

Ggilvy/Hawell
102 Elm Arenue
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## THE

 PARK AND PLANNING COMMISSION 8787 Georgia Avenue • Silver Spring, Maryland 20910-3760 date: July 12,1995

MEMORANDUM
TO: Robert Hubbard, Chief Division of Development Services and Regulation Department of Environmental Protection (DEP)

FROM: Gwen Marcus, Historic Preservation Coordinator Design, Zoning, and Preservation Division M-NCPPC

SUBJECT: Historic Area Work Permit

The Montgomery Historic Preservation Commission has reviewed the attached application for a Historic Area Work Permit. The application was:

$\qquad$ Approved with Conditions:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERANCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HAW).

Applicant: JdmesP.Ogilvy ÉLonise A. Howells
Address: 102 Elm Avenue; Takomd Pk, md. 20912
***THE APPLICANT MUST ARRANGE FOR A FIELD INSPECTION BY CALLING DEP/FIELD SERVICES (217-6240) FIVE DAYS PRIOR TO COMMENCEMENT OF WORK AND WITHIN TWO WEEKS FOLLOWING COMPLETION OF WORK.

## MEMORANDUM

TO: Historic Area Work Permit Applicants
FROM: Gwen Marcus, Historic Preservation Coordinator Design, Zoning, and Preservation Division M-NCPPC .

SUBJECT: Historic Area Work Permit Application - Approval of Application/ Release of Other Required Permits

Enclosed is a copy of your Historic Area Work Permit application, approved by the Historic Preservation Commission at its recent meeting, and a transmittal memorandum stating conditions (if any) of approval.

You may now apply for a county building permit from the Department of Environmental Protection (DEP), at 250 Hungerford Drive, Second Floor, in Rockville. Please note that although your work has been approved by the Historic Preservation Commission, it must also be approved by DEP before work can begin.

When you file for your building permit at DEP, you must take with you the enclosed forms, as well as the Historic Area Work Permit that will be mailed to you directly from DEP. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DEP at 217-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 495-4570.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DEP/Field Services at 217-6240 of your anticipated work schedule.

Thank you very much for your patience and good luck with your project!


## APPLICATION FOR historic area work permilt



PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS
2A. TYPE OF SEWAGE DISPOSAL
28. TYPE OF WATER SUPPLY
01 ( ) WSSC 02 () Septic
01 () WSSC 02 ( ) Well
03 () Other

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL
4A. HEIGHT $\qquad$ feet $\qquad$ inches
4B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

1. On party line/Property line $\qquad$
2. Entirely on land of owner
3. On public right of way/easement $\qquad$ (Revocable Letter Required).

I hereby certify that I have the authority to make, the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.



PHOTO A-1: Exterior South Elevation


PHOTO A-2: Exterior North Elevation


PHOTO A-3: Exterior East Elevation


PHOTO A-4: Exterior West Elevation

## HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 102 Elm Avenue
Meeting Date: 7/12/95
Resource: Takoma Park Historic District HAWP: Alterations
Case Number: 37/3-95V Tax Credit: No
Public Notice: 6/28/95 Report Date: 7/05/95
Applicant:James Ogilvy \& Louise Howells Staff: Patricia Parker PROPOSAL: Replace 4 basement windows RECOMMEND: Approve

## BACKGROUND

The applicant proposes to remove four (4) windows at the basement level, enlarge the openings and within the new openings install wood casement windows. The property is an outstanding resource in the Takoma Park Historic District. Window openings on the west elevation are not visible due to growth of dense bamboo. Windows on the elevation elevation are partially visible from the public right-of-way.

## STAFF DISCUSSION

Staff feels that this proposal could be approved by the HPC because change to the openings is minimal. Further, the applicant proposes to use wood casement windows with true divided light as replacement in the minimally enlarged openings with wood trim. This change is proposed so that the basement space could be considered habitable by code definition.

The house is an outstanding resource in the Takoma Park Historic District and is surrounded by a mixture of outstanding and contributing resources. But the openings are not significantly enlarged so that change to the streetscape is minimal.

Therefore, because change to the openings would be minimal and the materials and configuration proposed would be compatible with the historicity of the property and the character of the Takoma Park Historic District as a whole, staff feels that this change would be appropriate.

## STAFF RECOMMENDATION

The staff recommends that the Commission find the proposal consistent with the purposes of Chapter 24A, particularly 24A8 (b) 1:

The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district;
and with standard \#1:
A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment; and with the Guidelines for the Takoma Park Historic District. ト

Montgomery County

# APPLICATION FOR <br> HISTORIC AREA WORK PERMIT 

TAX ACCOUNT \# - $10.807188^{-}$
NAME OF PROPERTY OWNER James P. Ogilvy, Louise A. Howell/ TELEPHoNe no. (301) 270-4522
(Contract/Purchaser)
(Include Area Code)


LOCATION OF BUILDING/PREMISE
House Number 102 Street Elm Avenue
Town/City TaKuma Park Election District $13-06$
Nearest! Cross Street Pine Ave
Lot 27 Block - 17 Subdivision B. F Gilbert's Addition to Fatima ParK
Lither 8071 Folio 255 Parcel


## PART TWO: COMPLETE FOR NEW CONSTRUCTION AN EXTEND/AODITIONS

2A. TYPE OF SEWAGE DISPOSAL
01 ( ) WISC 02 (1) Septic
03 () Other

2B. TYPE OF WATER SUPPLY
01 () NSC 02 () Well
03 () Other

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL
4A. HEIGHT ________inches
4B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

1. On party line/Property line
2. Entirely on land of owner
3. On public right of way/easement $\qquad$ (Revocable Letter Required).

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with .plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.


THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY.THIS APPLICATION

DESCRIPTION OF PROPOSED WORK: \including composition, color and texture of materials to be used:)
Sec item 15. on Supplemented Application Form. -
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

- $\qquad$
$\qquad$
$\qquad$
$\qquad$
(If more space is needed, attach additional sheets on plain or lined paper to this application)

ATTACH TO THIS APPLICATION (2) COPIES OF: SUCH SITE PLANS (lot dimensions, building location with diniensions, drives, walks, fences, patios, etc. proposed or existing) and/or ARCHITECTURAL DRAWINGS (floor plans, elevations, etc.), PHOTOGRAPHS OF THE AREA AFFECTED, as are necessary to fully describe the proposed work.

MAIL OR DELIVER THE APPLICATION AND ALL REQUIRED DOCUMENTS TO THE: HISTORIC PRESERVATION COMMISSION 100 MARYLAND AVENUE ROCKVILLE, MARYLAND 20850

## REQUIRED ATTACHMENTS

## 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure (s) and environmental setting, including their historical features and significance:

1 story frame bungalow with basement built © 1930, located in residential area. The structure is catcgonzed as a 00.1 resource
b. General description of project and its impact on the historic resource (s), the environmental setting, and, where applicable, the historic district:

Project will replace four basement windows with slightly larger and more energy efficient models. Replacement windows will be high quality - Anderson or equivalent - and appropriate stifle. [see drawings]. The replacement windows will have minimal Usual Impact on the house and will en hance the safety of occupants by improving emergency egress from the base mint. All windows are on the sides of the house. The Windows on the west side are not uisible from the street.

## 2. Statement of Project intent:

Short, written statement that describes:
a. the proposed design of the new work, in terms of scale, massing, materials, details, and landscaping:
$234^{\prime \prime}(\omega) \times 20^{\prime \prime}(D)$ windows on the east ( side of the basement will be double replaced with windows that are vionger in length, front will $41 / \mathrm{ong}$ fear $25^{\prime \prime \prime}$ Kg $) ~ 64^{\prime \prime}(\omega) \times 29^{4 \prime}(D)$ window will be replaced with atwindow of similar

b. the relationship of this design to the existing resource (s):

Design has minimal impact to the appearance. The proportions of the replacement wind cuss are consistent with the onginal windows, and will maintain broken light appearance. The design calls for removal of modern storm windows, which should enhance the appearance and is more in keeping with the original styles.
c. the way in which the proposed work conforms to the specific requirements of the Ordinance (Chapter 24A):
The proposed sock will net substantially alter the exterior, and is compatible with the existing structure. The proposed work will remedy unsaid conditions by proving windows large enough for egress, in proposed work is necessary to meet bulling cade regurements

## 3. Project Plan:

Site and environmental setting, drawn to scale (staff will advise on area required). Plan to include:
a. the scale, north arrow, and date;
b. dimensions and heights of all existing and proposed structures;
c. brief description and age of all structures (e.g., 2 story, frame house c.1900);
d. grading at no less than $5^{\prime}$ contours (contour maps can be obtained from the Maryland-National Capital Park and Planning Commission, 8787 Georgia Avenue, Silver Spring; telephone 495-4610); and
e. site features such as walks, drives, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.
4. Tree Survey: If applicable, tree survey indicating location, caliper and species of all trees within project area which are $6^{\prime \prime}$ in caliper or larger (including those to be removed).
5. Design Features: Schematic construction plans drawn to scale at $1 / 8^{\prime \prime}$ $=1^{\prime}-0^{\prime \prime}$, or $1 / 4^{\prime \prime}=1^{\prime}-0^{\prime \prime}$, indicating location, size and general type of walls, window and door openings, roof profiles, and other fixed features of both the existing resource (s) and the proposed work.
6. Facades: Elevation drawings, drawn to scale at $1 / 8^{\prime \prime}=1^{\prime} 0^{\prime \prime}$, or $1 / 4^{\prime \prime}=$ $1^{\prime} 0^{\prime \prime}$, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.
7. Materials Specifications: General description of materials and manufactured items proposed for incorporation in the work of the project.
8. Photos of Resources: Clearly labeled color photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
9. Photos of Context: Clearly labeled color photographic prints of the resource as viewed from the public right-of-way and from adjoining properties, and of the adjoining and facing properties.

Color renderings and models are encouraged, but not generally required.
Applicant shall submit 2 copies of all materials in a format no larger than $81 / 2^{\prime \prime} \times 14^{\prime \prime}$; black and white photocopies of color photos are acceptable with the submission of one original photo.
10. Addresses of Adjacent Property Owners. For all projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner (s) of lot (s) or parcel (s) which lie directly across the street/highway from the parcel in question. If you need assistance obtaining this information, call the Department of Assessments and Taxation, at 279-1355.

City/Zip Jakoma Park ma 20912
2. Name Rani Parker, D. Patrick meagher 270.5737

Address $104 \mathrm{E} / \mathrm{m}$ Avenue
City/Zip Jakuma park md 209/2
3.

Name Scott Williams, Kerry Trayfor 891-3017 Address 30 Pine Avenue adjacent City/Zip Takoma Park, md 20912
4. Name Abigail Alcott, Kent $S_{m_{1} \text { th }}^{2>0-1162} \begin{gathered}2 d j a c e n t ~\end{gathered}$ Address 28 Pine Avenue
City/Zip Jatoma Park, md 20912
5. Name John Hall 270-4184 Address 26 Pine Avenue
City/Zip Takoma Park, Md. 20912
6. Name Mickey it Natalie Sprecher 270-6255 Address 24 Pine Avenue
city/Zip Tacoma Park, and 20912
7. Name

Address $\qquad$
City/Zip $\qquad$
8.

Name
Address $270-6255$
adjacent

City/Zip $\qquad$
1757E
 PUFRED OVER EXET. CMU FOUHDATION HAULS, PTO
4. ALI INT PARTITOHS ARE E EE $2 \times 4$ WO STUDS © K $60^{\circ}$ O.C: H VIV COTP BD OH BOTt GIDES. PTD

6. AW KEPLACEMENT/NEW WOH(G) ARE E EE


1. PAINTIG: (1) COAT OF PRIMEF FVW
(3) COATS of 阬in


 WD EASE, PTD

2. PROVIDE $\rightarrow \Delta$

3. REMOVE EXKT COH W W

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(A) BAGEMEN PLAN

©


Caschent MMTUY


Andersen © casements combine contemporary beauty with convenientlow mantenance Theydy swing outward for smooth confolled top- to bottom ventilation and easy washing: They can be arrangedin bow ange bay, and box bay windows:

## BASE UNIT FEATURES:

1 FRAME Wood members treated with water repellent pireseryatuve and coovered. witha Permashied ${ }^{2}$ pre formed rigd viny PVC) sheath in white Sand tone or
Terratone ${ }^{0}$ colo
2 SASH Solialwod wore is treated with water repellent preservative and completely covered whith nidanin (PVC) sheath in white Sandone or Terratontecoliz





 insulating glass For high altitude giass and other special glazingsi" contàct your local Andersen supplier.
4. GLAZING BEAD. Made of 4 ngid vinyl, Bead snaps in place with fexble vinyl tip against gass
5: WEATHERSTRIPPING: Flexble bub and spring tension type viny is factory ta f applied on all four sides for tight seal betweeen sash and frame
6. FLASHING. Continuation of the pre:formed rigid vinill sheath obn frame forms a full perimeter flashing and anchoring fin

7: CORNER SEAL: Pie-formed viny frame sheath elinininates comeri joints Sash comerjoints are weded to form durable waterproof joint
8. INSDE STOPS: Made of western dear pine, natiura wood stops can be finished to match interior decort ${ }^{4}$
9. SASH LOCK Lock pills sash firmy's
 action elimnates binding of locks and relieves stress on operator: Stonecolor or white decorrator finish
37 10. CASEMENTROTO OPERATOR Underscreen operator arme attaches to sash Sash' disengages from operator without tools Operator moves sash way from frame to provide for easy exteñor washing: Stone: color or white finish
Y Y PICTURE WINDOWUNTT Non operating picture windows are made with the same materialsas yentiat ting units:

## RECOMMENDED OPTIONAL

## ACCESSORIES:

For more ifomation sce page $150-155$ :
PHEEXTENSION JAMBS. Sizes

 easyapplication (excep for $79 H_{0}^{\circ}$ size) See yourlocala midersen supplier for other wall thichnesses
11PERMA-FTT DIVDEDLIGHT
 pictine winowtand custom griles Sed page 150

PERMACLEAN© INSECT SCREEN
 tis avalabie in whiteor stone-color decorator finish
(GWINDOWBETNDS Specally designed fo: Pemmandide casement window Easily Tnstaled and tuify adiustable Whité Sandotone



 avalible toc ermashidazsemen windows


NOTE: Hinging of sash that is shown is standard. Single sash indicates hinging left, right or stationary. Specify left or right, as viewed from the outside. For other hinging of multipie units contact your local Andersen supplier. *See Opening Specifications on page 88.
When ordering be sure to specify color desired.




## HORIZONTAL DETAIL

Scale $3^{\prime \prime}=1^{\prime} 0^{\prime \prime}$


## TYPICAL INSTALLATION DETAILS

Casement details shown. Perma-Shield ${ }^{\omega}$ awning installation is similar.

Scale $1^{1 / 22^{\prime \prime}}=1^{\prime} 0^{\prime \prime}$
SOLID MASONRY/STUCCO
Casement unit installed in solid $8^{\prime \prime}$ masonry wall with $1 / 2 / 2$ dry wall on furring strips and stucco exterior.


12" MASONRY WALL
Casement unit installed in $12^{\prime \prime}$ masonry wall. Unit secured through side jambs into metal wall plugs located in masonry joints.


CAUTION: In masonry wall construction leave adequate clearance between sill and masonry for caulking and dimensional change of framework.
For more complete installation details refer to Andersen Architectural Detail File or write Andersen Corporation.

PRE-CAST MASONRY
Casement unit installed in a precast masonry wall with interior wall on furring strips. Metal trim and extension jambs used on interior. Unit secured in opening with side jamb clips nailed to furring strips.

$2^{\prime \prime} \times 6^{\prime \prime}$ WALL
Detail showing casement unit installed in $2 \times 6$ stud wall.



PHOTO A-1: Exterior South Elevation


PHOTO A-2: Exterior North Elevation
102 Elm Avenue
Takoma Park
Maryland


PHOTO A-3: Exterior East Elevation


PHOTO A-4: Exterior West Elevation


PHOTO A-1: Exterior South Elevation


PHOTO A-2: Exterior North Elevation


PHOTO A-3: Exterior East Elevation


PHOTO A-4: Exterior West Elevation

