



MONTGOMERY COUNTY DEPARTMENT OF PARK AND PLANNING

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

8787 Georgia Avenue Silver Spring, Maryland 20910-3760

7-289 Date:

MEMORANDUM

- Robert Hubbard, Director TO: Department of Permitting Services
- FROM: Gwen Wright, Coordinator Historic Preservation

Historic Area Work Permit SUBJECT:

37/3-995

The Montgomery County Historic Preservation Commission has reviewed the attached application for an Historic Area Work Permit. This application was:

\checkmark	Approved	Denied
	Approved with Conditions:	·
		······
<u></u>		
	PC Staff will review and stamp the construction drawings prior to the appli- uilding permit with DPS; and	cant's applying
	BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDI ERENCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HA	
Applica	ant: Michael Mayers & hynn Doughe	erty
Addres	ss: 7216 Sprice Avenue Takoma F	ark

and subject to the general condition that, after issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant arrange for a field inspection by calling the DPS Field Services Office at (301)217-6240 prior to commencement of work and not more than two weeks following completion of work.

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MARYLAND		301/563		
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Tax Account No.:	·		917-	<u>- 237-966 (</u> 686-7880 (cell)
Name of Property Dwner: Mic	had Mayers /Ly	NN Dougharty	Daytime Phone No.: 30/	686 - 7880 (Cell) - 2.20 - 0239 <u>2.0912</u> Zip Code
Address: 7216 Space	UCE AL	TAROMA PAN	K MO	2.0912
Contractor Registration No.:				
LOCATION OF BUILDING/PR		· •	602.15 A1	
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PART ONE: TYPE OF PERMI	ACTION AND USE			
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1A. <u>CHECK ALL APPLICABLE</u> :		□ A/C □	Slab 🗆 Room Addition	🗆 Parch 🗌 Deck 🗆 Shed
1A. <u>CHECK ALL APPLICABLE</u> : Construct Exten Move Install	U Wreck/Raze	□ A/C □ □ Solar □	Slab 🗌 Room Addition Fireplace 🗌 Woodburning Sto	ove 🗌 Single Family
1A. <u>CHECK ALL APPLICABLE</u> : Construct Exten Move Install Revision Repair	Wreck/Raze	□ A/C □ □ Solar □	Slab 🗆 Room Addition	ove 🗌 Single Family
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THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance: chain link hence on three sides of an existing has no historical Significance The Fer b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district: Wood fonce with two gates to enclose our back yard the style of our horse and Neishbors 410 will complement charic resources or environmetal ्रिय 2. SITE PLAN Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include: a. the scale, north arrow, and date; b. dimensions of all existing and proposed structures; and c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping. 🗒 77 C ... 3. PLANS AND ELEVATIONS You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other a. fixed features of both the existing resource(s) and the proposed work. b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required. 4. MATERIALS SPECIFICATIONS General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings. 5. PHOTOGRAPHS a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs. b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs. 6. TREE SURVEY If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY DWNERS 7. For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across

the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.



MONTGOMERY COUNTY DEPARTMENT OF PARK AND PLANNING

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

8787 Georgia Avenue Silver Spring, Maryland 20910-3760 💦 🚺

1-28-99 Date:

MEMORANDUM

TO:	Historic Area Work Permit Applicants
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FROM	Gwen Wright, Coordinator
	Historic Preservation Section

SUBJECT: Historic Area Work Permit Application - Approval of Application/Release of Other Required Permits 37/3-995

Enclosed is a copy of your Historic Area Work Permit application, approved by the Historic Preservation Commission at its recent meeting, and a transmittal memorandum stating conditions (if any) of approval.

You may now apply for a county building permit from the Department of Permitting Services (DPS) at 250 Hungerford Drive, second floor, in Rockville. Please note that although your work has been approved by the Historic Preservation Commission, it must also be approved by DPS before work can begin.

When you file for your building permit at DPS, you must take with you the enclosed forms, as well as the Historic Area Work Permit that will be mailed to you directly from DPS. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DPS at 301-217-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 301-563-3400.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DPS/Field Services at 301-217-6240 of your anticipated work schedule.

Thank you very much for your patience and good luck with your project!

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34	5.61° 02' 51" E	
7500 SQ.FL.		
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Landing.	24.2' #7216 #7216	1
	# 72: 514 N 8' 11/2 514 N 8' Frame & Bsm't.	150.00
50.00	Greve Covid F	(x-1-1-) 30:
		A
NOTE: THIS PROPERTY LIES IN FLOOD ZONE C. AN APEA OF MINIMAL FLOODING AS DELIFICATED ON THE MAPS OF 175	A DOD' W W	50.00 ENUE
NATIONAL FLÖDD INSURANCE PROGRAM	SPRUCE AV	E OF MARY HA
I. The plat is of basefit to a consumer only der or a title insurance company or its a plated transfer, financing or re-finan APPROV	ineofar as it is required by a gent in connection with cont aing.	len- En bud of
Montgomery Historic Preservero	County n Compression	NO TITLE REPORT FURNISHED
LOCATION PLAT OF	LÓT:34	BLOCK:8
#721G Spruce Avenue	PLAT BOOK /	PLAT NO: 46
Montgomery County, Maryland		
TAKOMA PARK	DATE: 4-15-99 CASE NO: 21291	SCALE: FILE NO: <u>RC 99064</u>
CERTIFICATION : I hereby certify th	at the position of the signif	Simply visible immedia
ments on the above described proper	ty has been carefully esta	ablished in compliance
with the "Minimum Standards of Pr	ctice" for the State of N	laryland.
	GRADEN A ROBERS ~ PROP. L.S	. MD. LIC. NO. 119

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Michael Mayers/Lynn Dougherty 7216 Spruce Avenue Takoma Park, Maryland 20912 202-237-9661

Attachment to application for historic area work permit

Neighbor's Addresses:

John Prados 301-270-0346 7218 Spruce Avenue Takoma Park, Maryland 20912

Ormond Seavey 301-270-0441 7214 Spruce Avenue Takoma Park, Maryland 20912

WW D N Ь 6 12 Kours Park

EXPEDITED

HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address:	7216 Spruce Avenue, Takoma Park	Meeting Date:	07/28/99
Applicant:	Michael Meyers & Lynn Dougherty	Report Date:	07/21/99
Resource:	Takoma Park Historic District	Public Notice:	07/14/99
Review:	HAWP	Tax Credit:	No
Case Numbe	r: 37/3-99S	Staff: Perry	v Kephart
PROPOSAL	: Install wood fence.	RECOMMENDATION:	Approve

DATE OF CONSTRUCTION: Circa 1920

SIGNIFICANCE:

Individual <u>Master Plan</u> Site <u>x</u> Within a <u>Master Plan</u> Historic District Primary Resource <u>x</u> Contributing Resource Non-contributing/Out-of-Period Resource

ARCHITECTURAL DESCRIPTION: Two-bay, 1½ story, side gable Bungalow with inset shed roof front dormer and full width front porch with Colonial Revival columns. The house is clad in stucco on the first level and lapped wood or vinyl siding on the upper level.

PROPOSAL: The applicant proposes to install a Craftsman style 4'6" wood fence around four sides of the rear yard with two gates at either side of the house. Applicant also proposes the possible removal of an existing chain link fence. The new fence is to be placed on the property line or directly inside the line depending on the retention of the existing fence. Removal of the chain link fence is included in the application, but is subject to discussion with the neighbors.

RECOMMENDATION:

__x_Approval ____Approval with conditions:

Approval is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that: x_1 . The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or

 x_2 . The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

<u>3</u>. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or

_4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or

5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or

6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

Policy On Use of Expedited Staff Reports for Simple HAWP Cases

This policy is developed with the understanding that:

- I. The HPC's policy regarding in-kind replacements has not changed, that is, all replacements of exterior features with exactly matching materials may be done without a HAWP.
- II. Staff will continue to notify Local Advisory Panel (LAP), and adjacent and confronting owners of all HAWP applications and, if a neighbor or the LAP is known to object to a proposal, the Expedited Staff Report will not be used.
- III. If, because of the specifics of the case, staff is uncertain whether the Expedited Staff Report format is appropriate, or if an applicant requests it, the Standard Staff Report will be used.
- IV. The Expedited Staff Report format may be used on the following type of cases:
 - 1. Alterations to properties on which the Maryland Historical Trust (MHT) holds an easement and which have been reviewed and approved by the MHT Easement Committee.
 - 2. Modifications to a property which do not significantly alter its visual character. These include, but are not limited to:
 - A. Repair or replacement of masonry foundations with new materials that match the original closely.
 - B. Installation of vents, venting pipes, and exterior grills.
 - C. New installation of gutters.
 - 4. Removal of asbestos, asphalt, or other artificial siding when the original siding is to repaired, and, where necessary, replaced in kind.
 - 5. Removal of accessory building that are not original to the site or otherwise historically significant.
 - 6. Replacement of missing architectural details, provided that at lease one example of the detail to be replaced exists on the house, and/or physical or documentary evidence exists that illustrates or describes the missing detail or details.
 - 7. Signs that are in conformance with all other County sign regulations.





- 8. Construction of wooden decks that are at the rear of a structure and are not readily visible from a public right-of-way. This applies to all categories of resources: Outstanding, Contributing, Individually Designated Sites, or Non-contributing.
- 9. Replacement of roofs on non-contributing or out-of-period building, as well as new installation of historically appropriate roofing materials on outstanding and contributing buildings..
- 10. Installation of exterior storm windows or doors that are compatible with the historic site or district in terms of material or design.
- 11. Construction of fences that are compatible with historic site or district in terms of material, height, location, and design. Requests for fences higher than 48" to be located in the front yard of a property will not be reviewed using an Expedited Staff Report.
- 12. Construction or replacement of walkways, parking areas, patios, driveways or other paved areas that are not readily visible from a public right-of-way and/or are compatible in material, location, and design with the visual character of the historic site or district.
- 13. Construction or repair of retaining walls where the new walls are compatible in material, location, design and height with the visual character of the historic site or district.
- 14 Construction or replacement of storage and small accessory buildings that are not readily visible from a public right-of-way.
- 15. Landscaping, or the removal or modification of existing planting, that is compatible with the visual character of the historic site or district.

APPLICATION FOR HISTORIC AREA WORK PERMIT

	Contact Person: Mike Or	r Lynn
	Daytime Phone No.: _202 -	- 237-9661
Tax Account No.:		6-7980 (cell)
Name of Property Owner: Michael Mayers /LYNN Dax	harty Daytime Phone No.: 301-	270-0239
Address: 72.16 SPRUCE AV. TALOM Street Number City		
City Contractor:		
Contractor Registration No.:		
Agent for Owner:		· · · · · · · · · · · · · · · · · · ·
LOCATION OF BUILDING/PREMISE		
House Number: 72/6 SARUCE AV	Street SPRUCE AV	ji a d
Town/City: TAKOMA PATRIC Nearest Cross		·
Lot: <u>34</u> Block: <u>8</u> Subdivision:	•	
Liber: Folio: Parcel:		
PARTONE: TYPE OF PERMIT ACTION AND USE		
	ECK ALL APPLICABLE:	
Construct Extend Alter/Renovate		Porch Deck Shed
	Solar 🔲 Fireplace 🗌 Woodburning Stove	-
	Cence/Wall (complete Section 4)	
1B. Construction cost estimate: \$ 5300.	<i>μ</i> /Ω	
1C. If this is a revision of a previously approved active permit, see Permit #	<i>WO</i>	
PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/	ADDITIONS	
2A. Type of sewage disposal: 01 🗆 WSSC 02 🗆 Sep	tic 03 🗆 Dther:	
2B. Type of water supply: 01 🗆 WSSC 02 🗆 We		·
PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL		
3A. Height H Greet 6 inches		
3B. Indicate whether the fence or retaining wall is to be constructed on on	e of the following locations:	
On party line/property line Ertirely on land of owner	On public right of way/easemer	nt
I hereby certify that I have the authority to make the foregoing application, t approved by all agencies listed and I hereby acknowledge and accept this		
Millellyn	7/6,	199
Signature of owner or authorized agent		Date

EMS MUST BE COMPLET THIS APPLICATION REO WRITTEN DESCRIPTION OF PROJECT 1. a. Description of existing structure(s) and environmental setting, including their historical features and significance: o $\hat{\sigma}$ 2 1 b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district: ien e two 01

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

. . .

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

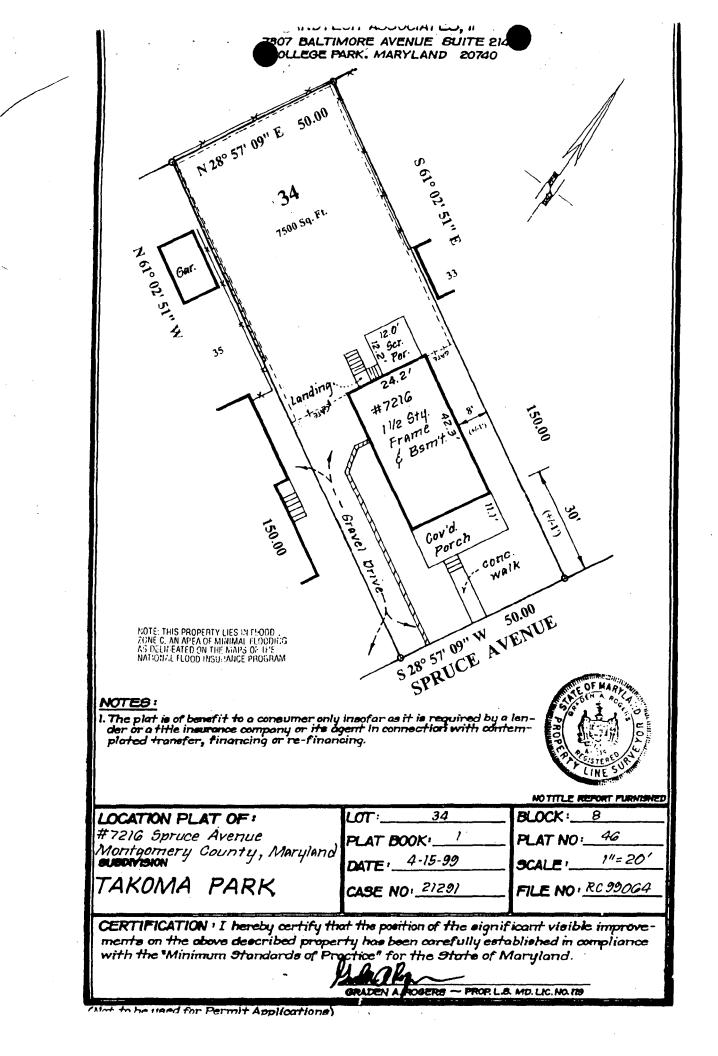
Michael Mayers/Lynn Doughert 7216 Spruce Avenue Takoma Park, Maryland 20912 202-237-9661

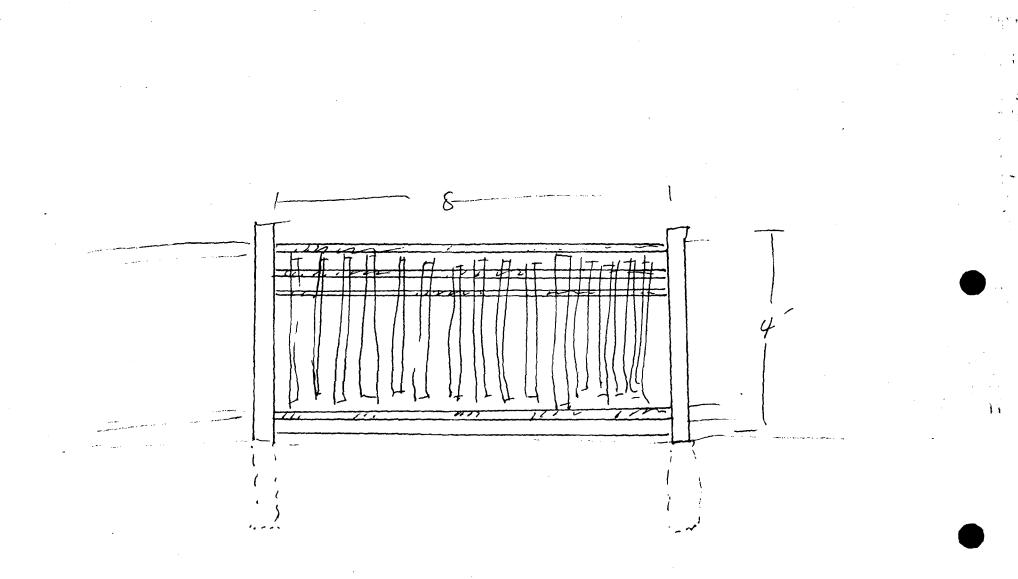
Attachment to application for historic area work permit

Neighbor's Addresses:

John Prados 301-270-0346 7218 Spruce Avenue Takoma Park, Maryland 20912

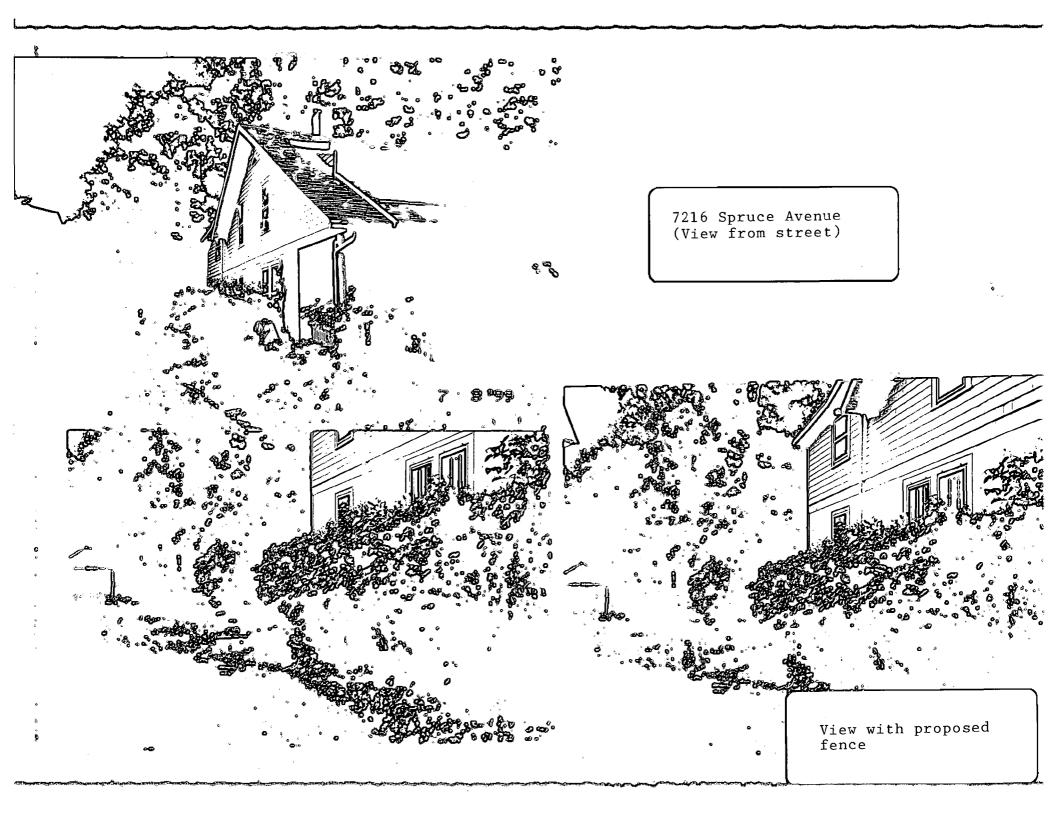
Ormond Seavey 301-270-0441 7214 Spruce Avenue Takoma Park, Maryland 20912

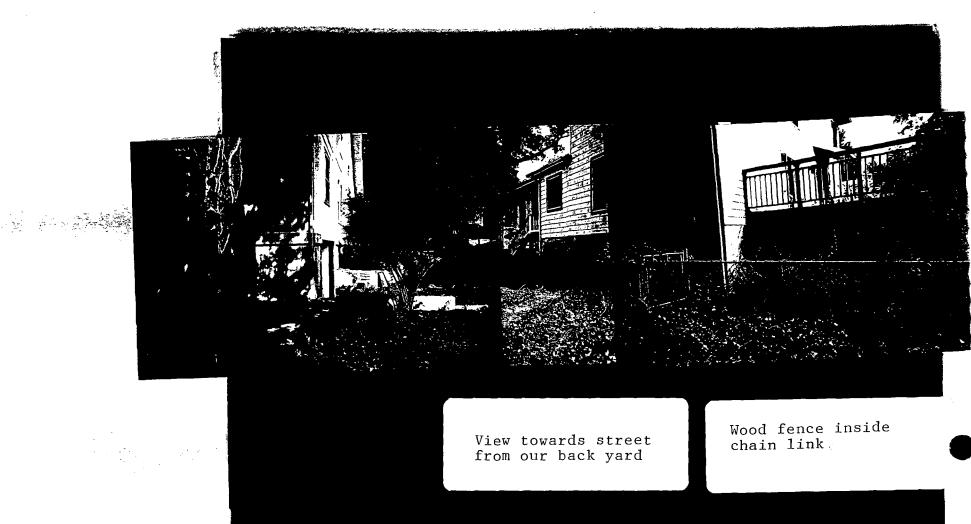




Typical Fence Panel For 7216 SPRVCE AV.

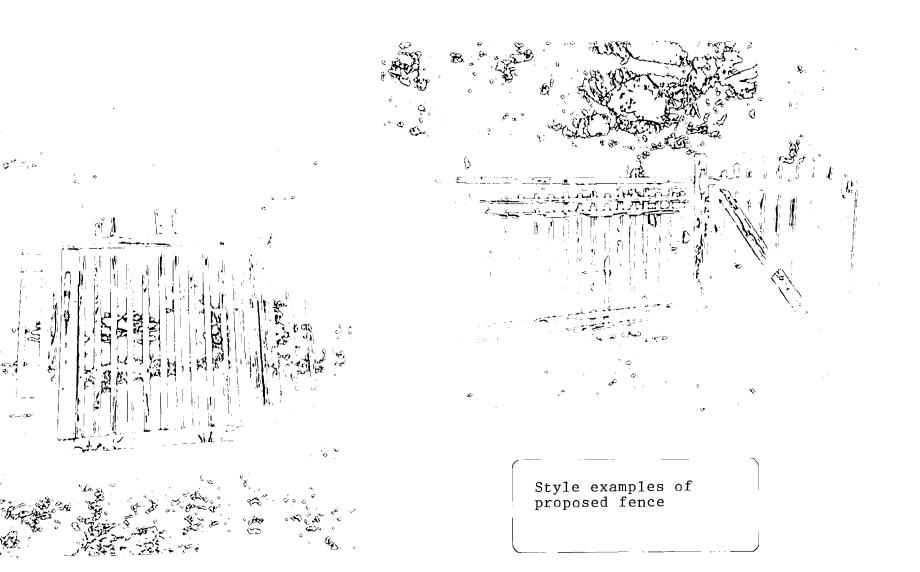
Michael Mayers



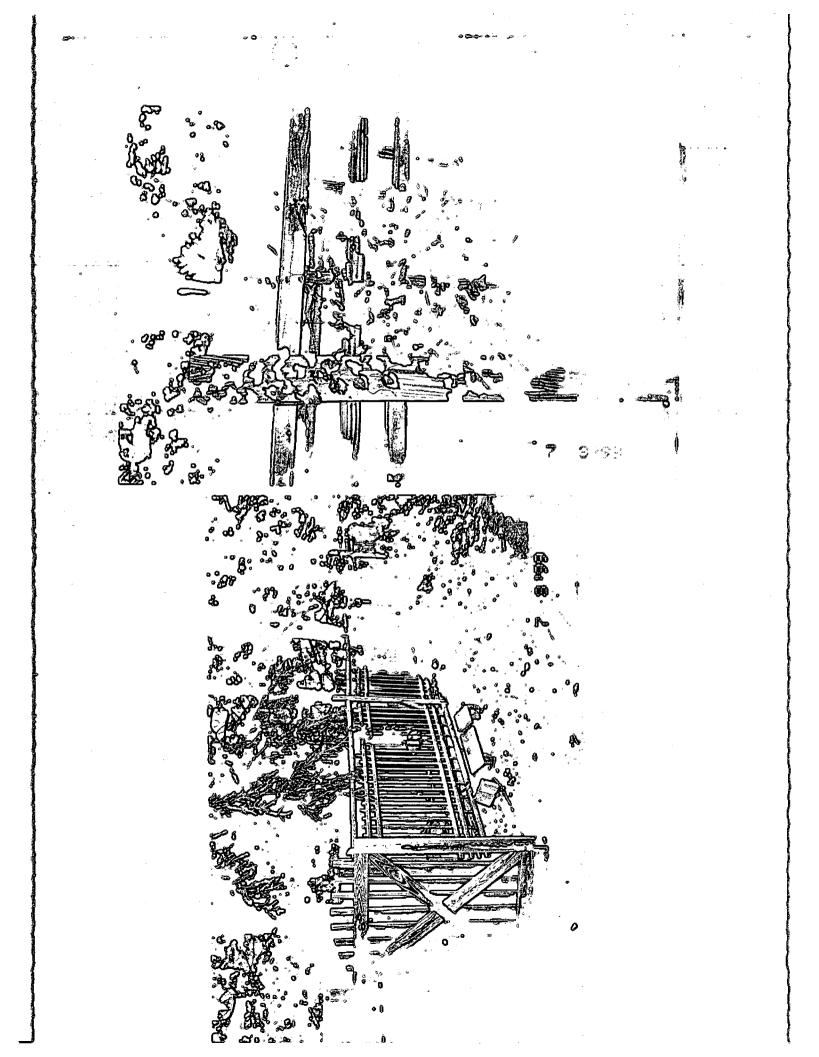


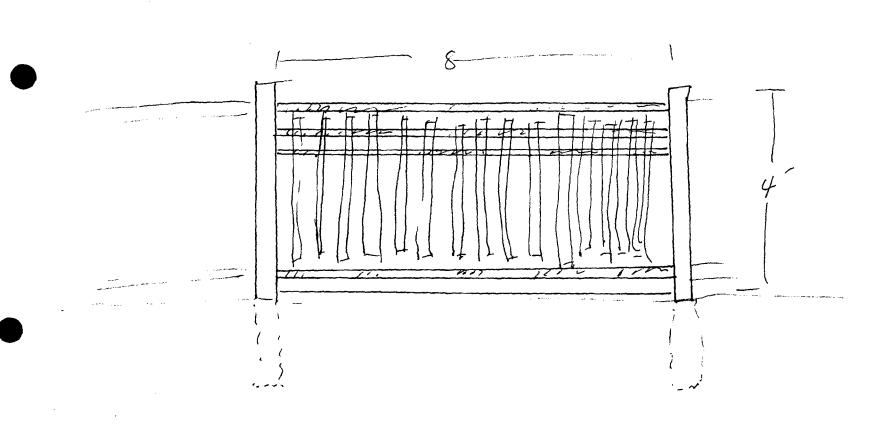
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محامد متحصين بالتربي حاليا الماري الراب

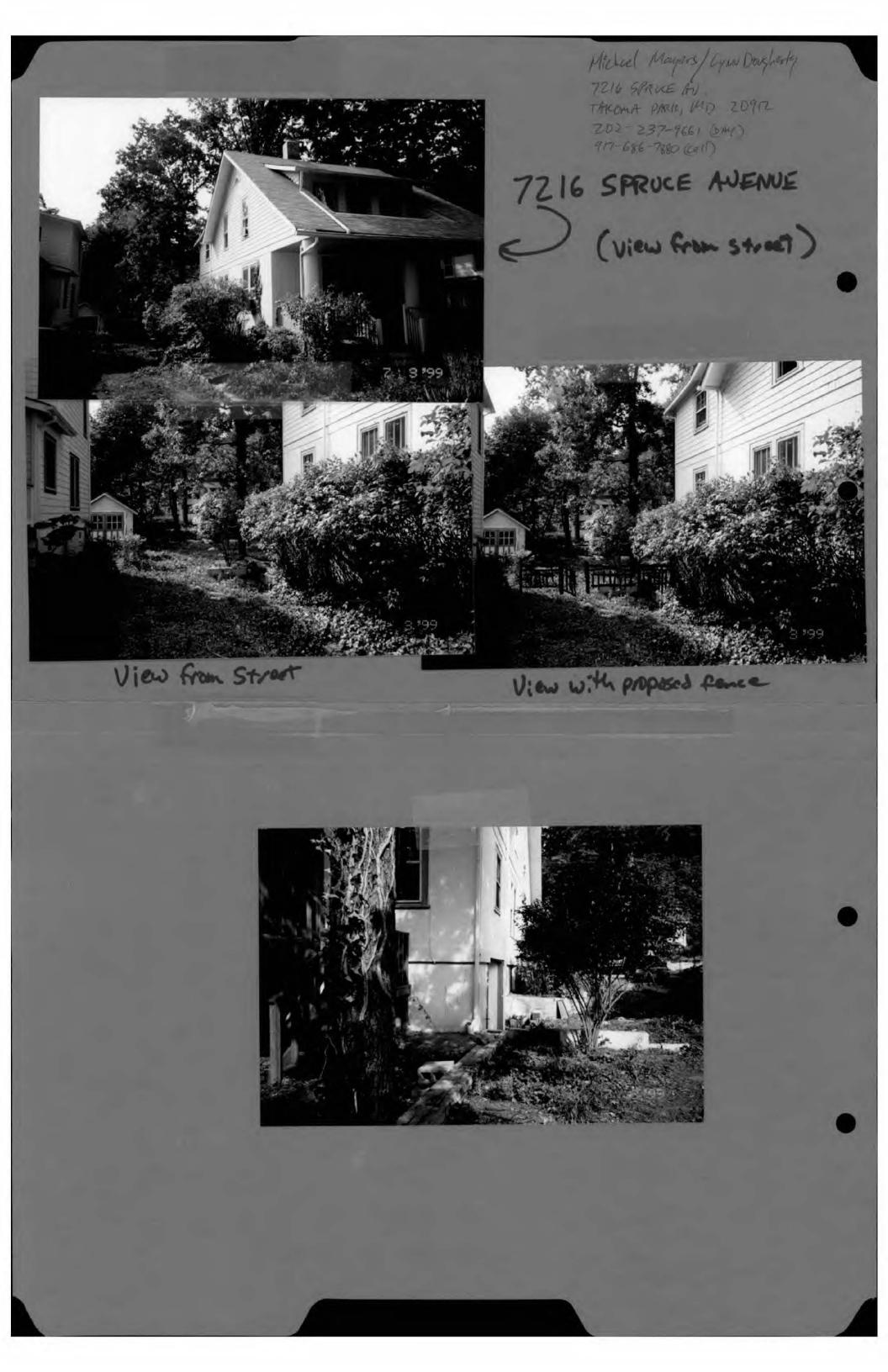




Typical Fence Panel For 7216 SPRVCE AV.

Michael Mayers 7216 Spruce Av

7.12 - 7.70 -0239







27216

VIEW HOWARDS STREET From Dur Back YARD

72 NJ

WOOD FENCE NAIDE OF CHAN LINK

Maryland Permitting Service Application to B Fence and/or TAX ACCOUNT # NAME OF PROPERTY OWNER Lynn Dougherty /Michael Ma (Contract/Purchaser) ADDRESS 7216 Sprue Are, Takona Park City CONTRACTOR	301/217-6370 Wild a W Mathematical Action of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof:
Application to B Fence and/out TAX ACCOUNT # NAME OF PROPERTY OWNER Lyan Dougherty /Michael Mac (Contract/Purchaser) ADDRESSAUC	301/217-6370 Wild a W Mathematical Action of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof: Variable of the following locations or on a combination thereof:
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TAX ACCOUNT #	Participation 301 270-0239 (Include Area Code) MD 20912 State State Zip TELEPHONE NO.
TAX ACCOUNT #	4^{c} TELEPHONE NO. $301 270 - 0239$ MD $2c912$ State Zip TELEPHONE NO.
TAX ACCOUNT #	4^{c} TELEPHONE NO. $301 270 - 0239$ MD $2c912$ State Zip TELEPHONE NO.
NAME OF PROPERTY OWNER Lynn Dougherty /Michael Mac (Contract/Purchaser)	Implication 20912 State Zip TELEPHONE NO.
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(Contract/Purchaser) ADDRESS 7216 Sprue Ave., Takoma Park City CONTRACTOR Image: Contractor register to the contregister to the contractor register to the contractore	Implication 20912 State Zip TELEPHONE NO.
CONTRACTOR CONTRACTOR Self CONTRACTOR REGIS LOCATION OF BUILDING/PREMISE House Number 72.16 Town/City Takoma Park Nearest Cross Street Tulip St Lot 34_ Block 8 Subdivision Takoma Liber Folio Parcel 1A. TYPE OF PERMIT ACTION: Check one: @Fence	TELEPHONE NO
CONTRACTOR CONTRACTOR Self CONTRACTOR REGIS LOCATION OF BUILDING/PREMISE House Number 72.16 Town/City Takoma Park Nearest Cross Street Tulip St Lot 34_ Block 8 Subdivision Takoma Liber Folio Parcel 1A. TYPE OF PERMIT ACTION: Check one: @Fence	TELEPHONE NO
CONTRACTOR CONTRACTOR REGIS	TELEPHONE NO
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House Number	tion District
Town/City Takena Park Elect Nearest Cross Street Tolip St Lot 34 Block Subdivision Takena Liber Folio Parcel Iter Parcel Parcel Parcel 1A. TYPE OF PERMIT ACTION: Check one: Prence R Check one: Prence R 1B. CONSTRUCTION ESTIMATE \$ 53∞ 10. IS THIS PROPERTY A HISTORICAL SITE?: Iter/Renov 1C. IS THIS PROPERTY A HISTORICAL SITE?: DESCRIBE RETAINING WALL AND/OR FENCE BELOW: Material Wood fence F Indicate whether the retaining wall or fence is to be constructed on one Lot Line Iterirely on Land of Owner Public Right of W If the proposed fence is to enclose only a portion of the rear and/or side IF THE WALL OR FENCE IS ON A LOT LINE - the Owner(s) of the adjoint IWe agree to the erection of this retaining wall or fence on the lot line	tion District
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Lot 34Block Block	etaining Wall ate
Liber Folio Parcel 1A. TYPE OF PERMIT ACTION: Check one: Fence R Check one: Construct Extend/Add Alter/Renov 1B. CONSTRUCTION ESTIMATE \$ 5300 10 1C. IS THIS PROPERTY A HISTORICAL SITE?:	etaining Wall ate
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Check one: Construct Extend/Add Alter/Renov 1B. CONSTRUCTION ESTIMATE \$ 5300 Intervention Intervention 1C. IS THIS PROPERTY A HISTORICAL SITE?: Intervention Intervention DESCRIBE RETAINING WALL AND/OR FENCE BELOW: Intervention Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to be constructed on one Indicate whether the retaining wall or fence is to enclose only a portion of the rear and/or side If the proposed fence is to enclose only a portion of the rear and/or side IF THE WALL OR FENCE IS ON A LOT LINE - the Owner(s) of the adjoin I/We agree to the erection of this retaining wall or fence on the lot line	ate Repair Move Install Revocable Revision leight 4'
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IF THE WALL OR FENCE IS ON A LOT LINE - the Owner(s) of the adjoir I/We agree to the erection of this retaining wall or fence on the lot line	
	ing property must sign below:
Adjoining Property Owner(s)	and to all terms and conditions of this application.
	Phone No.
of premises No.	Lot Block
Adjoining Property Owner(s)	
of premises No	Lot Block
Adjoining Property Owner(s)	Phone No
of premises No	Lot Block
	·
TO BE READ BY TH	
Any information that the applicant has set forth in this applicatio application. A condition for the issuance of this permit is that the pl	
approved by all applicable government agencies.	NT
AFFIDA I hereby declare and affirm, under the penalty of perjury, that all mat	
and correct to the best of my knowledge, information and belief.	
Sym Dorghenty	2 July 1999
Signature of Applicant (If Applicant is other than Owner, agent must complete Authorized Agent Affidavit on back)	Date
Name - PRINT	
APPROVED	For Chief, Permitting Services
DISAPPROVED Signature	Date
· · · · · · · · · · · · · · · · · · ·	BALANCE: \$BALANCE: \$
OWNERSHIP CODE:	
*revocable letter required	

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I hereby declare and affirm, under the penalty of perjury, that:

1. I am duly authorized to make this building permit application on behalf of

2. The work proposed by this building permit application is authorized by the property owner; and

3. All matters and facts set forth in this Affidavit are true and correct to the best of my knowledge, information and belief.

(Date)

Signature of Authorized Agent

(name of property owner)

Print Name

MONTGOMERY COUNTY MUNICIPALITIES

Common Ownership Communities *Special Taxing Districts

This is a list of Montgomery County Municipalities and Special Taxing Districts (*). Several Municipalities reuqire building permits in addition to the required County building permit.

REQUIRED:

CITY PERMIT APPROVAL BEFORE APPLICATION TO COUNTY:

Barnesville, Brookeville, Laytonsville, Poolesville and Washington Grove.

COUNTY PERMIT BEFORE APPLICATION TO CITY:

Town of Chevy Chase, Chevy Chase Section 3, Chevy Chase Section 5, Chevy Chase Village, Glen Echo, Kensington, Village of Martin's Additions and Somerset.

BOTH COUNTY AND CITY PERMITS REQUIRED (NO SPECIFIC ORDER OF ISSUANCE):

Village of North Chevy Chase, Garrett Park and Chevy Chase View.

COUNTY ONLY - NO CITY PERMIT ISSUED:

Friendship Heights, Oakmont and Takoma Park.

CITY PERMIT ONLY - NO COUNTY PERMIT REQUIRED:

Rockville and Gaithersburg.

If you have specific questions about permit requirements in any of these Municipalities and Special Taxing Districts, please contact them directly.

General Information/Questions about Montgomery County permit requirements should be directed to 301-217-6370.

If property is in a Common Ownership Community, please contact the Association to assure that you are in compliance with their requirements/process.

Village of Martin's Additions P.O. Box 15267 Chevy Chase, MD 20815

(301) 656-4112 John Kay

Town of Barnesville

P.O. Box 95 Barnesville, MD 20838 (301) 972-8411 Patricia H. G. Menke

Town of Brookeville PO. Box 67 Brookeville, MD 20833 (301) 924-5979 Susan Johnson

Town of Chevy Chase 4301 Willow Lane

Chevy Chase, MD 20815 (301) 654-7144 Tom Huggard

Town of Chevy Chase View* P.O. Box 136 Kensington, MD 20895 (301) 949-9274 Jana Coe

Chevy Chase Village 5906 Connecticut Avenue Chevy Chase, MD 20815 (301) 654-7300 Jerry M. Schiro

Village of Chevy Chase, Sec. 3

P.O. Box 15281 Chevy Chase, MD 20815 (301) 656-9117 Attn: Council Chairman Village of Chevy Chase, Sec. 5 P.O. Box 15140 Chevy Chase, MD 20815 (301) 986-5481 Francis L. Higgins

Village of North Chevy Chase

P.O. Box15887 Chevy Chase, MD 20815 (301) 654-7084 Marilyn Levitt

City of Gaithersburg 31 South Summit Avenue Gaithersburg, MD 20877 (301) 258-6330 Building and Code Administration

Town of Garrett Park P. O. Box 84 Garrett Park, MD 20896 (301) 933-7488 Glenda Ingham

Town of Glen Echo P.O. Box 598, Town Hall Glen Echo, MD 20812 (301) 320-4041 Betsy Platt

Village of Friendship Heights* 4433 South Park Avenue Chevy Chase, MD 20815 (301) 656-2797 Julian P. Mansfield

Town of Kensington 3710 Mitchell Street Kensington, MD 20895 (301) 949-2424 Pat McAuley Town of Laytonsville P.O. Box 5158 Laytonsville, MD 20882 (301) 869-0042 Charles Olin

Town of Oakmont P.O. Box 34078 Bethesda, MD 20817 (301) 564-1913 Charles Wells

Town of Poolesville P.O. Box 158 Poolesville, MD 20837 (301) 428-8927 Nancy I. Fost

City of Rockville Maryland Avenue/Vinson Street Rockville, MD 20850 (301) 309-3250 Permit Section

Town of Somerset 4510 Cumberland Avenue Chevy Chase, MD 20815 (301) 657-3211 Thomas W. Carter

City of Takoma Park 7500 Maple Avenue Takoma Park, MD 20912 (301) 270-1700 Beverly K. Habada

Town of Washington Grove P.O. Box 216 Washington Grove, MD 20880 (301) 926-2256 Mary M. Challstrom

