

Robin -
Holt Mordan said you needed copies of enclosed regarding my former oak@ 203 manor dir. Takoma Park. PIs call it you have questions.

Susan Rob 270-0297

## TREE SPECIALISTS.

October 6, 1994

## Susan Rob

203 Manor Circle
Takoma Park, MD 20912
Dear Mrs. Rob:
I recently inspected your white Oak at the left front of your property. The purpose was to assess the current health and safety of your tree. My recommendations are as follows.

Because of the significant decline of this tree: I recommend the tree be removed. Many natural and man-made stresses have contributed to this trees condition. The resultant weakened tree is more prone to storm fractures and wind throw (uprooting). This tree thus poses a hazard to you, your neighboring properties, pedestrians and passing vehicles. Scheduling removal of this tree in a timely fashion is advisable.

My recommendation is not easily reported after considering your repeated efforts to restore the tree to better health. At your request we deeproot fertilized and later deadwood pruned, as well as systemically fertilized the tree. The decline has continued. Further pursuit of reviving this tree is both uneconomical and unsafe.

Please notify me should you require additional information.
Sincerely,


Kevin P. Clair
Arborist
KPC/bmd

Tree Location Address 203 S. Manor Circle
$\qquad$ NiSAN N 1 NOB
Name of Property Owner MUSAN 2:
$\qquad$
$\qquad$
Property Owner (if different than tree location)
$\qquad$
Description of each tree to be removed - Type means oak, maple, etc.; DBH means diameter at breast height ( $41 / 2$ feet); Conditir means healthy, dead, dying, diseased.

| Tree | Type |
| :--- | :--- |
| 1. | OAt |
| 2. | - |
| 3. | - |
| 4. | - |



Condition
dying.
$\qquad$
$\qquad$
$\qquad$

Within 10 working days an inspection will be conducted to determine if your request for a tree removal will be granted or denied. mark the trees) to be inspected with a ribbon, chalk, flag, etc. Should the trees) in question be dead or considered a hazard your app will be approved immediately and you will be issued a Tree Removal Permit. If your application is approved but the tree in ques healthy, a 15 day posting period, for public appeal, and a 10 dollar permit fee is required before the City can issue a removal permit. application is denied you will receive a letter explaining why your request was denied. Evaluation criteria are outlined on the revers Please mail or drop off your completed application to the Public Works Department, 31 Oswego Avenue, Silver Spring, Md. 209 ic reason for tree removal: 1.) The thee is dying 9 thus poses a threat to me, my neighbors, passersby. 2.) I'm planning "re doing" the front of my property, including rebuilding the stains $y$ walk leading to the house APPLICANTS SIGNATURE $\qquad$ dATE $\qquad$ $11-9-94$ draw a description of the property and location of the trees below:
and rebuilding. the stone retaining wall at the front of the property. I wish to remove the dying oak before this wort is done and I plan to plant 2 shade thees $\forall 3$ flowering trees... all on the north $\begin{aligned} & \text { mas } \\ & \text { northeast } 4 \text { nor th west .. }\end{aligned}$ of my property. Attached is a petter from my anborlst, Kevin clair, outlining the measures $N \downarrow$ we've taken to try to save this sal 9 its current condition.


## SRMIT CRITERIA EVALUATION SHEET

The extent to which tree clearing is necessary to achieve proposed development or land use.

Proposed reforestation.

- The hardship which the applicant will suffer from a modification or rejection of the application.

1. The desirability of preserving any tree by reason of its age, size or outstanding quality, such as uniqueness, rarity or status as indmark or species specimen.

The extent to which the area would be subject to environmental degradation due to removal of the trees).

The desirability of preserving tree cover.
j. Whether the tree is diseased, injured :vond restoration or in danger of falling or for other sound forest management reason sh e taken.

1. Whether the tree interferes with utility services or creates an unsafe condition.

The desirability of the tree species as a permanent part of the urban forest.

Below for City Use Only:
)ate Application Received: Date Property Inspected:
 application Denied
application Approved $\qquad$ Posted from: $\qquad$ to

Tee Permit Waiver Granted

## :xplanation for Permit Waiver:

Improved by:


Posting Requirement Waived
release from ar aorist


Date:

$$
\begin{array}{l|l|l}
11 & 18 & 94 \\
\hline & &
\end{array}
$$

'emit Application No.



The Montgomery Historic Preservation Commission has reviewed the attached application for a Historic Area Work Permit. The application was:
$\ldots$ Approved

Approved with Conditions:

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERANCE TO THE APPROVED HISTORIC AREA WORK PERMIT(HAWP).

Applicant: SusAN $\operatorname{RoB} B$
address: 203 Manor Circle, Takoma Park
***THE APPLICANT MUST ARRANGE FOR A FIELD INSPECTION BY CALLING DEP/FIELD SERVICES (217-6240) FIVE DAYS PRIOR TO COMMENCEMENT OF WORK AND WITHIN TWO WEEKS FOLLOWING COMPLETION OF WORK.


MEMORANDUM

TO: Historic Area Work Permit Applicants
FROM: Gwen Marcus, Historic Preservation Coordinator Design, Zoning, and Preservation Division M-NCPPC

SUBJECT: Historic Area Work Permit Application - Approval of Application/ Release of Other Required Permits

Enclosed is a copy of your Historic Area Work Permit application, approved by the Historic Preservation Commission at its recent meeting, and a transmittal memorandum stating conditions (if any) of approval.

You may now apply for a county building permit from the Department of Envirommental Protection (DEP), at 250 Hungerford Drive, Second Floor, in Rockville. Please note that although your work has been approved by the Historic Preservation Commission, it must also be approved by DEP before work can begin.

When you file for your building dermit at DEP, you must take with you the enclosed forms, as well as the Historic Area Work Permit that will be mailed to you directly from DEP. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DEP at 217-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic preservation Commission staff at 495-4570.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DEP/Field Services at 217-6240 of your anticipated work schedule.

Thank you very much for your patience and good luck with your project!

RETURN TO: Department of Environmental Protection Division of Development Services and Regulation 250 Hungeriord Drive, Rockville, Maryland 20850 (301) 217-6370

Historic Preservation Commission<br>

## APPLICATION FOR HISTORIC AREA WORK PERMIT

| contact person Holt dordan |
| :---: |
|  |
|  |  |
|  |
|  |
| contractor J M Carldta ('onst. telephone no. 111 |
| contractor registration number |
|  |  |

## LOCATION OF BUILDING/PREMISE

house number 203 street Mandk Circle
towncitr Takoma Park MD nearest cross street Carroll
Lot 33 block 45 subdivision CARrull MANOR ADD. To TAKCMA PARK
LIBER __ FOLIO ___ PARCEL

PART ONE: TYPE OF PERMIT ACTION AND USE

| 1 A. | CIRCLE ALL APPLICABLE: |  |  |  |  | CIRCLE ALL APPLICABLE: |  |  | A/C | Slab Room Addition |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Construct | Extend | Alter/Renovate | (Repair) | Move | Porch | Deck | Fireplace | Shed | Solar | Woodburning Stove |
|  | Wreck/Raze | Ins | tall Revocable |  | Revision | Fence | (comp | Section 4) | Single Family | Other 9 | velen steps |
| 1B. CONSTRUCTION COST ESTIMATE $\$$ \$6500$\qquad$ |  |  |  |  |  |  |  |  |  |  |  |
|  | IF THIS IS | A REVISI | N OF A PREVIOU |  |  |  |  | AIT \# | No |  |  |

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS
2A. TYPE OF SEWAGE DISPOSAL 01 ( ) WSSC
2B. TYPE OF WATER SUPPLY 01 ( ) WSSC
02 ( ) SEPTIC
03 ( ) OTHER $\qquad$
02 () WELL
03 ( ) OTHER $\qquad$

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL
3A. HEIGHT $3^{\prime}$ feet $O^{\prime \prime}$ inches
3B. INDICATE WHETHER THE FENCE OR RETAINING WALL IS TO BE CONSTRUCTED ON ONE OF THE FOLLOWING LOCATIONS:
On party line/property line $\qquad$ Entirely on land of owner $\qquad$ On public right of way/easement $\qquad$


## 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:
ARTS \& CRAFT HRUSE (SEARS)
b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:


Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:
a. the scale, north arrow, and date;
b. dimensions of all existing and proposed structures; and
c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

## 3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than $11^{\prime \prime} \mathrm{X} 17^{\prime \prime}$. Plans on $81 / 2^{\prime \prime} \times 11^{\prime \prime}$ paper are preterred.
a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

## 4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

## PHOTOGRAPHS

a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

## tree survey

If you are proposing construction adjacent to or within the dripline of any tree $6^{\prime \prime}$ or larger in diameter (at approximately 4 leet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension. LARGE OAR WS HOTD HAS BEEN
7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For all projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the streethighway from the parcel in question. You can obtain this information from the Department of Assessiments and Taxation, 51 Monroe Street, Rockville, (279-1355).

Please print (in blue or black ink) or type this information on the following page. Please stay within the guides of the template, as this will be photocopied directly onto mailing labels.

| Post-it" Fax Note 7671 | Date $2-22.95$ [pages ${ }^{\text {Pof }}$ |
| :---: | :---: |
| To Joan Howeyman | From Ribin Ziek |
| Co./Dept. | Co. |
| Phone \# $763-548-6049$ | Phone \# 301 495-4570 |
| Fax\# 7038368532 | Fax\# |

HISTORIC PRESERVATION COMMISSION STAFF REPORT

| Address:Takoma Park <br> Takcle | Meeting Date: $2 / 22 / 95$ |
| :--- | :--- |
| Resource: Contributing Resource |  |
| Case Number: $37 / 3-95 G$ | Public Notice: $2 / 08 / 95$ |
| Review: HAWP/Alteration | Report Date: $2 / 15 / 95$ |
| Applicant: Susan Robb | Tax Credit: No |
| PROPOSAL: Rebuild retaining wall and | Staff: Robin D. Ziek |
|  | walkway,in conjunction with |
|  | landscape improvements |

## to BACKGROUND

RESOURCE: Takoma Park Historic District
sTYLE: Sears Four Square with Craftsman details
DATE: ca. 1920's
sIGNIFICANCE: Contributing Resource
PROJECT DESCRIPTION:
Landscape renovations to the front yard.

## STAFF DISCUSSION

Owner proposes the following landscape improvements:

1. Removal of existing concrete walkway and replacement with bluestone pavers. Proposed walkway is integrated into the landscape design and placed on an angle.
2. Reconstruction of existing retaining wall, with curving realignment for design purposes.
3. Installation of antique gate 10'-6" from sidewalk, along walkway.
4. Landscaping of front yard with trees, shrubs and perennials.

## GENERAL STAFF COMMENTS

The proposal meets the Takoma Park Guidelines for Contributing Resources that state:
all changes and additions should respect existing environmental settings, landscaping, and patterns of open space.

Owner is saving three existing trees (12", 8", 8" caliper) and planting five more. The addition of a picturesque landscape in the front lawn area is consistent with existing Takoma Park landscape patterns and preserves existing patterns of open space.

## STAFF RECOMMENDATION

Staff recommends that the commission find the proposal consistent with the purposes of Chapter 24A-8(b)2:

The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter;
and with Standard 10:
New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
and subject to the general condition that the applicant arrange for a field inspection by calling the Montgomery County Department of Environmental Protection (DEP), Field Services Office, five days prior to commencement of work and within two weeks following completion of work.

## MID I URIC AREA VVUKK PERIMII

 DAYTME TELEPHONE NO. (301) 270 7636 TAX ACCOUNT * name of property owner Susan Roble daytime telephone no. ( ) contractor JM Carlota Constr. telephone no. 1, contractor registration number agent for owner Holt jordan DAYTME TELEPHONE NO. (301) 270 $\qquad$
LOCATION OF BUILDING/PREMISE
hóuse number 203 street Manor circle towncity Tacoma Park MD nearest cross street Carroll lot 33 block 45 subdivision CARROL MANOR ADD. To TAROMA PARK LIBER $\qquad$ FOLD $\qquad$ parcel

## PART ONE: TYPE OF PERMIT ACTION AND USE



1C. IF THIS IS A REVISIon of a previously approved active permit see permit \# ___ No

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

| 2A. | TYPE OF SEWAGE DISPOSAL | 01 | () WISC | 02 | ( ) SEPTIC | 03 | () OTHER |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| DB. | TYPE OF WATER SUPPLY | 01 | 1 ) WISC | 02 | () WELL | 03 | () OTHER |

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SB. INDICATE WHETHER THE FENCE OR RETAINING WALL IS TO BE CONSTRUCTED ON ONE OF THE FOLLOWING LOCATIONS: On party line/property line ___ Entirely on land of owner ___ On public right of way/essement I HEREBY CERTIFY THATI HAVE TH娄 AUTHORITY TO MAKE THE FOREGONG APPLICATION, THAT THE APPUCATION IS CORRECT, AND THAT THE CONSTRUCTION WILL COMPLY WITH PLANS APPROVED BY ALL AGENCIES LSTED AND I HEREBY ACKNOWLEDGE AND ACCEPT THIS TqAE A CO/DITION FOR THE/SS \&N CE OF THIS PERMIT.


APPROVED $\qquad$ For Chairperson, Historic Preservation Commission DISAPPROVED $\qquad$ Signature Date
$\qquad$ DATE FILED: $\qquad$ DATE ISSUED:
b. General description of project and its effect on the historic resources), the environmental setting, and, where applicable, the historic district:

CREATE A HIE GARDEN : INVITING ENTRANCE WTO THE
PROPERTY UTLIZINY an ANTIQUE GATE
SITE PLAN

## 2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:
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RETIED DUE TO DEATH
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THOMAS OLIPF
2726 Hambleton Road
RIVA MD 21140

Alden Howard
10404 TULLEYMORE DR.
ADELPHI MD 20783

RENEE H Yates 808 DAKIIA STNN WASH. DC 20012

Dohn Flemany
7334 Carroll Aue
TakOMA Puek MD zo912

Ednard Meeks 205 Manor circle
Takoma Parle MD 20912

Ralph Scapgs
121 WISPER WOOD DRIVE
REHOBOTH, DE 19971

Miguel a vala je
7316 carrou ave
TAKOMA Park MD 20783

Karl W é g KESSLER 8704 EqGERT DR BETHESDA, MO 20817

DAVIDM \&AS COLUNS I321 Carrocl ave Takoma Pauk MD 20912

Society of AFrecal. Missions
207 Manor Circle Trkoma Pante MD 20912

HAWP APPLICATM : ADDRET S OF PDJACENT \& CONFPNTING PROPDTY OKNERS

Richard is BE LEONaval
208 Manor Circle
T.P. Mb 20912
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HAWP APPLICATION: ADD SSES OF ADJACENT \& CONFRONTING PPERTY OWNERS

THOMAS OUPF
2726 HAMbleton Rond
RIVA MD 21140

Alden Howard
10404 THLLEYMORE DR.
ADELPHI MD 20783

RENEE 14 Yates 808 DAKlia STNW
WASH. DC 20012

JOHNFLEMNY 7334 Carroll Ave
TAKOMA Puck MD 20912

Ednard Meeks 205 Manor circle
TAkoma Pank MD 20912

Ralph Scacpg
121 WISPER WOOD DRIVE
REHOBOTH, DE 19971

Miquel a vaca je 7316 carrdil ave TAKoma Park MD 20783

Karl we g Kessler 8704 EqYERT DR BETHESDA MD 20817

DAVIDM ¿AS COLUNS T321 carroll ave TAkoms Pauk MD 20912

Society of Afrecas Missions 207 Manor Circle Trkomu Patk MD 20912

HAWS APPLICATION: ADD SEE OF ADJACENT \& CONFRONTING PERRY OWNERS
Richard \& BE Leomarcl
208 Manor Circle

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\text { T.P. Mb } 20912
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