



## HISTORIC PRESERVATION COMMISSION

**Marc Elrich**  
*County Executive*

**Karen Burditt**  
*Chair*

Date: 3/19/2025

### **MEMORANDUM**

TO: Rabbiah Sabbakhan  
Department of Permitting Services

FROM: Laura DiPasquale  
Historic Preservation Section  
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit #1097741– Fenestration alterations

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The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was **approved with two (2) conditions** at the February 26, 2025 HPC meeting:

1. The restored attic windows may be four or six-light wood or aluminum-clad casement or awning windows with 7/8-inch true or simulated-divided-light muntins. No internal grids may be used.
2. The applicant must submit specification/shop drawings to staff showing details of the proposed windows in elevation, section, and plan, including how the units will be installed within the openings.

The HPC staff has reviewed and stamped the attached submission materials.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Chloe Batch  
Address: 198 Market Street, Brookeville

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made. Once work is complete, the applicant will contact Laura DiPasquale at 301-495-2167 or [laura.dipasquale@montgomeryplanning.org](mailto:laura.dipasquale@montgomeryplanning.org) to schedule a follow-up site visit.





FOR STAFF ONLY:  
HAWP# 1097741  
DATE ASSIGNED \_\_\_\_\_

**APPLICATION FOR  
HISTORIC AREA WORK PERMIT**  
HISTORIC PRESERVATION COMMISSION  
301.563.3400

**APPLICANT:**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Tax Account No.: \_\_\_\_\_

**AGENT/CONTACT (if applicable):**

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Contractor Registration No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE:** MIHP # of Historic Property \_\_\_\_\_

Is the Property Located within an Historic District? Yes/District Name \_\_\_\_\_

No/Individual Site Name \_\_\_\_\_

Is there an Historic Preservation/Land Trust/Environmental Easement on the Property? If YES, include a map of the easement, and documentation from the Easement Holder supporting this application.

Are other Planning and/or Hearing Examiner Approvals /Reviews Required as part of this Application? (Conditional Use, Variance, Record Plat, etc.?) If YES, include information on these reviews as supplemental information.

Building Number: \_\_\_\_\_ Street: \_\_\_\_\_

Town/City: \_\_\_\_\_ Nearest Cross Street: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Parcel: \_\_\_\_\_

**TYPE OF WORK PROPOSED: See the checklist on Page 4 to verify that all supporting items for proposed work are submitted with this application. Incomplete Applications will not be accepted for review. Check all that apply:**

☐ New Construction

☐ Deck/Porch

☐ Shed/Garage/Accessory Structure

☐ Addition

☐ Fence

☐ Solar

☐ Demolition

☐ Hardscape/Landscape

☐ Tree removal/planting

☐ Grading/Excavation

☐ Roof

☐ Window/Door

☐ Other: \_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application, that the application is correct and accurate and that the construction will comply with plans reviewed and approved by all necessary agencies and hereby acknowledge and accept this to be a condition for the issuance of this permit.

*Chloe Batch*

Signature of owner or authorized agent

Date

Description of Property: Please describe the building and surrounding environment. Include information on significant structures, landscape features, or other significant features of the property:

Description of Work Proposed: Please give an overview of the work to be undertaken:

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**REVIEWED**  
By Laura DiPasquale at 3:15 pm, Mar 19, 2025

APPROVED  
Montgomery County  
Historic Preservation Commission  
*Karen Benoit*

Work Item 1: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

Work Item 2: \_\_\_\_\_

Description of Current Condition:

Proposed Work:

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*By Laura DiPasquale at 3:15 pm, Mar 19, 2025*



Work Item 3: \_\_\_\_\_

Description of Current Condition:

Proposed Work:





Left side of house

2 smaller attic windows  
to install



Entry door to be replaced

**REVIEWED**

*By Laura DiPasquale at 3:15 pm, Mar 19, 2025*

APPROVED

Montgomery County

Historic Preservation Commission

*Karen Dunlop*



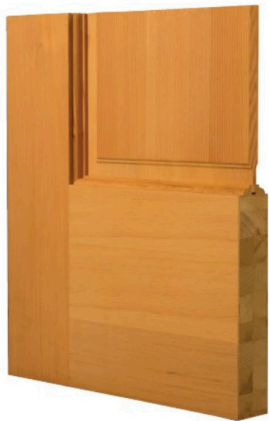
**Proposed Entry Door**  
(planned to be painted to match other doors on house)

**Douglas Fir**

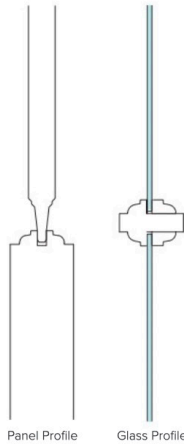
SASH DOORS 1-1/4" TDL BAR & 3/4" DOUBLE HIP RAISED PANEL



Standard 1-1/4" TDL Bar, 3/4" Double Hip Raised Panel with Single Pane Safety Glass



Standard Door Corner



Panel Profile

Glass Profile



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Montgomery County  
Historic Preservation Commission

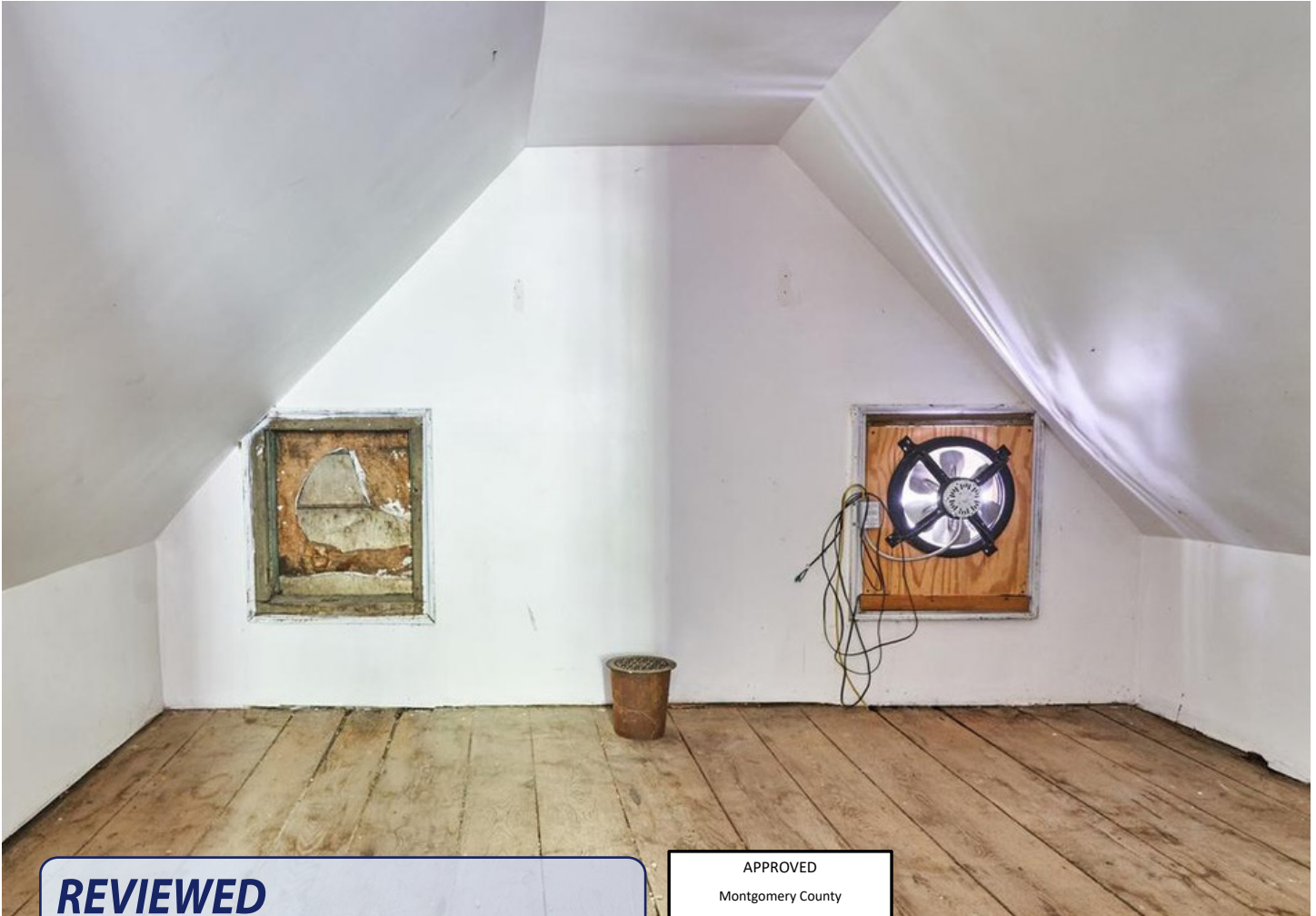
*Karen Buelit*

**F944**

Single Pane  
Safety Glass  
1-1/4" TDL Bar  
3/4" Double Hip  
Raised Panel  
Ovolo Sticking

2/6 x 6/8  
2/8 x 6/8  
3/0 x 6/8

Attic windows (install two smaller windows that historically existed but were covered by previous owner)

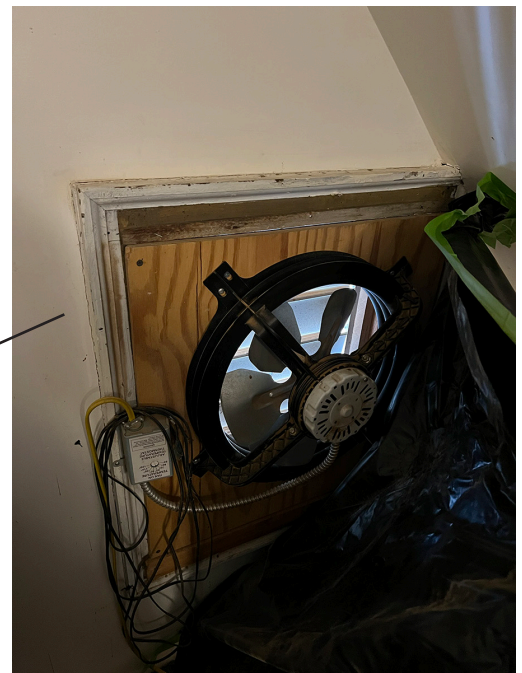


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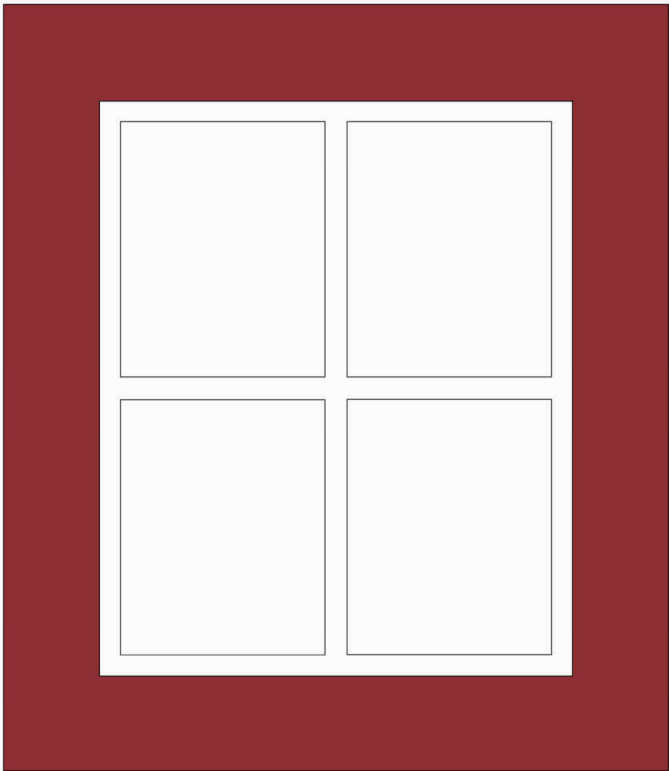
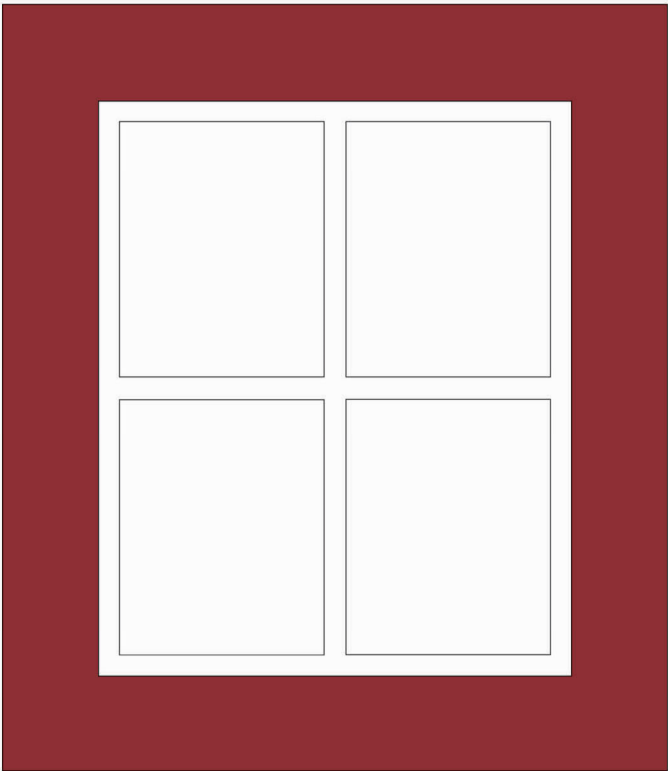


Left window frame  
(covered by  
aluminum siding on  
outside of house)



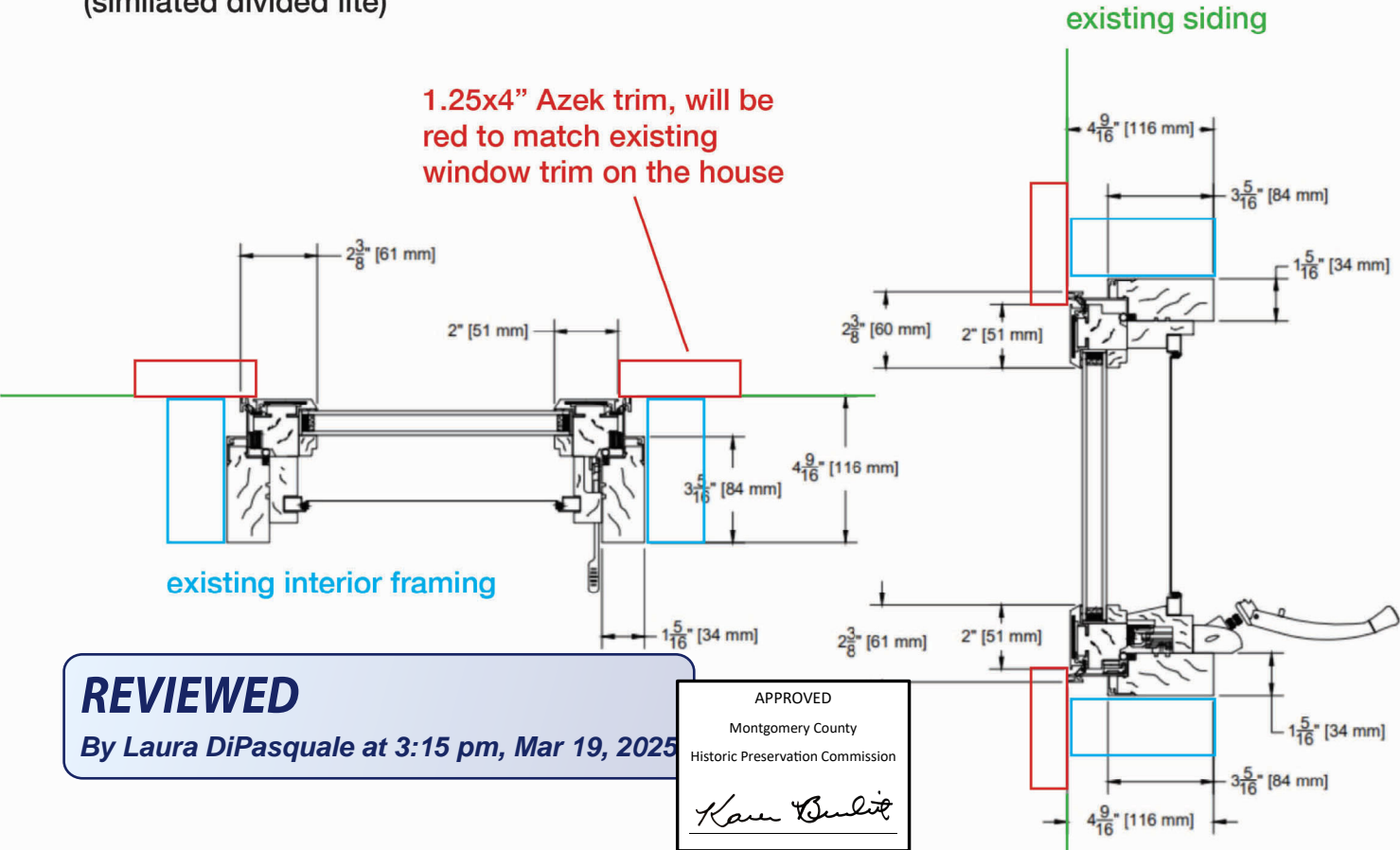
Right window frame  
(siding on outside of  
house has been peeled  
back for a vent for this  
fan which has been  
stuck in the  
window frame)





19.75x24" casement windows with 7/8" muntins  
(simulated divided lite)

I.A.



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APPROVED  
Montgomery County  
Historic Preservation Commission  
*Karen Boudit*

LEGENDS SERIES  
ALUMINUM CLAD-WOOD  
CASEMENT  
POCKET INSERT REPLACEMENT FRAME

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CUSTOMER:		PROJECT:	
SIZE: A	SCALE: 3" = 1'-0"	DATE: 10.6.22	
DRAWN BY: L.Z.	DATE: 10.6.22	DWG #:	