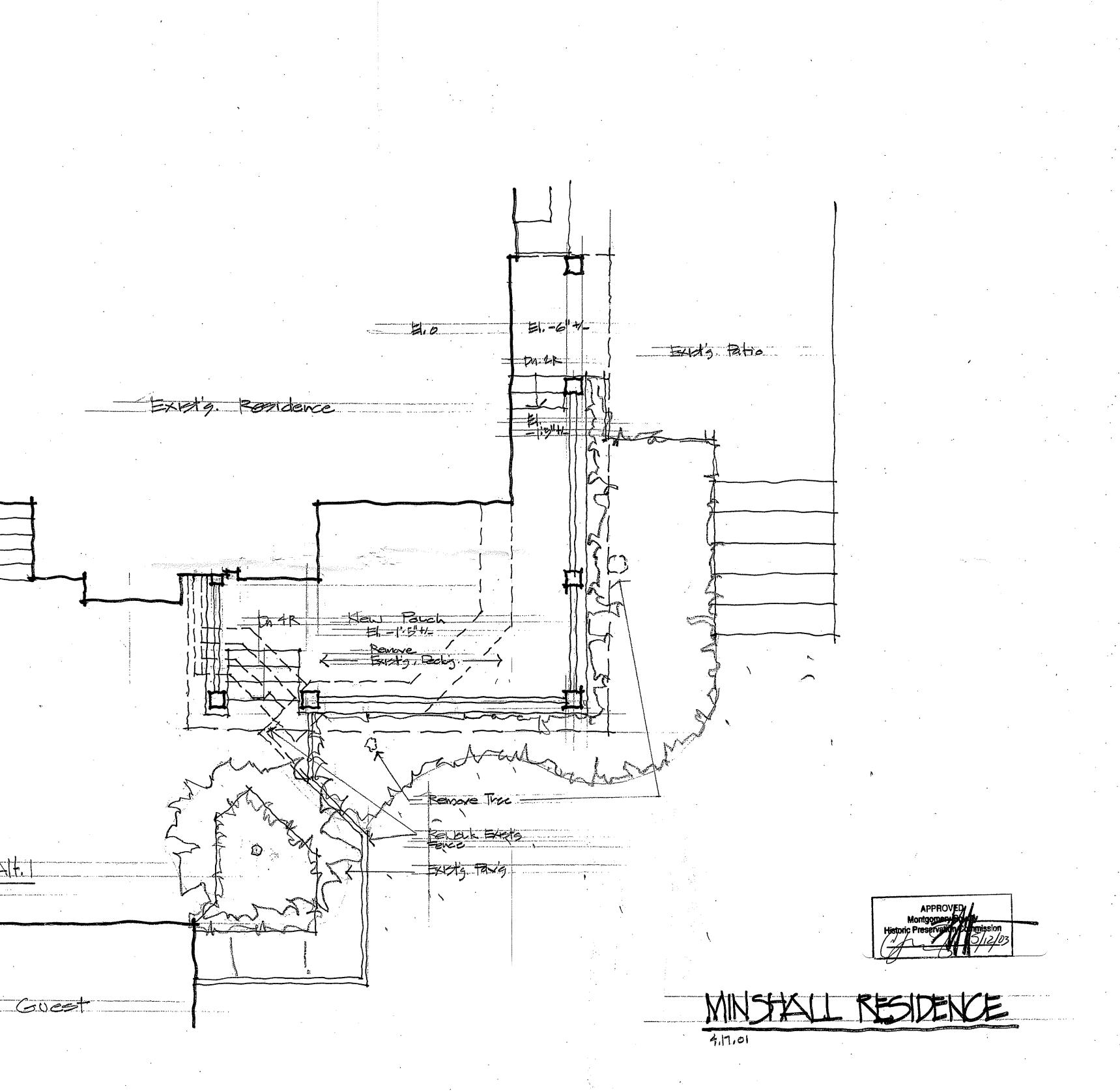
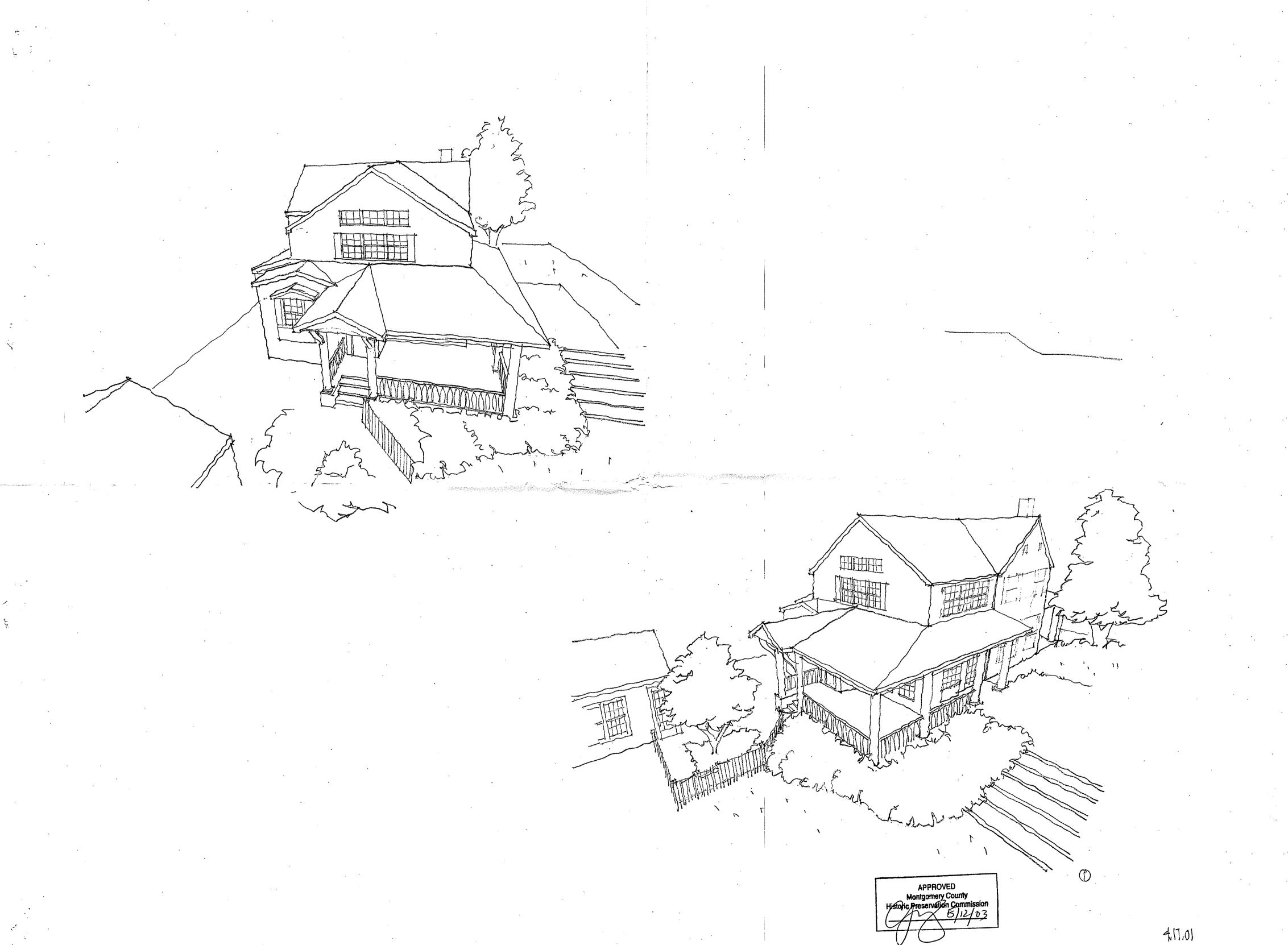
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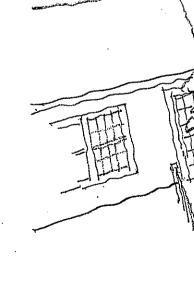
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DEPARTMENT OF PERMITTING SERVICES

Douglas M. Duncan County Executive Robert C. Hubbard Director

# HISTORIC AREA WORK PERMIT

IssueDate: 4/29/2003

Permit No: 300622 Expires: X Ref: Rev. No:

# **Approved With Conditions**

THIS IS TO CERTIFY THAT:

WERNER E & J M MINSHALL 12 OXFORD ST CHEVY CHASE MD 208150000

HAS PERMISSION TO: CONSTRUCT

PERMIT CONDITIONS: PORCH

PREMISE ADDRESS 12 OXFORD ST CHEVY CHASE MD 20815-0000

LOT 19 LIBER FOLIO PERMIT FEE: \$0.00

BLOCK 54 ELECTION DISTRICT SUBDIVISION TAX ACCOUNT NO.: PARCEL PLATE ZONE R-60 GRID

HISTORIC MASTER: HISTORIC ATLAS:

### Y N

## HISTORIC APPROVAL ONLY BUILDING PERMIT REQUIRED

In All 1

Director, Department of Permitting Services

07

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

8787 Georgia Avenue • Silver Spring, Maryland 20910-3760



Date:

DPS# 300622 HAWP# 35/13-03I

### **MEMORANDUM**

- TO: Robert Hubbard, Director Department of Permitting Services
- FROM: Gwen Wright, Coordinator / Historic Preservation

SUBJECT: Historic Area Work Permit

The Montgomery County Historic Preservation Commission has reviewed the attached application for an Historic Area Work Permit. This application was:

Approved

Approved with Conditions:

and HPC Staff will review and stamp the construction drawings prior to the applicant's applying for a building permit with DPS; and

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HAWP).

Jerner Minshall Street, CherryChise Applicant: Address: /

and subject to the general condition that, after issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant arrange for a field inspection by calling the Montgomery County DPS Field Services Office at 240-777-6210 or online @ permits. emontgomery.org prior to commencement of work <u>and</u> not more than two weeks following completion of work.

	ERMITTING SERVICES KE. 2nd FLOOR. ROCKVILLE. MD 20850 DPS - #8
	RVATION COMMISSION
	JUJ-J+VU
APPLICA <sup>-</sup>	TION FOR
HISTORIC AREA	A WORK PERMIT
	Contact Person: Joan Minshall
·	Daytime Phone No.: (301) 907-9881 X 15
Tax Account No.:608756	21
Name of Property Owner: Joan and Werner Minst	Lall Daytime Phone No.: (301) 907-9881 X 4 or X 15
Address: 12 Oxford St. Chevy Cha Street Number	SC Md. 20815 Sileet Zip Code
Contractor: Conway Construction	Phone No.: (301) 593-0078
Contractor Registration Nov to be determined	(70) 542 0-59
Agent for Owner: <u>Patrick Conway</u>	Daytime Phone No.: (301) 593-0078
LOCATION OF BUILDING/PREMISE	O.C. J. C.L
House Number: 12 5	street Oxford St. street: <u>Connecticut Ave.</u>
Town/City: <u>Chevy Chase</u> Nearest Cross S Lot: 19 Block: <u>54</u> Subdivision: <u>9</u>	itreet: <u>CURRECTEUR AVE</u>
Liber: Folio: Parcel:	
PART ONE: TYPE OF PERMIT ACTION AND USE	
	CK ALL APPLICABLE:
Construct Extend Alter/Renovate 🗆 A	/C 🗆 Slab 📫 Room Addition 📈 Porch 🗆 Deck 🗆 Shed
🗆 Move 🗇 Install 🛛 Wreck/Raze 🖾 S	olar 🗅 Fireplace 🗅 Woodburning Stove 🛛 📈 Single Family
	ence/Wall (complete Section 4) 🛛 Other:
1B. Construction cost estimate: \$ <u>25,000.00</u>	
1C. If this is a revision of a previously approved active permit, see Permit $\#$	
PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/A	
2A. Type of sewage disposal: 01 🗶 WSSC 02 🗆 Septi 2B. Type of water supply: 01 😿 WSSC 02 🗅 Well	c 03 🗅 Other:
PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL	
3A. Heightfeetinches	of the following locations:
	of the following locations: D n public right of way/easement
3A. Height	On public right of way/easement
3A. Height	On public right of way/easement  at the application is correct, and that the construction will comply with plans
3A. Height	On public right of way/easement  at the application is correct, and that the construction will comply with plans
3A. Heightfeetinches         3B. Indicate whether the fence or retaining wall is to be constructed on one         Image: Down party line/property line         Image: Down party line/property line	On public right of way/easement at the application is correct, and that the construction will comply with plans be a condition for the issuance of this permit.
3A. Height	On public right of way/easement at the application is correct, and that the construction will comply with plans be a condition for the issuance of this permit.
3A. Height	Dn public right of way/easement at the application is correct, and that the construction will comply with plans be a condition for the issuance of this permit. March 17, 2003 March 17, 2003
3A. Height	Dn public right of way/easement at the application is correct, and that the construction will comply with plans be a condition for the issuance of this permit. March 17, 2003 Date Date

Edit 6/21/99

**SEE REVERSE SIDE FOR INSTRUCTIONS** 

### THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

#### 1.1 WRITTEN DESCRIPTION OF PROJECT

a.	Description of existing structure(s) and environmental setting, including their historical features and significance:
	Existing structure is a deck which was built approx. 15 yrs ago and it is
	of no a historical significance to the house. The existing dock teads down
	to the driveway and. The deck overlooks the rearly and access
	to the yard is obstructed in its current configuration.
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b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district: plan would be historically a more accurate porch The proposed covered besini the house. The porch would the house now existin The proposed f the house with cotoodrs (wood) 0 again minicing the ld be open to the rear uard porch WON the perimeter of the porch. ballustrade surrounding wood

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

#### 3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

#### 4. MATERIALS SPECIFICATIONS

General description of meterials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

#### 5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

#### 6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

#### 7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For <u>ALL</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in quastion, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.



### **MEMORANDUM**

DATE:

April 23, 2003

TO:

Local Advisory Panel/Town Government

FROM: Historic Preservation Section, M-NCPPC Michele Naru, Historic Preservation Planner Anne Fothergill, Historic Preservation Planner Corri Jimenez, Historic Preservation Planner

DAS# 300622 HAWP# 35/13-032

SUBJECT: Historic Area Work Permit Applications - HPC Decision

The Historic Preservation Commission reviewed this project on 12 Oxford St. A copy of the HPC decision is enclosed for your information.

Thank you for providing your comments to the HPC.. Community involvement is a key component of historic preservation in Montgomery County. If you have any questions, please do not hesitate to call this office at (301)563-3400.

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION



8787 Georgia Avenue • Silver Spring, Maryland 20910-3760

Date: April 23, 2003

### **MEMORANDUM**

TO: Historic Area Work Permit Applicants

HAWP# 35/13-031 DPS# 300672

FROM: Gwen Wright, Coordinator Historic Preservation Section

SUBJECT: Historic Area Work Permit Application - Approval of Application/Release of Other Required Permits

Enclosed is a copy of your Historic Area Work Permit application, approved by the Historic Preservation Commission at its recent meeting, and a transmittal memorandum stating conditions (if any) of approval.

You may now apply for a county building permit from the Department of Permitting Services (DPS) at 255 Rockville Pike, second floor, in Rockville. Please note that although your work has been approved by the Historic Preservation Commission, it must also be approved by DPS before work can begin.

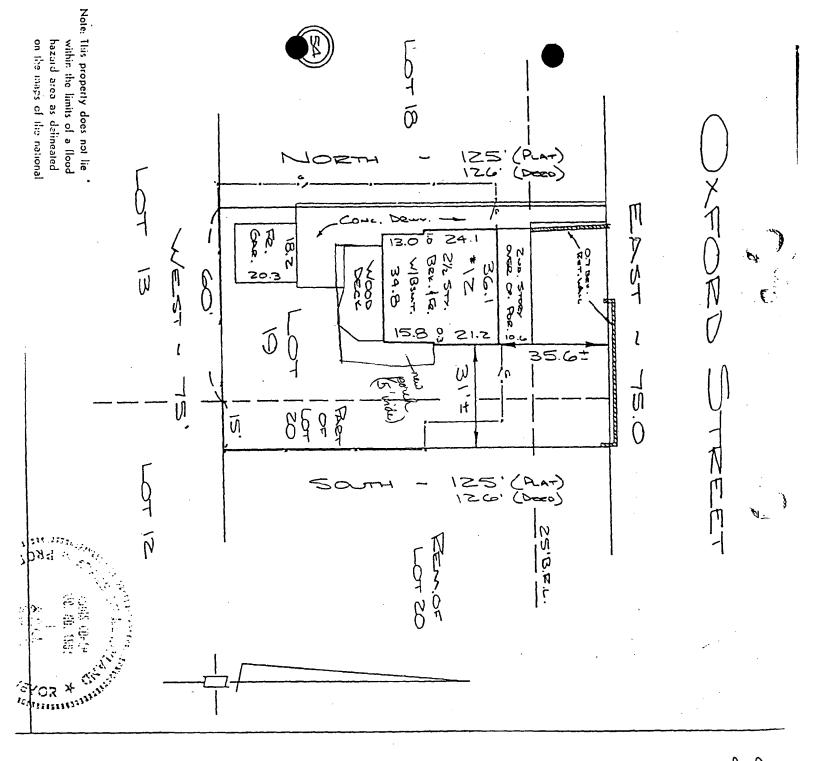
When you file for your building permit at DPS, you must take with you the enclosed forms, as well as the Historic Area Work Permit that will be mailed to you directly from DPS. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DPS at 240-777-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 301-563-3400.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DPS/Field Services at 240-777-6210 or online @ permits.emontgo-mery.org of your anticipated work schedule.

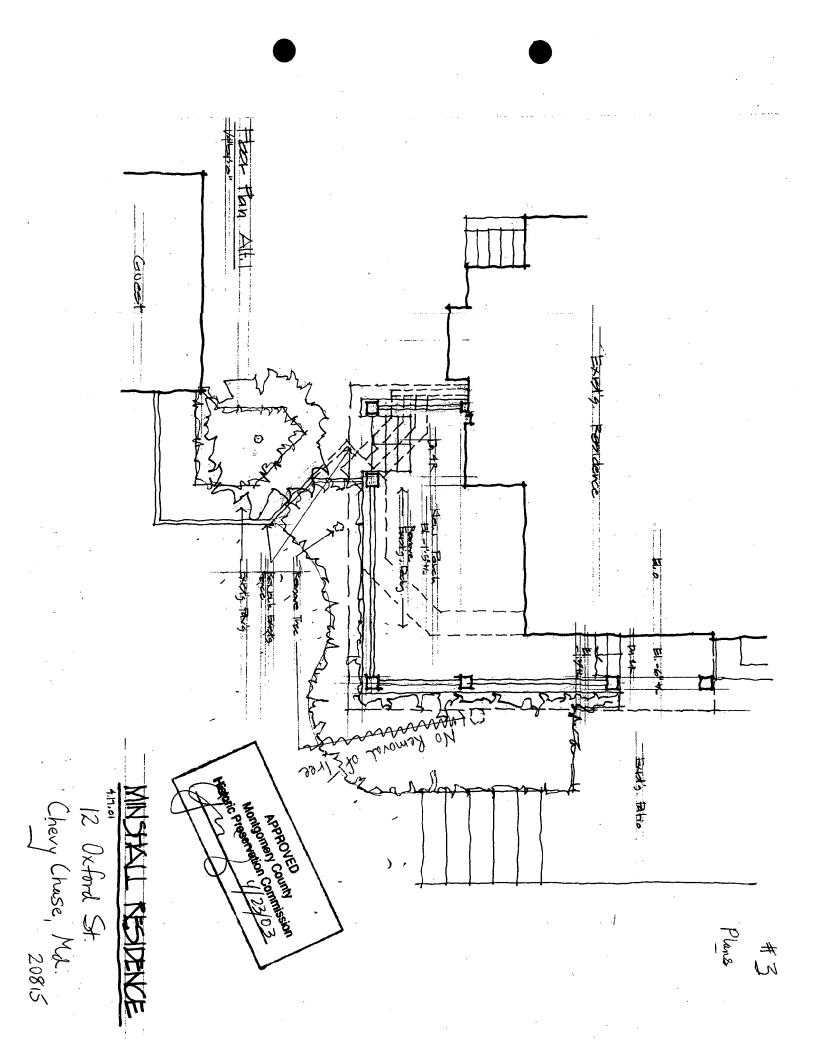
Thank you very much for your patience and good luck with your project!

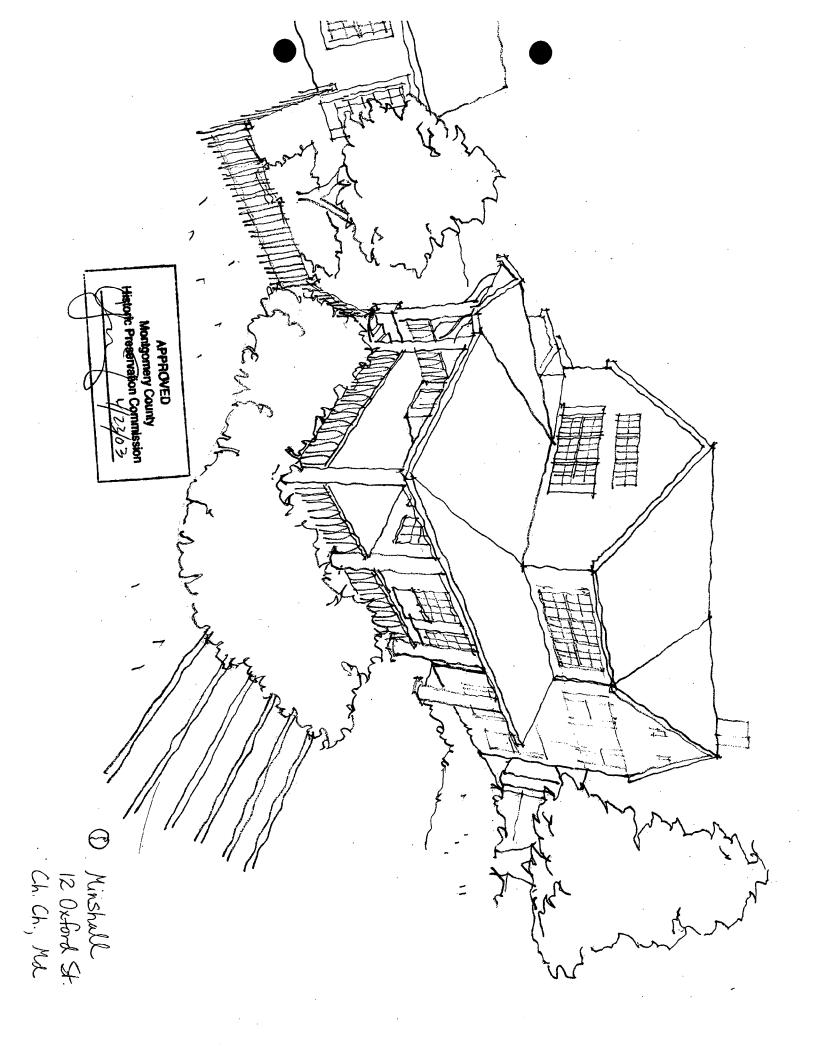
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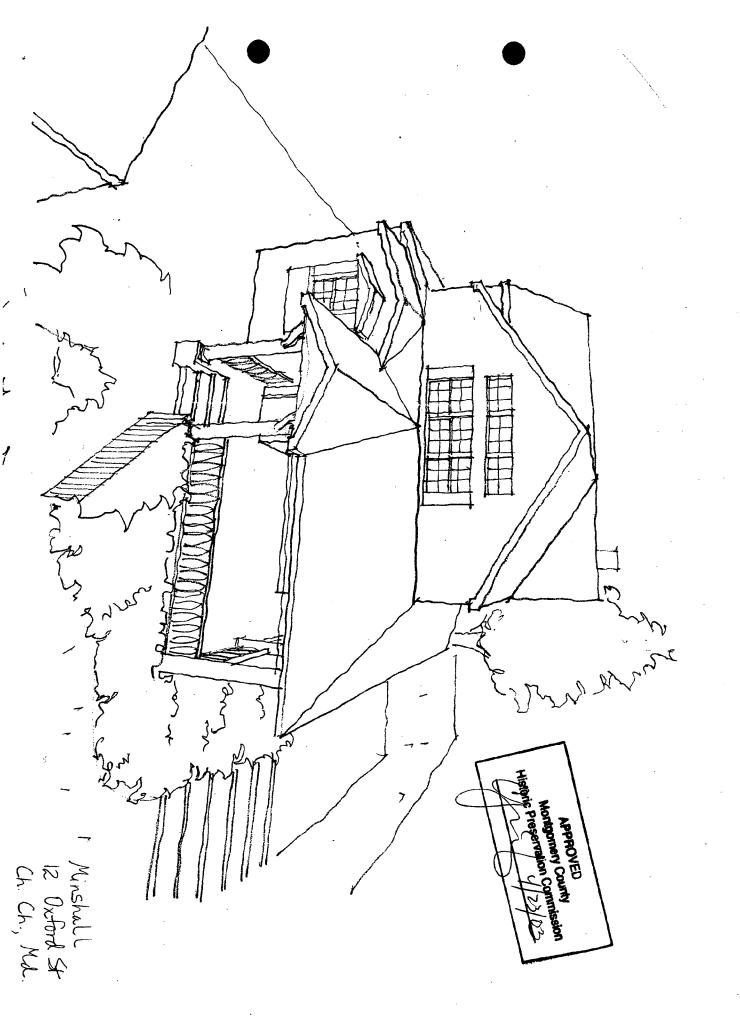


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Site Plan of 12 Oxford St











From:	Bourke, Tom [tom.bourke@whihomes.com]
Sent:	Tuesday, April 22, 2003 2:01 PM
То:	Hist Pres fax; Jimenez, Corri; Kephart, Perry (M-NCPPC); Naru, Michele; Wright, Gwen
Cc:	Elliott, Bob; Feldman, Gail; Jacobs c/o angela muckenfuss; Marsh, Joan; Stephens, Betsy;
	Wellington, P. (ccv)
Subject:	HPC hearing: 4/23/03: 12 Oxford St

1

The following are the comments from the Chevy Chase Village LAP for an item on the 4/23 agenda:

12 Oxford St Minshall Residence Contributing Resource Rear porch construction Staff Recommendation: Approval The LAP fully concurs with staff recommendation for approval . The new work is primarily at the rear of the property and appeared to be well-conceived.

Submitted by Tom Bourke Chair

tom.bourke@whihomes.com tel: 301.803.4901 fax: 301.803.4929 cell: 301.252.9931

### HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address: 12 Oxford Street		Meeting Date:	04/23/03	
Applicant: Joan & Werner Minshall		<b>Report Date:</b>	04/16/03	
<b>Resource:</b>	Chevy	Chase Historic District	Public Notice:	04/09/03
Review: HAWP		Р	Tax Credit:	No
Case Numbe	r:	35/13-03I	Staff:	Corri Jimenez
PROPOSAL:		Deck demolition and covered porch installation		
RECOMME	ND:	Approve		

### **PROJECT DESCRIPTION**

SIGNIFICANCE:	Contributing Resource
STYLE:	Craftsman Bungalow
DATE:	1916-27

12 Oxford Street is a contributing resource to the Chevy Chase Historic District as a 3-story craftsman bungalow. The bungalow is a uniquely designed side gabled building with two stepped front shed dormers over a columned porch, which is an addition to the house.

### **PROPOSAL**

The applicants propose to remove a 15-year-old rear deck and construct an asphalt-roofed covered porch that will be compatible with the front porch of the house. The porch will be similar to the front porch in design with wood columns, mahogany flooring, and a surrounding attractive wood balustrade, and it will wraparound the east side of the house.

A large cherry tree located on the side of the house will be protected, in accordance with the Town of Chevy Chase. A small tree by an existing gate will be removed, though is less than 6" in diameter.

### **STAFF DISCUSSION**

Staff recommends approval of this project. The applicants are removing a newly constructed deck, and replacing it with an addition that is compatible to the style of the contributing resource. According to the applicant, the deck is deteriorating and needs to be replaced. This porch will be located in the rear, and will not be visible from the right-of-way since the house sits on a hill and slopes back into the lot. The materials specified for the project are also compatible as historic materials, and in-kind with the existing materials.

Staff also is aware that some landscaping will be removed by the construction of the porch, which staff approves. The applicant will be replanting the azaleas and will protect a cherry tree located on the side of the building on the advice of the Town of Chevy Chase. Besides this cherry tree, a second tree, less than 6" in diameter and by a side gate, will be removed. A third tree by the proposed construction will stay.

### **STAFF RECOMMENDATION**

Staff recommends that the Commission *approve* the HAWP application as being consistent with Chapter 25A-8(b) 1 & 2:

The proposal will not substantially alter the exterior features of an historic site or historic resource within an historic district.

The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter.

and with the Secretary of the Interior's Standards #9 &10:

New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

with the general conditions applicable to all Historic Area Work Permits that <u>the</u> applicant shall also present any permit sets of drawings to HPC staff for review and stamping prior to submission for permits and shall arrange for a field inspection by the Montgomery County Department of Permitting Services (DPS), Field Services Office, five days prior to commencement of work, and within two weeks following completion of work.

SCOMERY CO		IENT OF PERMITTING SERVICES VILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850 370
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		Contact Person: Joan Minshall
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wr/city: <u>Chevy Cha</u>	<u>SC</u> Near Subdivision:	rest Cross Street: <u>Connecticut</u> Ave.
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ART ONE: TYPE OF PERMIT A. <u>CHECK ALL APPLICABLE</u> : Construct Extend Move Install Revision Repair	ACTION AND USE	A/C Slab Room Addition X Porch Deck Shed
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SEE REVERSE SIDE FOR INSTRUCTIONS

### THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

### 1.: WRITTEN DESCRIPTION OF PROJECT

8	a. Description of existing structure(s) and environmental setting, including their historical features and significance: Existing structure is a deck which was built approx. 15 yrs ago and it is of no set historical significance to the house. The existing dock teads down to the driveway only. The deck overlooks the rearry and, and access to the yard is obstructed in its current configuration.
t	5. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district: <u>The proposed covered porch plan would be historically a more accurate</u> <u>addition to the project of the house</u> . The porch would be signilar to the current <u>front porch of the house now existing</u> . The proposed plan would extend the
rch	to the side of the house with cotomrs (wood) again minicing the front of the house. The porch would be open to the rolar yard with an attractive wood ballustrade surrounding the perimeter of the porch.
z. <u>:</u>	SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

#### 3. PLANS AND ELEVATIONS

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You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

#### 4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

#### 5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

#### 6. TREE SURVEY

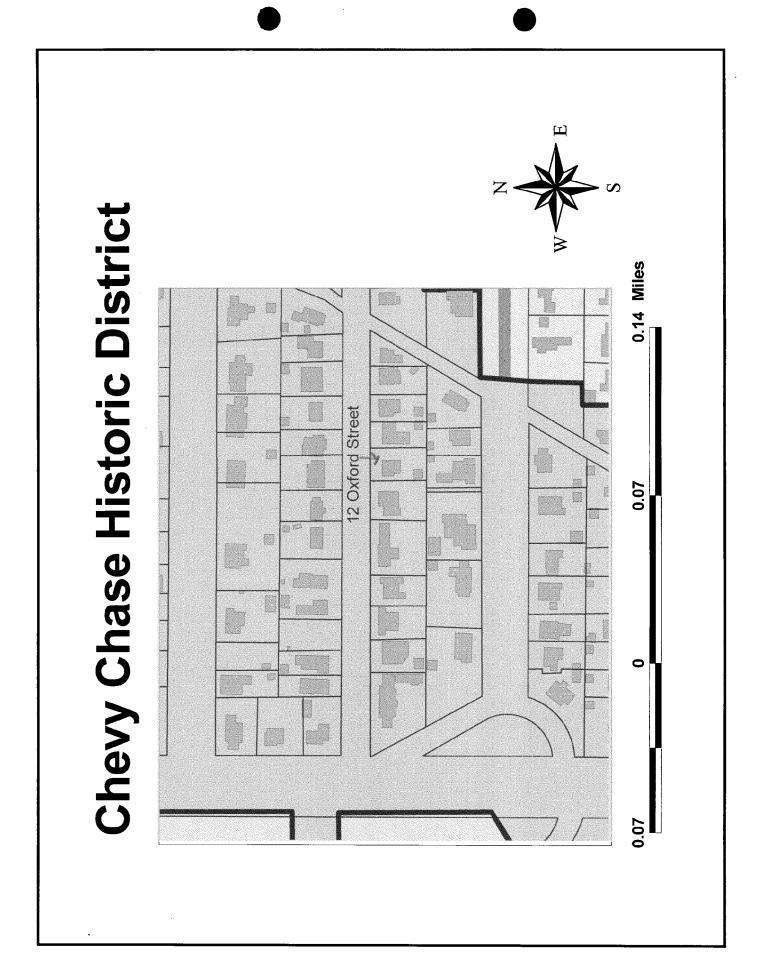
If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

### 7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For <u>ALL</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTDCOPIEO OIRECTLY ONTO MAILING LABELS.

# 2 Site Plan of 12 Oxford St internet to 20 25 NENO 25'B.F.L. ··· PRC N ΨŅ ,921 ,921 (200) (Dae) ٤ Rect дg 0 U in ίΛ Γ 10:01 1 1 رمن Ž. 1 رع 5 ſ 1 キタらど 1 ŝ 2.12 Zue. Stock 8:51 15-2/7 N 2/1 2/1 2/1 j Ber. 12. ~183mt. VCCC 34.8 M 1.0 M 下さん」 E'OZ 18.2 . gyg Q. Г. О ta 0.E ò ~0 Note: This property does not lie . within the limits of a flood hazurd area as delineated 126. (prot) 201 81201





### Date: 03/17/2003

#

To: Historic Preservation Commission
From: Joan and Werner Minshall, 12 Oxford St., Chevy Chase, MD 20815
Subject: List of neighbors:

Neighbors across street are:

Armand and Lisa Spikell 25 Oxford Street Chevy Chase, Md 20815

Neighbors next door (left) are:

Bettina Silber and Peter Scharfman 10 Oxford Street Chevy Chase, Md 20815

Neighbors next door (right) are:

Susan and Richard Haass 14 Oxford Street Chevy Chase, Md 20815

Neighbors behind are:

Barbara Cuttriss 11 Newlands Street Chevy Chase, Md 20815



Date: 05/29/2001

To: Historic Preservation Commission

From: Ms. Joan Minshall

Subject: Materials Specifications of Proposed Porch

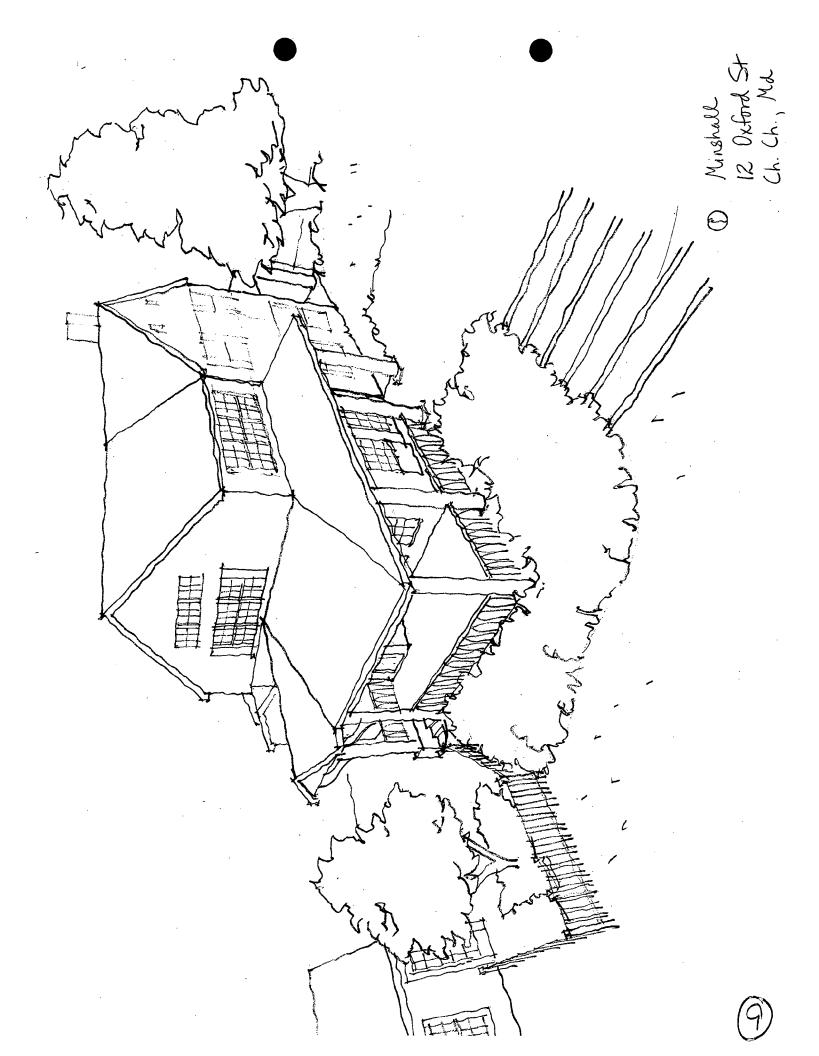
Roof materials: Asphalt shingles on new roof to match those on existing roof of the house

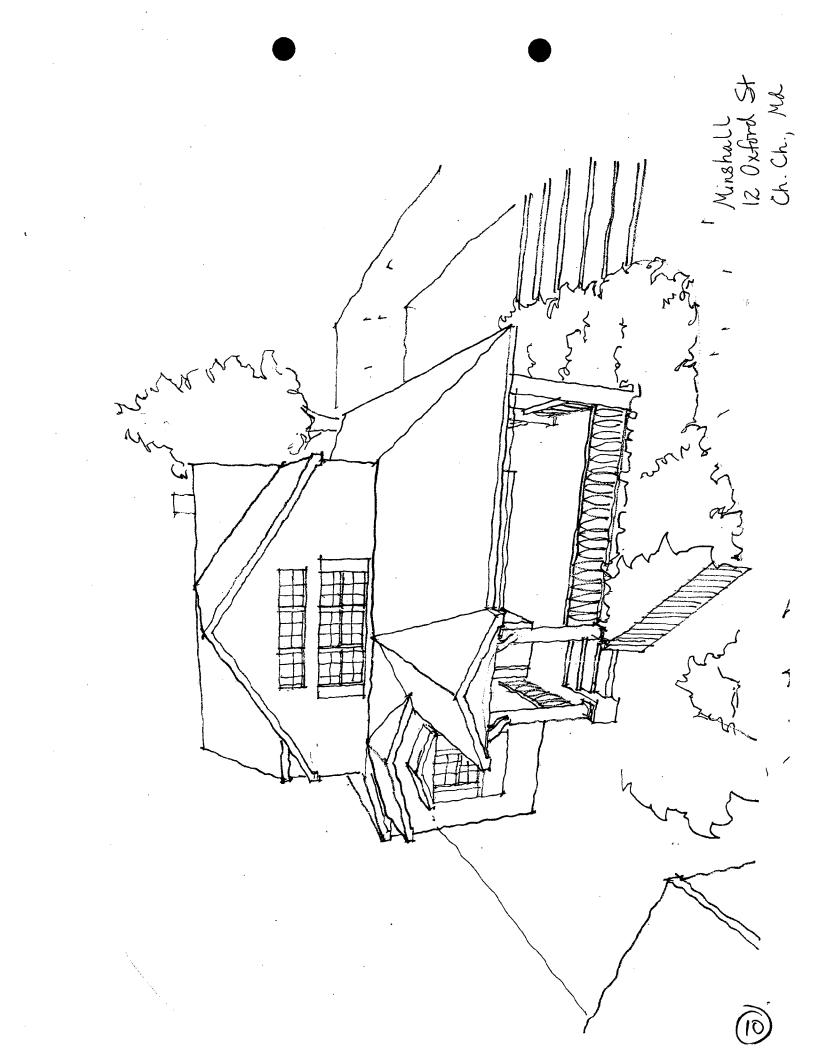
Proposed columns: Wood columns

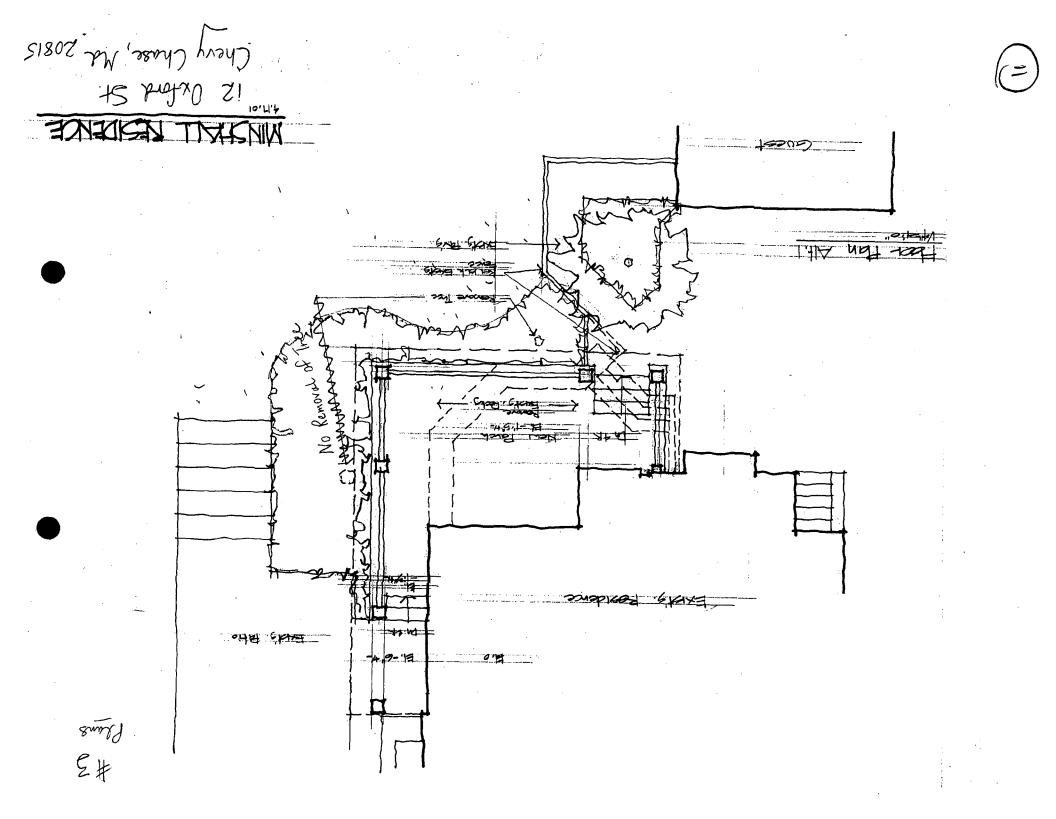
Floor and steps: Wood flooring-mahogany

Balustrade: Wood ballisters & handrails to be painted white to match existing white trim of house

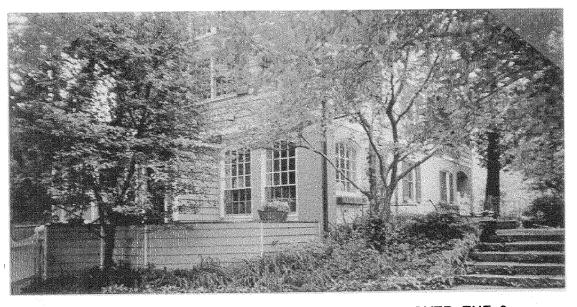
Interior Ceiling of Porch: Beaded wood porch ceiling



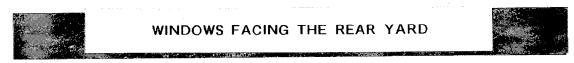




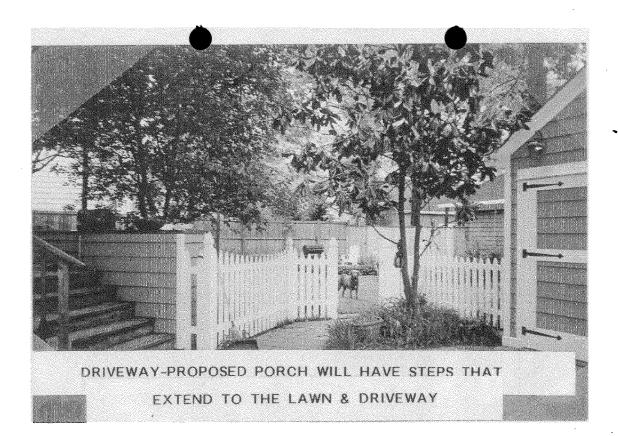




REAR YARD-COVERED PORCH TO EXTEND OVER THE 2









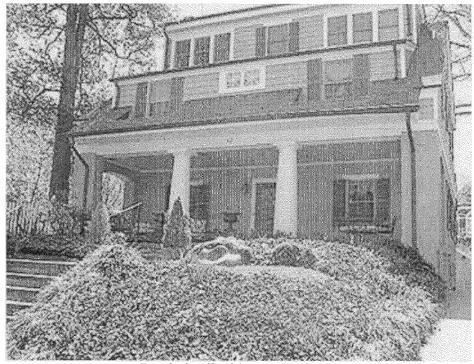




12 Oxford Street, front of property



Rear of property/Back access to house



Porch detail with round column



Date: 05/29/2001

To: Historic Preservation Commission

From: Ms. Joan Minshall

Subject: Materials Specifications of Proposed Porch

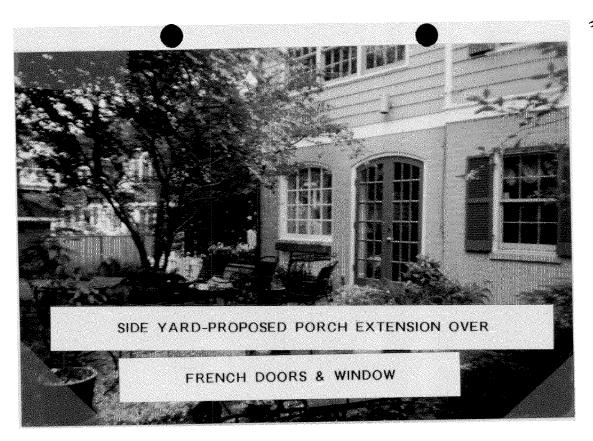
Roof materials: Asphalt shingles on new roof to match those on existing roof of the house

Proposed columns: Wood columns

Floor and steps: Wood flooring-mahogany

Balustrade: Wood ballisters & handrails to be painted white to match existing white trim of house

Interior Ceiling of Porch: Beaded wood porch ceiling

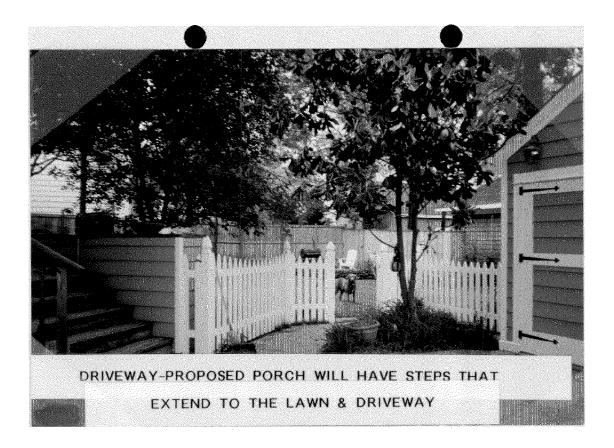


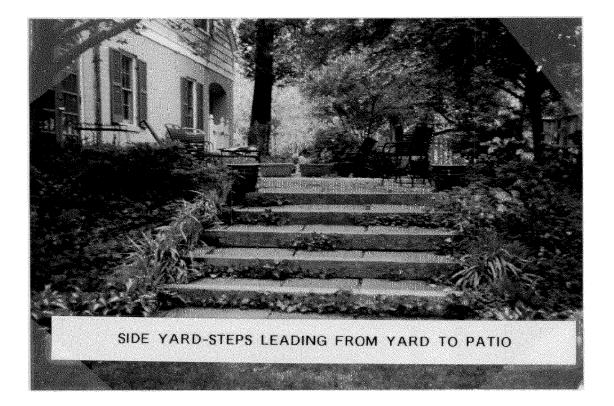


# REAR YARD-COVERED PORCH TO EXTEND OVER THE 2



#5 Photos







### Date: 03/17/2003

To: Historic Preservation CommissionFrom: Joan and Werner Minshall, 12 Oxford St., Chevy Chase, MD 20815Subject: List of neighbors:

Neighbors across street are:

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