design significance or for plans involving new construction, unless such plans would seriously impair the historic or architectural value of surrounding historic resources or would impair the character of the historic district. (Ord. No. 9-4, § 1; Ord. No. 11-59.)

## STAFF RECOMMENDATION

Staff recommends that the Commission **approve** the HAWP application as being consistent with Chapter 24A-8(b), (1) and (2):

and with the general condition that the applicant shall present the **3 permit sets of drawings to Historic Preservation Commission (HPC) staff for review and stamping** prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits;

and with the general condition that the applicant shall notify the Historic Preservation Staff if they propose to make **any alterations** to the approved plans. Once the work is completed the applicant will **contact the staff person** assigned to this application at 301-563-3400 or [anne.fothergill@mncppc-mc.org](mailto:anne.fothergill@mncppc-mc.org) to schedule a follow-up site visit.



HISTORIC PRESERVATION COMMISSION  
301/563-3400

APPLICATION FOR  
HISTORIC AREA WORK PERMIT

Contact Person: Melanie Isis  
Daytime Phone No.: 301 891-7231

Tax Account No.: \_\_\_\_\_  
Name of Property Owner: City of Takoma Park Daytime Phone No.: 301-891-7205  
Address: 7500 Maple Ave Takoma Park MD 20912  
Street Number City State Zip Code  
Contractor: Sign Art Phone No.: 336-329-8954  
Contractor Registration No.: 2705-116285 (Virginia)  
Agent for Owner: Frankie Perry Daytime Phone No.: same

House Number: 4 Parks and Gardens Street multiple  
Town/City: TAKOMA PARK Nearest Cross Street: \_\_\_\_\_  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Liber: \_\_\_\_\_ Folio: \_\_\_\_\_ Parcel: \_\_\_\_\_

1A. CHECK ALL APPLICABLE:

- Construct
- Extend
- Alter/Renovate
- Move
- Install
- Wreck/Plaze
- Revision
- Repair
- Revocable

CHECK ALL APPLICABLE:

- A/C
- Slab
- Room Addition
- Porch
- Deck
- Shed
- Solar
- Fireplace
- Woodburning Stove
- Single Family
- Fence/Wall (complete Section 4)
- Other: SIGNS & garden markers; interpretive panels

1B. Construction cost estimate: \$ 8195 installed

1C. If this is a revision of a previously approved active permit, see Permit # 392822

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_

2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

3A. Height \_\_\_\_\_ feet \_\_\_\_\_ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:  
 On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Signature of owner or authorized agent \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ For Chairperson, Historic Preservation Commission.

Disapproved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application/Permit No.: \_\_\_\_\_ Date Filed: \_\_\_\_\_ Date Issued: \_\_\_\_\_

1. **WRITTEN DESCRIPTION OF PROJECT**

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

a. The Takoma Park Historic District was designated in 1976, encompassing much of the original summer resort area built by B.F. Gilbert between 1883-1910. The district embodies a rich variety of American residential architectural styles from the late 19<sup>th</sup> to early 20<sup>th</sup> centuries. The district was recognized by the State and county and listed on the National Register of Historic Places.

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

b. Six new signs will be installed in 4 city parks and gardens in the Historic District: One Park Area Identification Sign, Four Garden Markers, and One Interpretive Panel. Three of the six new signs are new, and three replace existing signs. Signage will improve public awareness and appreciation of the city's parks and gardens, and understanding of their programs and financing that made these green spaces possible.

2. **SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. **PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. *Schematic construction plans*, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. **MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. **PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. **TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. **ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.  
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

<b>Owner's mailing address</b>	<b>Owner's Agent's mailing address</b>
<del>Jequie Park</del> City of Takoma Park 7500 Maple Avenue Takoma Park, MD 20912	Frankie Perry SignArt 6225 Old Concord Road Charlotte, NC 28213
<b>Adjacent and confronting Property Owners mailing addresses</b>	
DAVID M & N H WEIMAN 517 Albany Avenue Takoma Park, MD 20912	JACK & R L PINKSTON 519 Albany Ave* (VACANT LOT) Takoma Park, MD 20912
MARCELLE E DUPRAW 521 Albany Ave Takoma Park, MD 20912	D N & S GURIAN-SHERMAN 527 Albany Ave Takoma Park, MD 20912
MARGARET S & ANTHONY G ROSS 7401 Buffalo Ave Takoma Park, MD 20912	HARRIET B DEKONA L/E ET AL 7407 Buffalo Ave Takoma Park, MD 20912

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<b>Owner's mailing address</b>  Jequie Partz (Belle Zeigler Partz)	<b>Owner's Agent's mailing address</b>  Same
<b>Adjacent and confronting Property Owners mailing addresses</b>	
DAVID G & MARINA FRITZ 7415 Buffalo Ave Takoma Park, MD 20912	MILFORD H SPRECHER 525 Albany Ave Takoma Park, MD 20912
GIVENS, ANDREW W & EILEEN M FITZGERALD 531 Albany Ave Takoma Park, MD 20912	ERIK J VOETEN & KIMBERLY J MORGAN 7403 Buffalo Ave Takoma Park, MD 20912
DOUGLAS R ABRAHMS & SUSAN K SELL 7411 Buffalo Ave Takoma Park, MD 20912	

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Owner's mailing address	Owner's Agent's mailing address
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<p>MARC &amp; LEAH RYAN 7303 Piney Branch Rd Takoma Park, MD 20912</p>	<p>DAVID S &amp; SUSAN R A BORTNICK 7303 Takoma Ave Takoma Park, MD 20912</p>
<p>WILLIAM H &amp; M A O LEARY 7301 Takoma Ave Takoma Park, MD 20912</p>	<p>RICHARD E HENRICH JR 7305 Takoma Ave Takoma Park, MD 20912</p>
<p>CHARLES M &amp; V P FEINSTEIN 7309 Takoma Ave Takoma Park, MD 20912</p>	<p>JEFFREY C &amp; R S LUKER 7307 Takoma Ave Takoma Park, MD 20912</p>

DAVID GOODMAN & KATHLEEN KENNEDY  
7063 Eastern Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

01 B.Y. Morrison Park  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

THOMAS L OLIFF  
7300 Carroll Ave  
Takoma Park, MD 20912

JOHN T & H D BAKER  
7133 Sycamore Ave  
Takoma Park, MD 20912

RENEE HARRIS YATES, TRUSTEE  
7320 Carroll Ave  
Takoma Park, MD 20912

MARK STEWART HOWARD  
7312 Carroll Ave  
Takoma Park, MD 20912

ROBERT C TURNER ET AL TRUSTEES  
201 Ethan Allen Ave  
Takoma Park, MD 20912

RALPH G & D V SCAGGS  
7310 Carroll Ave  
Takoma Park, MD 20912



**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

BY Morrison Park  
City of Takoma Park

**Owner's Agent's mailing address**

Same

**Adjacent and confronting Property Owners mailing addresses**

BRUCE BEHNAMI  
7316 Carroll Ave  
Takoma Park, MD 20912

KARL W & G KESSLER  
7322 Carroll Ave  
Takoma Park, MD 20912

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

~~Democrat and Republican Park~~  
City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

Frankie Perry  
SignArt  
6225 Old Concord Road  
Charlotte, NC 28213

**Adjacent and confronting Property Owners mailing addresses**

JEFFREY G LEASURE  
53 Philadelphia Ave  
Takoma Park, MD 20912

THEODORE C CURTIN & PAMELA SUMNER COFFEY  
7421 Maple Ave  
Takoma Park, MD 20912

# City of Takoma Park

## Housing & Community Development

Telephone: (301) 891-7119  
Fax: (301) 270-4568



7500 Maple Avenue  
Takoma Park, MD 20912

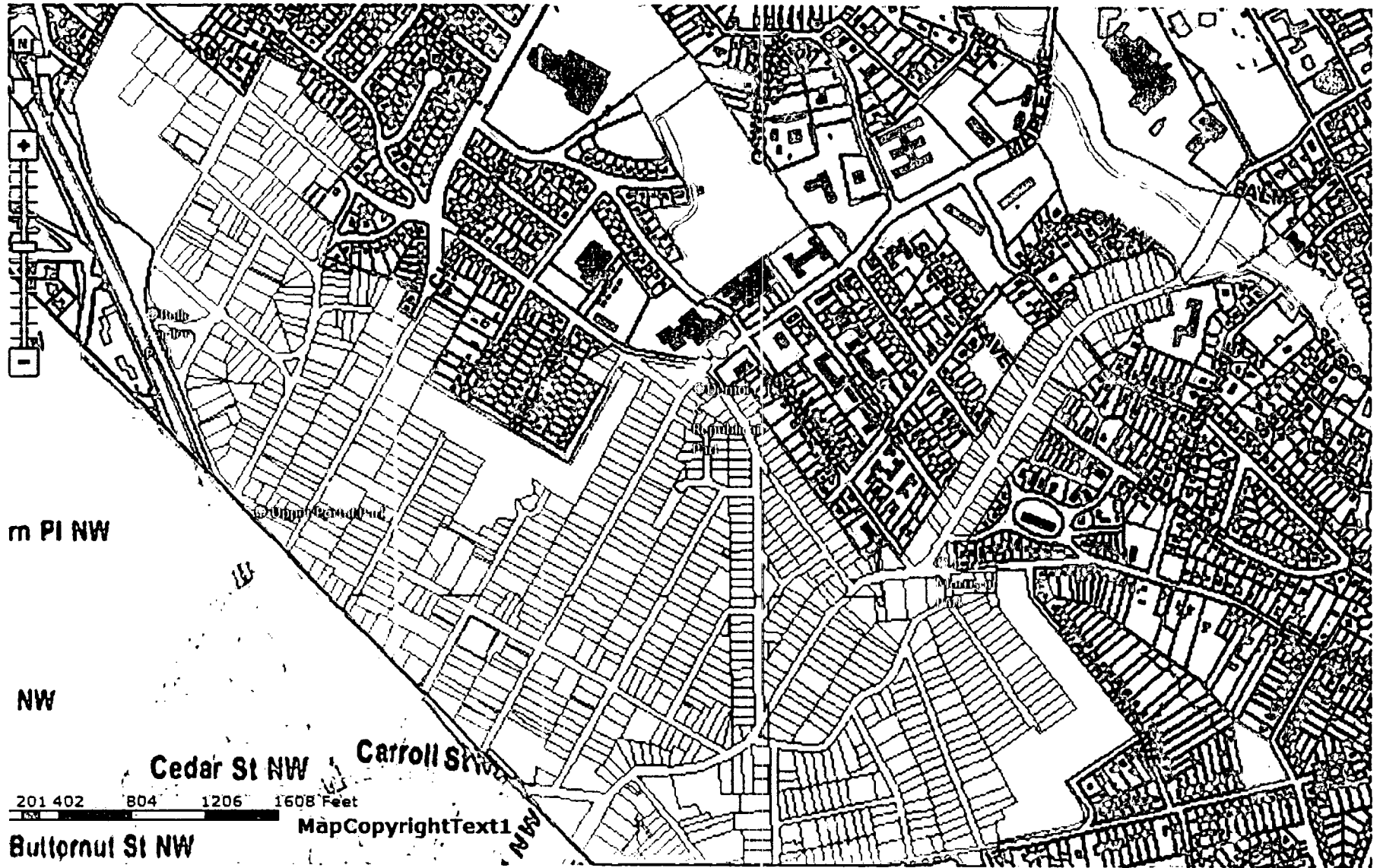
## Application for Historic Area Work Permit Revision #399822

1. The City of Takoma Park is applying to the Montgomery County Historic Preservation Commission for Historic Area Work Permits to install signs, garden markers and an interpretive panel on city-owned parks and gardens at 4 locations in the Takoma Park Historic District: One Area Identification Sign in Jequie Park replacing an existing sign; One Interpretive Panel in Jequie Park honoring Belle Ziegler, a city leader; One set of 7" metal letters to replace existing 7" letters screwed to a metal fence in Jequie Park; One Garden Marker in Upper Portal Park; One Garden Marker in B.Y. Morrison Park; and Two Garden Markers (one each) in Democrat and Republican Park replacing existing signs.
2. Site Plan: None prepared, they vary by location.
3. Plans and Elevations: Two sets enclosed.
4. Materials Specifications: Technical drawings of signs, markers and panel enclosed.
5. Photographs: Labeled photos of proposed sign locations viewed from right-of-way and adjoining properties enclosed.
6. Tree Survey: Not Applicable.
7. Addresses of Existing Adjacent and Confronting Property Owners: Enclosed.

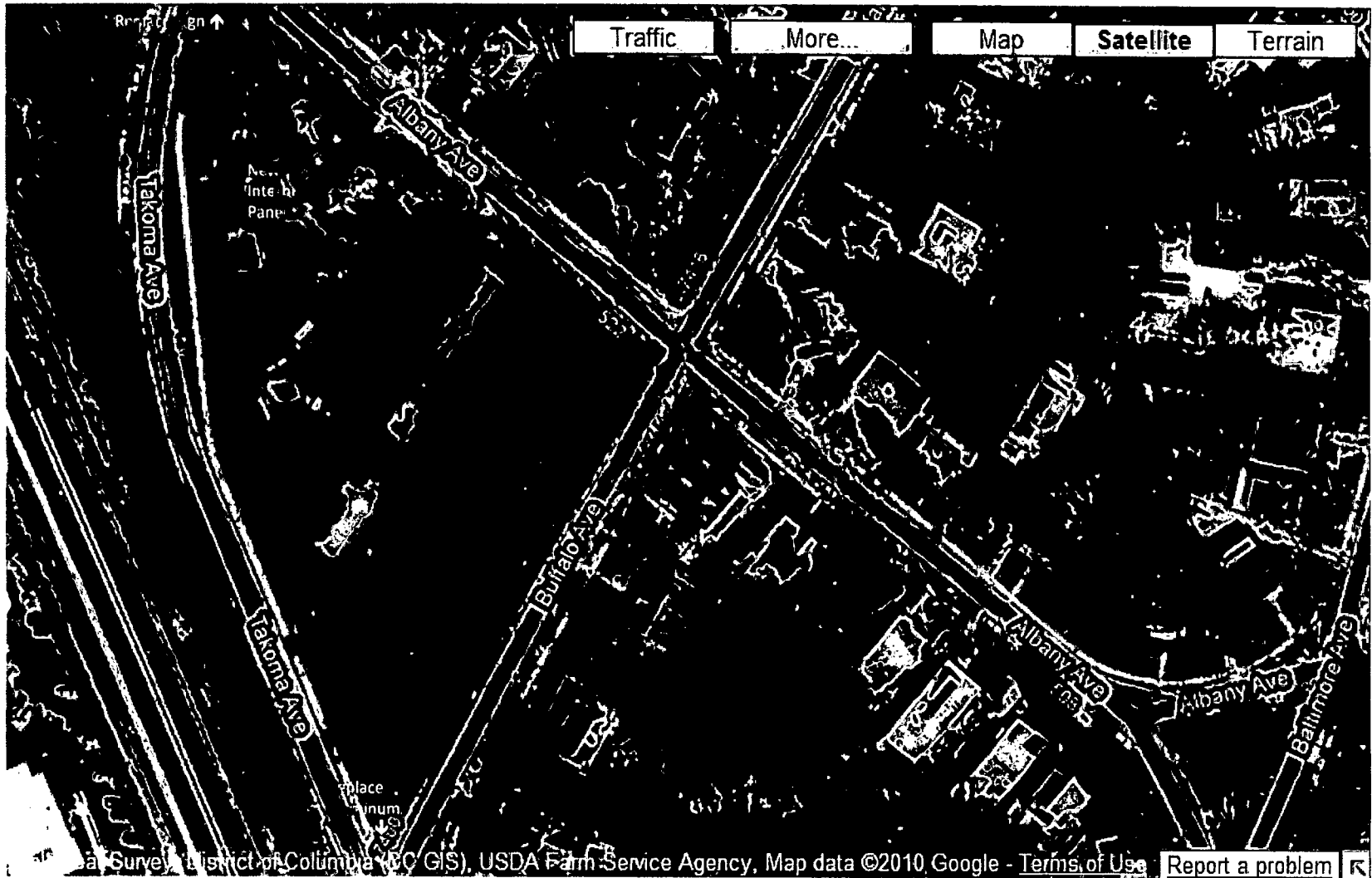
# Historic Area Work Permit #399822 Revision-Application

City of Takoma Park  
7500 Maple Avenue  
Takoma Park, MD 20912

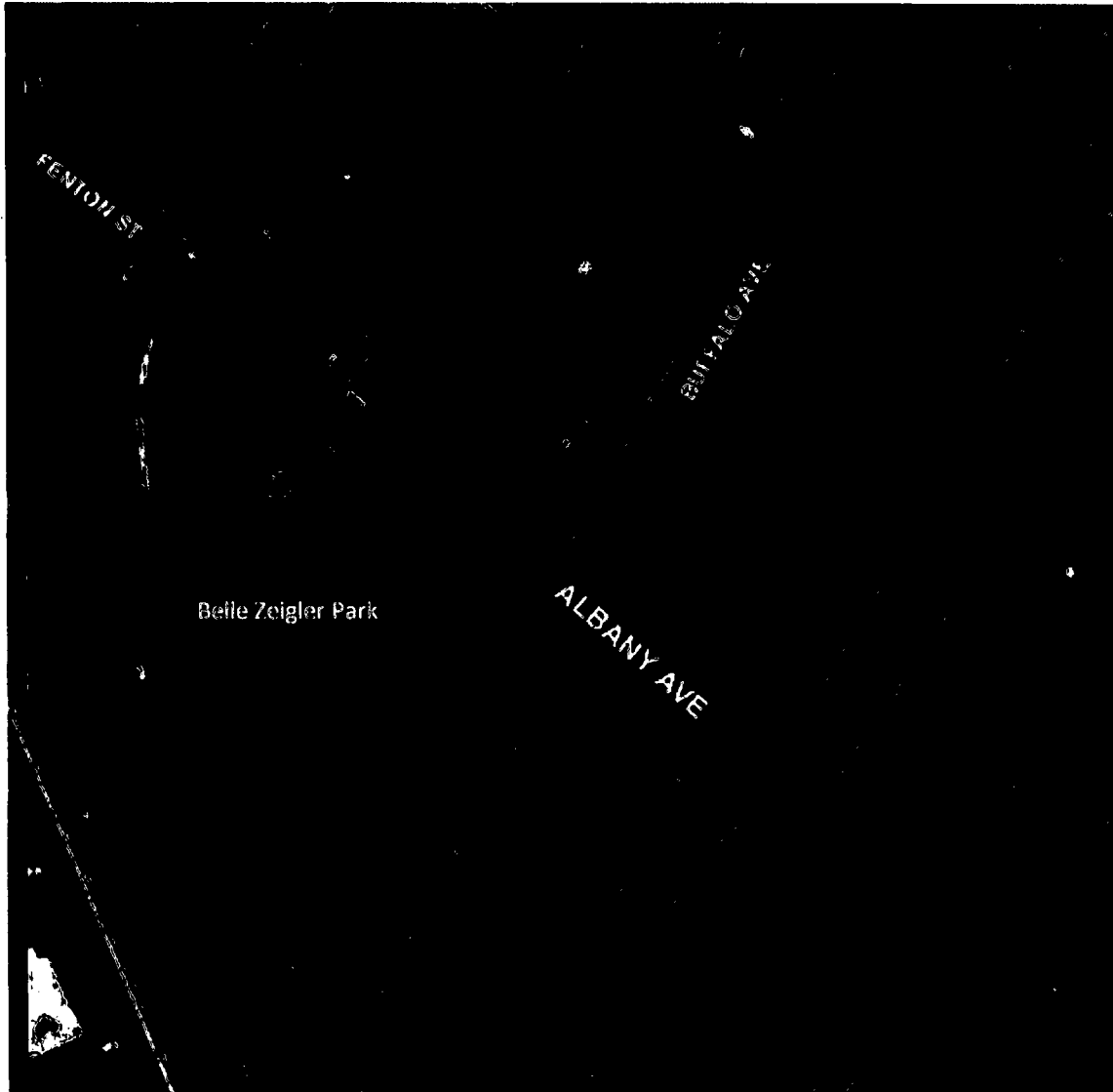
# Takoma Park Historic District New Sign Locations



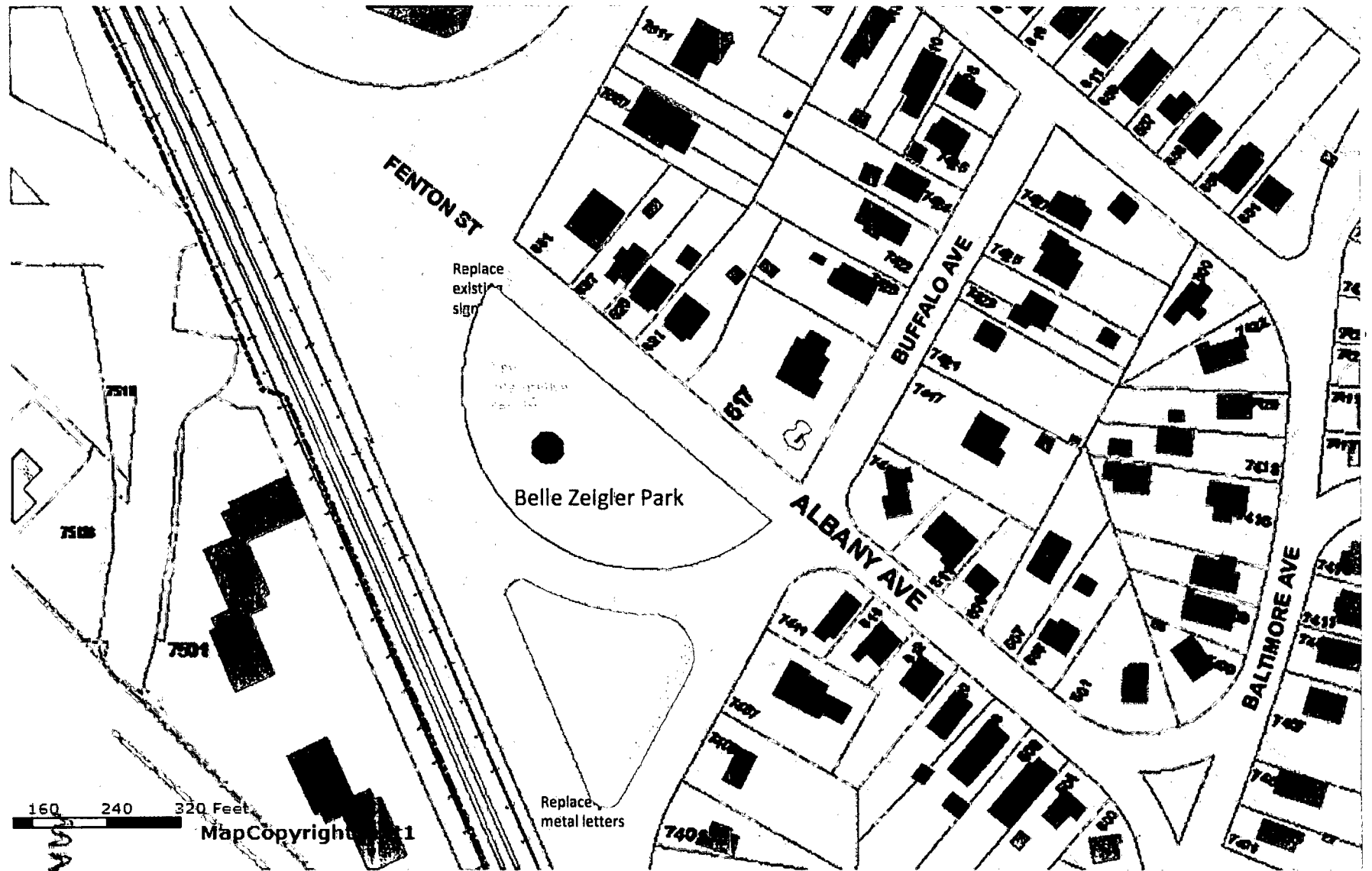
# Aerial View, Belle Ziegler Park



Aerial View of Belle Ziegler Park with adjacent properties



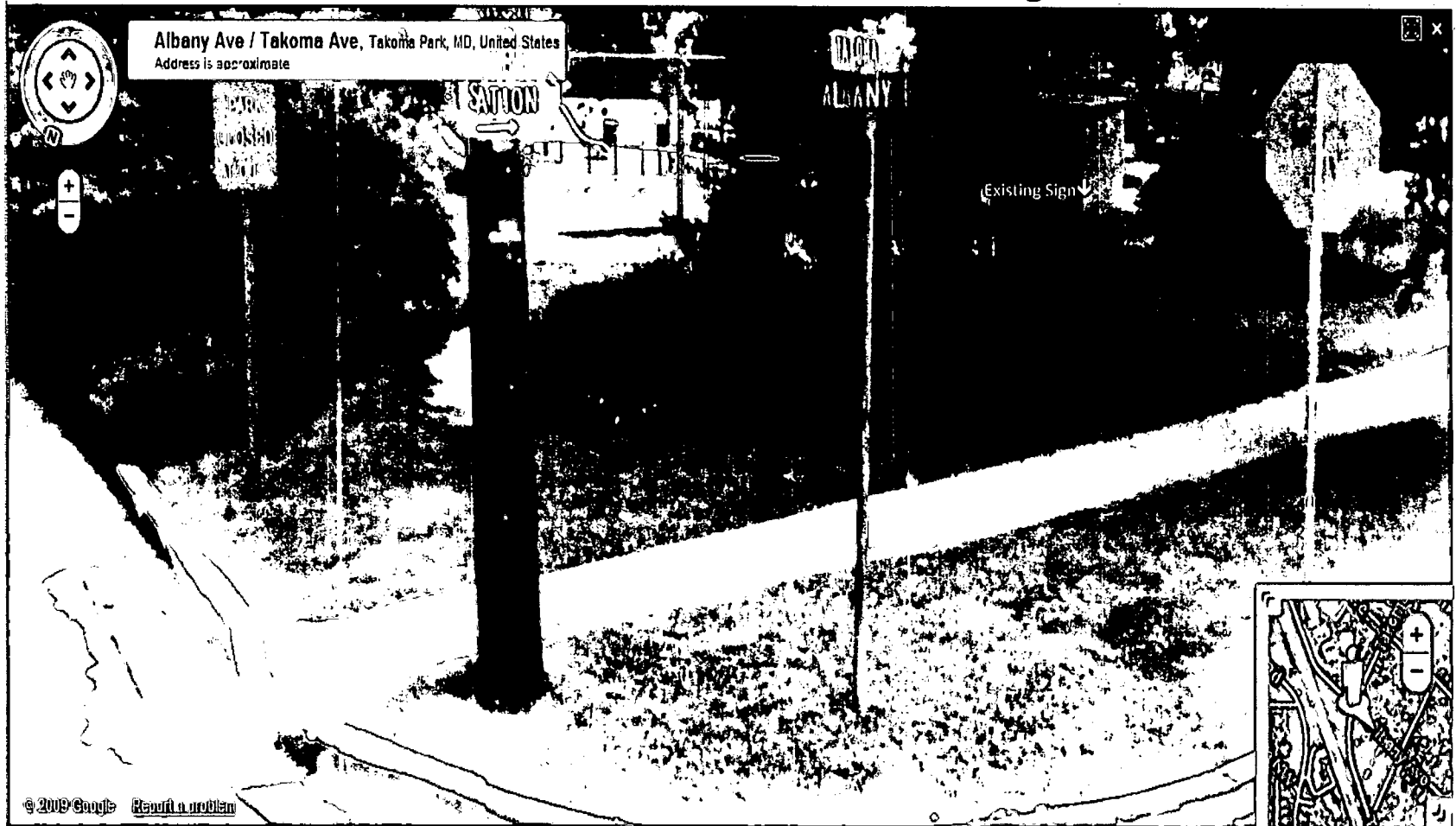
# Belle Ziegler Park, Adjacent Addresses



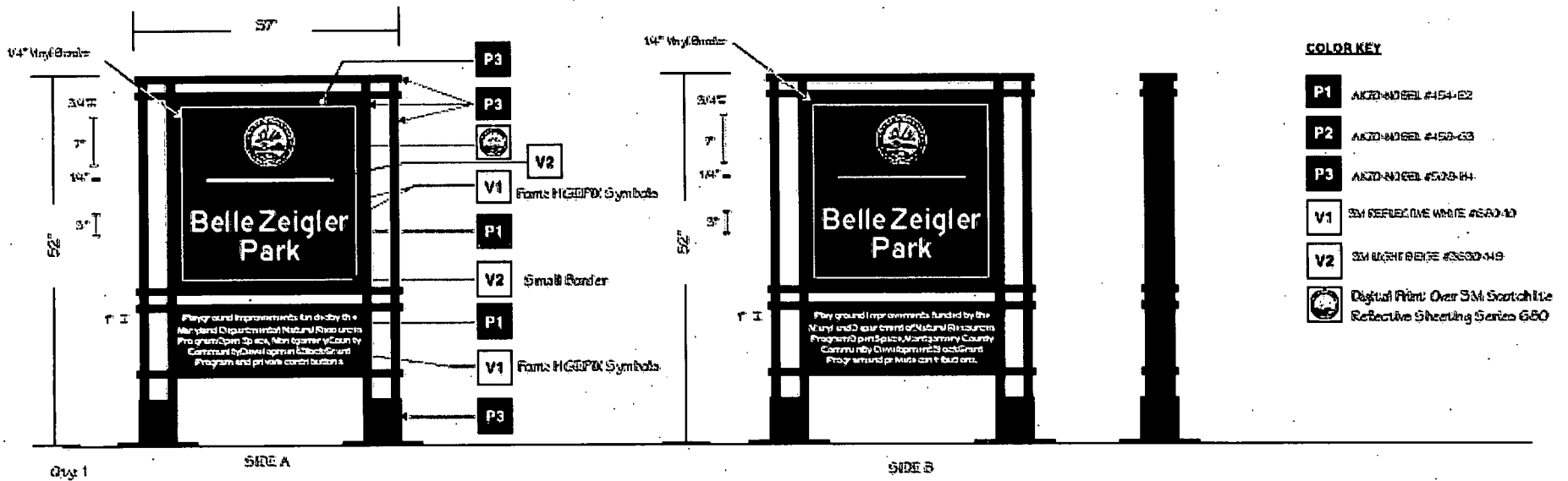


# Existing Property Conditions Belle Ziegler Park

Existing sign to be replaced with Park Area Identification sign.

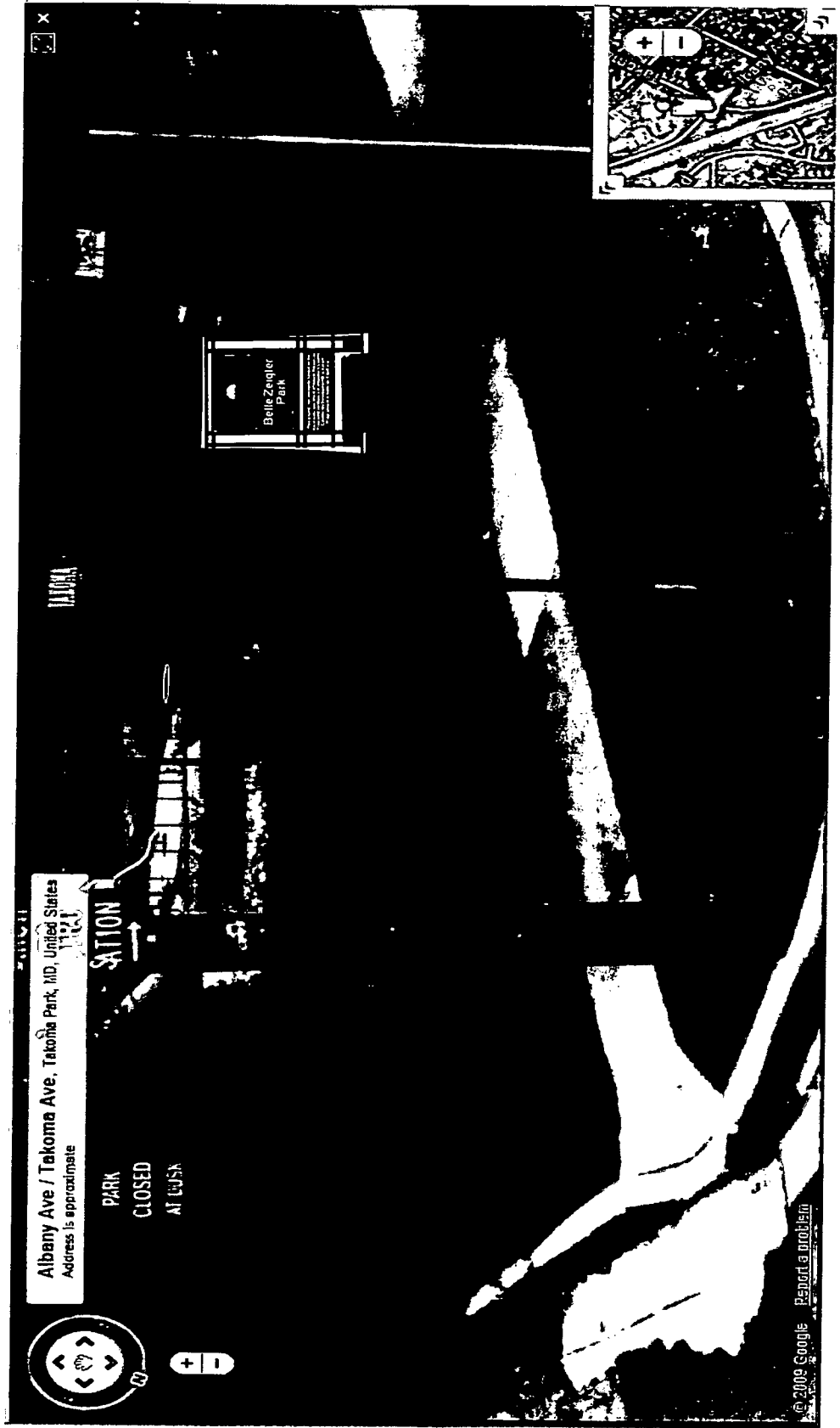


# Proposed Park Area Identification Sign Belle Zeigler Park

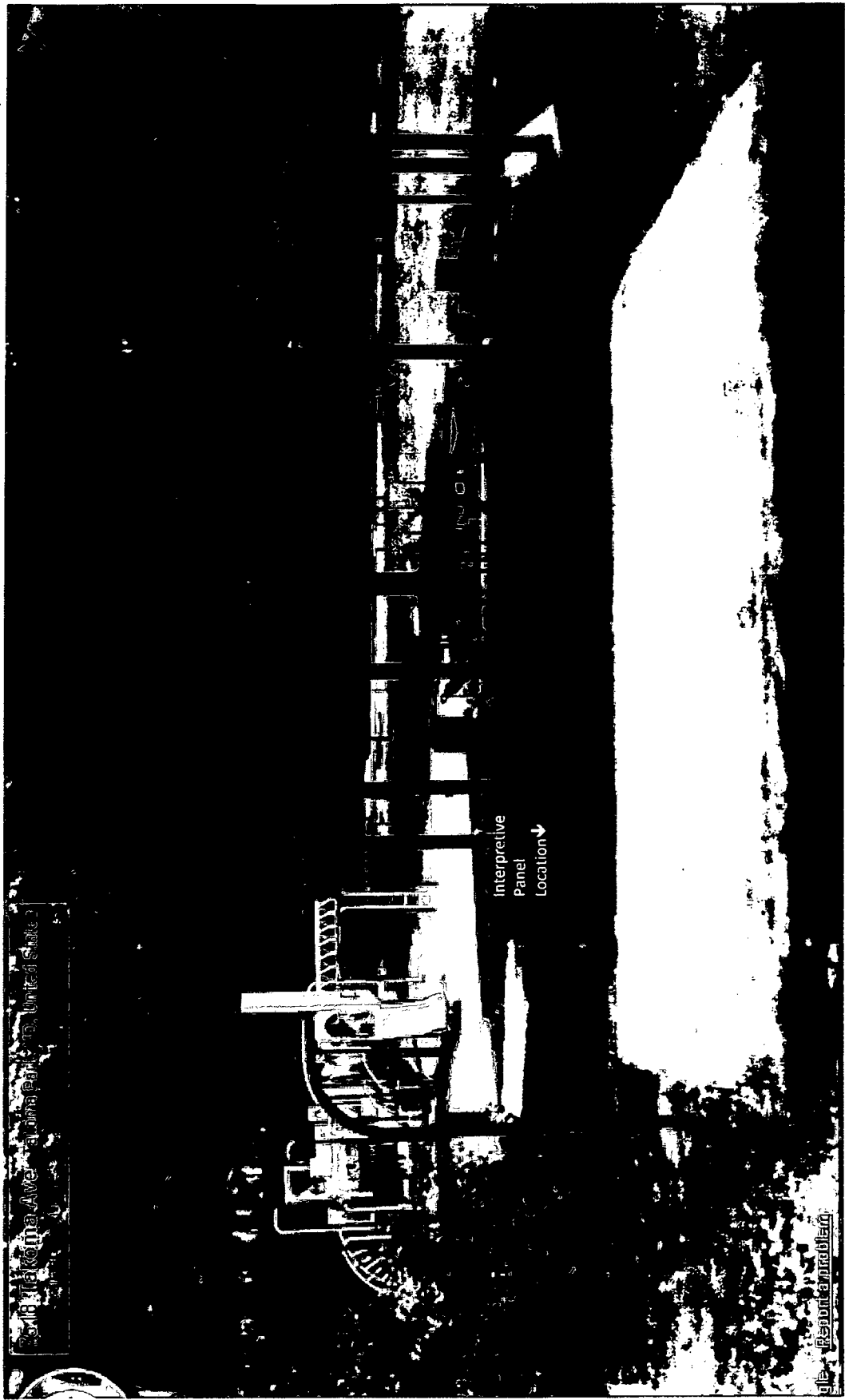




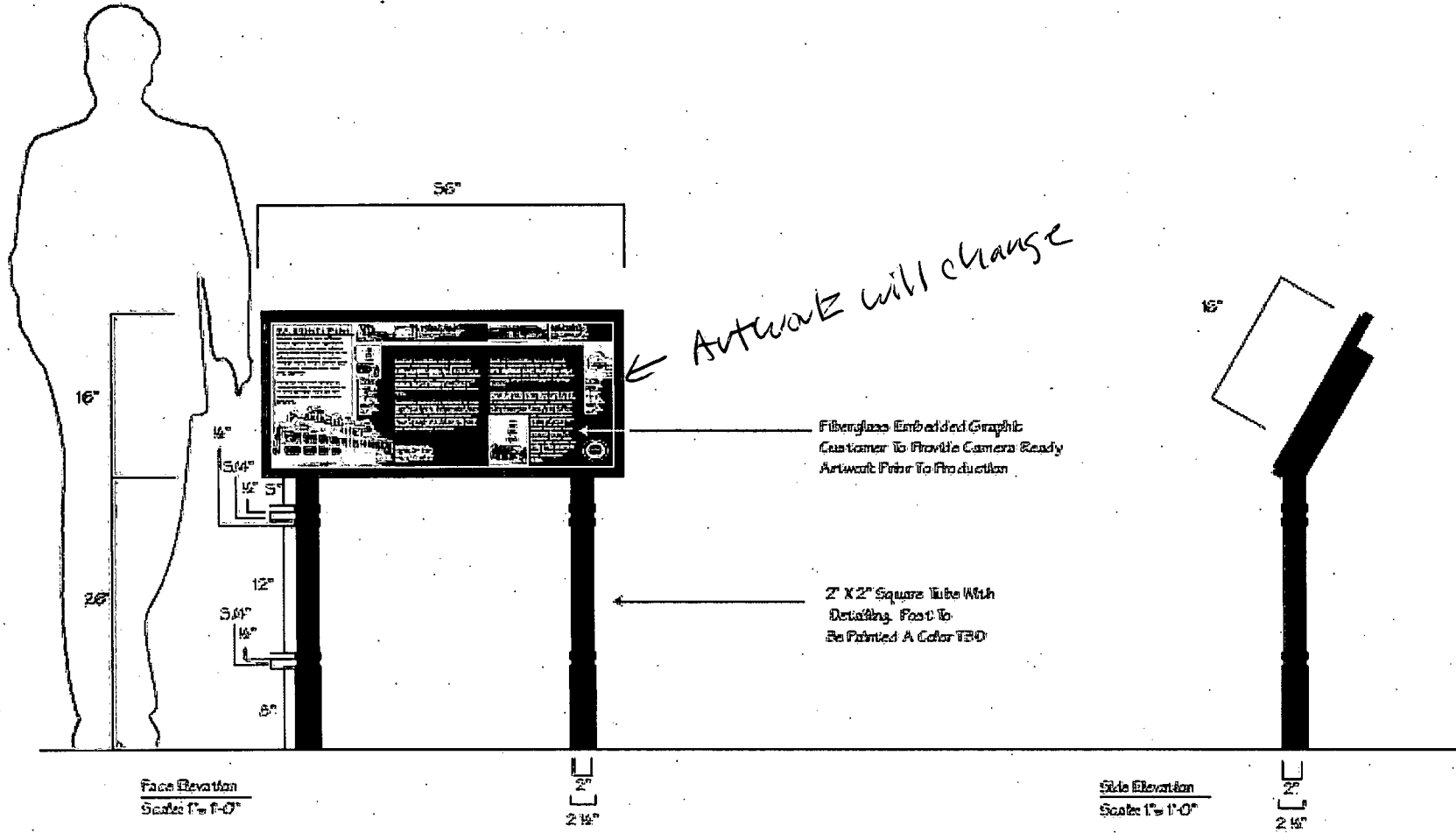
# Installed Park Area ID Sign



# Interpretive Panel Location



# Proposed Interpretive Panel, Belle Zeigler Park



# Installed Interpretive Panel



# Existing Property Conditions Belle Ziegler Park

Aluminum Letters will be replaced @Takoma & Buffalo Avenues.



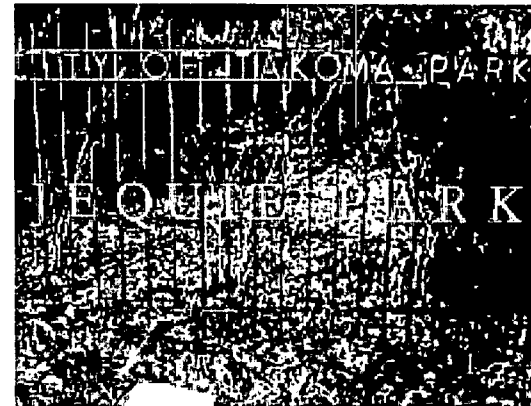



# New 7" Aluminum Letters "Belle Zeigler Park" to replace "Jequie Park"



One (1) set 7" tall, 1/4" aluminum plate letters, painted Mat. these Brilliant Gold & mounted on existing Fence Posts.

Existing "Jequie Park" letters to be removed. New letters to be installed in its place.



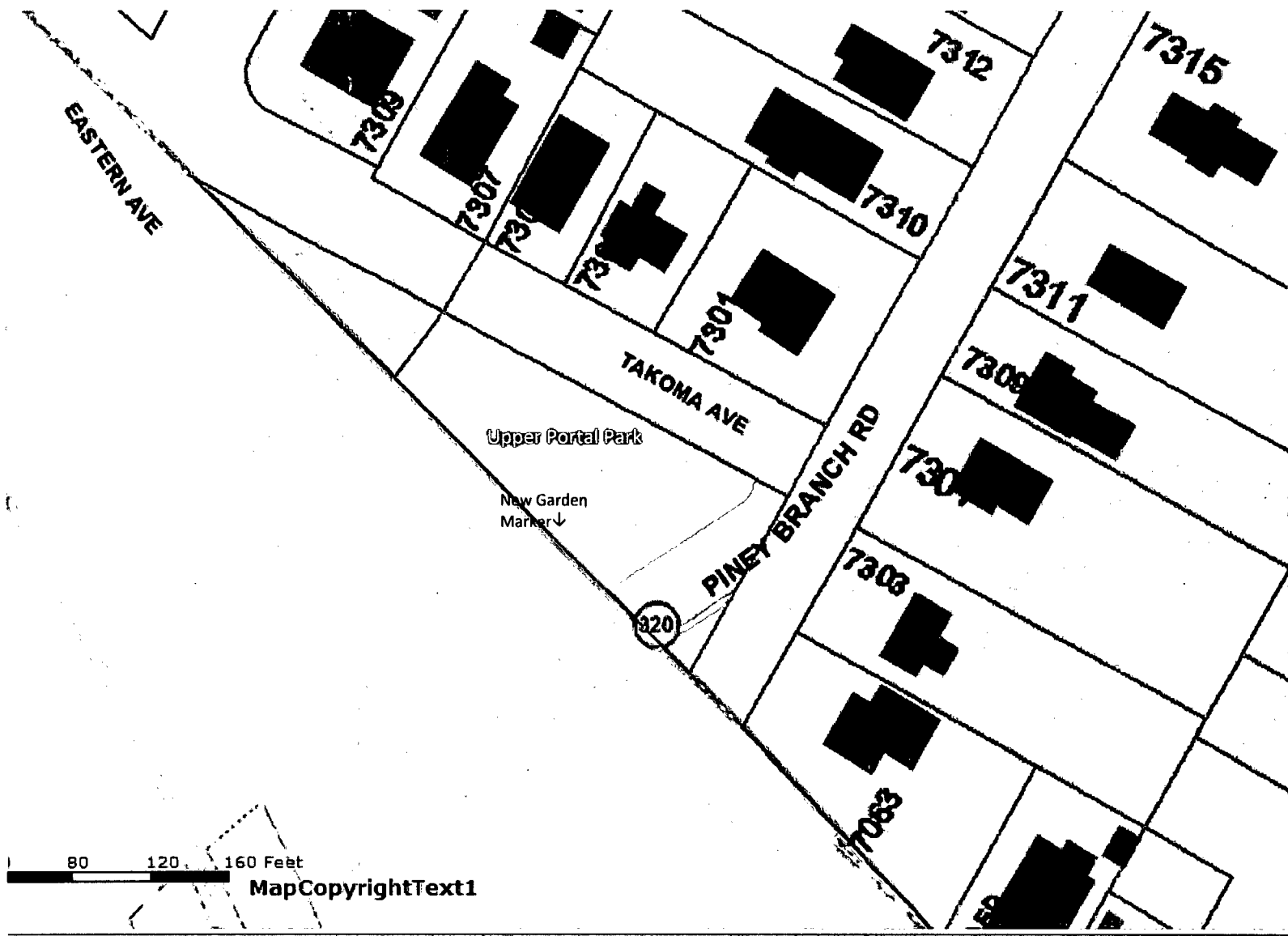
 Park Division  
Scale 1/4" = 1'-0"

# Existing Property Condition Upper Portal Park

Aerial View



# Upper Portal Park Adjacent Addresses



# Existing Property Conditions

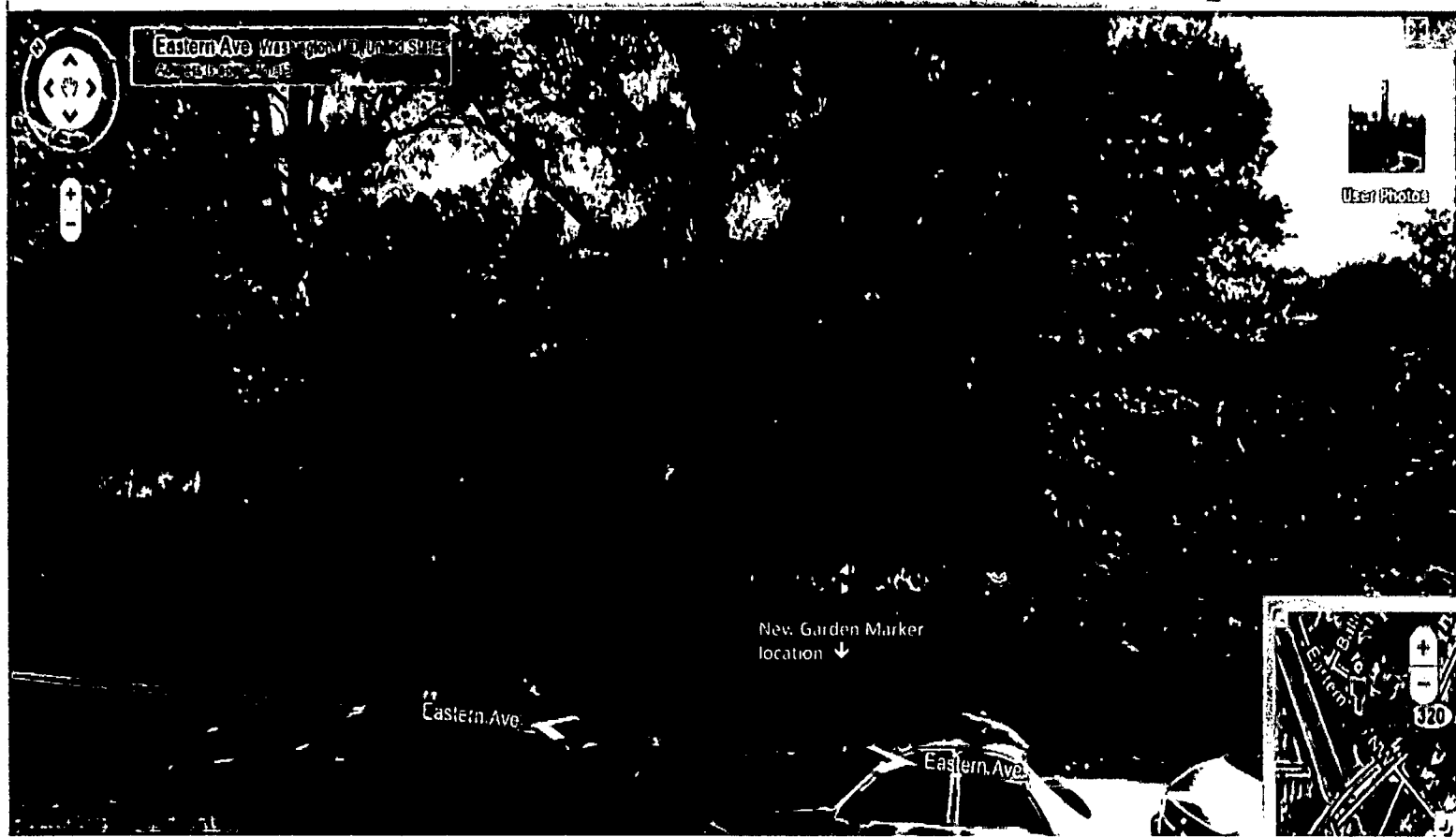
## Upper Portal Park

View from Piney Branch Road and Eastern Avenue

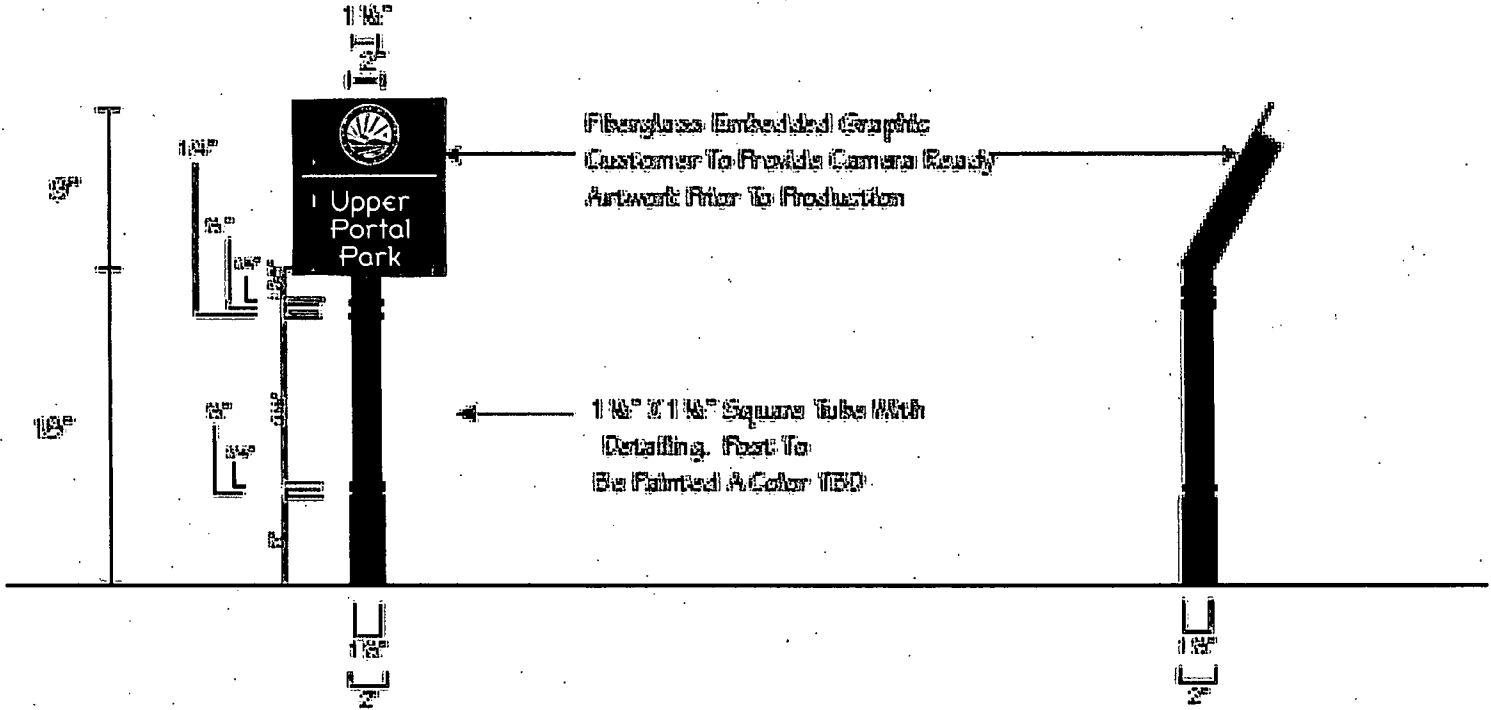


# Existing Property Conditions Upper Portal Park

View from Eastern Avenue



# Garden Marker

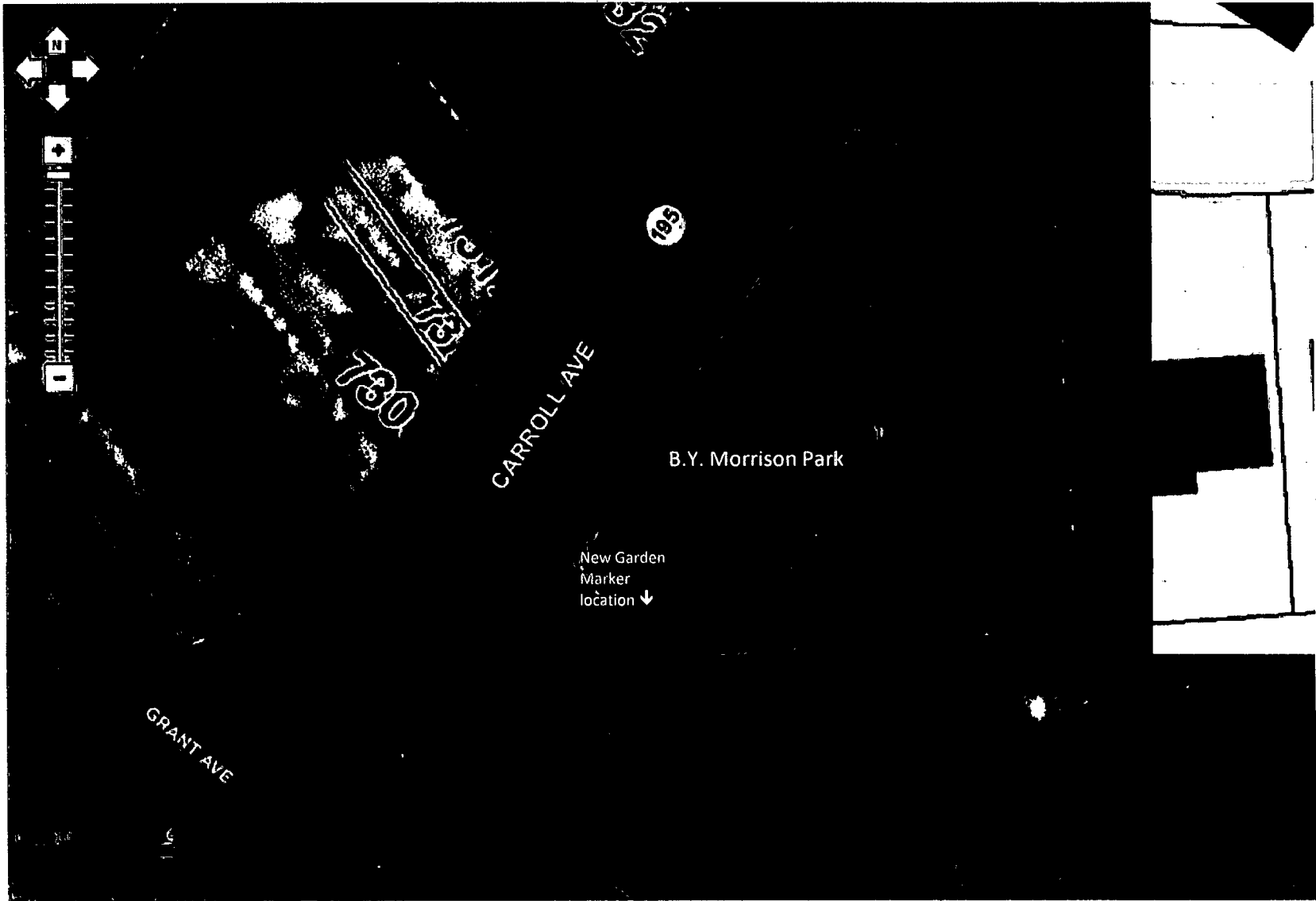


(2)

# Installed Garden Marker



# Aerial View B.Y. Morrison Park



32



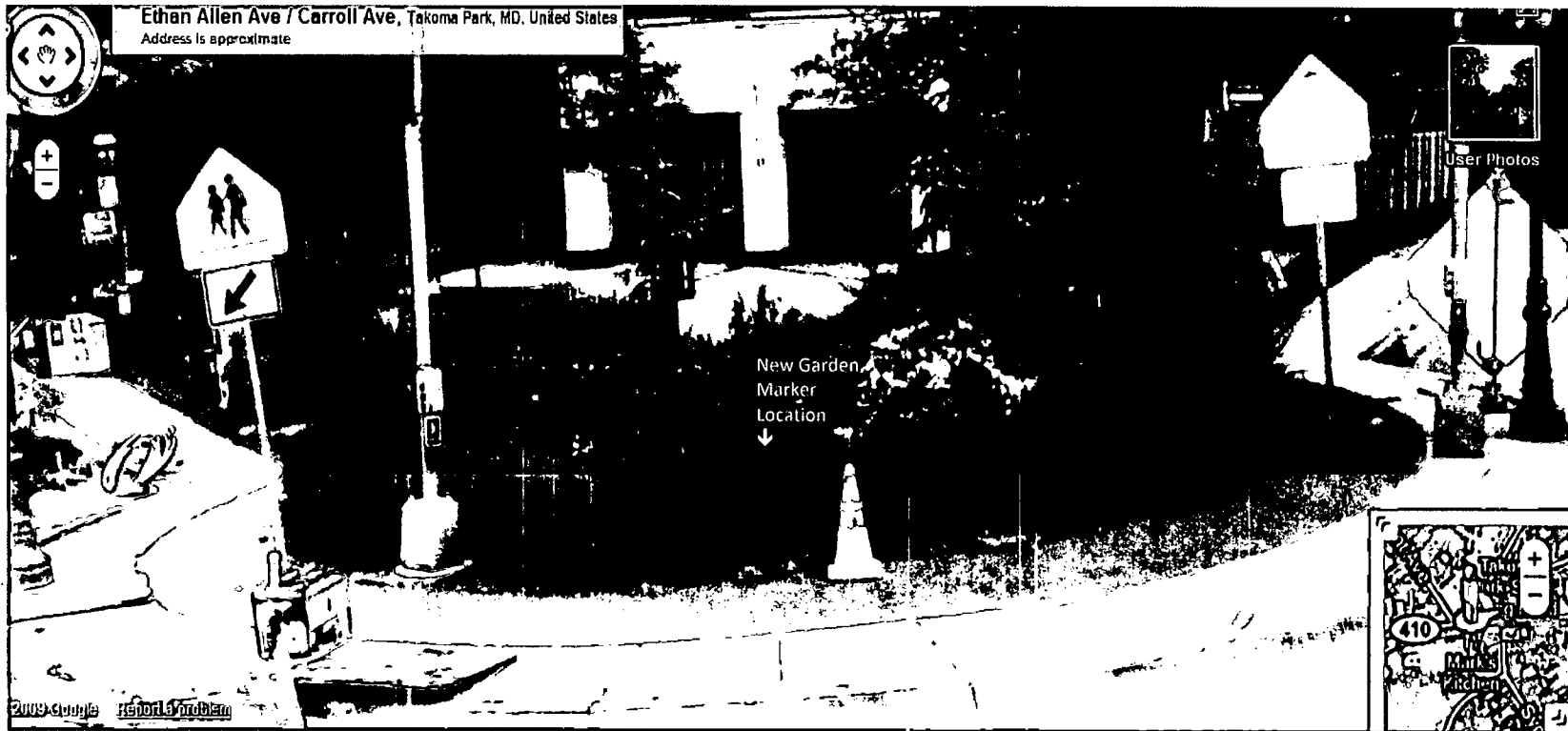
# B.Y. Morrison Park Adjacent Addresses



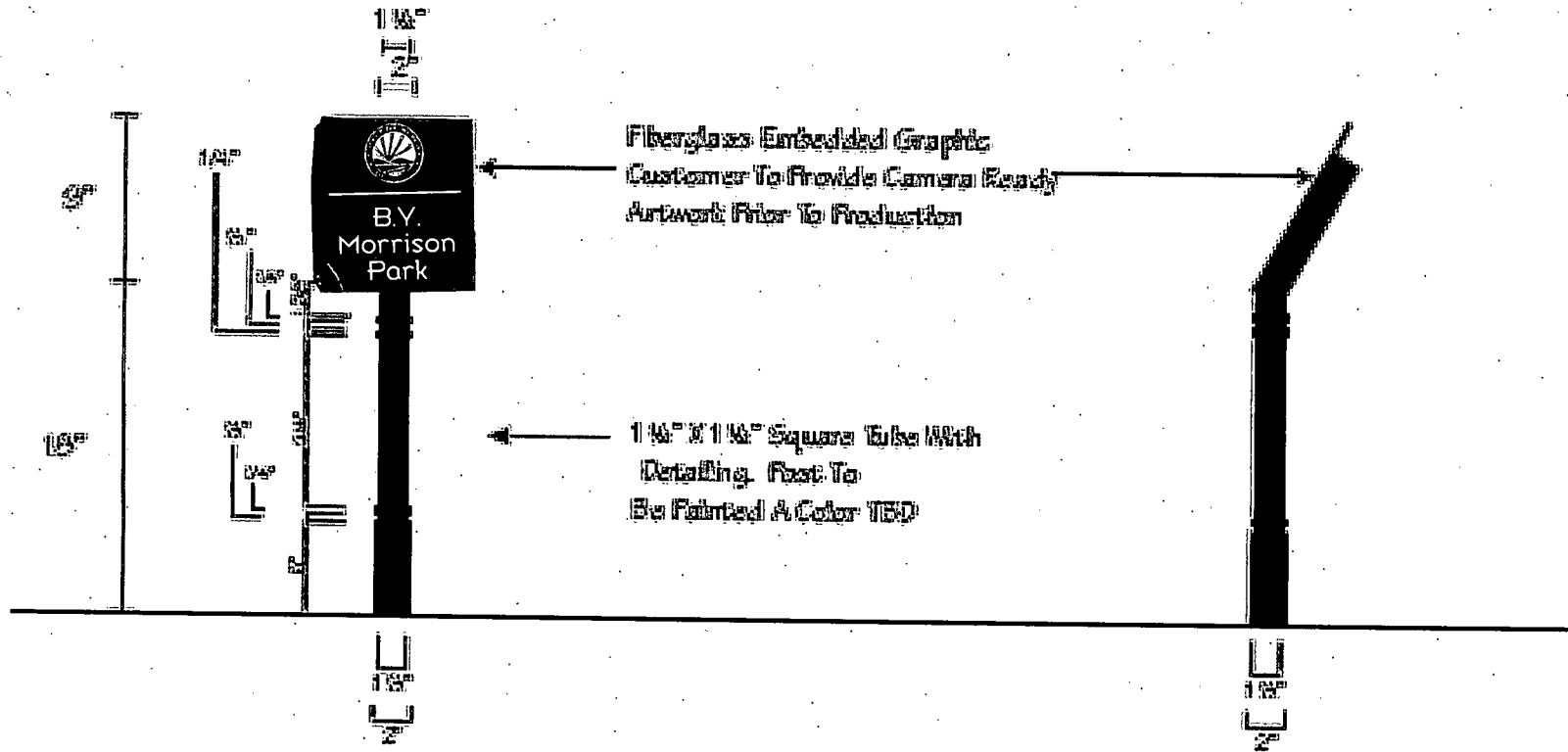
# Existing Property Conditions

## B.Y. Morrison Park

View of Park from corner of Carroll and Ethan Allen Avenues.



# Garden Marker



# Installed Garden Marker



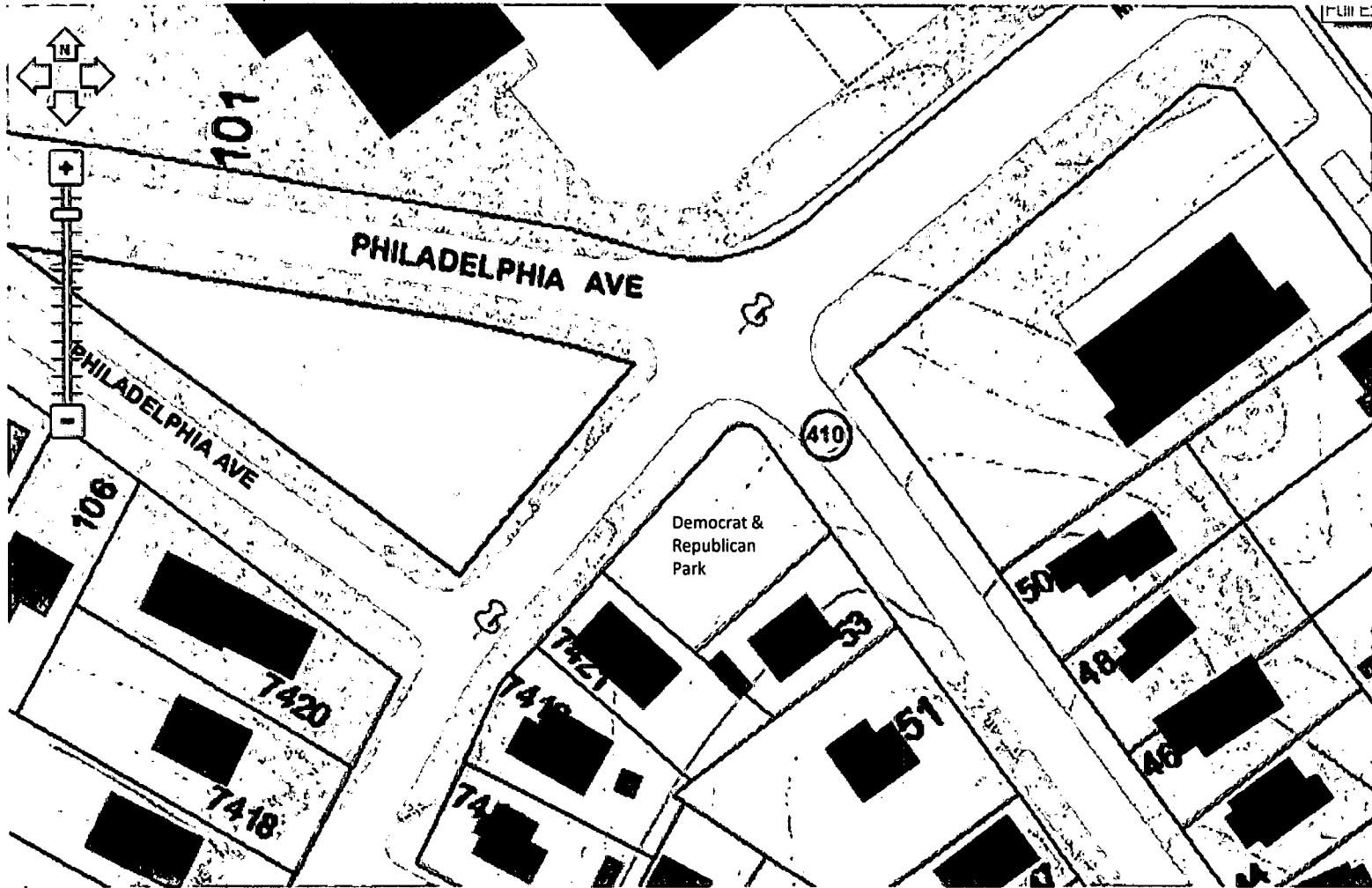
36

# Aerial View, Democrat and Republican Park



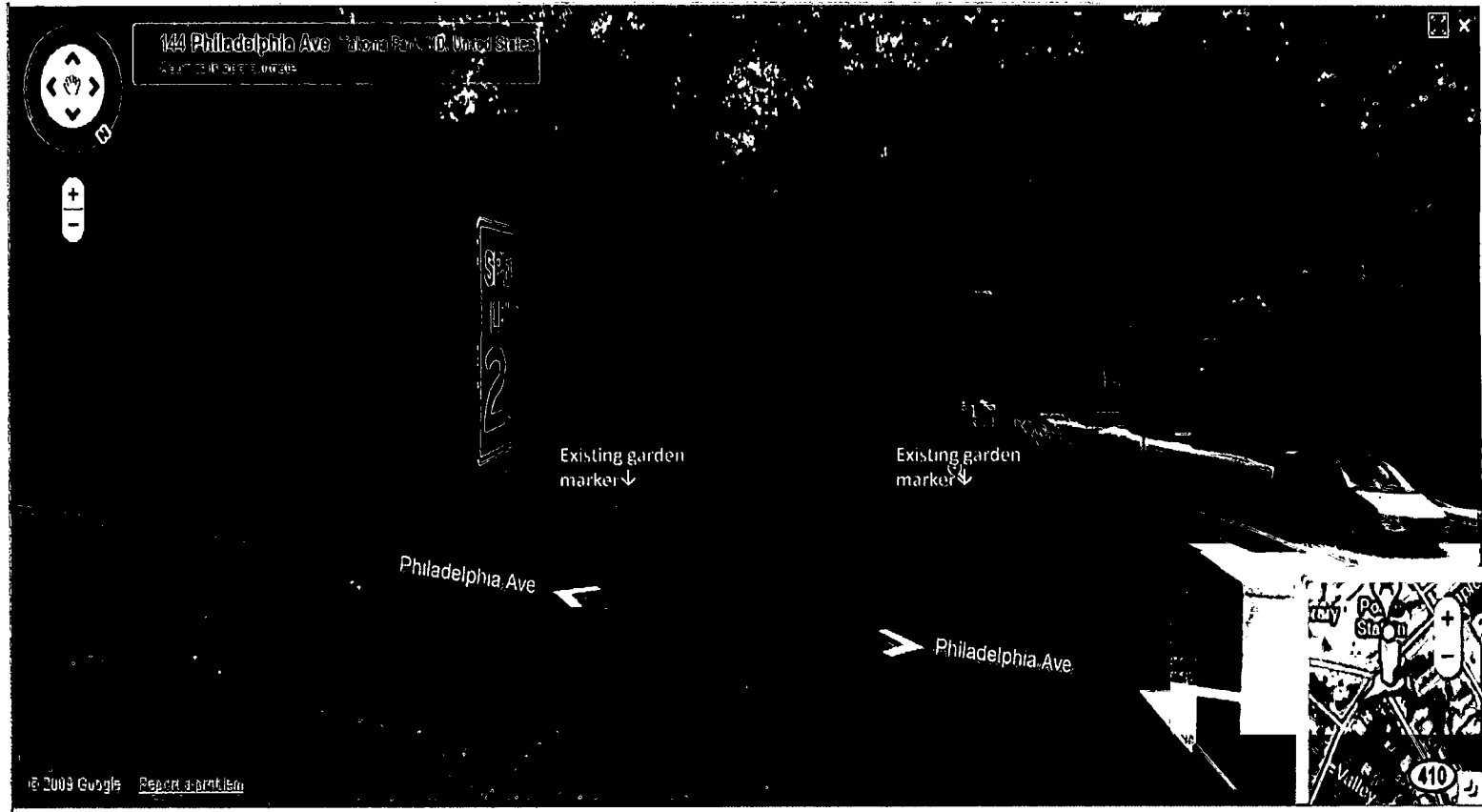
37

# Democrat & Republican Park Adjacent Addresses



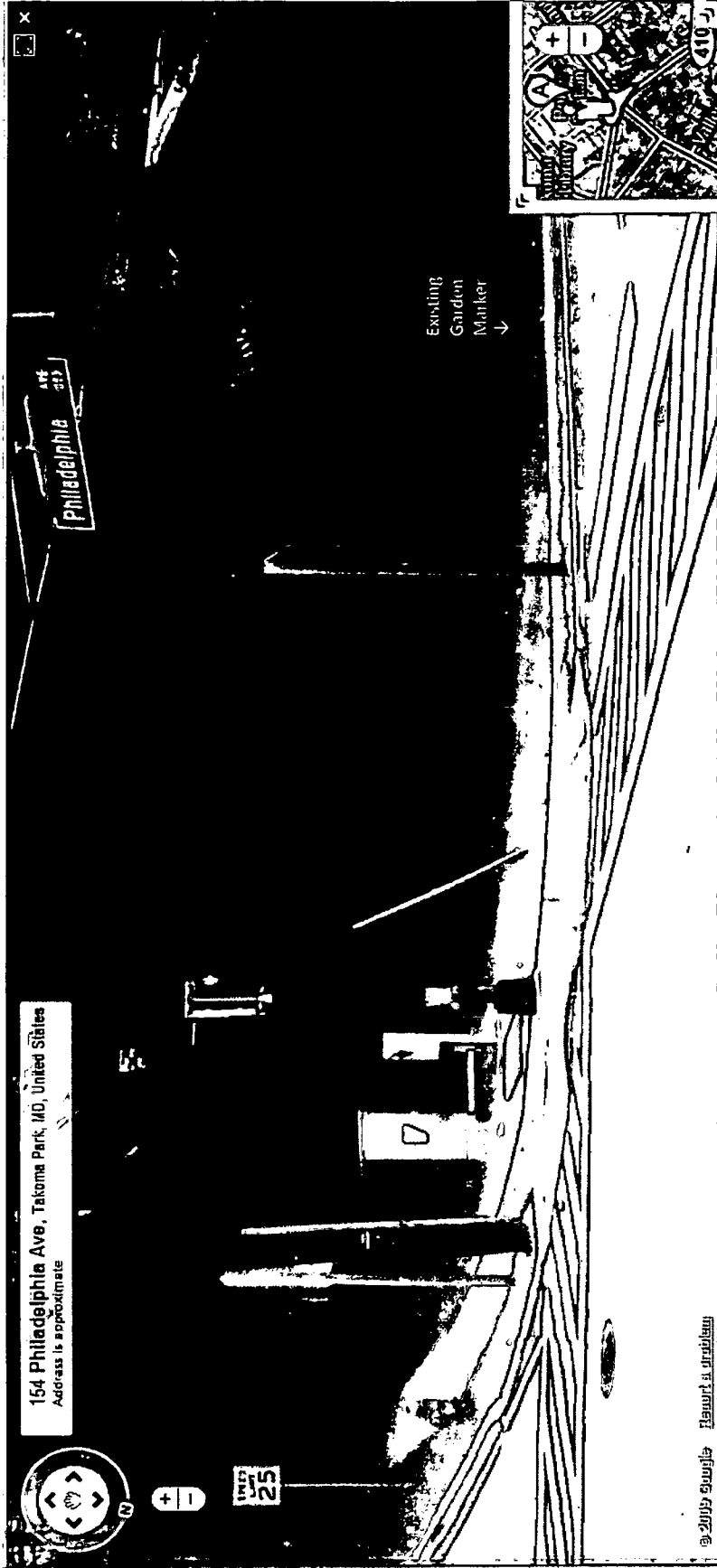
# Existing Property Conditions Democrat & Republican Park

View of existing garden markers.



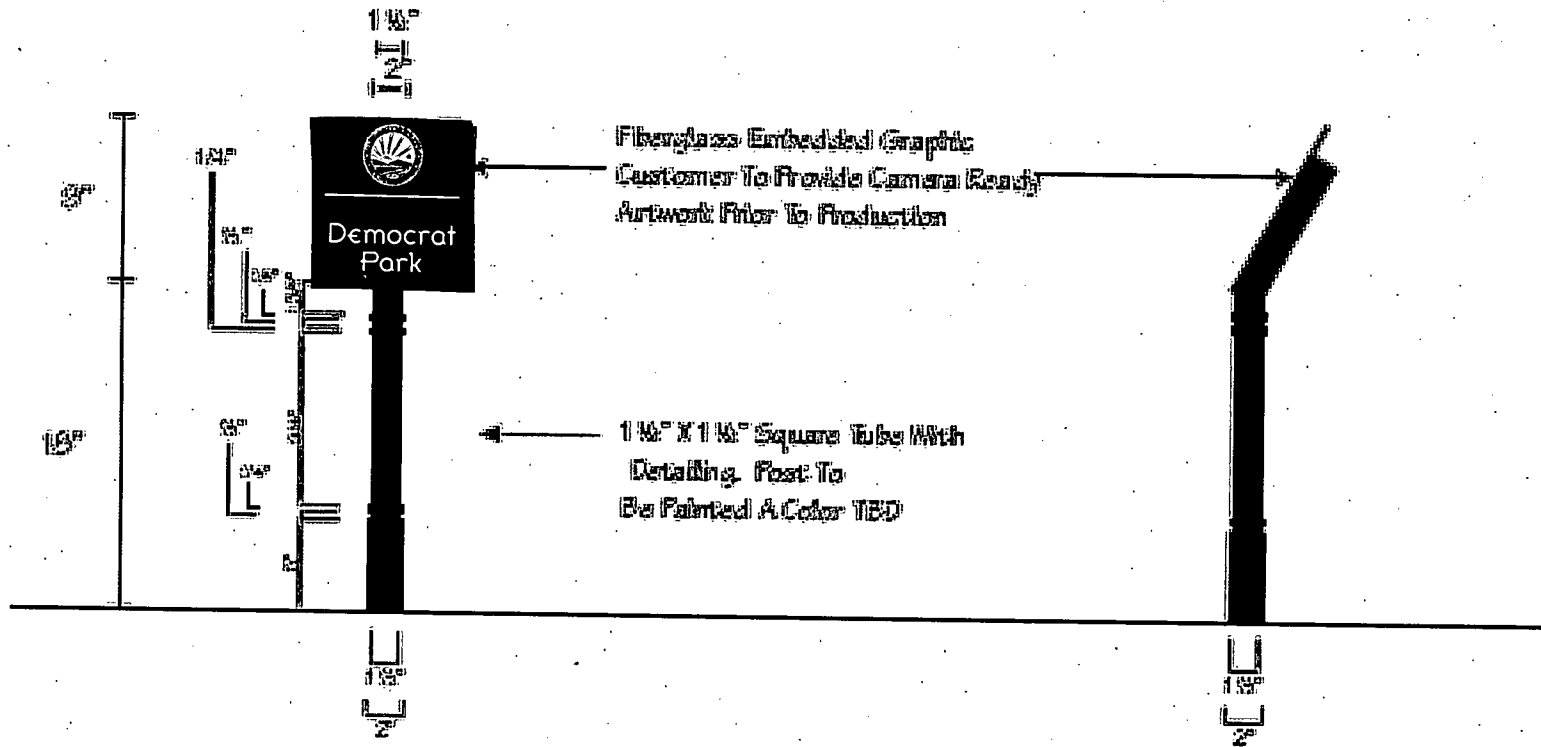
39

# Democrat & Republican Park

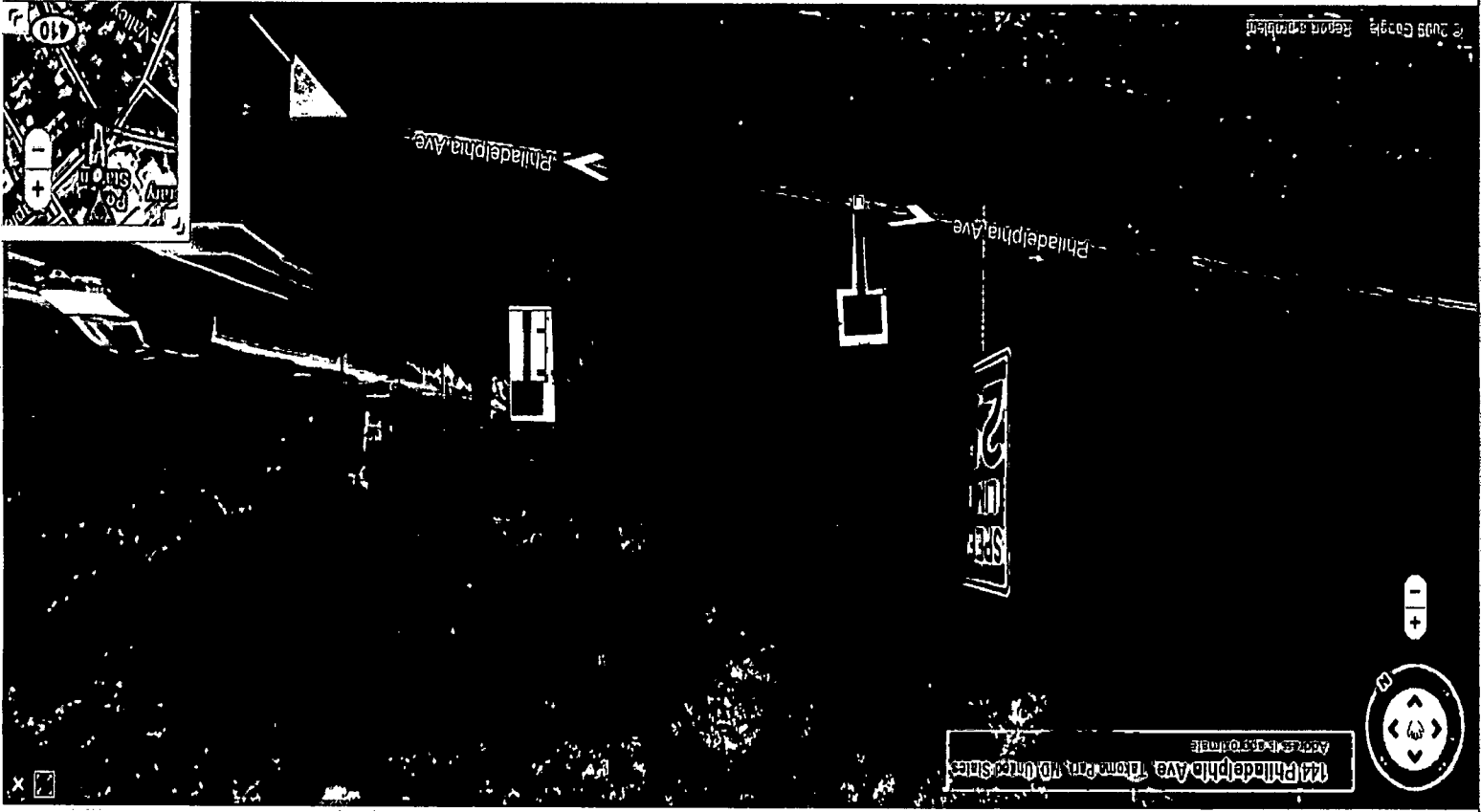




# Garden Marker



1h



Installed Garden Markers

Jeggie Park / Belle Ziegler Park



(c) Copyright 2008, Pictometry International

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Upper Portal Park



(c) Copyright 2006, Pictometry International

B.Y. Morrison Park



(c) Copyright 2003, Pictometry International



Democrat and republican park

# City of Takoma Park, Maryland

Housing & Community Development

Telephone: (301) 891-7119  
Fax: (301) 270-4588



7500 Maple Avenue  
Takoma Park, MD 20912

May 12, 2010

Mr. David Rotenstein, Chair  
Historic Preservation  
8787 Georgia Avenue  
Silver Spring, MD 20910

RE: B. Y. Morrison Park (Ethan Allen and Carroll Avenues) - Garden Marker Installation

Dear Mr. Rotenstein:

The Takoma Park Facade Advisory Board met on Tuesday, May 11<sup>th</sup>, 2010, to review a proposal submitted by Ms. Melanie Isis, representing the City of Takoma Park, for a garden marker installation at B. Y. Morrison Park (Ethan Allen and Carroll Avenues). The application is to be considered by the Historic Preservation Commission this evening.

The Board found the proposal to be in general compliance with the design guidelines developed for the area and endorsed the proposal as presented, with the notation that the sign post be painted in a color that is in keep with other existing City way-finding signs.

If you have any questions regarding the Board's action, please call (301) 891 7219.

Thank you for the ongoing efforts of the Commission to preserve the unique architectural character of our historic business district.

Sincerely,

Carman Lam  
Associate Planner

1. **WRITTEN DESCRIPTION OF PROJECT**

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

a. The Takoma Park Historic District was designated in 1976, encompassing much of the original summer resort area built by B.F. Gilbert between 1883-1910. The district embodies a rich variety of American residential architectural styles from the late 19<sup>th</sup> to early 20<sup>th</sup> centuries. The district was recognized by the State and county and listed on the National Register of Historic Places.

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

b. Six new signs will be installed in 4 city parks and gardens in the Historic District: One Park Area Identification Sign, Four Garden Markers, and One Interpretive Panel. Three of the six new signs are new, and three replace existing signs. Signage will improve public awareness and appreciation of the city's parks and gardens, and understanding of their programs and financing that made these green spaces possible.

2. **SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. **PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. *Schematic construction plans*, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. *Elevations (facades)*, with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. **MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. **PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. **TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. **ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville. (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.  
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.





HISTORIC PRESERVATION COMMISSION  
301/563-3400

*AS35641*

# APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Melanie Isis  
Daytime Phone No.: 301 891-7231

Tax Account No.: \_\_\_\_\_  
Name of Property Owner: City of Takoma Park Daytime Phone No.: 301-891-7205  
Address: 7500 Maple Ave Takoma Park MD 20912  
Street Number City Street Zip Code

Contractor: Sign Art Phone No.: 336-329-8954  
Contractor Registration No.: 2705-116285 (Virginia)  
Agent for Owner: Frankie Perry Daytime Phone No.: same

House Number: 4 Parks and Gardens Street: multiple  
Town/City: TAKOMA PARK Nearest Cross Street: \_\_\_\_\_  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Liber: \_\_\_\_\_ Folio: \_\_\_\_\_ Parcel: \_\_\_\_\_

1A. CHECK ALL APPLICABLE:

- Construct
- Extend
- Alter/Renovate
- Move
- Install
- Wreck/Raze
- Revision
- Repair
- Revocable

CHECK ALL APPLICABLE:

- A/C
- Slab
- Room Addition
- Porch
- Deck
- Shed
- Solar
- Fireplace
- Woodburning Stove
- Single Family
- Fence/Wall (complete Section 4)
- Other: SIGNS & garden markers, interpretive panels

1B. Construction cost estimate: \$ 8195 installed

1C. If this is a revision of a previously approved active permit, see Permit # 399822

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_

2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

3A. Height \_\_\_\_\_ feet \_\_\_\_\_ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line
- Entirely on land of owner
- On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

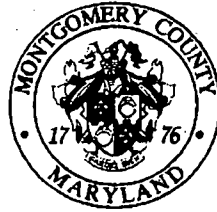
Signature of owner or authorized agent

Date

Approved: [Signature] For Chairperson, Historic Preservation Commission

Disapproved: \_\_\_\_\_ Signature: [Signature] Date: 5/13/10

Application/Permit No.: \_\_\_\_\_ Date Filed: \_\_\_\_\_ Date Issued: \_\_\_\_\_



## HISTORIC PRESERVATION COMMISSION

Isiah Leggett  
County Executive

Thomas Jester  
Chairperson

Date: 5/13/10

### MEMORANDUM

TO: Carla Reid, Director  
Department of Permitting Services

FROM: Anne Fothergill *AF*  
Planner Coordinator  
Historic Preservation Section-Planning Department  
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit #535641—Signage replacement and installation in parks

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The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP) and this application was **approved** by the HPC on May 12, 2010.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: City of Takoma Park  
Address: 7500 Maple Avenue, Takoma Park

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made. Once the work is completed the applicant will contact the staff person assigned to this application at 301-563-3400 to schedule a follow-up site visit.

