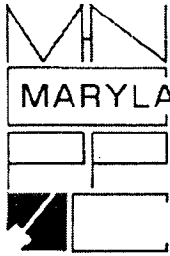


37/03-05HHH 7209 Holly Avenue
Takoma Park Historic District



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

8787 Georgia Avenue • Silver Spring, Maryland 20910-3760

Date: October 13, 2005

MEMORANDUM

TO: Sarah and Jamie Raskin
7209 Holly Avenue, Takoma Park

FROM: Tania Tully, Senior Planner ^{TGT}
Historic Preservation Section

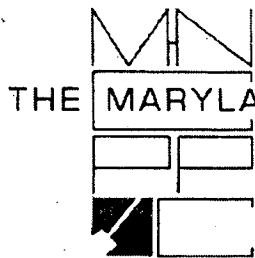
SUBJECT: Historic Area Work Permit Application #398348

Your Historic Area Work Permit application for Front porch/walkway alterations was **Approved** by the Historic Preservation Commission at its October 12, 2005 meeting.

When you file for your building permit at DPS, you must take with you the enclosed forms. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DPS at 240-777-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 301-563-3400.

Thank you very much for your patience and good luck with your project!



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

8787 Georgia Avenue • Silver Spring, Maryland 20910-3760

Date: October 13, 2005

MEMORANDUM

TO: Robert Hubbard, Director

FROM: Tania Tully, Senior Planner *TGt*
Historic Preservation Section

SUBJECT: Historic Area Work Permit #398348

The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was **Approved.**

The HPC staff will review and stamp the construction drawings prior to the applicant's applying for a building permit with DPS.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HAWP).

Applicant: Sarah and Jamie Raskin

Address: 7209 Holly Avenue, Takoma Park

This HAWP approval is subject to the general condition that the applicant shall present the 3 permit sets of drawings to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the applicable Montgomery County Department of Permitting Services (DPS) building permits.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

398348

APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Sarah Bloom Raskin or Jamie Raskin
Daytime Phone No.: 202-662-6967 or 202-274-4011

Tax Account No.: _____
Name of Property Owner: Sarah and Jamie Raskin Daytime Phone No.: 202-662-6967 or 301-608-3477
Address: 7209 Holly Avenue, Takoma Park, MD 20912
Street Number City State Zip Code
Contractor: Mr. Eduardo Rosa Phone No.: _____
Contractor Registration No.: _____
Agent for Owner: _____ Daytime Phone No.: _____

LOCATION OF BUILDING/PREMISE

House Number: 7209 ~~Holly Avenue~~ Street: ~~Takoma~~ Holly Avenue
Town/City: Takoma Park Nearest Cross Street: Tulip
Lot: _____ Block: _____ Subdivision: _____
Liber: _____ Folio: _____ Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE: Construct Extend Alter/Renovate A/C Slab Room Addition Porch Deck Shed
 Move Install Wreck/Haze Solar Fireplace Woodburning Stove Single Family
 Revision Repair Revocable Fence/Well (complete Section 4) Other: walkway

1B. Construction cost estimate: \$ 4500.00

1C. If this is a revision of a previously approved active permit, see Permit # _____

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____
2B. Type of water supply: 01 WSSC 02 Well 03 Other: _____

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height _____ feet _____ inches
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
 On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Sarah Bloom Raskin
Signature of owner or authorized agent

9-12-05
Date

Approved: Julia O'Malley For Chairperson, Historic Preservation Commission Date: 10/12/05
Disapproved: _____ Signature: _____ Date: _____
Application/Permit No.: _____ Date Filed: _____ Date Issued: _____

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. **WRITTEN DESCRIPTION OF PROJECT**

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

The concrete walkway and concrete porch were extensively cracked and split, and buckling was evident.

The cracked concrete did not match the original red brick foundation of the house nor the neighboring properties.

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

In order to create a match between the home's red brick foundation and the red brick used by the adjoining properties, red brick entirely replaced, with the same exact original dimensions, the cracked and damaged concrete slabs of walkway and porch.

2. **SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- the scale, north arrow, and date;
- dimensions of all existing and proposed structures; and
- site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. **PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- Schematic construction plans**, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- Elevations (facades)**, with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. **MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. **PHOTOGRAPHS**

- Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. **TREE SURVEY**

If you are proposing construction adjacent to or within the canopy of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. **ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.



751310001 F310

UNIFORM CIVIL CITATION

3233918937

WITNESS

RELATED CITATION →

District Court of Maryland for MONTGOMERY COUNTY

County/Municipality/State of Maryland vs. MONTGOMERY Agency DPS

Defendant's (Last) Name RASKIN First JAMIN Middle B

Current Street Address 7209 HOLLY AVE Apt. No. _____

City TAKOMA PARK State MD Zip Code 20912

DOB _____ Height _____ Weight _____ Sex _____ Race _____ Hair _____ Eyes _____

Telephone No. Day _____ Telephone No. Night _____

Based on personal knowledge of the undersigned officer the attached affidavit, the defendant is charged with ALTERING THE EXISTING FEATURES (CONSTRUCTED A BACK PORCH AND WALKWAY) IN A HISTORIC DISTRICT WITHOUT FIRST OBTAINING A HISTORIC AREA WORK PERMIT at 10:00 AM PM on 6/29/05 at 7209 HOLLY AVE TAKOMA PARK MD in violation of: Md. Ann. Code Municipal Infraction/County Ordinance/Public Local Law/Local Code COMAR Document/Article 24A Section 6 Sub Section 2 Paragraph (1)

Each day a violation continues is a separate WSSC infraction subject to an additional citation.

I sign my name as a receipt of a copy of this Citation and not as an admission of guilt. I will comply with the requirements set forth in this Citation.

X Defendant's Signature sent certified mail

INSTRUCTIONS

- YOU MUST APPEAR IN COURT. A notice of trial date will be mailed to you.
- YOU MAY PAY A FINE of \$ 500 — by 9-28-05 to the District Court COUNTY ATTORNEY OFFICE at 101 MONROE ST ROCKVILLE MD and AVOID TRIAL. This will be deemed an admission of guilt and a trial date will not be set.
- YOU MAY ELECT TO STAND TRIAL. DO NOT SEND PAYMENT OF FINE. Notify COUNTY ATTORNEY OFFICE in writing by 9-23-05 at 101 MONROE ST ROCKVILLE MD 20851. The District Court will mail you a notice of your trial date and location. AT TRIAL the Court may impose a fine up to \$ 500 — plus court costs.
- IN ADDITION, MONTGOMERY COUNTY is seeking abatement of this infraction. You may be ordered to abate this infraction or be assessed the costs for the abatement, as well as a fine of up to \$1,000, plus court costs.

- FAILING TO APPEAR OR PAY THE FINE MAY RESULT IN A WARRANT BEING ISSUED FOR YOUR ARREST.
- FAILING TO PAY THE FINE OR REQUEST A TRIAL DATE: will deem you liable for the fine assessed; the fine may be doubled and/or a judgment on affidavit may be entered against you including an order of abatement.
- FAILURE TO APPEAR FOR A REQUESTED TRIAL DATE: the fine may be doubled and a judgment on affidavit entered against you.

I solemnly affirm under the penalties of perjury, and based upon personal knowledge or the attached affidavit, that the contents of this citation are true and that I am competent to testify on these matters. The defendant is not now and has not been within the preceding 30 days, in the military service as defined in the Soldier's and Sailor's Civil Relief Act of 1940, as amended.

Officer's Signature Pete Hajcak Officer's Printed Name PETE HAJCAK Date 9-8-05

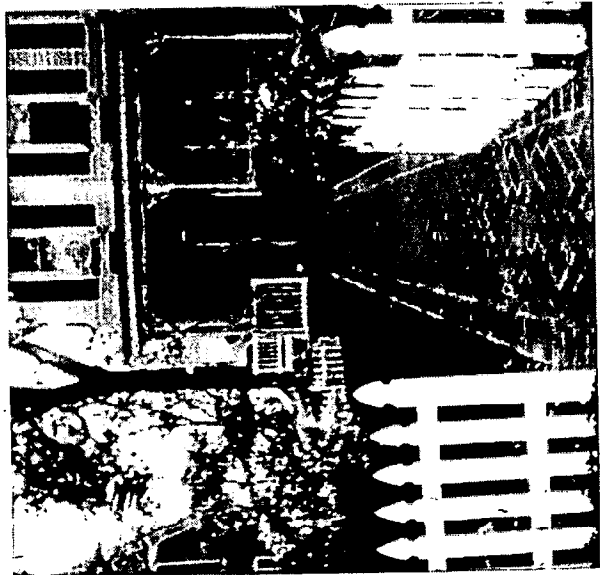
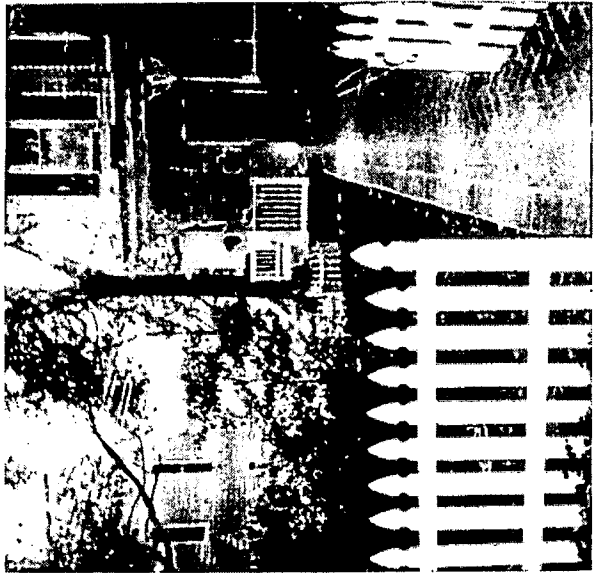
Agency DPS Sub-Agency _____ I.D. No. 178 Phone 240-777-5211

old concrete
porch



old
concrete
porch
with part
of
walkway.





**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
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7209 Holly Avenue
Takoma Park, MD 20912
September 19, 2005

Montgomery County
Department of Permitting Services
255 Rockville Pike
2nd Floor
Rockville, MD 20850-4166

Dear Sir or Madam,

Enclosed please find our application for a historic area work permit for work we did over the summer on our walkway and porch, which were cracking and splitting. Without changing the dimensions of the walkway or porch in any way, we replaced the broken cement with red brick to match the neighboring properties as well as the original and existing foundation of the house.

We were not aware that we needed a historic area work permit and apologize for the late filing of this application.

Michelle Oaks suggested that we include a copy of the citation and we are hopeful you can deal with this at your October meeting so as to avoid any further complications.

Thank you for your attention.

Very truly yours,



Sarah Bloom Raskin and Jamin
Raskin

Enclosures

Cc: Michelle Oaks
Pete Hrycak

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING

[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

Owner's mailing address

Sarah Bloom Raskin
7209 Holly Avenue
Takoma Park, MD 20912

Owner's Agent's mailing address

Adjacent and confronting Property Owners mailing addresses

Lynn Vaughn
7207 Holly Avenue
Takoma Park, MD 20912

Martin Collins and Nan Knight
7211 Holly Avenue
Takoma Park, MD 20912

Frances and Hal Phipps
7210 Holly Avenue
Takoma Park, MD 20912



THE MONTGOMERY COUNTY HISTORIC PRESERVATION TAX CREDIT

To encourage the restoration and preservation of privately owned structures designated on the *Master Plan for Historic Preservation*, either individually or within a historic district, the Montgomery County Council in 1984 passed legislation providing for a tax credit against County real property taxes (Chapter 52, Article VI). The tax credit is 10% of documented expenses for exterior maintenance, restoration, or preservation work. The work must be certified eligible by the Historic Preservation Commission (HPC).

ELIGIBLE WORK MUST MEET ALL OF THE FOLLOWING CRITERIA:

1. Be certified by the HPC as contributing to the restoration or preservation of sites listed on the *Master Plan for Historic Preservation* either individually or within an historic district;
2. Be exterior work only;
3. Be undertaken with a previously approved Historic Area Work Permit (HAWP) if alterations that require a HAWP are proposed; **OR**
4. Be ordinary maintenance exceeding \$1,000 in expense; the work must be subsequently certified (at the time the tax credit application is reviewed by the HPC) as being consistent with the purposes of Chapter 24A, the County's historic preservation ordinance;
5. Be performed by a licensed contractor.

THE TAX CREDIT IS ALLOWABLE FOR:

In summary, eligible work includes repairs, restoration, or preservation of exterior features of designated structures. Examples of eligible projects would include (but not be limited to):

- Painting
- Repairing roofs or replacing them in-kind
- Repairing or restoring windows
- Repairing architectural trim or ornament
- Uncovering and repairing original siding
- Repointing brick or stone foundations or chimneys
- Restoring a documented feature such as a dormer or porch that was previously altered or removed
- Repairing and maintaining outbuildings such as barns and garages.

THE TAX CREDIT IS NOT ALLOWABLE FOR:

Examples of ineligible expenditures include:

- New construction of a structure, or a new addition to an historic building
- Work requiring an approved HAWP that is completed without the approval of the HPC
- Interior work
- The value of labor unless performed by a licensed contractor
- Landscaping
- Repaving driveways
- Replacing features (such as windows) with new features that are not identical in size and material, and repairing mechanical equipment
- Tool and equipment purchases
- Professional services (design fees, annual pest control, structural reports)

old concrete
porch



old
concrete
porch
with part
of
walkway



TIMING/DEADLINES:

The tax credit is allowed for the tax year immediately following the calendar year in which the work or any distinct portion thereof is completed. The tax year is July 1 – June 30 and the application deadline is always April 1. In other words, tax credit applications for work in a specific calendar year are reviewed by the HPC during the following spring of that calendar year and the approved tax credit is applied to tax bills received by property owners that summer.

Any unused portion of this tax credit may be carried forward for as many as five years. If the property is subsequently removed from the *Master Plan for Historic Preservation*, any unused portion of the tax credit would immediately lapse. A property not listed on the *Master Plan for Historic Preservation* at the time the work is undertaken is not eligible for the preservation tax credit.

HOW TO APPLY:

1. Complete both the Application Form and the Receipts Transmittal Form (see attached)

Include two copies of the following:

- Proof of payment - must be shown by photocopies of receipts marked "paid" or by copies of canceled checks;
- Clear, print photographs thoroughly showing the completed work and a photograph of the front of the house (Please attach photographs to single sides of 8 1/2" x 11" paper, labeling the photographs on the front.)

2. Receipts must be itemized so that eligible exterior expenses are clearly marked and separated from any non-eligible expenses. If your receipt shows one price for a project that also included interior work or new construction, have your contractor break down the eligible expenditures. Expenditures must be clearly listed on the Receipts Transmittal Form, described adequately, and keyed to the copies of the receipts.
3. APPLICATIONS SHOULD BE POSTMARKED BY APRIL 1 AND INCLUDE TWO COPIES OF THE COMPLETE APPLICATION.
4. File the tax credit application form and attachments with the HPC.
Montgomery County HPC, 8787 Georgia Avenue, Silver Spring, MD 20910
Call the Historic Preservation Office at 301-563-3400 with any questions.

Application for Historic Preservation Tax Credit

Owner's Name(s) _____

Owner's Mailing Address _____

Daytime Telephone Number _____

Email Address _____

I. In accordance with Chapter 52, Article VI, of the Montgomery County Code, I request a credit to my County property taxes for the following work:

_____ Restoration and preservation work for an individually designated historic site or an historic resource within an historic district that was the subject of an approved Historic Area Work Permit (HAWP) and qualifies under Chapter 52, Article VI.

_____ Ordinary maintenance on an historic site or historic resource within an historic district where the amount expended exceeds \$1,000.

II. The property is listed in the *Master Plan for Historic Preservation* as:

Site Name or Historic District: _____

Property Address: _____

Property Tax Account #: _____

HAWP # (if applicable): _____

HPC Case # (if applicable): _____

Building Permit # (if applicable): _____

III. I have completed the Receipts Transmittal Form on the reverse and am forwarding two copies all necessary receipts and photographs. _____ (initial)

Remember:

- Proof of payment must be shown by photocopies of receipts marked "paid" or by copies of canceled checks.
- Photographs should be clear and thoroughly show the completed work and the front of the house.
- Attach photographs to single sides of 8 1/2" x 11" paper, labeling the photographs on the front.)
- Receipts must be itemized so that eligible exterior expenses are clearly marked and separated from any non-eligible expenses.
- Expenditures must be clearly listed on the Receipts Transmittal Form, described accurately, and keyed to the copies of the receipts.

Montgomery County Historic Preservation Tax Credit

Receipts Transmittal Form

*Copies of proofs of payment (paid bills, vouchers, receipts) must be attached to this submittal or your application will be incomplete and will not be processed.
Itemize expenditures below, keying them to the proof of payment.*

Work Item Description	Contractor/Supplier	Amount	Receipt #
Total of Eligible Expenses			\$

I hereby certify that the attachments hereto are receipts of actual expenditures made in connection with the restoration and preservation of the structure referred to above. I affirm that the facts and matters contained in this transmittal are true and correct to the best of my knowledge.

Owner/Applicant Date

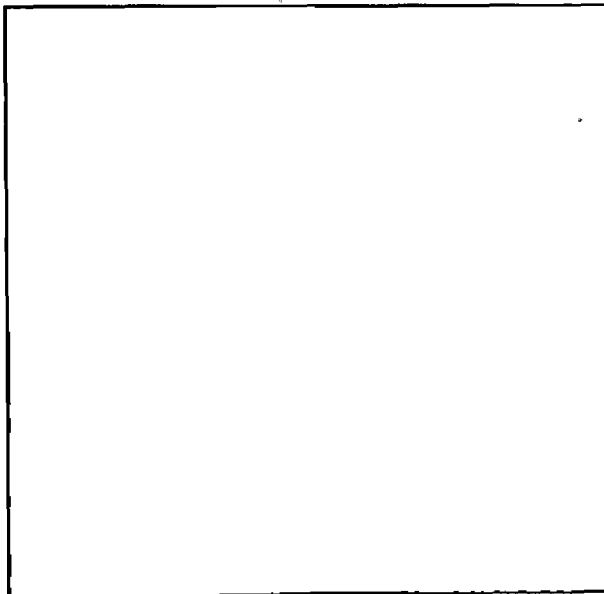
old concrete
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old
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of
walkway



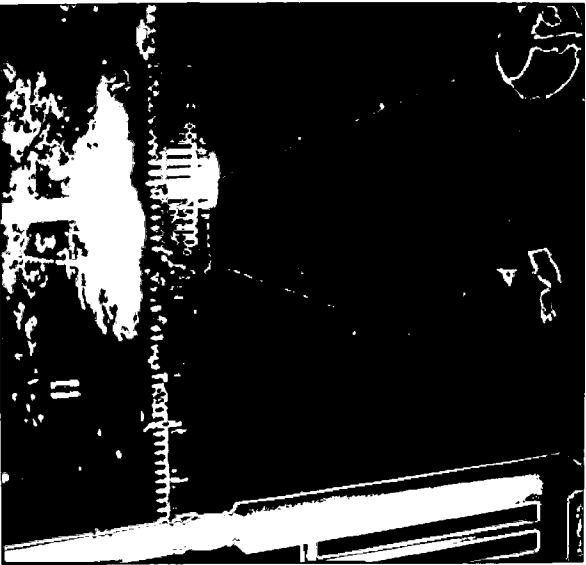


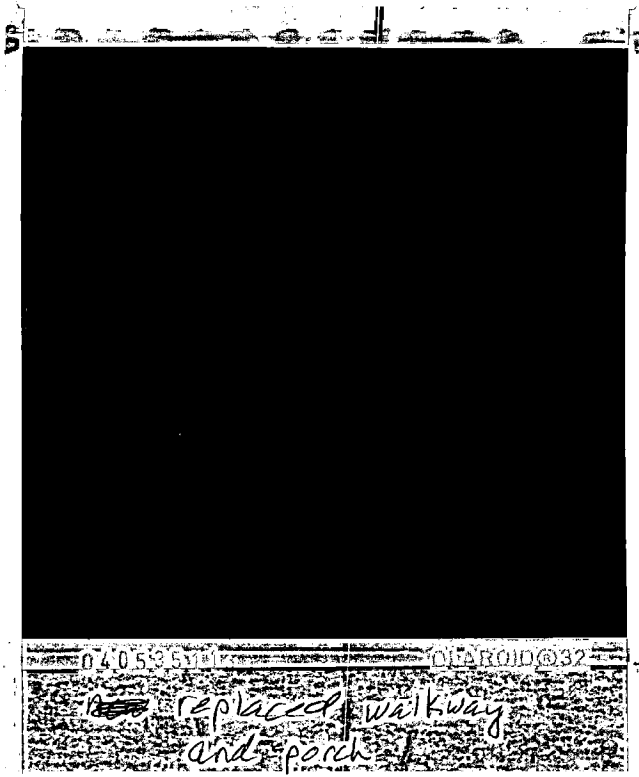


04.05.35.13

BLABOIDD@32

replaced walkway
and porch





04059511 DEBROID032
replaced walkway
and porch

RETROACTIVE
HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address:	7209 Holly Avenue, Takoma Park	Meeting Date:	10/12/2005
Applicant:	Sarah and Jamie Raskin	Report Date:	10/5/2005
Resource:	Outstanding Resource Takoma Park Historic District	Public Notice:	9/28/2005
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-05HHH	Staff:	Tania Tully
PROPOSAL:	Front porch/walkway alterations	RECOMMENDATION:	Approve

PROJECT DESCRIPTION

SIGNIFICANCE: Outstanding Resource within the **Takoma Park Historic District**
STYLE: Queen Anne
DATE: 1890s

PROPOSAL:

The applicant:

1. Replaced the concrete sidewalk and front steps with brick. Dimensions remained the same. Circles 6 & 7 show the areas before and after the work.

APPLICABLE GUIDELINES:

When reviewing alterations and new construction within the Takoma Park Historic District several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the *Takoma Park Historic District (Guidelines)*, *Montgomery County Code Chapter 24A (Chapter 24A)*, and the *Secretary of the Interior's Standards for Rehabilitation (Standards)*. The pertinent information in these documents is outlined below.

Takoma Park Historic District Guidelines

There are two very general, broad planning and design concepts which apply to all categories. These are:

The design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions will be reviewed for their impact on the overall district), and,

The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the district.

Outstanding Resources have the highest level of architectural and/or historical significance. While they will receive the most detailed level of design review, it is permissible to make sympathetic alterations, changes and additions. The guiding principles to be utilized by the Historic Preservation Commission are the *Secretary of the Interior's Standards for Rehabilitation*

Montgomery County Code; Chapter 24A

- A HAWP permit should be issued if the Commission finds that:
 1. The proposal will not substantially alter the exterior features of a historic site or historic resource within a historic district.
 2. The proposal is compatible in character and nature with the historical archaeological, architectural or cultural features of the historic site or the historic district in which a historic resource is located and would not be detrimental thereto of to the achievement of the purposes of this chapter.

STAFF DISCUSSION

Work for this application was completed without a permit and received a Citation (Circle 8). The owners of the property were trying to fix cracked concrete and match the porch and sidewalk with the foundation of the house and with adjacent properties. The new material is in keeping with the historic character of the house and does not replace historic fabric. Staff supports approval for this retroactive application.

STAFF RECOMMENDATION:

Staff recommends that the Commission **approve** the HAWP application as being consistent with Chapter 24A-8(b)(1) & (2);

and with the *Secretary of the Interior's Standards for Rehabilitation*;

and with the general condition that the applicant shall present the **3 permit sets of drawings to Historic Preservation Commission (HPC) staff for review and stamping** prior to submission for the applicable Montgomery County Department of Permitting Services (DPS) building permits.

7209 Holly Avenue
Takoma Park, MD 20912
September 19, 2005

Montgomery County
Department of Permitting Services
255 Rockville Pike
2nd Floor
Rockville, MD 20850-4166

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Michelle Oaks suggested that we include a copy of the citation and we are hopeful you can deal with this at your October meeting so as to avoid any further complications.

Thank you for your attention.

Very truly yours,



Sarah Bloom Raskin and Jamin
Raskin

Enclosures

Cc: Michelle Oaks
Pete Hrycak



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
235 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

398348

APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Sarah Bloom Raskin or Jamie Raskin
Daytime Phone No.: 202-662-6967 or 202-274-4011

Tax Account No.: _____
Name of Property Owner: Sarah and Jamie Raskin Daytime Phone No.: 202-662-6967 or 301-608-3477
Address: 7209 Holly Avenue, Takoma Park, MD 20912
Street Number City State Zip Code
Contractor: Mr. Eduardo Rosa Phone No.: _____
Contractor Registration No.: _____
Agent for Owner: _____ Daytime Phone No.: _____

LOCATION OF BUILDING/PREMISE

House Number: 7209 ~~Holly Avenue~~ Street: ~~Takoma~~ Holly Avenue
Town/City: Takoma Park Nearest Cross Street: Tulip
Lot: _____ Block: _____ Subdivision: _____
Liber: _____ Folio: _____ Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE:

- Construct Extend Alter/Renovate
 Move Install Wreck/Raze
 Revision Repair Revocable

CHECK ALL APPLICABLE:

- AC Slab Room Addition Porch Deck Shed
 Solar Fireplace Woodburning Stove Single Family
 Fence/Wall (complete Section 4) Other: walkway

1B. Construction cost estimate: \$ 4500.00

1C. If this is a revision of a previously approved active permit, see Permit # _____

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____
2B. Type of water supply: 01 WSSC 02 Well 03 Other: _____

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height _____ feet _____ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Sarah Bloom Raskin
Signature of owner or authorized agent

9-12-05
Date

Approved: _____ For Chairperson, Historic Preservation Commission
Disapproved: _____ Signature: _____ Date: _____
Application/Permit No.: _____ Date Filed: _____ Date Issued: _____

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**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. WRITTEN DESCRIPTION OF PROJECT

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

The concrete walkway and concrete porch were extensively cracked and split, and buckling was evident.

The cracked concrete did not match the original red brick foundation of the house or the neighboring properties.

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

In order to create a match between the home's red brick foundation and the red brick used by the adjoining properties, red brick entirely replaced, with the same exact original dimensions, the cracked and damaged concrete slabs of walkway and porch.

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- the scale, north arrow, and date;
- dimensions of all existing and proposed structures; and
- site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- Clearly label photographic prints of the resource as viewed from the public right-of-way end of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY

If you are proposing construction adjacent to or within the canopy of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301)279-1355.

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.

PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

old concrete
porch

BEFORE



old
concrete
porch
with part
of
walkway



AFTER



7

751310001 F310

UNIFORM CIVIL CITATION

3233918937

WITNESS

RELATED CITATION →

District Court of Maryland for MONTGOMERY COUNTY

County/Municipality/State of Maryland vs. MONTGOMERY Agency DPS

Defendant's (Last) Name RASKIN First JAMIN Middle B

Current Street Address 7209 HOLLY AVE Apt. No.

City TAKOMA PARK State MD Zip Code 20912

DOB Height Weight Sex Race Hair Eyes

Telephone No. Day Telephone No. Night

Based on personal knowledge of the undersigned officer the attached affidavit, the defendant is charged with ALTERING THE EXTERIOR FEATURES (CONSTRUCTING A BACK PORCH AND WALKWAY) IN A HISTORIC DISTRICT WITHOUT FIRST OBTAINING A HISTORIC AREA WORK PERMIT at 10:05 AM PM on 6 29 05 at 7209 HOLLY AVE TAKOMA PARK MD in violation of: Md. Ann. Code Municipal Infraction/County Ordinance/Public Local Law/Local Code COMAR Document/Article 24A Section 6 Sub Section a1 Paragraph (1)

Each day a violation continues is a separate WSSC infraction subject to an additional citation.

I sign my name as a receipt of a copy of this Citation and not as an admission of guilt. I will comply with the requirements set forth in this Citation.

Defendant's Signature sent certified mail

INSTRUCTIONS

- YOU MUST APPEAR IN COURT. A notice of trial date will be mailed to you.
- YOU MAY PAY A FINE of \$ 500 — by 9-28-05 to the District Court COUNTY ATTORNEY OFFICE ROCKVILLE, MD at 101 MONTGOMERY ST and AVOID TRIAL. This will be deemed an admission of guilt and a trial date will not be set.
- YOU MAY ELECT TO STAND TRIAL. DO NOT SEND PAYMENT OF FINE. Notify COUNTY ATTORNEY OFFICE in writing by 9-23-05 at 101 MONTGOMERY ST ROCKVILLE, MD 20850. The District Court will mail you a notice of your trial date and location. AT TRIAL the Court may impose a fine up to \$ 500 — plus court costs.
- IN ADDITION, MONTGOMERY COUNTY is seeking abatement of this infraction. You may be ordered to abate this infraction or be assessed the costs for the abatement, as well as a fine of up to \$1,000, plus court costs.

FAILING TO APPEAR OR PAY THE FINE MAY RESULT IN A WARRANT BEING ISSUED FOR YOUR ARREST.

FAILING TO PAY THE FINE OR REQUEST A TRIAL DATE: will deem you liable for the fine assessed; the fine may be doubled and/or a judgment on affidavit may be entered against you including an order of abatement.

FAILURE TO APPEAR FOR A REQUESTED TRIAL DATE: the fine may be doubled and a judgment on affidavit entered against you.

I solemnly affirm under the penalties of perjury, and based upon personal knowledge or the attached affidavit, that the contents of this citation are true and that I am competent to testify on these matters. The defendant is not now and has not been within the preceding 30 days, in the military service as defined in the Soldier's and Sailor's Civil Relief Act of 1940, as amended.

Pete Hay Officer's Signature PETE HAYCAK Officer's Printed Name 9-8-05 Date

DPS Agency 178 Sub-Agency 240-777-5211 I.D. No. Phone

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HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING

[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

Owner's mailing address

Sarah Bloom Raskin
7209 Holly Avenue
Takoma Park, MD 20912

Owner's Agent's mailing address

Adjacent and confronting Property Owners mailing addresses

Lynn Vaughn
7207 Holly Avenue
Takoma Park, MD 20912

Martin Collins and Nan Knight
7211 Holly Avenue
Takoma Park, MD 20912

Frances and Hal Phipps
7210 Holly Avenue
Takoma Park, MD 20912

7209 Holly Avenue
Takoma Park, MD 20912
September 19, 2005

Montgomery County
Department of Permitting Services
255 Rockville Pike
2nd Floor
Rockville, MD 20850-4166

Dear Sir or Madam,

Enclosed please find our application for a historic area work permit for work we did over the summer on our walkway and porch, which were cracking and splitting. Without changing the dimensions of the walkway or porch in any way, we replaced the broken cement with red brick to match the neighboring properties as well as the original and existing foundation of the house.

We were not aware that we needed a historic area work permit and apologize for the late filing of this application.

Michelle Oaks suggested that we include a copy of the citation and we are hopeful you can deal with this at your October meeting so as to avoid any further complications.

Thank you for your attention.

Very truly yours,



Sarah Bloom Raskin and Jamin
Raskin

Enclosures

Cc: Michelle Oaks ✓
Pete Hrycak