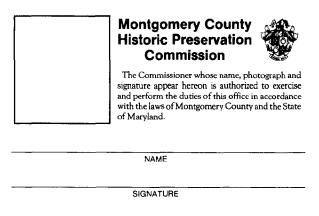
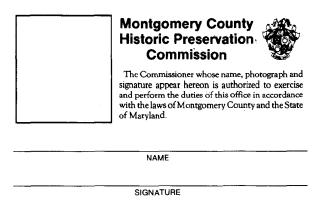


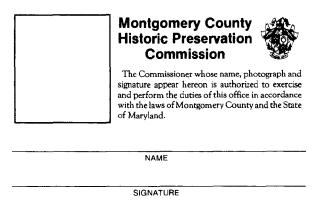
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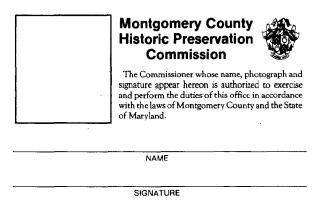
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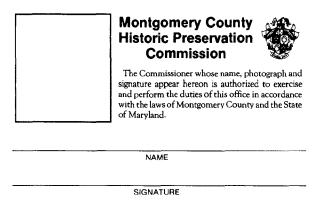
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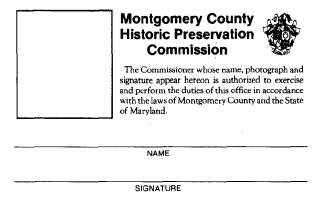
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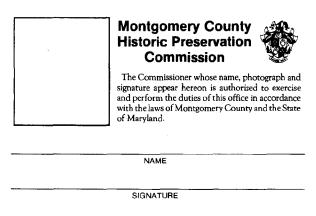
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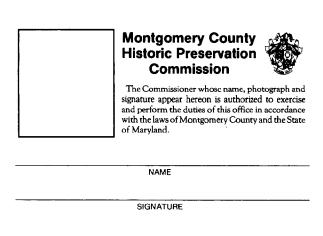
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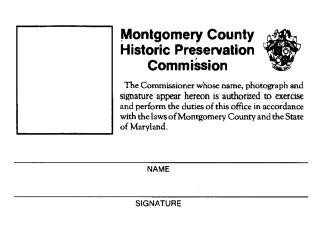
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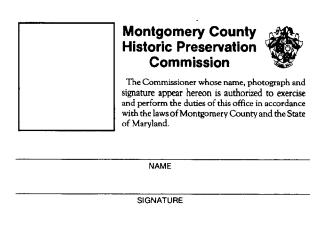
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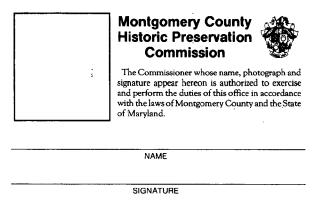
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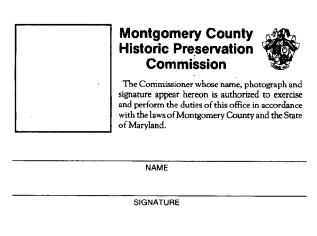
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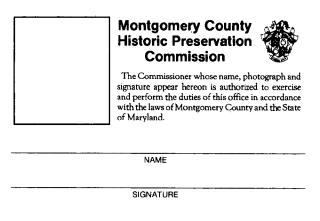
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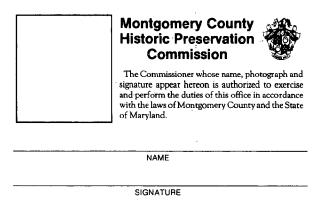
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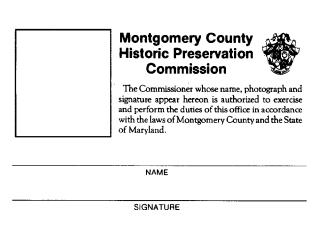
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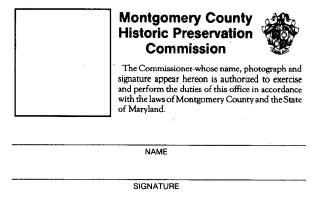
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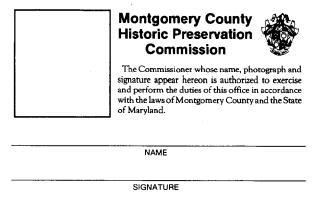
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COMMISSIONER RESPONSIBILITY



COMMISSIONER RESPONSIBILITY



Montgomery County, Maryland

COMMISSIONER RESPONSIBILITY

Upon expiration of term, this identification card should be returned to the Department of Housing and Community Development.

MEMORANDUM

TO:

Historic Preservation, Commissioners

FROM:

Alison Vawter, Historic Preservation Assistant

SUBJECT: Identification Cards

DATE:

April 19, 1991

In the course of their duties, Commissioners inevitably find an occasion where identification as a member of the Historic Preservation Commission is helpful. I suggest that you take a few minutes sometime in the near future to have your I.D. card made.

Attached is the card itself and an application. To have your photo taken and the card laminated, please call Donna at the Security Desk (217-2424) in the Executive Office Building lobby, 101 Monroe Street, Rockville. She'll make arrangements for you to come in between 7 a.m. and 2 p.m., Monday through Friday. Please take the application form and I.D. card with you. After your card is laminated, I will pick it up and send it to you.

I know it's hard to get away during the day, but when you are looking at a property in preparation for an HPC meeting and you are questioned by a property owner, it will be easier to explain your presence with an I.D. card. I urge you to make the time to get yours.

2688E

MEMORANDUM

T0:

Historic Preservation Commissioners

FROM:

Alison B. Vawter, Office Services Manager (

DATE:

June 26, 1990

SUBJECT:

Identification Cards for Historic Preservation Commissioners

The subject of identification for Commissioners has come up several times in the past year or so, most recently when our new Commissioners Randall, King, and Booth came on board.

After some research into what types of identification other Boards, Committees and Commissions carry, I determined that photo identification cards might be the best thing to have with you when making a site visit or performing other Commission business.

Toward that end, an I.D. card and an application form are attached to this memo. To have your photo taken and the card laminated, please call Donna at the Security Desk in the EOB lobby, at 217-2424. Donna will make arrangements for you to have your photo taken between 7 a.m. and 2 p.m., Monday through Friday. Take the application form and I.D. card with you. After the photo is developed and the card laminated, I will pick up your card and send it to you. I realize that it may be difficult to find the time during the work day to make an appointment, but Security staff cannot perform these tasks any other time (I checked). However, if you have a passport photo or prefer to have a similar size photo taken closer to your workplace, I will provide it and a card to Security for lamination.

If you have any questions, please contact me at 217-3623.

COMPLETE THE TOP PORTION OF FORM & BRING WITH YOU. CALL AT LEAST 48 HOURS IN ADVANCE TO MAKE AN APPOINTMENT TO HAVE I.D. MADE. CALL 2000 # 217-2424 BETWEEN THE HOURS OF 0800 - 1400 HOURS, MONDAY - FRIDAY. NO I.D.'S MADE ON THE DROP-IN BASIS. YOU MUST HAVE AN APPOINTMENT AND COMPLETED FORM WITH AN AUTHORIZED SIGNATURE AND CHARGE-PACK INFO.

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Montgomery County Maryland

The employee of Montgomery County, Maryland, whose name, photograph and signature appear hereon is authorized to exercise and perform the duties of this office in accordance with the laws of Montgomery County and of the State of Maryland.

NAME

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Montgomery County, Maryland

EMPLOYEE RESPONSIBILITY

Upon termination of employment this identification card must be returned to Employee Services Division, Personnel Office.

If this identification card is lost or stolen, immediately notify Employee Services Division, Personnel Office.

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