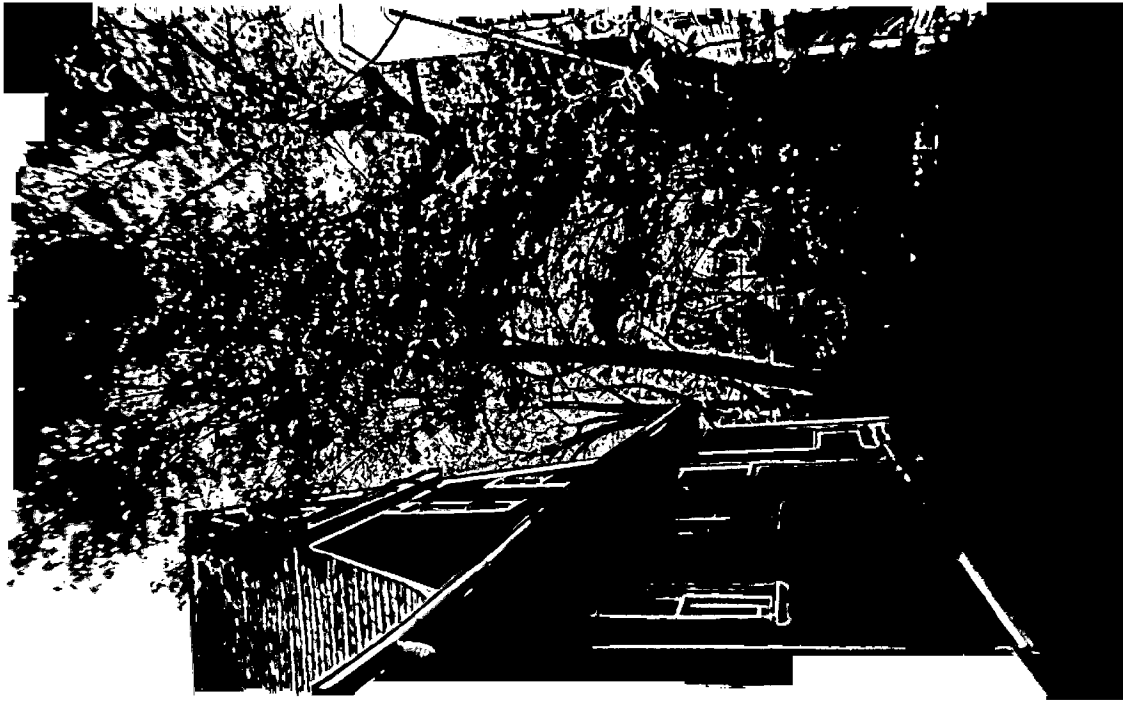
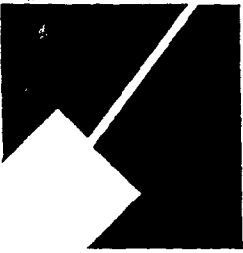


37/3-00V 7415 Carroll Avenue  
(Takoma Park Historic District)



file

M-NCPPC



MONTGOMERY COUNTY DEPARTMENT OF PARK & PLANNING

THE MARYLAND-NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

8787 Georgia Avenue  
Silver Spring, Maryland 20910-3760

Date: 5/24/08

**MEMORANDUM**

TO: Robert Hubbard, Director  
Department of Permitting Services

FROM: Gwen Wright, Coordinator  
Historic Preservation **(MN)**

SUBJECT: Historic Area Work Permit # 37/3-00V

The Montgomery County Historic Preservation Commission has reviewed the attached application for an Historic Area Work Permit. This application was:

Approved

Approved with Conditions: \_\_\_\_\_

and HPC Staff will review and stamp the construction drawings prior to the applicant's applying for a building permit with DPS; and

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HAWP).

Applicant: RICHARD TURMAN

Address: 7415 CARROLL AVE, TAKOMA PARK

and subject to the general condition that, after issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant arrange for a field inspection by calling the Montgomery County DPS Field Services Office at 240-777-6210 prior to commencement of work and not more than two weeks following completion of work.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES  
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850  
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION  
301/563-3400

# APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Richard Turman  
Daytime Phone No.: 202-3408-7500

Tax Account No.: \_\_\_\_\_  
Name of Property Owner: Richard Turman Daytime Phone No.: 202-408-7500  
Address: 7415 Cannoll; Takoma Park, MD 20912  
Street Number City Street Zip Code  
Contractor: (not yet) Phone No.: \_\_\_\_\_  
Contractor Registration No.: \_\_\_\_\_  
Agent for Owner: \_\_\_\_\_ Daytime Phone No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE**

House Number: 7415 Cannoll, Takoma Park Street: \_\_\_\_\_  
Town/City: \_\_\_\_\_ Nearest Cross Street: Boyd Ave  
Lot: 6 Block: 39 Subdivision: 25  
Liber: \_\_\_\_\_ Folio: \_\_\_\_\_ Parcel: \_\_\_\_\_

**PART ONE: TYPE OF PERMIT ACTION AND USE**

1A. CHECK ALL APPLICABLE:  Construct  Extend  Alter/Renovate  A/C  Slab  Room Addition  Porch  Deck  Shed  
 Move  Install  Wreck/Raze (a tree)  Solar  Fireplace  Woodburning Stove  Single Family  
 Revision  Repair  Revocable  Fence/Wall (complete Section 4)  Other: \_\_\_\_\_  
1B. Construction cost estimate: \$ \_\_\_\_\_  
1C. If this is a revision of a previously approved active permit, see Permit # \_\_\_\_\_

**PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS**

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_  
2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

**PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL**

3A. Height \_\_\_\_\_ feet \_\_\_\_\_ inches  
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:  
 On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

[Signature] 4/23/00  
Signature of owner or authorized agent Date

Approved: X For Chairperson, Historic Preservation Commission  
Disapproved: \_\_\_\_\_ Signature: [Signature] Date: 5/25/00  
Application/Permit No.: 217911 Date Filed: 5/2/2000 Date Issued: \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE COMPLETED AND  
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

**WRITTEN DESCRIPTION OF PROJECT**

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

I propose to remove a volunteer cherry tree that is 8 inches in diameter at breast height from the side yard of my house. As explained in the extensive application to Takoma Park's Public Works Dept, the tree is too close to the house and is rampaging on the retaining wall for the stairs leading to my basement. Takoma Park has granted a tree permit, provisional on

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

my receiving a HAWP, since they concurred with our proposed removal and none of the neighbors objected during the period when there was a 15 day posted public comment period and I paid \$257 to T.P. for their replacement tree fund. There will be no appreciable effect on the historic district.

**SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date; *See attached*
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

**PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

**MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

*The tree company will take down the tree with whatever they use.*

**PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

**TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

*See attached on site plan*

**ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

*note that instead of sending this us to this address, the info. is avail. on the website: www.dat.state.md.us/cgi-bin/sdat/cics/amazon.exe? name=realprop*

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

*no template/page was provided*

M-NCPPC



MONTGOMERY COUNTY DEPARTMENT OF PARK & PLANNING

THE MARYLAND-NATIONAL CAPITAL  
PARK AND PLANNING COMMISSION

8787 Georgia Avenue  
Silver Spring, Maryland 20910-3760

Date: 5/24/00

MEMORANDUM

TO: Historic Area Work Permit Applicants

FROM: Gwen Wright, Coordinator  
Historic Preservation Section

*MIN*

# 37/03-2000V

SUBJECT: Historic Area Work Permit Application - Approval of Application/Release of  
Other Required Permits

Enclosed is a copy of your Historic Area Work Permit application, approved by the Historic Preservation Commission at its recent meeting, and a transmittal memorandum stating conditions (if any) of approval.

You may now apply for a county building permit from the Department of Permitting Services (DPS) at 255 Rockville Pike, second floor, in Rockville. Please note that although your work has been approved by the Historic Preservation Commission, it must also be approved by DPS before work can begin.

When you file for your building permit at DPS, you must take with you the enclosed forms, as well as the Historic Area Work Permit that will be mailed to you directly from DPS. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DPS at 240-777-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 301-563-3400.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DPS/Field Services at 240-777-6210 of your anticipated work schedule.

Thank you very much for your patience and good luck with your project!

**EXPEDITED**  
**HISTORIC PRESERVATION COMMISSION STAFF REPORT**

<b>Address:</b>	7415 Carroll Ave, Takoma Park	<b>Meeting Date:</b>	05/24/00
<b>Applicant:</b>	Richard Turman	<b>Report Date:</b>	05/17/00
<b>Resource:</b>	Contributing Resource Takoma Park Historic District	<b>Public Notice:</b>	05/10/00
<b>Review:</b>	HAWP	<b>Tax Credit:</b>	No
<b>Case Number:</b>	37/03-2000V	<b>Staff:</b>	Michele Naru
<b>PROPOSAL:</b>	Tree Removal	<b>RECOMMEND:</b>	Approve

**DATE OF CONSTRUCTION:** c.1920's

**SIGNIFICANCE:**

- Individual Master Plan Site
- Within a Master Plan Historic District
- Primary Resource
- Contributing Resource
- Non-contributing/Out-of-Period Resource

**ARCHITECTURAL DESCRIPTION:** This Colonial Revival/Bungalow home is located in the Takoma Park Historic District. The walls are clad in wood shingles and stucco and the roof is sheathed in asphalt shingles.

**PROPOSAL:** The applicant is proposing to remove a volunteer cherry tree that is 8" in diameter from the side yard of the subject property. The owner is concerned with the tree's close proximity to the house. The tree's root system has caused damage to the retaining wall and stairs leading to the basement of the house.

**RECOMMENDATION:**  Approval  
 Approval with condition:

Approval is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

- 1. The proposal will not substantially alter the exterior features of an historic site, or

historic resource within an historic district; or

2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or

4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or

5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or

6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.



## Policy On Use of Expedited Staff Reports for Simple HAWP Cases

This policy is developed with the understanding that:

- I. The HPC's policy regarding in-kind replacements has not changed, that is, all replacements of exterior features with exactly matching materials may be done without a HAWP.
- II. Staff will continue to notify Local Advisory Panel (LAP), and adjacent and confronting owners of all HAWP applications and, if a neighbor or the LAP is known to object to a proposal, the Expedited Staff Report will not be used.
- III. If, because of the specifics of the case, staff is uncertain whether the Expedited Staff Report format is appropriate, or if an applicant requests it, the Standard Staff Report will be used.
- IV. The Expedited Staff Report format may be used on the following type of cases:
  1. Alterations to properties on which the Maryland Historical Trust (MHT) holds an easement and which have been reviewed and approved by the MHT Easement Committee.
  2. Modifications to a property which do not significantly alter its visual character. These include, but are not limited to:
    - A. Repair or replacement of masonry foundations with new materials that match the original closely.
    - B. Installation of vents, venting pipes, and exterior grills.
    - C. New installation of gutters.
  4. Removal of asbestos, asphalt, or other artificial siding when the original siding is to be repaired, and, where necessary, replaced in kind.
  5. Removal of accessory building that are not original to the site or otherwise historically significant.
  6. Replacement of missing architectural details, provided that at least one example of the detail to be replaced exists on the house, and/or physical or documentary evidence exists that illustrates or describes the missing detail or details.
  7. Signs that are in conformance with all other County sign regulations.

8. Construction of wooden decks that are at the rear of a structure and are not readily visible from a public right-of-way. This applies to all categories of resources: Outstanding, Contributing, Individually Designated Sites, or Non-contributing.
9. Replacement of roofs on non-contributing or out-of-period building, as well as new installation of historically appropriate roofing materials on outstanding and contributing buildings..
10. Installation of exterior storm windows or doors that are compatible with the historic site or district in terms of material or design.
11. Construction of fences that are compatible with historic site or district in terms of material, height, location, and design. Requests for fences higher than 48" to be located in the front yard of a property will not be reviewed using an Expedited Staff Report.
12. Construction or replacement of walkways, parking areas, patios, driveways or other paved areas that are not readily visible from a public right-of-way and/or are compatible in material, location, and design with the visual character of the historic site or district.
13. Construction or repair of retaining walls where the new walls are compatible in material, location, design and height with the visual character of the historic site or district.
14. Construction or replacement of storage and small accessory buildings that are not readily visible from a public right-of-way.
15. Landscaping, or the removal or modification of existing planting, that is compatible with the visual character of the historic site or district.



DEPARTMENT OF PERMITTING SERVICES  
295 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850  
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION  
301/563-3400

# APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Richard Turman

Daytime Phone No.: 202-3408-7500

Tax Account No.: \_\_\_\_\_

Name of Property Owner: Richard Turman Daytime Phone No.: 202-408-7500

Address: 7415 Cannell; Takoma Park, MD 20912  
Street Number City Street Zip Code

Contractor: (not yet) Phone No.: \_\_\_\_\_

Contractor Registration No.: \_\_\_\_\_

Agent for Owner: \_\_\_\_\_ Daytime Phone No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE**

House Number: 7415 Cannell, Takoma Park Street

Town/City: \_\_\_\_\_ Nearest Cross Street: Boyd Ave

Lot: 6 Block: 39 Subdivision: 25

Liber: \_\_\_\_\_ Folio: \_\_\_\_\_ Parcel: \_\_\_\_\_

**PART ONE: TYPE OF PERMIT ACTION AND USE**

- 1A. CHECK ALL APPLICABLE: CHECK ALL APPLICABLE:
- Construct  Extend  Alter/Renovate  A/C  Slab  Room Addition  Porch  Deck  Shed
- Move  Install  Wreck/Raze (a tree)  Solar  Fireplace  Woodburning Stove  Single Family
- Revision  Repair  Revocable  Fence/Wall (complete Section 4)  Other: \_\_\_\_\_

1B. Construction cost estimate: \$ \_\_\_\_\_

1C. If this is a revision of a previously approved active permit, see Permit # \_\_\_\_\_

**PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS**

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_

2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

**PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL**

3A. Height \_\_\_\_\_ feet \_\_\_\_\_ inches

- 3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
- On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

[Signature] 4/23/00  
Signature of owner or authorized agent Date

Approved: \_\_\_\_\_ For Chairperson, Historic Preservation Commission

Disapproved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application/Permit No.: 217911 Date Filed: 5/2/2000 Date Issued: \_\_\_\_\_



**THE FOLLOWING ITEM MUST BE COMPLETED AND THE  
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

**WRITTEN DESCRIPTION OF PROJECT**

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

I propose to remove a volunteer cherry tree that is 8 inches in diameter at breast height from the side yard of my house. As explained in the extensive application to Takoma Park's Public Work Dept, the tree is too close to the house and is cupping on the retaining wall for the stairs leading to my basement. Takoma Park has granted a tree permit, provisional on

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

my receiving a HAWP, since they concur with our proposed removal and none of the neighbors objected during the period when there was a 15 day posted public comment period and I paid \$257 to T.P. for their replacement tree fund. There will be no appreciable effect on the historic district.

**SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date; *See attached*
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

**PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
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**MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

*The tree company will take down the tree with whatever they use.*

**PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

**TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

*See attached on site plan*

**ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355)

*note that instead of sending this us to this address, the info. is avail. on the web: www.dat.state.md.us/cgi-bin/sdat/crs/assess.exe?*

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE. AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

*no template page was provided*

*6*

Attached page for HAWP application for Richard Turman to remove a cherry tree:

7415 CARROLL AVE

Adjacent properties include:

7411 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Rhodius & Sharon Grey-Coker

7417 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Maria Aguado-Horgan

308 Boyd Ave., owned by James Welu, 7330 Piney Branch Road, Takoma Park, MD 20912

The opposing property is:

7412 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Patrick & Donna Moran

Site Plan

Canroll Ave

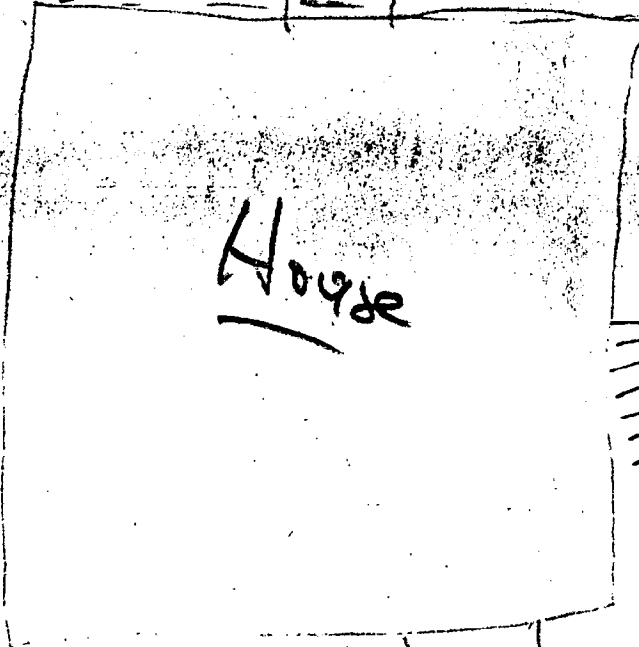
(sidewalk)

74.15

Walnut tree 30' → ○



Front steps



House

Volunteer Cherry tree  
to be removed  
stairs to basement door



stairs to basement door

Bond Ave

(sidewalk)

another tree 25'

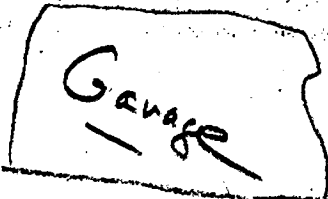


porch

large tulip  
poplar



black sum tree  
lost plants



Garage

# City of Takoma Park, Maryland

OFFICE OF THE DIRECTOR  
PUBLIC WORKS DEPARTMENT  
TEL: (301) 585-8333



MUNICIPAL BUILDING  
7500 MAPLE AVENUE  
TAKOMA PARK, MD 20912

April 12, 2000

Mr. Richard Turman  
7415 Carroll Ave.  
Takoma Park, MD 20912

Dear Mr. Turman:

On April 11, 2000, the posting of your property to remove the 8 inch diameter at breast height cherry tree was removed and there were no objections filed by the community. As a result, you have been granted a provisional tree permit. This means you will receive a final permit to remove the tree only after you obtain a Historic Area Work Permit through the Montgomery County Department of Permitting Services (240) 777-6370.

After obtaining the Historic Area Work Permit, please provide a copy to the Takoma Park Department of Public Works. Only then will the City process your application for the Tree Removal Permit. You can not remove the trees until you have received the Tree Removal permit.

Please call me if there are any questions.

Sincerely

Todd Nelson  
City Arborist  
City of Takoma Park Maryland  
31 Oswego Ave.  
Silver Spring, MD 20910  
301-585-8333 x. 312

9

# City of Takoma Park, Maryland

OFFICE OF THE DIRECTOR  
PUBLIC WORKS DEPARTMENT  
TEL: (301) 585-8333



MUNICIPAL BUILDING  
7500 MAPLE AVENUE  
TAKOMA PARK, MD 20912

March 24, 2000

Mr. Richard Turman  
7415 Carroll Ave.  
Takoma Park, MD 20912

Dear Mr. Turman:

This letter is to inform you that the City of Takoma Park has granted preliminary permit approval for you to remove the 8 inch diameter at breast height (dbh) cherry tree located at the side-left of your property. Preliminary approval means that the City will now post your property for a 15 day period beginning Monday, March 27, 2000 and ending Tuesday, April 11, 2000 for public comment. If no objections are filed by the community, you will be granted a permit to remove the tree pending your signed agreement to adhere to the City's replanting/replacement agreement requirements amounting to a total cost of \$257.00.

Since the tree address is located in the Historic District, you must also receive permission from the Maryland National Capital Park and Planning's Historic Preservation Commission (HPC). To inquire about the HPC requirements, phone (301) 563-3400. A tree removal permit for trees in the Historic District will not be issued until a Historic District Permit is granted.

Sincerely,

Todd Nelson  
City Arborist  
City of Takoma Park Maryland  
31 Oswego Ave.  
Silver Spring, MD 20910  
301-585-8333 x. 312

Enclosure

10



# GENERAL INFORMATION REGARDING TREE REMOVAL IN THE CITY OF TAKOMA PARK

## APPLICATION PROCESS

Permit/waiver is required if the tree(s) is greater than 24" in circumference or 7 5/8" in diameter at 4 1/2 feet from the base. Within 10 working days of receipt of a completed application form and \$25.00 fee, an inspection will be conducted. **TREES TO BE INSPECTED MUST BE MARKED WITH A RIBBON.** Should the tree(s) in question be dead or considered a hazard the \$25.00 fee will be waived and the application will be approved immediately upon inspection and you will be issued a Tree Removal Waiver. If your application is approved but the tree in question is healthy, a 15 day posting period, for public notice and appeal, is required before the City can issue a Tree Removal Permit. If your application is denied, you will receive a letter explaining why your request was denied. Evaluation criteria are outlined below. **WHEN APPLICATION IS MADE FOR THE REASON OF BUILDING A STRUCTURE OR ADDING TO AN EXISTING STRUCTURE, A COPY OF THE RESPECTIVE COUNTY PERMIT AND SITE PLAN MUST BE INCLUDED WITH APPLICATION.** Mail or drop off your completed application form and \$25.00 check, made out to City of Takoma Park, to the Public Works Department, 31 Oswego Avenue, Silver Spring, MD. 20910.

## TREE REPLACEMENT REQUIREMENTS

Issuance of Tree Removal Permit requires the applicant's agreement to replace removed tree(s). Replacement trees shall be nursery stock, equal or superior to the removed tree(s) in terms of species quality, shade potential and other characteristics. The minimum size of a replacement tree is 2 1/2 inches in diameter. The number of replacement tree(s) required depends on the size and health of the removed tree (see Tree Replacement Criteria below). When it is not feasible or desirable to replace trees on site, the applicant may make a contribution equivalent to the installed market value of the replacement tree to the City's tree planting fund.

## SPECIAL NOTE FOR RESIDENTS LOCATED IN THE HISTORIC DISTRICT

If the tree address is located in the Historic District, you must receive permission from the City of Takoma Park and the Maryland National Capital Park and Planning's Historic preservation Commission (HPC). To inquire about the HPC requirements, phone (301) 563-3400. To apply for Historic Area Work Permit, phone the Montgomery County Department of Permitting Services at (240) 777-6370.

## PERMIT EVALUATION CRITERIA

- The extent to which tree clearing is necessary to achieve proposed development or land use, and if applicable, the ameliorating effects of a tree protection plan.
- The number and type of replacement tree(s) and/or reforestation plan.
- ✓ The hardship which the applicant will suffer from a modification or rejection of the application.
- The desirability of preserving any tree by reason of its age, size or outstanding quality, such as uniqueness, rarity or status as a landmark or species specimen.
- The extent to which the area would be subject to environmental degradation due to removal of the tree(s).
- The impact of the reduction in tree cover on adjacent properties, surrounding neighborhood and property where the tree is located.
- The general health and condition of the tree(s), whether the tree is diseased, injured beyond restoration, in danger of falling or for other sound forest management reasons should be removed.
- ✓ Whether the tree interferes with utility services, structures or the use of property.
- The desirability of the tree species as a permanent part of the urban forest.

## TREE REPLACEMENT CRITERIA

The following factors will be considered when determining the size of the replacement trees: Trunk Condition, Growth Rate Per Year, Structural Integrity, Presence of Insects/Disease, Crown Development and Remaining Life Expectancy. Replacement trees are to be 1%, 2% or 3% of the cross sectional area of the removed tree depending on Health Quality Analysis. (Replacement trees size must be at least 10% of the cross section area of removed tree when a tree is removed illegally).

## CONTRACT TREE WORK

ALL TREE WORK DONE FOR HIRE OR IN THE CITY OF TAKOMA PARK MUST BE CARRIED OUT BY A MARYLAND STATE LICENSED TREE CONTRACTOR, PERMIT, OR LTE. PROTECT YOURSELF. NON-LICENSED TREE COMPANIES OFTEN DO NOT HAVE THE NECESSARY INSURANCE OR CREDENTIALS TO DO THE JOB CORRECTLY, AND, HIRING SOMEONE WHO IS NOT LICENSED IS A VIOLATION OF FEDERAL AND STATE LAW. ALWAYS ASK YOUR CONTRACTOR WHAT HIS/HER LTE NUMBER IS BEFORE HIRING THEM.



# City of Takoma Park, Maryland

OFFICE OF THE DIRECTOR  
PUBLIC WORKS DEPARTMENT  
TEL: (301) 585-8333



MUNICIPAL BUILDING  
7500 MAPLE AVENUE  
TAKOMA PARK, MD 20912

March 24, 2000

Mr. Richard Turman  
7415 Carroll Ave.  
Takoma Park, MD 20912

Dear Mr. Turman:

This letter is to inform you that the City of Takoma Park has granted preliminary permit approval for you to remove the 8 inch diameter at breast height (dbh) cherry tree located at the side-left of your property. Preliminary approval means that the City will now post your property for a 15 day period beginning Monday, March 27, 2000 and ending Tuesday, April 11, 2000 for public comment. If no objections are filed by the community, you will be granted a permit to remove the tree pending your signed agreement to adhere to the City's replanting/replacement agreement requirements amounting to a total cost of \$257.00.

Since the tree address is located in the Historic District, you must also receive permission from the Maryland National Capital Park and Planning's Historic Preservation Commission (HPC). To inquire about the HPC requirements, phone (301) 563-3400. A tree removal permit for trees in the Historic District will not be issued until a Historic District Permit is granted.

Sincerely,

Todd Nelson  
City Arborist  
City of Takoma Park Maryland  
31 Oswego Ave.  
Silver Spring, MD 20910  
301-585-8333 x. 312

Enclosure

# GENERAL INFORMATION REGARDING TREE REMOVAL IN THE CITY OF TAKOMA PARK

## APPLICATION PROCESS

Permit/waiver is required if the tree(s) is greater than 24" in circumference or 7 5/8" in diameter at 4 1/2 feet from the base. Within 10 working days of receipt of a completed application form and \$25.00 fee, an inspection will be conducted. **TREES TO BE INSPECTED MUST BE MARKED WITH A RIBBON.** Should the tree(s) in question be dead or considered a hazard the \$25.00 fee will be waived and the application will be approved immediately upon inspection and you will be issued a Tree Removal Waiver. If your application is approved but the tree in question is healthy, a 15 day posting period, for public notice and appeal, is required before the City can issue a Tree Removal Permit. If your application is denied, you will receive a letter explaining why your request was denied. Evaluation criteria are outlined below. **WHEN APPLICATION IS MADE FOR THE REASON OF BUILDING A STRUCTURE OR ADDING TO AN EXISTING STRUCTURE, A COPY OF THE RESPECTIVE COUNTY PERMIT AND SITE PLAN MUST BE INCLUDED WITH APPLICATION.** Mail or drop off your completed application form and \$25.00 check, made out to City of Takoma Park, to the Public Works Department, 31 Oswego Avenue, Silver Spring, MD. 20910.

## TREE REPLACEMENT REQUIREMENTS

Issuance of Tree Removal Permit requires the applicant's agreement to replace removed tree(s). Replacement trees shall be nursery stock, equal or superior to the removed tree(s) in terms of species quality, shade potential and other characteristics. The minimum size of a replacement tree is 2 1/2 inches in diameter. The number of replacement tree(s) required depends on the size and health of the removed tree (see Tree Replacement Criteria below). When it is not feasible or desirable to replace trees on site, the applicant may make a contribution equivalent to the installed market value of the replacement tree to the City's tree planting fund.

## SPECIAL NOTE FOR RESIDENTS LOCATED IN THE HISTORIC DISTRICT

If the tree address is located in the Historic District, you must receive permission from the City of Takoma Park and the Maryland National Capital Park and Planning's Historic preservation Commission (HPC). To inquire about the HPC requirements, phone (301) 563-3400. To apply for a Historic Area Work Permit, phone the Montgomery County Department of Permitting Services at (240) 777-6370.

## PERMIT EVALUATION CRITERIA

- A. The extent to which tree clearing is necessary to achieve proposed development or land use, and if applicable, the ameliorating effects of a tree protection plan.
- B. The number and type of replacement tree(s) and/or reforestation plan.
- C. ✓ The hardship which the applicant will suffer from a modification or rejection of the application.
- D. The desirability of preserving any tree by reason of its age, size or outstanding quality, such as uniqueness, rarity or status as a landmark or species specimen.
- E. The extent to which the area would be subject to environmental degradation due to removal of the tree(s).
- F. The impact of the reduction in tree cover on adjacent properties, surrounding neighborhood and property where the tree is located.
- G. The general health and condition of the tree(s), whether the tree is diseased, injured beyond restoration, in danger of falling or for other sound forest management reasons should be removed.
- H. ✓ Whether the tree interferes with utility services, structures or the use of property.
- I. The desirability of the tree species as a permanent part of the urban forest.

## TREE REPLACEMENT CRITERIA

The following factors will be considered when determining the size of the replacement trees: Trunk Condition, Growth Rate Per Year, Structural integrity, Presence of Insects/Disease, Crown Development and Remaining Life Expectancy. Replacement trees are to be 1%, 2% or 3% of the cross sectional area of the removed tree depending on Health Quality Analysis. (Replacement trees size must be at least 10% of the cross section area of removed tree when a tree is removed illegally).

## CONTRACT TREE WORK

**TREE WORK DONE FOR HIRE OR IN THE CITY OF TAKOMA PARK MUST BE CARRIED OUT BY A MARYLAND STATE LICENSED TREE EXPERT, OR LTE. PROTECT YOURSELF. NON-LICENSED TREE COMPANIES OFTEN DO NOT HAVE THE NECESSARY INSURANCE OR CREDENTIALS TO DO THE JOB CORRECTLY, AND, HIRING SOMEONE WHO IS NOT LICENSED IS A VIOLATION OF CITY AND STATE LAW. ALWAYS ASK YOUR CONTRACTOR WHAT HIS/HER LTE NUMBER IS BEFORE HIRING THEM.**

# City of Takoma Park, Maryland

OFFICE OF THE DIRECTOR  
PUBLIC WORKS DEPARTMENT  
TEL: (301) 585-8333



MUNICIPAL BUILDING  
7500 MAPLE AVENUE  
TAKOMA PARK, MD 20912

April 12, 2000

Mr. Richard Turman  
7415 Carroll Ave.  
Takoma Park, MD 20912

Dear Mr. Turman:

On April 11, 2000, the posting of your property to remove the 8 inch diameter at breast height cherry tree was removed and there were no objections filed by the community. As a result, you have been granted a provisional tree permit. This means you will receive a final permit to remove the tree only after you obtain a Historic Area Work Permit through the Montgomery County Department of Permitting Services (240) 777-6370.

After obtaining the Historic Area Work Permit, please provide a copy to the Takoma Park Department of Public Works. Only then will the City process your application for the Tree Removal Permit. You can not remove the trees until you have received the Tree Removal permit.

Please call me if there are any questions.

Sincerely

Todd Nelson  
City Arborist  
City of Takoma Park Maryland  
31 Oswego Ave.  
Silver Spring, MD 20910  
301-585-8333 x. 312

Attached page for HAWP application for Richard Turman to remove a cherry tree:

Adjacent properties include:

7411 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Rhodius & Sharon Grey-Coker

7417 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Maria Aguado-Horgan

308 Boyd Ave., owned by James Welu, 7330 Piney Branch Road, Takoma Park, MD 20912

The opposing property is:

7412 Carroll Ave., Takoma Park, MD 20912, owned and occupied by Patrick & Donna Moran

Site Plan

Cannon Ave

(sidewalk)

7415

walnut tree 30' → ○

Front Stairs



Sold Line

(sidewalk)

amateur's tree

House

Volunteer  
Cherry tree  
to be  
removed  
stairs to  
basement door



large poplar

black sum-tree  
cross  
planting

Garage

