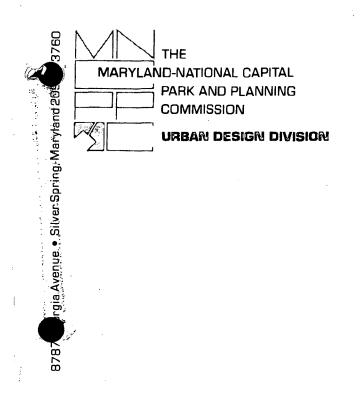
<u>31</u>/7-92J

10013 Stoneybrook Drive Capitol View Park H.D.

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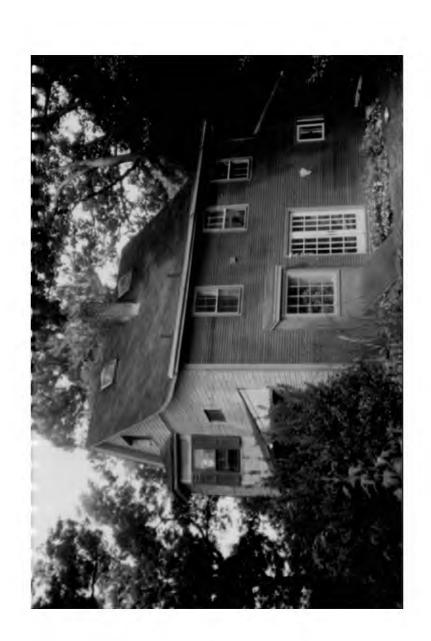


1 Jandar 126-L/R 2 Mizur 1 MAS SIQUI 10/14/52











Montgomery H	istoric Preservation Commission
County Covernment	51 Monroe Street, Suite 1001, Rockville, Maryland 20850 217-3625
APPLICATION FOR HISTORIC AREA WORK PE	RMIT
(Contract/Purchaser)	OLBERT TELEPHONE NO. 301-588-8892
ADORESS 10013 STONEYBROOK	TELEPHONE NO. 301-942-4063
PLANS PREPARED BY DUNER REGISTRATIO	TELEPHONE NO
Town/City SILVER SPRING, MD. ZO' Nearest Cross Street <u>CAPITOL VIEW</u> Lot <u>Block</u> 28 Subdivision	PTONEYBROOK DE. 910 Election District 13 AVE CAPITOL VIEW PARK 30
1C. IF THIS IS A REVISION OF A PREVIOUSLY APPR	Revision       Fence/Wall (complete Section 4)       Other       WINDOW       REPLACEMENT         O, JO       NO       STRUCTURAL CHANCES         OVED ACTIVE PERMIT SEE PERMIT # ADDITIONAL WORK (@ SITE OF
PART TWO: COMPLETE FOR NEW CONSTRUCTION AND 2A. TYPE OF SEWAGE OISPOSAL 01 () WSSC 02 () Septic 03 () Other	2B. TYPE OF WATER SUPPLY 01 { } WSSC 02 { } Well
PART THREE: COMPLETE ONLY FOR FENCE/RETAININ 4A. HEIGHTfeetinches 4B. Indicate whether the fence or retaining wall is to be co 1. On party line/Property line 2. Entirely on land of owner 3. On public right of way/easement	onstructed on one of the following locations:
	egoing application, that the application is correct, and that the construction will comply with and accept this to be a condition for the issuance of this permit. $\frac{9/28/92}{Date}$
******	on, Historic Preservation Commission
OISAPPROVED Signature APPLICATION/PERMIT NO: 9209290074 OATE FILEO: OATE ISSUED: OWNERSHIP CODE:	JEAN Canada       Date       10.4.92         FILING FEE:\$

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SEE REVERSE SIDE FOR INSTRUCTIONS

1

# SUPPLEMENTAL APPLICATION FOR HISTORIC AREA WORK PERMIT

### **REQUIRED ATTACHMENTS**

# 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

KISTING WINDOWS HAVE SASHES WHOSE CONDITION OF INOPERABILITY ACTORIORATED TO THE HOINI ROSS INSULATING HOAT OR COOL INEFFICIENC

b. General description of project and its impact on the historic resource(s), the environmental setting, and, where applicable, the historic district:

DORBLE 11 EXISTINC SCPLACEMENT OF HUNC OLBE WOOD SASH ROPLACENTKIT UNIT (۲) CONTIMPORARY ŧ XIST of (5) IMENT SLIDER UNITS GLBC (1000) SASH C SOMONI . Ruised to 2/2 sach

#### HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 10013 Stoneybrook Drive	Meeting Date: 10/14/92
Resource: Capitol View Park	Review: HAWP/Alt.
Case Number: 31/7-92J	Tax Credit: No
Public Notice: 9/30/92	Report Date: 10/7/92
Applicant: M. Colbert/J. Allen	Staff: Nancy Witherell

The application concerns the replacement of eleven 2/2 doublehung sash wooden windows with wooden windows of the same configuration. Also, 4 non-original slider windows would be replaced with wooden casements. The house is a contributing historic resource of the historic district. The new windows would be double-glazed, but the muntins on the existing 2/2 sashes are wide enough that the new muntin width would be similar.

The existing original windows have been difficult to repair and maintain. Many are not operable, according to the applicants. Some breakage of glass occurs when the sashes are lowered or raised, due to their instability. The sashes are now covered with storm windows; the applicants intend to use storm windows over the new, double-glazed sashes as well.

#### STAFF RECOMMENDATION

The staff concurs that the windows are in very poor condition and could be replaced appropriately. The staff commends the applicant for selecting 2/2 wooden sash windows to replace the existing of the same configuration. The staff recommends that the Commission find the proposal consistent with the purposes of Chapter 24A, particularly 24A-8(b)2:

The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter;

and with Standard #2:

The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

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Montgomerty	Historic Prosperation Commission
	Historic Preservation Commission
	51 Monroe Street, Suite 1001, Rockville, Maryland 20850
Covernment	217-3625
	and a second
APPLICATION FOR	
HISTORIC AREA WORK	
TAX ACCOUNT # _00996815	
NAME OF PROPERTY OWNER MELISSA K	COLBERT
(Contract/Purchaser) ADORESS 10013 STONEY BREI	OK DR., SILVOR SPENC, M.D. 20910
CONTRACTOR _ RED CONSTRUC	270 - STATE TELEPHONE NO. 301-942-4063
PLANS PREPARED BY DUNER	ACTOR REGISTRATION NUMBER
a kan se ang an nikongo pagi na kan ang ang man kananganan nang sa ang ang kang kang kang kang kang kang	(Include Area Code)
REGIST	
LOCATION OF BUILDING/PREMISE	
House Number 10013 Street	STONE/BROOK LE.
TOWN/City SILVOR SPRING, MD.	20910 Election District 13
Nearest Cross Street CAPITOL VIEW	J AVE
Lot Block 28 Subdivis	ion CAPITOL VIEW PARK
Liber 1496 Folio Parcel	<u>30</u>
1A. TYPE OF PERMIT ACTION: (circle one)	Circle One: A/C Slab Room Addition
Construct Extend/Add Alter/Rend	ovate Repair Bound Porch Oeck Fireplace Shed Solar Woodburning S
	cable Revision Fence/Well (complete Section 4) Other UNDOW BERAC
	APPROVED ACTIVE PERMIT SEE PERMIT # ADDITIONAL WORK @ SITE OF
1D. INDICATE NAME OF ELECTRIC UTILITY C	IOMPANY PEPCO HERMIT # 7209020228
1E. IS THIS PROPERTY A HISTORICAL SITE? _	CARITOL VIEW PARE HISTORIC DISTRICT 31/7
PART TWO: COMPLETE FOR NEW CONSTRUCTION	
2A. TYPE OF SEWAGE OISPOSAL 01 () WSSC 02 () Septic	2B. TYPE OF WATER SUPPLY 01 ( ) WSSC 02 ( ) Well
03 () Other	03 ( ) Other
PART THREE: COMPLETE ONLY FOR FENCE/RET	AINING WALL
4A. HEIGHT feet inches . 4B. Indicate whether the fence or retaining wall is to	to be constructed on one of the following locations:
<ol> <li>Entirely on land of owner</li> <li>On public right of way/easement</li> </ol>	(Revocable Letter Required).
I hereby certify that I have the authority to make the	he foregoing application, that the application is correct, and that the construction will comply
	wledge and accept this to be a condition for the issuence of this permit.
J. A Man ( John	- 9/28/92
Signature of owner of futforized agent must he	eve signature notarized on back)
APPROVEO For Cha	
	re Oate
APPLICATION/PERMIT NO: 92092500	0.75 FILING FEE:
APPLICATION/PERMIT NO: <u>92092500</u> DATE FILED:	0.75     FILING FEE:\$       PERMIT FEE:\$

### SEE REVERSE SIDE FOR INSTRUCTIONS

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# SUPPLEMENTAL APPLICATION FOR HISTORIC AREA WORK PERMIT

## **REQUIRED ATTACHMENTS**

# 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

EXISTING WINDOWS HAVE SASHES WHOSE CONDITION ACTERIORATED TO THE POINT OF INOPERABILITY HAS JSULATING HOAT OR COOL  $^{\prime\prime}$  I N INEFEI CID

b. General description of project and its impact on the historic resource(s), the environmental setting, and, where applicable, the historic district:

EXISTING DORBLE HUNG 11 OF PLACEMENT ROPLACONTKITS OLRE WOOD SASH of FIXED & ALUM. CONTOMPORARY IMUNIT KOLBE LIDOD SASH GASOMONTS SLIDITR INITS  $\mathcal{L}$ MS. WITHERELL PLEASE NOTE CHANGE CHANGE IN WORK DESCRIPTION: ALL REPLACE MENTS WILL BE -1-

2. Statement of Project Intent:



a. the proposed design of the new work, in terms of scale, massing, materials, details, and landscaping:

b. the relationship of this design to the existing resource(s):

c. the way in which the proposed work conforms to the specific requirements of the Ordinance (Chapter 24A):

### 3. Project Plan:

Site and environmental setting, drawn to scale (staff will advise on area required). Plan to include:

- a. the scale, north arrow, and date;
- b. dimensions and heights of all existing and proposed structures;
- c. brief description and age of all structures (e.g., 2 story, frame house c.1900);
- d. grading at no less than 5' contours (contour maps can be obtained from the Maryland-National Capital Park and Planning Commission, 8787 Georgia Avenue, Silver Spring; telephone 495-4610); and
- e. site features such as walks, drives, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.
- <u>Tree Survey</u>: If applicable, tree survey indicating location, caliper and species of all trees within project area which are 6" in caliper or larger (including those to be removed).

- 5. <u>Design Features</u>: Schematic construction plans drawn to scale at 1/8"=1'-0", or 1/4" = 1'-0", indicating location, size and general type of walls, window and door openings, roof profiles, and other fixed features of both the existing resource(s) and the proposed work.
- 6. <u>Facades</u>: Elevation drawings, drawn to scale at 1/8" = 1'0", or 1/4" = 1'0", clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for exterior must be noted on the elevations drawings. <u>An existing and a proposed elevation drawing of each facade affected by the proposed work is required</u>.
- 7. <u>Materials Specifications</u>: General description of materials and manufactured items proposed for incorporation in the work of the project.
- 8. <u>Photos of Resources</u>: Clearly labeled color photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- 9. <u>Photos of Context</u>: Clearly labeled color photographic prints of the resource as viewed from the public right-of-way and from adjoining properties, and of the adjoining and facing properties.

Color renderings and models are encouraged, but not generally required.

Applicant shall submit 2 copies of all materials in a format no larger than 8 1/2" x 14"; black and white photocopies of color photos are acceptable with the submission of one original photo.

10. <u>Addresses of Adjacent Property Owners</u>. For <u>all</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. If you need assistance obtaining this information, call the Department of Assessments and Taxation, at 279-1355.

1.	Name	Cull 221 924
	Address	- Col 21/1 22
	City/Zip	- K K MARON
2.	Name Address City/Zip	ON HPC PORMIT

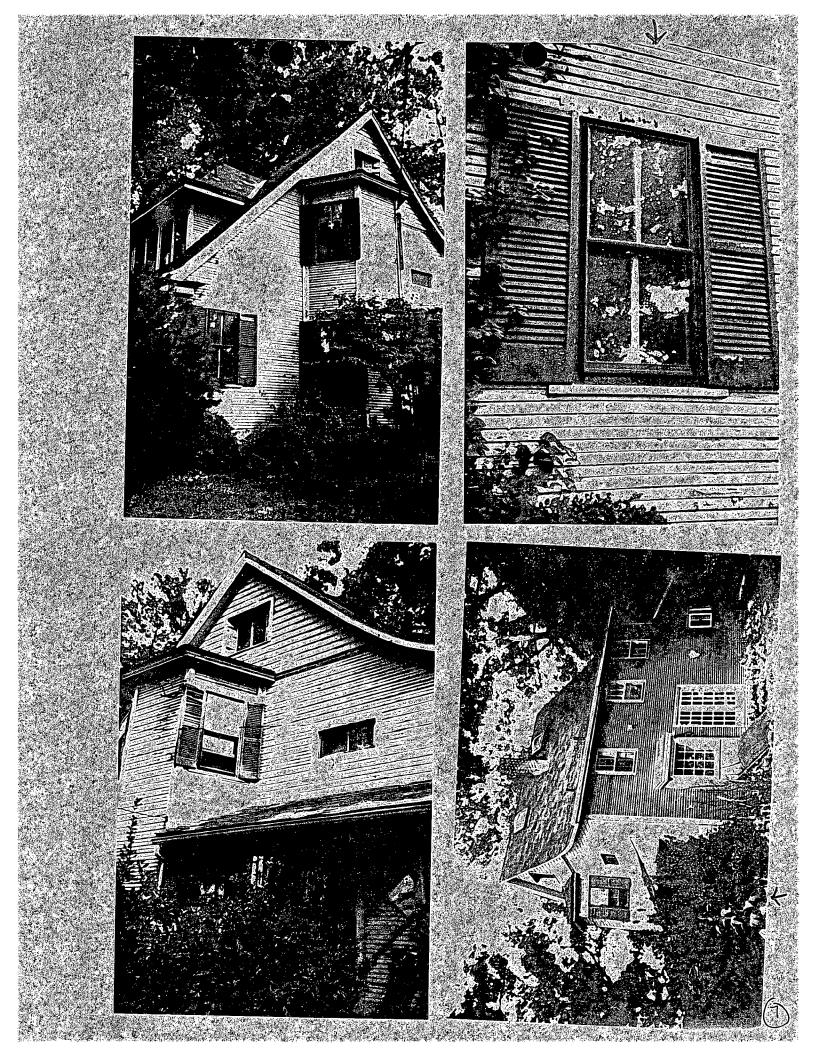
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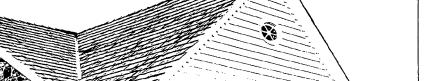
3.	Name	
	Address	
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	Address	
	City/Zip	
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	Address	<del></del>
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6.	Name	·
	Address	
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7.	Name	
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	City/Zip	
8.	Name	
	Address	
	City/Zip	

1757E

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Double Hung Tilt-In Window

Replacement Sash Kit

# Kolbe & Kolbe Defining Quality in Detail

This beautifully restored (150 year old) Virginia farm house demonstrates how easy it is to update any structure with energy efficient, easy to clean, tilt-in window sash kits from Kolbe & Kolbe. All of the windows in this house were replaced using the standard hardware supplied in each sash kit, without removing the historic trim and framework.





**1** Gently remove the sash stops using a pry bar or putty knife. In some cases they are screwed on. Save them as they will be reinstalled when the job is completed.



2 Now lift the bottom sash out. If your windows are rope and pulley operation, cut the rope and remove the pulley and counter weights.



**7** Snap the jambliners in place over the jambliner clips.



**8** Press the vinyl head parting stop into the same channel that the old parting stop came out of. NOTE: Make sure the flexible fin is to the outside.

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Remove the side parting stops - loosen with the 3 pry bar or putty knife then pull out with pliers and discard. Then remove the upper sash, ropes, pulleys and weights.

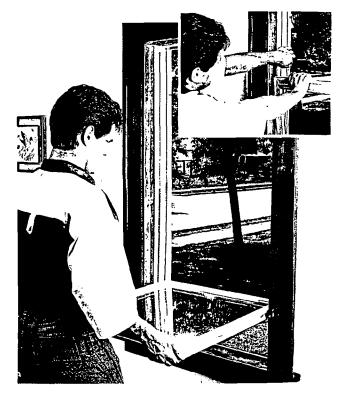


Remove the head parting stop in the same way 4 and discard.

NOTE: Insulate the counter weight cavity at this time.

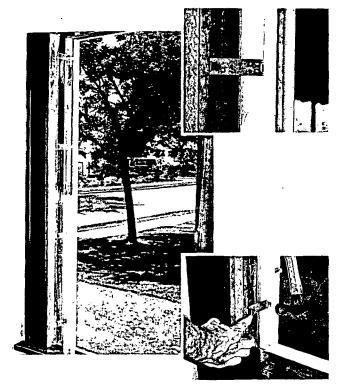


Install the sashes, starting with the top sash. 9 Hold the sash at an angle, making sure the sash clutch pivot is above the clutch in the outside track

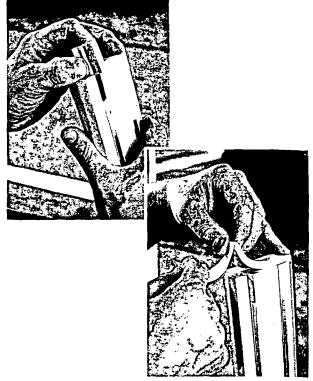


Level the sash horizontally and tilt it up to 10 vertical position, pressing in the jambliner while/ pushing sash to the outside track, one side at a time.





The jambliner clips should be nailed on using the proper spacing shown in figures A and B on the information sheet furnished with each kit. <u>NOTE:</u> The clips are flush against the outside blind stop, as indicated on the upper right inset photo.



Slide the vinyl sash stops into the top inside track of each jambliner, then apply the self-sticking foam pads to each jambliner head.



**III** 

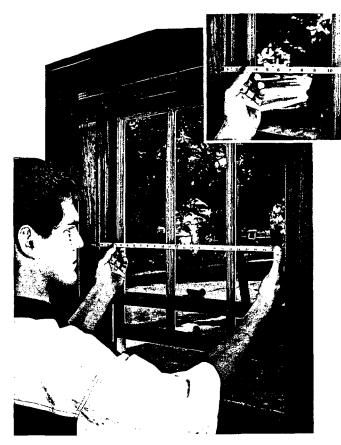
Repeat steps (9 & 10) for the bottom sash using the inside tracks.





Now replace the original sash stops removed in step #1.

# How to Measure Your Existing Window Opening



Measure the width of the opening from left jamb face to the same point on the right. (Check width at three points for uniformity).



The height of the opening should be measured from the head jamb to the point on the sill where the outside of the bottom sash touches, when closed. See chart for glass size.

More Complete Instructions Are Available From Your Dealer.

Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size		1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size
1-8 x 2-10	16 x 14	2-0 x 2-10	20 x 14	2-4 x 2-10	24 x 14	2-8 x 2-10	28 x 1+	3-0 x 2-10	32 x 14	3-4 x 2-10	36 x 14	3-8 x 2-10	-40 x 1+
1-8 x 3-2	16 x 16	2-0 x 3-2	20 x 16	2-4 x 3-2	24 x 16	2·8 x 3-2	28 x 16	3-0 x 3-2	32 x 16	3-4 x 3-2	36 x 16	3-8 x 3-2	40 x 16
1-8 x 3-10	16 x 20	2-0 x 3-10	20 x 20	2-4 x 3-10	24 x 20	2-8 x 3-10	28 x 20	3-0 x 3-10	32 x 20	3-4 x 3-10	36 x 20	3-8 x 3-10	40 x 20
1-8 x 4-2	16 x 22	2-0 x 4-2	20 x 22	2-4 x 4-2	24 x 22	2-8 x 4-2	28 x 22	3-0 x 4-2	32 x 22	3-4 x 4-2	36 x 22	3-8 x +2	40 x 22
1-8 x 4-6	16 x 24	2-0 x 4-6	20 x 24	2-i x i-6	24 x 24	2-8 x 4-6	28 x 24	3-0 x 4-6	32 x 24	3-4 x 4-6	36 x 24	3-8 x 4-6	40 x 24
1-8 x 4 <b>-1</b> 0	16 x 26	2-0 x 4-10	20 x 26	2-4 x 4-10	24 x 26	2-8 x +10	28 x 26	3-0 x +-10	32 x 26	3- <b>i</b> x <b>i</b> -10	36 x 26	3-8 x +10	40 x 26
1-8 x 5-2	16 x 28	2-0 x 5-2	20 x 28	2-4 x 5-2	24 x 28	2-8 x 5-2	28 x 28	3-0 x 5-2	32 x 28	3-4 x 5-2	36 x 28	3-8 x 5-2	40 x 28
1-8 x 5-6	16 x 30	2-0 x 5-6	20 x 30	2-4 x 5-6	24 x 30	2-8 x 5-6	28 x 30	3-0 x 5-6	32 x 30	3-4 x 5-6	36 x 30	3-8 x 5-6	40 x 30
1-8 x 5-10	16 x 32	2-0 x 5-10	20 x 32	2-4 x 5-10	24 x 32	2-8 x 5-10	28 x 32	3-0 x 5-10	32 x 32	3-4 x 5-10	36 x 32	3-8 x 5-10	40 x 32
1-8 x 6-2	16 x 34	2-0 x 6-2	20 x 34	2-4 x 6-2	24 x 34	2-8 x 6-2	28 x 34	3-0 x 6-2	32 x 34	3-4 x 6-2	36 x 34	3-8 x 6-2	<del>1</del> 0 x 3+
1-8 x 6-6	16 x 36	2-0 x 6-6	20 x 36	2-4 x 6-6	24 x 36	2-8 x 6-6	28 x 36	3-0 x 6-6	32 x 36	3-4 x 6-6	36 x 36	3-8 x 6-6	40 x 36
1-8 x 5-6	16 x 24/36	2-0 x 5-6	20 x 24/36	2-4 x 5-6	24 x 24/36	2-8 x 5-6	28 x 24/36	3-0 x 5-6	32 x 24/36	3-4 x 5-6	36 x 2436	3-8 x 5-6	40 x 24/36

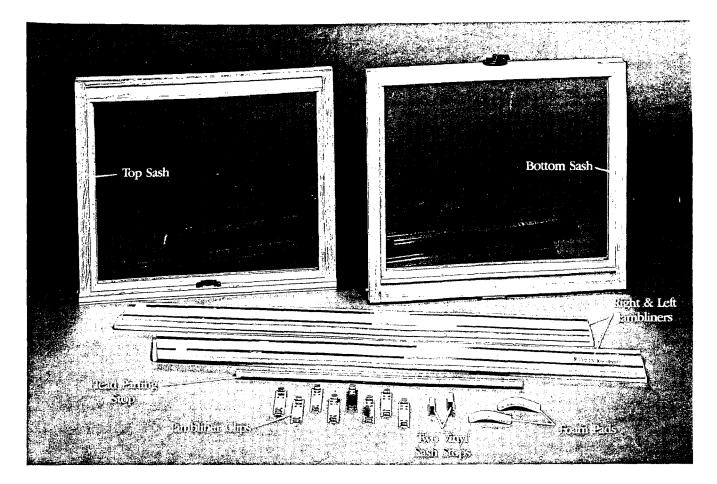
# Order by glass size.

#### Special sizes and other options available. Ask Your Dealer.

The replacement package may be adjusted by shimming to fit a sash opening width 1/4" (max.) wider than the standard size.

For sash opening widths that fall within this size range, place shims behind the jamb-liner clips that are each one half the width difference between standard and the actual size; e.g., for a sash opening that is 1/8" wider than standard, use a 1/16" shim behind each of the jamb-liner clips.

# The Contents of the Replacement Sash Package



The only tools you will need to install the new pair of sash are a pry bar or putty knife, pliers, a hammer and some 1" flat head nails.

The standard sizes shown in this brochure, or any of the economical, special sizes which can be made, will provide your home with a new pair of energy efficient, tightly sealed, easy-to-maintain double hung sash. Not only will they tilt in for easy cleaning, but they are made virtually maintenance-free with Aluminum Clad finish in Rustic, White or Beige color. Our High Performance K-Kron finish is available in our standard Rustic, White, Beige or Sand colors, or in an array of custom colors.

For commercial or restoration jobs, or when replacing a very large, heavy window, our 1<sup>3</sup>/4" Magnum Double Hung Replacement Sash Kit is an option. Available in High Performance K-Kron or primed and ready for your topcoat, the Magnum Double Hung is built to the same specifications and standards as all Kolbe & Kolbe products.

Low-E Argon-filled insulated glass as well as other standard industry glazing colors are available. Colonial or Diamond grilles and standard Beige or optional White jamb-liners are available.



Kolbe & Kolbe Millwork Co., Inc. 1323 S. Eleventh Avenue Wausau, Wisconsin 54401-5998 (715) 842-5666

Galliher & Huguely Associates, Inc. 5925 Blair Road, N.W., Washington, D.C. 20011-2396 (202) 723-1000 FAX (202) 291-2716

#### HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 10013 Stoneybrook Drive	Meeting Date: 10/14/92
Resource: Capitol View Park	Review: HAWP/Alt.
Case Number: 31/7-92J	Tax Credit: No
Public Notice: 9/30/92	Report Date: 10/7/92
Applicant: M. Colbert/J. Allen	Staff: Nancy Witherell

The application concerns the replacement of eleven 2/2 doublehung sash wooden windows with wooden windows of the same configuration. Also, 4 non-original slider windows would be replaced with wooden casements. The house is a contributing historic resource of the historic district. The new windows would be double-glazed, but the muntins on the existing 2/2 sashes are wide enough that the new muntin width would be similar.

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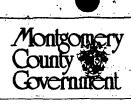
#### STAFF RECOMMENDATION

The staff concurs that the windows are in very poor condition and could be replaced appropriately. The staff commends the applicant for selecting 2/2 wooden sash windows to replace the existing of the same configuration. The staff recommends that the Commission find the proposal consistent with the purposes of Chapter 24A, particularly 24A-8(b)2:

The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter;

### and with Standard #2:

The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.



# Historic Preservation Commission

51 Monroe Street, Suite 1001, Rockville, Maryland 20850 217-3625

APPLICATION FOR	
HISTORIC AREA WORK PERMIT	and a second
TAX ACCOUNT * 0.0996815	
NAME OF PROPERTY DWNER MELLISSA R. COLBERT	
(Contract/Purchaser)	TR SPENE, M.D. 20910
ONTRACTOR KED CONSTRUCTION	TELEPHONE NO. 301-942-4063
LANSPREPARED BY DUNER	TELEPHONE ND
REGISTRATION NUMBER	
OCATION OF BUILDING/PREMISE	Potor De
	on District13
BAPEST Cross Street CAPITOL VIEW AVE	
of Block Subdivision CAPITOL	VIEW TARK
ber <u>7496</u> Folio <u>532</u> Parcel <u>30</u>	
A. TYPE OF PERMIT ACTION: (circle one) Construct Extend/Add Alter/Renovate Repair Wreck/Raze Move Install Revocable Revision	Circle One: A/C Slab Room Addition Porch Oock Fireplace Shed Solar Weadburning Stove Fence/Wall (complete Section 4) Dther WINDOWS FEPLACEMEN
B. CONSTRUCTION COSTS ESTIMATE \$	PORMIT # 9209020228
ART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITI	
A. TYPE OF SEWAGE DISPDSAL 01 () WSSC 02 () Septic 03 () Other	2B. TYPE DF-WATER SUPPLY D1 ( ) WSSC 02 ( ) Well 03 ( ) Dther
ART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL A. HEIGHT feet inches	· · · · · · · · · · · · · · · · · · ·
B. Indicate whether the fence or retaining wall is to be constructed on one of     D. Do party line/Property line	of the following locations:
Entirely on land of owner     Dn public right of way/easement	(Revocable Letter Required).
hereby certify that I have the authority to make the foregoing application,	thet the application is correct, and that the construction will comply with
lans approved by all agencies listed and I hereby acknowledge and accept this to	I
Signature at owner or purporized agent (agent must have signature notarized on	9/28/92- back) Date
• • • • • • • • • • • • • • • • • • •	***************************************
PPRDVED For Chairperson, Historic Preservi	
	Dete
APPLICATION/PERMIT ND: <u>9209290075</u>	FILING FEE:\$
ATE ISSUED:	BALANCE\$
WNERSHIP CDDE:	RECEIPT ND: FEE WAIVED.

### SEE REVERSE SIDE FOR INSTRUCTIONS

### SUPPLEMENTAL APPLICATION FOR HISTORIC AREA WORK PERMIT

### **REQUIRED ATTACHMENTS**

# 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

EXISTING WINDOWS HAVE SASHES WHOSE CONDITION POINT OF INOPERABILITY ACTORIORATED TO THE ROSS INSULATING HOAT OR COOL INEFFICIER

b. General description of project and its impact on the historic resource(s), the environmental setting, and, where applicable, the historic district:

EXISTING DORBLE HUNG OF 11 ACEMENT OLBE ROPLACONITKITS WOOD SASH \_of CONTEMPORARY FIXED & ALUM. MENT LOLBE WOOD SASH CASEMENTS 1572 ( )MS. WITHERELL PLEASE NOTE CHANGE CHANGE IN WORK DESCRIPTION: ALL REPLACE MENTS WILL BE -1-

2. Statement of Project Intent:

Short, written statement that describes:

a. the proposed design of the new work, in terms of scale, massing, materials, details, and landscaping:

b. the relationship of this design to the existing resource(s):

c. the way in which the proposed work conforms to the specific requirements of the Ordinance (Chapter 24A):

### 3. Project Plan:

Site and environmental setting, drawn to scale (staff will advise on area required). Plan to include:

- a. the scale, north arrow, and date;
- b. dimensions and heights of all existing and proposed structures;
- c. brief description and age of all structures (e.g., 2 story, frame house c.1900);
- d. grading at no less than 5' contours (contour maps can be obtained from the Maryland-National Capital Park and Planning Commission, 8787 Georgia Avenue, Silver Spring; telephone 495-4610); and
- e. site features such as walks, drives, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.
- 4. <u>Tree Survey</u>: If applicable, tree survey indicating location, caliper and species of all trees within project area which are 6" in caliper or larger (including those to be removed).

5. <u>Design Features</u>: Schematic construction plans drawn to scale at 1/8"=1'-0", or 1/4" = 1'-0", indicating location, size and general type of walls, window and door openings, roof profiles, and other fixed features of both the existing resource(s) and the proposed work.

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- 6. <u>Facades</u>: Elevation drawings, drawn to scale at 1/8" = 1'0", or 1/4" = 1'0", clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for exterior must be noted on the elevations drawings. <u>An existing and a proposed elevation drawing of each facade affected by the proposed work is required</u>.
- 7. <u>Materials Specifications</u>: General description of materials and manufactured items proposed for incorporation in the work of the project.
- 8. <u>Photos of Resources</u>: Clearly labeled color photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- 9. <u>Photos of Context</u>: Clearly labeled color photographic prints of the resource as viewed from the public right-of-way and from adjoining properties, and of the adjoining and facing properties.

Color renderings and models are encouraged, but not generally required.

Applicant shall submit 2 copies of all materials in a format no larger than 8 1/2" x 14"; black and white photocopies of color photos are acceptable with the submission of one original photo.

10. Addresses of Adjacent Property Owners. For all projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. If you need assistance obtaining this information, call the Department of Assessments and Taxation, at 279-1355.

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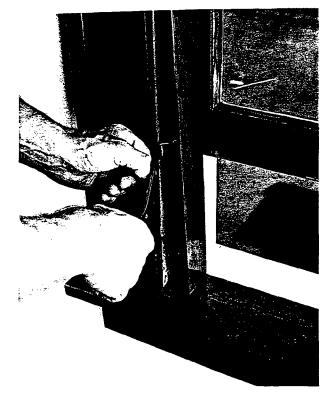
Double Hung Tilt-In Window

Replacement Sash Kit

This beautifully restored (150 year old) Virginia farm house demonstrates how easy it is to update any structure with energy efficient, easy to clean, tilt-in window sash kits from Kolbe & Kolbe. All of the windows in this house were replaced using the standard hardware supplied in each sash kit, without removing the historic trim and framework.







Gently remove the sash stops using a pry bar or putty knife. In some cases they are screwed on. Save them as they will be reinstalled when the job is completed.



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2 Now lift the bottom sash out. If your windows are rope and pulley operation, cut the rope and remove the pulley and counter weights.



Snap the jambliners in place over the jambliner clips.



**8** Press the vinyl head parting stop into the same channel that the old parting stop came out of. NOTE: Make sure the flexible fin is to the outside.

9



Remove the side parting stops - loosen with the pry bar or putty knife then pull out with pliers and discard. Then remove the upper sash, ropes, pulleys and weights.

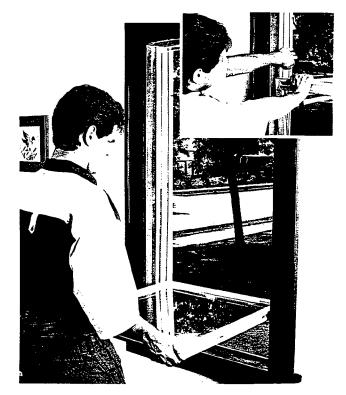


Remove the head parting stop in the same way and discard.

NOTE: Insulate the counter weight cavity at this time.

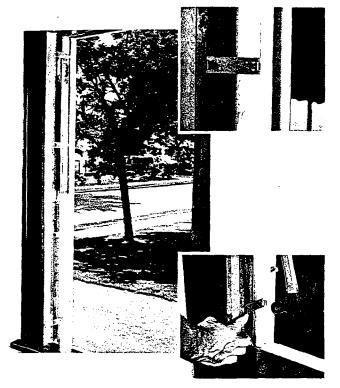


Install the sashes, starting with the top sash. Hold the sash at an angle, making sure the sash clutch pivot is above the clutch in the outside track

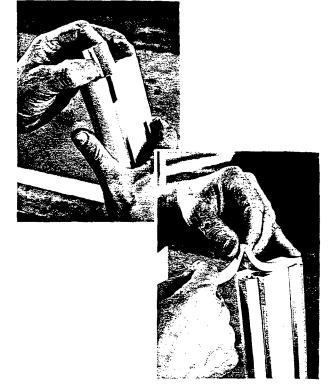


10 Level the sash horizontally and tilt it up to vertical position, pressing in the jambliner while pushing sash to the outside track, one side at a time.

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The jambliner clips should be nailed on using the proper spacing shown in figures A and B on the information sheet furnished with each kit. <u>NOTE:</u> The clips are flush against the outside blind stop. as indicated on the upper right inset photo.



6 Slide the vinyl sash stops into the top inside track of each jambliner, then apply the self-sticking foam pads to each jambliner head.



Repeat steps (9 & 10) for the bottom sash using the inside tracks.



Now replace the original sash stops removed in step #1.

# How to Measure Your Existing Window Opening



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Measure the width of the opening from left jamb face to the same point on the right. (Check width at three points for uniformity).



The height of the opening should be measured from the head jamb to the point on the sill where the outside of the bottom sash touches. when closed.

See chart for glass size.

More Complete Instructions Are Available From Your Dealer.

# Order by glass size.

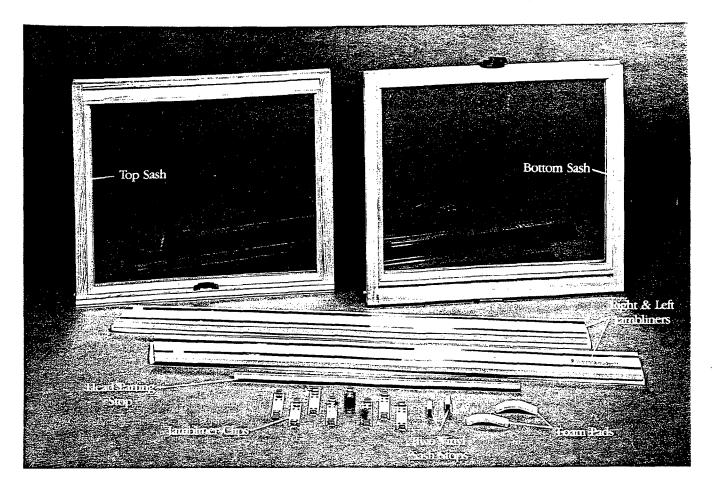
Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size	Sash Opg.	1 Over 1 Glass Size
1-8 x 2-10	16 x 14	2-0 x 2-10	20 x 14	2-4 x 2-10	24 x 14	2-8 x 2-10	28 x 14	3-0 x 2-10	32 x 14	3-i x 2-10	36 x 14	3-8 x 2-10	-i0 x 1+
1-8 x 3-2	16 x 16	2-0 x 3-2	20 x 16	2-4 x 3-2	2 <del>4</del> x 16	2-8 x 3-2	28 x 16	3-0 x 3-2	32 x 16	3-4 x 3-2	36 x 16	3-8 x 3-2	- <del>i</del> 0 x 16
<b>1-8 x 3-1</b> 0	16 x 20	2-0 x 3-10	20 x 20	2-4 x 3-10	24 x 20	2-8 x 3-10	28 x 20	3-0 x 3-10	32 x 20	3-4 x 3-10	36 x 20	3-8 x 3-10	40 x 20
1-8 x 4-2	16 x 22	2-0 x 4-2	20 x 22	2-4 x 4-2	24 x 22	2-8 x +-2	28 x 22	3-0 x 4-2	32 x 22	3-i x -i-2	36 x 22	3-8 x 4-2	40 x 22
1 <b>-8 x 4-6</b>	16 x 24	2-0 x 4-6	20 x 24	2ix -i-6	24 x 24	2-8 x 4-6	28 x 24	3-0 x 4-6	32 x 24	3-4 x 4-6	36 x 24	3-8 x +-6	40 x 24
<b>1-8 x 4-1</b> 0	16 x 26	2-0 x 4-10	20 x 26	2-4 x 4-10	24 x 26	2-8 x ∔-10	28 x 26	3-0 x 4-10	32 x 26	3 <b>→</b> x <b>→</b> 10	36 x 26	3-8 x +10	40 x 26
1-8 x 5-2	16 x 28	2-0 x 5-2	20 x 28	2-4 x 5-2	24 x 28	2-8 x 5-2	28 x 28	3-0 x 5-2	32 x 28	3-4 x 5-2	36 x 28	3-8 x 5-2	- <del>i</del> 0 x 28
1-8 x 5-6	16 x 30	2-0 x 5-6	20 x 30	2-4 x 5-6	24 x 30	2-8 x 5-6	28 x 30	3-0 x 5-6	32 x 30	3-4 x 5-6	36 x 30	3-8 x 5-6	40 x 30
1-8 x 5-10	16 x 32	2-0 x 5-10	20 x 32	2-i x 5-10	24 x 32	2-8 x 5-10	28 x 32	3-0 x 5-10	32 x 32	3-i x 5-10	36 x 32	3-8 x 5-10	+10 x 32
1-8 x 6-2	16 x 34	2-0 x 6-2	20 x 34	2-4 x 6-2	24 x 34	2-8 x 6-2	28 x 34	3-0 x 6-2	32 x 34	3-4 x 6-2	36 x 3-i	3-8 x 6-2	40 x 34
1-8 x 6-6	16 x 36	2-0 x 6-6	20 x 36	2- <del>i</del> x 6-6	24 x 36	2-8 x 6-6	28 x 36	3-0 x 6-6	32 x 36	3-4 x 6-6	36 x 36	3-8 x 6-6	40 x 36
1-8 x 5-6	16 x 24/36	2-0 x 5-6	20 x 24/36	2-4 x 5-6	24 x 24/36	2-8 x 5-6	28 x 24/36	3-0 x 5-6	32 x 24/36	3-i x 5-6	36 x 24.36	3-8 x 5-6	40 x 24/36

Special sizes and other options available. Ask Your Dealer.

The replacement package may be adjusted by shimming to fit a sash opening width 1/4" (max.) wider than the standard size.

For sash opening widths that fall within this size range, place shims behind the jamb-liner clips that are each one half the width difference between standard and the actual size; e.g., for a sash opening that is 1/8'' wider than standard, use a 1/16'' shim behind each of the jamb-liner clips.

# The Contents of the Replacement Sash Package



The only tools you will need to install the new pair of sash are a pry bar or putty knife, pliers, a hammer and some 1" flat head nails.

The standard sizes shown in this brochure, or any of the economical, special sizes which can be made, will provide your home with a new pair of energy efficient, tightly sealed, easy-to-maintain double hung sash. Not only will they tilt in for easy cleaning, but they are made virtually maintenance-free with Aluminum Clad finish in Rustic, White or Beige color. Our High Performance K-Kron finish is available in our standard Rustic, White, Beige or Sand colors, or in an array of custom colors.

For commercial or restoration jobs, or when replacing a very large, heavy window, our 1¼" Magnum Double Hung Replacement Sash Kit is an option. Available in High Performance K-Kron or primed and ready for your topcoat, the Magnum Double Hung is built to the same specifications and standards as all Kolbe & Kolbe products.

Low-E Argon-filled insulated glass as well as other standard industry glazing colors are available. Colonial or Diamond grilles and standard Beige or optional White jamb-liners are available.



3

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