

37/03-07B 7318 WILLOW AVE  
Takoma Park Historic District



## HISTORIC PRESERVATION COMMISSION

Isiah Leggett  
County Executive

Julia O'Malley  
Chairperson

Date: 1/11/07

### MEMORANDUM

TO: Reggie Jetter, Acting Director  
Department of Permitting Services

FROM: Michele Oaks, Senior Planner (M)  
Historic Preservation Section  
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit #440260, install storm windows

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The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was Approve at the January 10, 2007 meeting.

The HPC staff has reviewed and stamped the attached construction drawings.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Cary Burnell & Devki Virk

Address: 7318 Willow Ave, Takoma Park (Takoma Park Historic District)

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made.





RETURN TO: DEPARTMENT OF PERMITTING SERVICES  
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850  
240/777-6370

DPS #8

HISTORIC PRESERVATION COMMISSION  
301/563-3400

RECEIVED

DEC 04 2006

# APPLICATION FOR HISTORIC AREA WORK PERMIT

DEPT OF CASE WORK MGMT

Contact Person: Devki Virk

Daytime Phone No.: 202-842-2600

Tax Account No.: 01072586

Name of Property Owner: Cary Burnell & Devki Virk Daytime Phone No.: 202-778-3302

Address: 7318 Takoma Park Willow Ave. 20912  
Street Number City State Zip Code

Contractor: not applicable Phone No.: —

Contractor Registration No.: —

Agent for Owner: — Daytime Phone No.: —

### LOCATION OF BUILDING/PREMISE

House Number: 7318 Street: Willow Avenue

Town/City: Takoma Park Nearest Cross Street: Valley View

Lot: 19 Block: 9 Subdivision: 25

Liber: — Folio: — Parcel: —

### PART ONE: TYPE OF PERMIT ACTION AND USE

- 1A. CHECK ALL APPLICABLE:
- Construct
  - Extend
  - Alter/Renovate
  - Move
  - Install
  - Wreck/Raze
  - Revision
  - Repair
  - Revocable
- CHECK ALL APPLICABLE:
- A/C
  - Slab
  - Room Addition
  - Porch
  - Deck
  - Shed
  - Solar
  - Fireplace
  - Woodburning Stove
  - Single Family
  - Fence/Wall (complete Section 4)
  - Other: —

1B. Construction cost estimate: \$ 1,800

1C. If this is a revision of a previously approved active permit, see Permit # No.

### PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITDINS

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: —

2B. Type of water supply: 01  WSSC 02  Well 03  Other: —

### PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height — feet — inches

- 3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
- On party line/property line
  - Entirely on land of owner
  - On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

[Signature] 11-26-07  
Signature of owner or authorized agent Date

Approved: X [Signature] For Chairperson, Historic Preservation Commission  
Disapproved: — Signature: [Signature] Date: 1/11/07

Application/Permit No.: 440260 Date Filed: — Date Issued: —

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE  
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

**1. WRITTEN DESCRIPTION OF PROJECT**

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

See attachment

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

See attachment

**2. SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

**3. PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. **Schematic construction plans**, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. **Elevations (facades)**, with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

**4. MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

**5. PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

**6. TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

**7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

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PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

**Cary Burnell and Devki Virk**  
**Application for Approval for Installation of Storm Windows**  
**November 27, 2006**

**1.a. Description of the Existing Structure:**

The structure at 7318 Willow Avenue, Takoma Park is a 1 ½ story, single-family wood frame residence, built in 1923. The structure has a covered front porch, painted clapboard siding and original wood double hung windows. Four exterior windows have existing aluminum triple-tracked storm windows on the front façade (facing the street) and sides of the structure.

It is a contributing resource located on a 7,500 square foot lot with oak and tulip poplar trees and landscaping.

**1.b. Description of Project:**

The owners propose to add painted, aluminum storm windows to the exterior of five of the original wood double hung windows. Two of these will be added to the south side of the structure (facing the residence at 7316 Willow Avenue). The other three storm windows will be added to the windows at the rear of the structure and will not be visible from the street.

The proposed storm windows are manufactured by Mon-Ray Inc. and sold by The Window Man, 3853-A Pickett Road, Fairfax, Virginia 22031 (703-978-9888). The homeowners propose to install the windows themselves.

The storm windows are Mon-Ray Model #504, double-hung windows, including screens, and are fitted with Low-E Glass. The storm windows will fit flush into the existing window openings, and are beige in color.

Unlike conventional triple track aluminum storm windows which are present on many homes in the Takoma Park historic district, the proposed windows will be flush with the window trim and are very similar in appearance to original wooden storm windows. The storm windows are custom built and thus their meeting rails will match the meeting rails of the original double hung windows.

These storms will reduce energy loss, lower natural gas consumption, and make it possible to refurbish and retain the existing original wood double hung windows. The homeowners hope to install additional storm windows on the remaining exterior windows within the next several years.

2. **Site Plan**

See attached.

3. **Plans and Elevations**

Plans are not applicable to installation of storm windows.

4. **Materials Specifications**

The storm windows are Mon-Ray Model #504, double-hung windows, including screens, and are fitted with Low-E Glass. The storm windows will fit flush into the existing window openings, and are beige in color.

5. **Photographs**

See attached.

6. **Tree Survey**

Not applicable to installation of storm windows.

***EXPEDITED***  
**HISTORIC PRESERVATION COMMISSION STAFF REPORT**

<b>Address:</b>	7318 Willow Ave, Takoma Park	<b>Meeting Date:</b>	1/10/2007
<b>Resource:</b>	Contributing Resource Takoma Park Historic District	<b>Report Date:</b>	1/3/2007
<b>Applicant:</b>	Cary Burnell & Devki Virk	<b>Public Notice:</b>	12/27/2006
<b>Review:</b>	HAWP	<b>Tax Credit:</b>	Eligible
<b>Case Number:</b>	37/03-07B	<b>Staff:</b>	Michele Oaks
<b>PROPOSAL:</b>	Install Storm Windows		
<b>RECOMMENDATION:</b>	Approve		

**ARCHITECTURAL DESCRIPTION**

**SIGNIFICANCE:** Contributing Resource within the Takoma Park Historic District  
**STYLE:** Bungalow  
**DATE:** c1923

**PROPOSAL:**

Install aluminum exterior storm windows to five, of the original, wood double-hung wood windows on the subject dwelling.

**STAFF RECOMMENDATION:**

- Approval**  
 Approval with conditions

Approval is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

- 1. The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or
- 2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

- 3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or
- 4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
- 5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
- 6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

This HAWP approval is subject to the general condition that, after issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant will contact the Historic Preservation Office **if any alterations** to the approved plans are made prior to the implementation of such changes to the project.





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[Signature]  
Signature of owner or authorized agent

11-26-07  
Date

Approved: \_\_\_\_\_ For Chairperson, Historic Preservation Commission

Disapproved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application/Permit No.: 440260 Date Filed: \_\_\_\_\_ Date Issued: \_\_\_\_\_

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5. **Photographs**

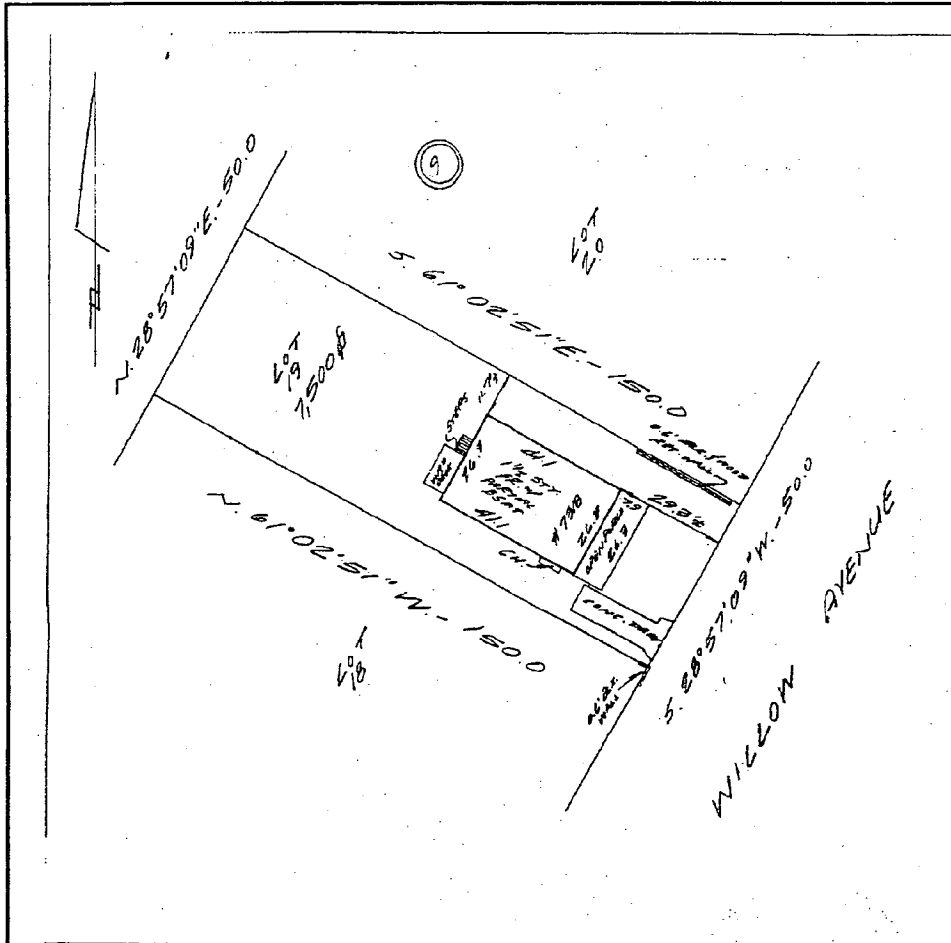
See attached.

6. **Tree Survey**

Not applicable to installation of storm windows.

### Site Map

Borrower/Client Burnell & Virk				
Property Address 7318 Willow Ave.				
City Takoma Park	County Montgomery	State MD	Zip Code 20912	
Lender SunTrust Mortgage, Inc.				



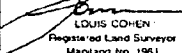
Note: This property does not lie within the limits of a flood hazard area, as delineated on the maps of the National Flood Insurance Program, unless otherwise shown.

### CAPITOL SURVEYS

NOTE: This drawing is not intended to establish property lines. It cannot be used for construction purposes. All information shown hereon taken from the land records of the county or city in which the property is located and field work performed.

HOUSE LOCATION  
 LOT - 19                      BLOCK - 9  
 S. 1550112 AND EARNEST TRUSTEES'  
 ADDITION TO TAKOMA PARK  
 MONTGOMERY COUNTY, MARYLAND  
 Recorded in Plat Book 1      Plat 46      Scale 1" = 30'

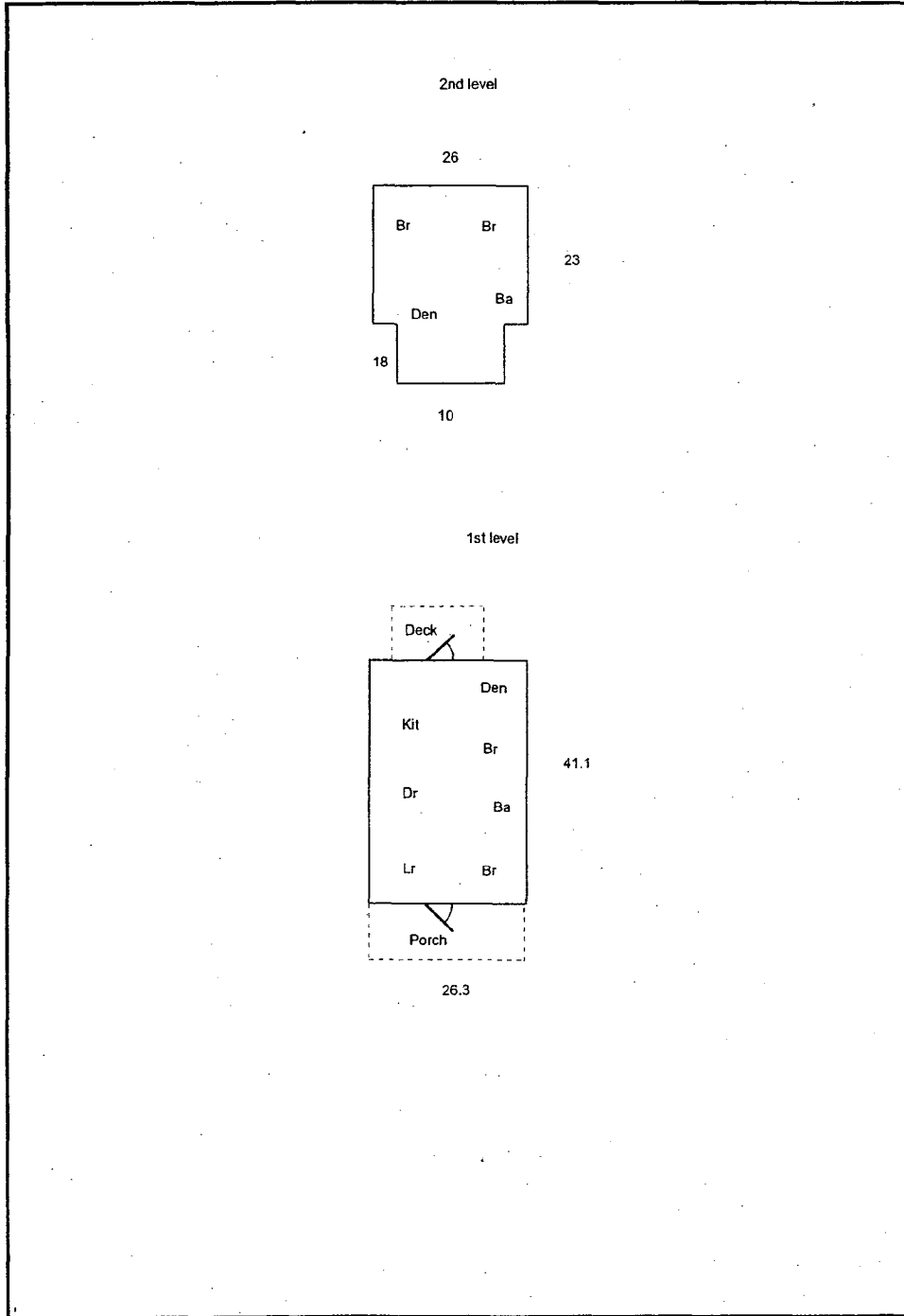
I hereby certify that the position of all the existing improvements on the above described property have been established by accepted field practices and that unless otherwise shown there are no visible encroachments.

  
 LOUIS COHEN  
 Registered Land Surveyor  
 Maryland No. 1961

DATE: MARCH 4, 1991      CASE: 202-91      FILE: 93502

**Building Sketch (Page - 1)**

Borrower/Client Burnell & Virk				
Property Address 7318 Willow Ave.				
City Takoma Park	County Montgomery	State MD	Zip Code 20912	
Lender SunTrust Mortgage, Inc.				



**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

**Owner's mailing address**

Cary Burnell and Devki Virk  
7318 Willow Avenue  
Takoma Park, MD 20912

**Owner's Agent's mailing address**

**Adjacent and confronting Property Owners mailing addresses**

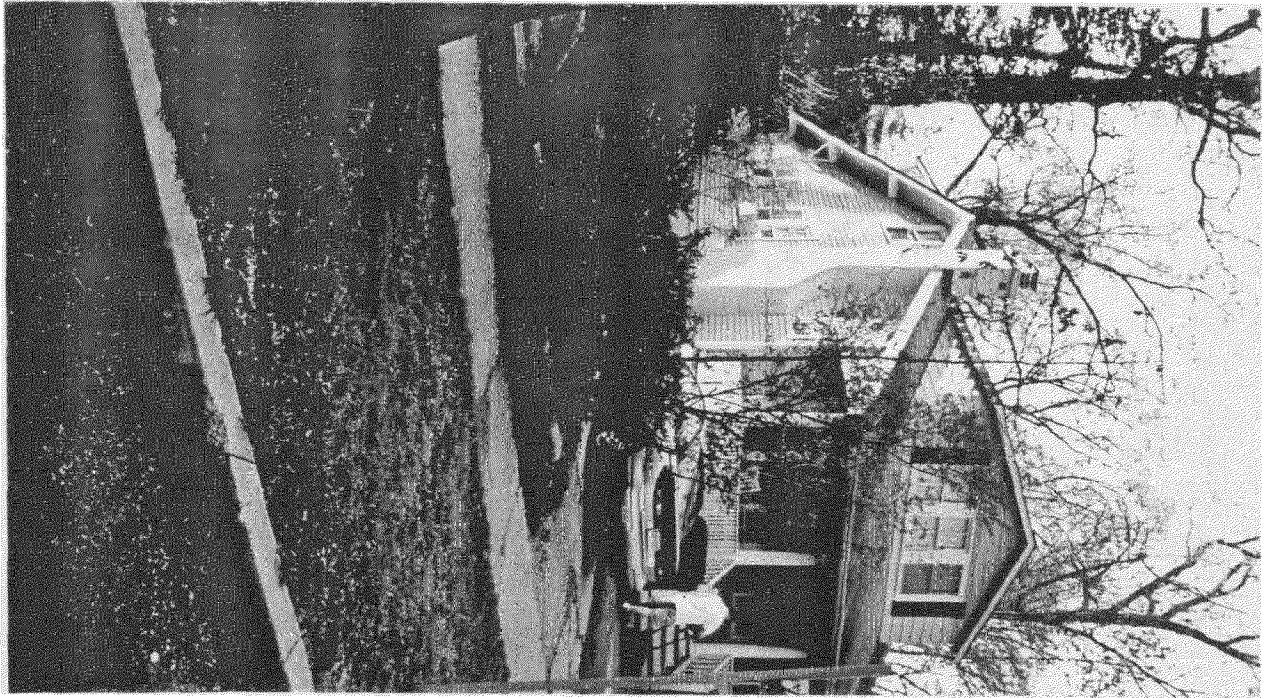
Kathy Milton and Steve Fabry  
7316 Willow Avenue  
Takoma Park, MD 20912

Ellen S. McMurdie  
12 Cleveland Ave  
Takoma Park, MD 20912

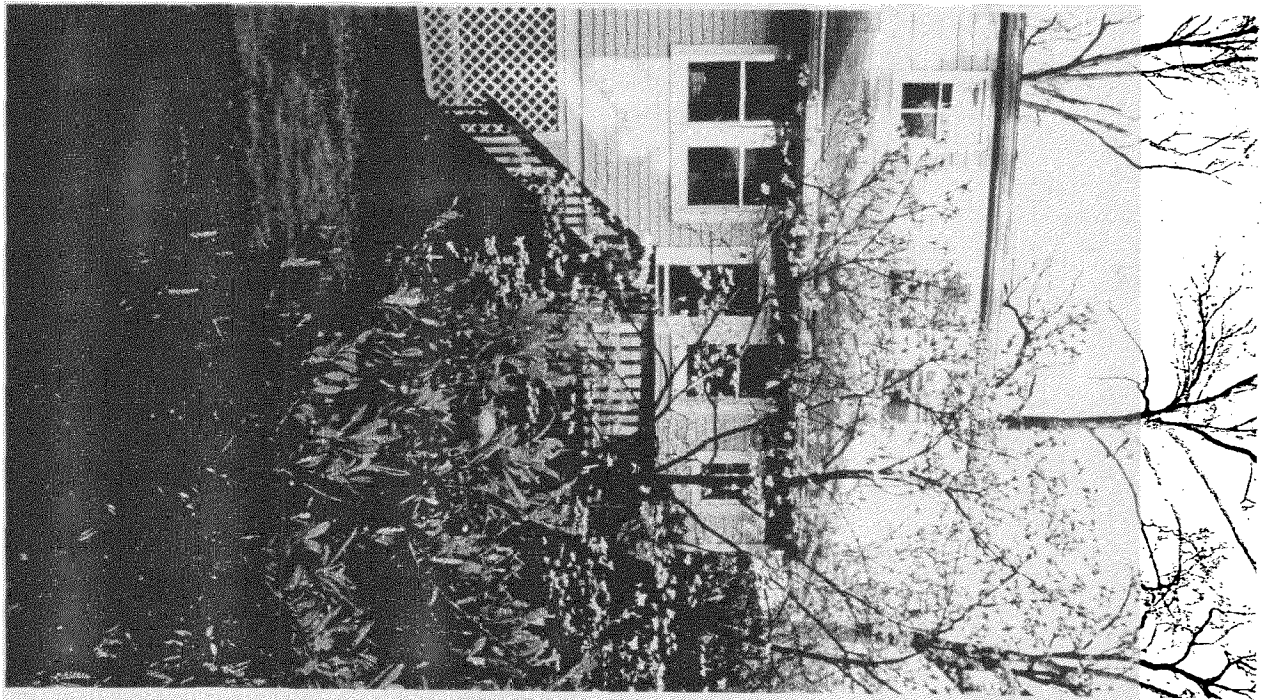
Owner: 7317 Willow Avenue  
Takoma Park, MD 20912

Suzi and Ned Young  
7320 Willow Avenue  
Takoma Park, MD 20912

Existing Property Condition Photographs (duplicate as needed)



Detail: Side of structure showing back two windows, where storms would be installed.



Detail: View of rear of 7318 Willow and windows to which storm windows would be installed.

Applicant: Cary Burnell & Devki Virk  
7318 Willow Avenue.

Page:





## **MODEL #500 SERIES STORM WINDOW** **TYPICAL INSTALLATION INSTRUCTIONS**

### **DESCRIPTION OF UNIT:**

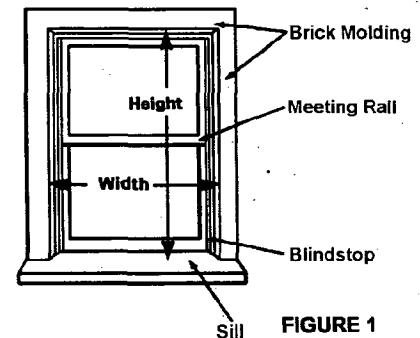
The Mon-Ray Model #500 Series Double-Hung is a high performance, self-storing, dual track, and combination aluminum storm window. The unit has two glass inserts and one screen insert. The lower glass insert operates vertically (up and down) in an extruded, ratchet-action vinyl track. The upper glass insert is positioned in the outer track and securely rests on two solid nylon support blocks. When in the closed position, the top meeting rail of the lower operating glass insert interlocks with the bottom meeting rail of the stationary upper glass insert. The screen insert is also in the outer track, below the upper glass insert and behind the lower glass insert. It prevents flies and other insects from entering when the lower glass insert is left open for ventilation.

There are four (4) U-shaped, extruded aluminum expanders which slide onto each of the four sides of the master frame. These four adjustable U-Channel expanders not only assure the unit is installed plumb and square inside the storm window opening, they provide a neat and architecturally appealing appearance.

When properly installed, the Mon-Ray Model #500 Series storm window is effective in minimizing air leakage, preventing water penetration and abating outside noise. The materials and workmanship are backed by the Mon-Ray Ten (10) Year Limited Product Warranty.

### **TOOLS AND EQUIPMENT YOU WILL NEED:**

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. Power drill with bits     | 6. Pencil                           |
| 2. Phillips head screwdriver | 7. Utility knife                    |
| 3. Regular screw driver      | 8. Rubber hammer                    |
| 4. Caulking gun and caulking | 9. Sawhorses                        |
| 5. Tape measurer             | 10. Hacksaw or<br>electric chop saw |



**FIGURE 1**

### **BEFORE YOU BEGIN INSTALLATION:**

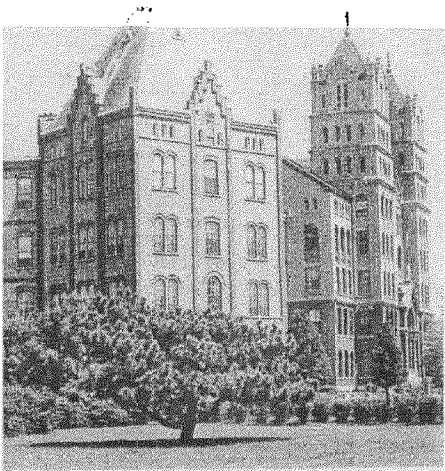
If necessary, carefully remove and discard old storm window and hardware from the window opening.

- Make sure mounting surface is clean and smooth. Remove old caulking if necessary.
- Check to see if the existing trim (brick molding) and blindstop around the window opening are solid and securely fastened to support your new storm window.
- Make sure the sill of the window opening is solid and slopes to the exterior so if your new storm window is left open when it is raining, the water will flow out through the storm window's weep holes.
- Verify your new storm window is the size, color and style you ordered.
- Carefully read the installation instructions completely before you begin.

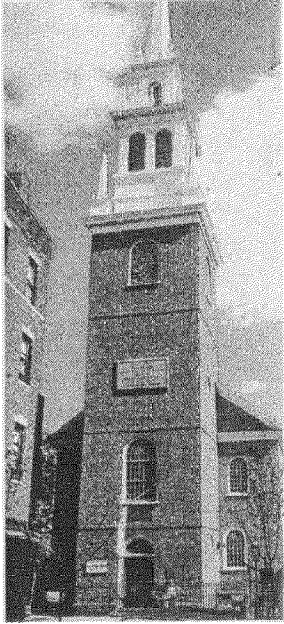
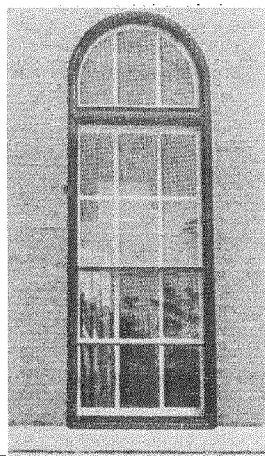
**NOTE: Mon-Ray, Inc. and its affiliates are not responsible for any injury or accident resulting from the installation, operation or use of this product.**

### **COMPONENTS:**

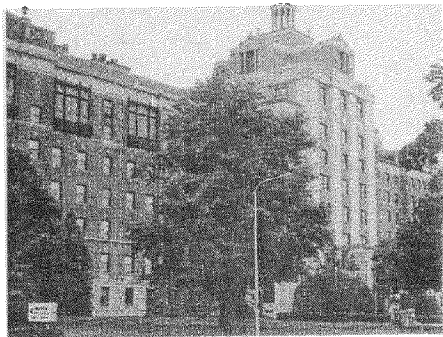
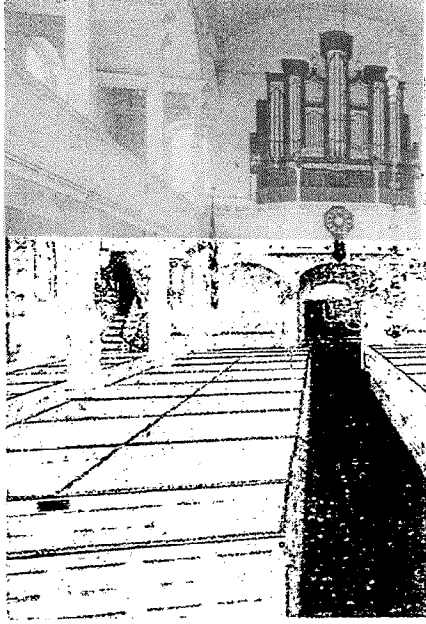
- 1) Storm window frame with two (2) glass inserts and one (1) screen insert.
- 2) Two (2) Jamb U-Channel Expanders (these will slide onto the left and right sides of the frame).
- 3) One (1) Head U-Channel Expander (this will slide onto the top of the frame).
- 4) One (1) Sill U-Channel Expander (this will slide onto the bottom of the frame).
- 5) One (1) Package Installation Screws.



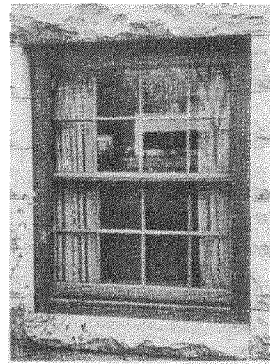
▲ Divine Word International, Chicago, IL



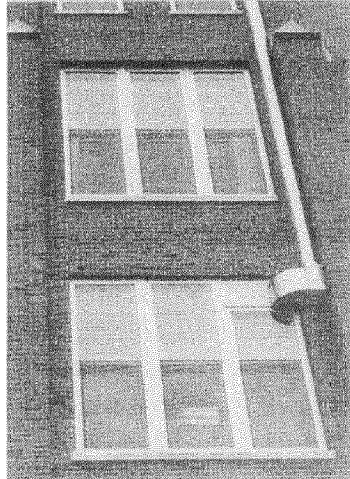
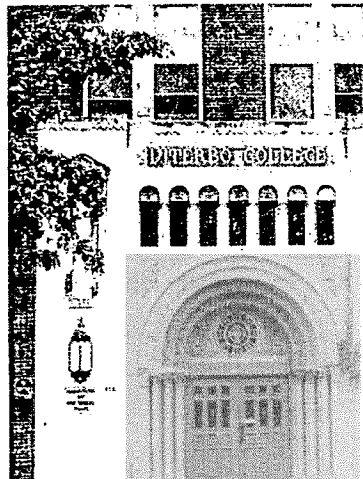
▲ Old North Church, Boston, MA



▲ St. Mary's Hospital, Rochester, MN

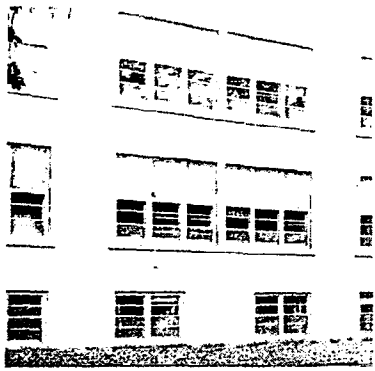


▼ Viterbo College, LaCrosse, WI

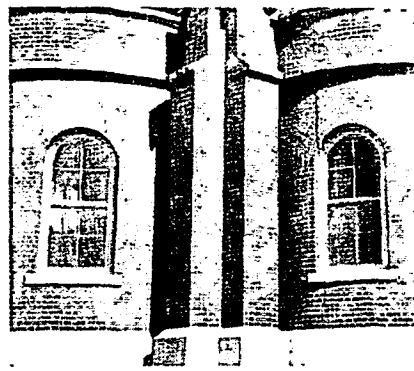


# Custom Fit Secondary Glazing Window Systems.

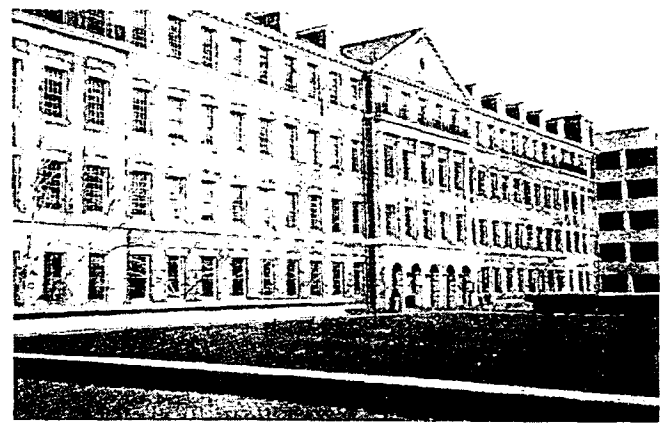
- Conserves Energy*
- Abates Outside Noise*
- Reduces Maintenance*
- Retains Original Appearance*



▲ St. Francis Xavier School, Benson, MN



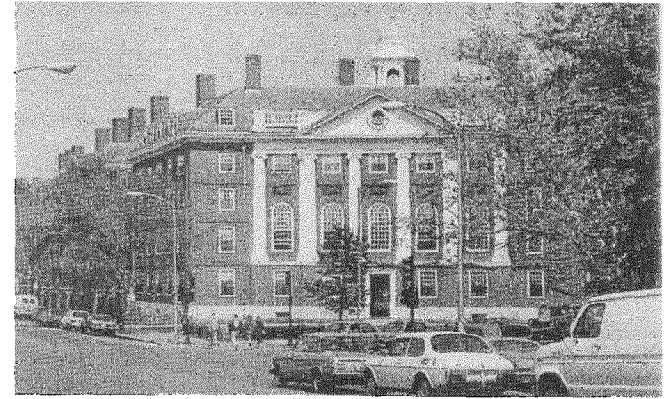
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## Maintain existing architecture and achieve maximum energy savings with long-lasting beauty, quality and high performance.

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Mon-Ray secondary glazing windows can be adapted to any existing window opening.

Mon-Ray secondary glazing window systems have proven to be a practical and affordable alternative as compared to more costly total replacement windows.

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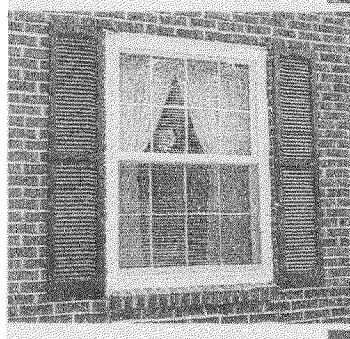




# MON-RAY ACOUSTICAL SECONDARY GLAZING PROVEN AS AN EFFECTIVE SOUND BARRIER

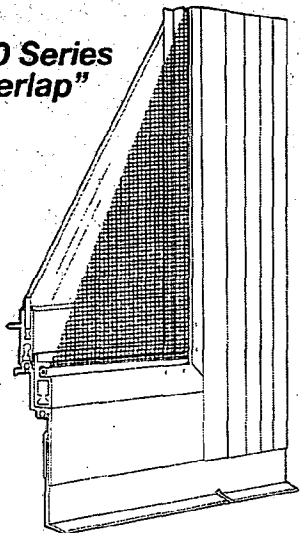
Noise can shatter the peace and tranquility of a residential neighborhood. When intrusive noise from jet aircraft or adjacent freeway traffic affects the quality of living, it is time to turn to Mon-Ray acoustical secondary glazing windows and doors to help solve the problem. Independent tests have proven that Mon-Ray acoustical secondary glazing windows and doors installed over existing primary windows and doors dramatically lower the penetration of outside noise to a "livable" level. For over 45 years Mon-Ray quality design, fabrication and installation service have been directed toward window systems with the lowest possible air leakage.

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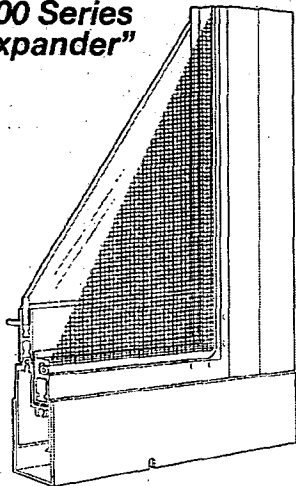


## VARIETY OF ATTRACTIVE FRAME APPLICATIONS

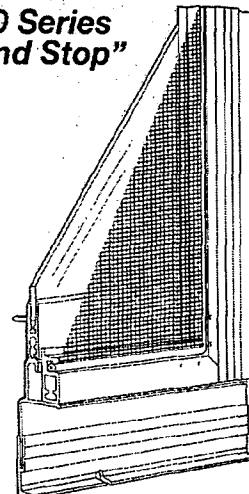
**#400 Series  
"Overlap"**



**#500 Series  
"Expander"**



**#600 Series  
"Blind Stop"**



Mon-Ray offers three distinctive frame designs to appropriately match the architectural appearance of any commercial building or residential home. Each is custom made to fit perfectly into the existing window opening, no matter the size or shape. All are available in double-hung, slider and fixed panel units.

**COMPLETE SPECIFICATIONS ON ALL MON-RAY PRODUCTS AVAILABLE ON REQUEST. CONTACT MON-RAY FOR NEAREST REGIONAL OFFICE OR AUTHORIZED DEALER IN YOUR AREA.**



801 Boone Avenue N.  
Minneapolis, MN 55427  
Phone: 763-544-3646

SW/92  
Litho in U.S.A.

**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

<b>Owner's mailing address</b>  Cary Burnell and Devki Virk 7318 Willow Avenue Takoma Park, MD 20912	<b>Owner's Agent's mailing address</b>  
<b>Adjacent and confronting Property Owners mailing addresses</b>	
Kathy Milton and Steve Fabry 7316 Willow Avenue Takoma Park, MD 20912	Ellen S. McMurdie 12 Cleveland Ave Takoma Park, MD 20912  Owner: 7317 Willow Avenue Takoma Park, MD 20912
Suzi and Ned Young 7320 Willow Avenue Takoma Park, MD 20912	

Existing Property Condition Photographs (duplicate as needed)

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Detail: Side of structure showing back two windows, where storms would be installed.

---



Detail: View of rear of 7318 Willow and windows to which storm windows would be installed.

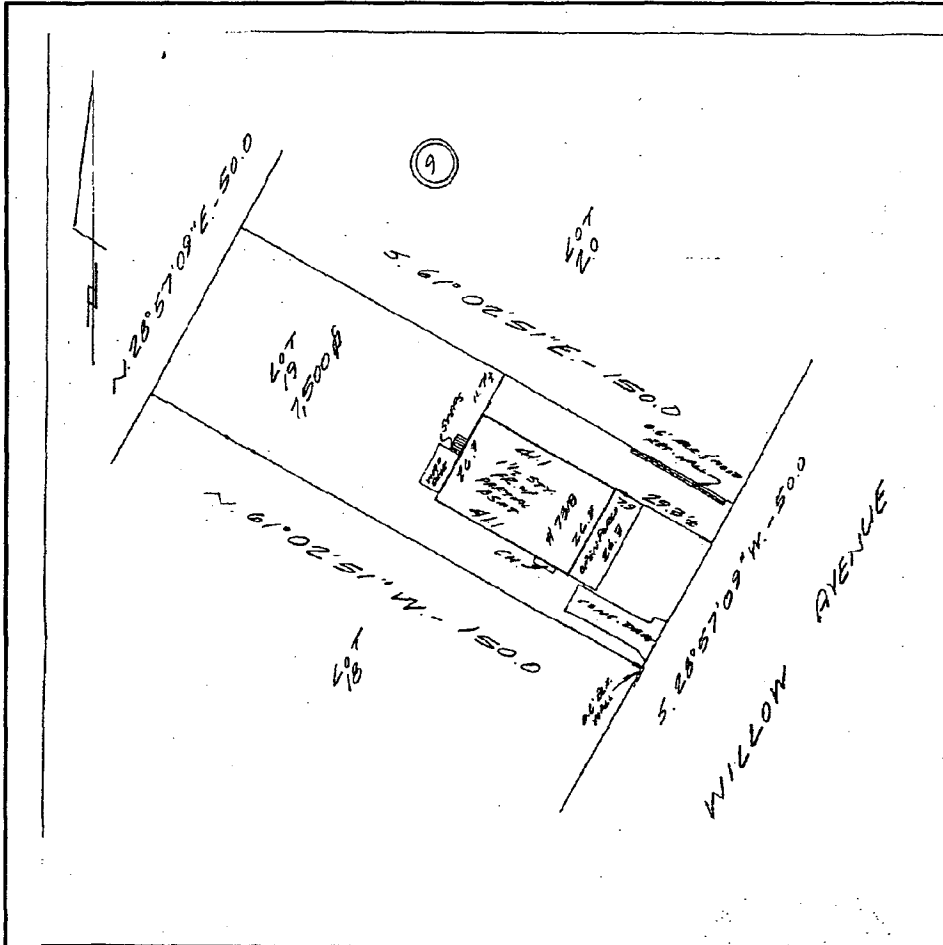
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Applicant: Cary Burnell & Devki Virk  
7318 Willow Avenue.

Page:

**Site Map**

Borrower/Client Burnell & Virk			
Property Address 7318 Willow Ave.			
City Takoma Park	County Montgomery	State MD	Zip Code 20912
Lender SunTrust Mortgage, Inc.			



Note: This property does not lie within the limits of a Flood Hazard Area as delineated on the maps of the National Flood Insurance Program, unless otherwise shown.

**CAPITOL SURVEYS**

NOTE: This drawing is not intended to establish property lines. It cannot be used for construction purposes. All information shown hereon taken from the land records of the county or city in which the property is located and field work performed.

**HOUSE LOCATION**  
 LOT - 19      BLOCK - 9  
 S. FLORENCE AND EARNEST TRUSTEES'  
 ADDITION TO TAKOMA PARK  
 MONTGOMERY COUNTY, MARYLAND  
 Recorded in Plat Book 1      Plat 46      Scale 1" = 30'

I hereby certify that the position of all the existing improvements on the above described property have been established by accepted field practices, and that unless otherwise shown there are no visible encroachments.

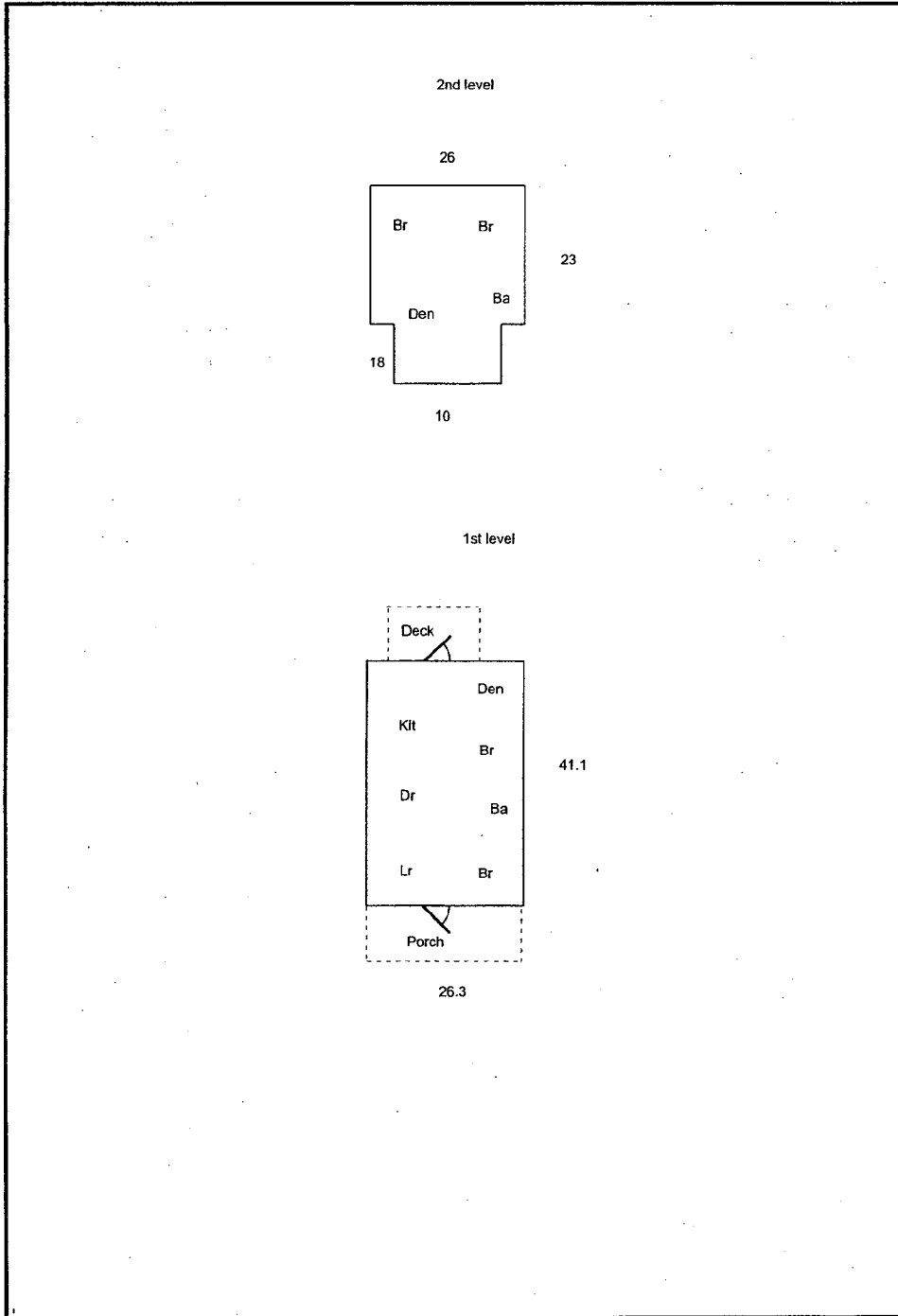
*LOUIS COHEN*  
 LOUIS COHEN  
 Registered Land Surveyor  
 Maryland No. 1961

DATE: MARCH 4, 1991      CASE: 202-91      FILE: 98502



### Building Sketch (Page - 1)

Borrower/Client <b>Bumell &amp; Virk</b>				
Property Address <b>7318 Willow Ave.</b>				
City <b>Takoma Park</b>	County <b>Montgomery</b>	State <b>MD</b>	Zip Code <b>20912</b>	
Lender <b>Sun Trust Mortgage, Inc.</b>				





## **MODEL #500 SERIES STORM WINDOW TYPICAL INSTALLATION INSTRUCTIONS**

### **DESCRIPTION OF UNIT:**

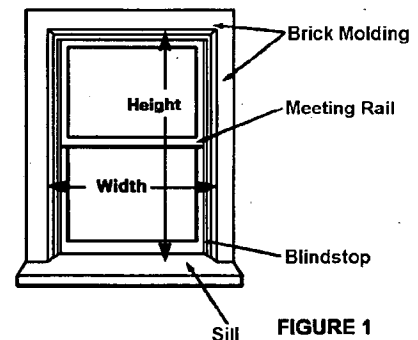
The Mon-Ray Model #500 Series Double-Hung is a high performance, self-storing, dual track, and combination aluminum storm window. The unit has two glass inserts and one screen insert. The lower glass insert operates vertically (up and down) in an extruded, ratchet-action vinyl track. The upper glass insert is positioned in the outer track and securely rests on two solid nylon support blocks. When in the closed position, the top meeting rail of the lower operating glass insert interlocks with the bottom meeting rail of the stationary upper glass insert. The screen insert is also in the outer track, below the upper glass insert and behind the lower glass insert. It prevents flies and other insects from entering when the lower glass insert is left open for ventilation.

There are four (4) U-shaped, extruded aluminum expanders which slide onto each of the four sides of the master frame. These four adjustable U-Channel expanders not only assure the unit is installed plumb and square inside the storm window opening, they provide a neat and architecturally appealing appearance.

When properly installed, the Mon-Ray Model #500 Series storm window is effective in minimizing air leakage, preventing water penetration and abating outside noise. The materials and workmanship are backed by the Mon-Ray Ten (10) Year Limited Product Warranty.

### **TOOLS AND EQUIPMENT YOU WILL NEED:**

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. Power drill with bits     | 6. Pencil                           |
| 2. Phillips head screwdriver | 7. Utility knife                    |
| 3. Regular screw driver      | 8. Rubber hammer                    |
| 4. Caulking gun and caulking | 9. Sawhorses                        |
| 5. Tape measurer             | 10. Hacksaw or<br>electric chop saw |



**FIGURE 1**

### **BEFORE YOU BEGIN INSTALLATION:**

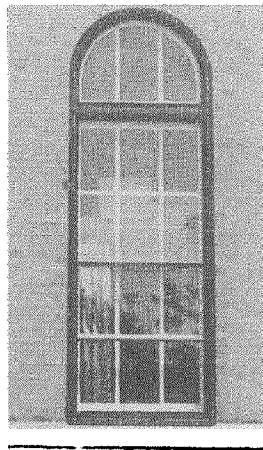
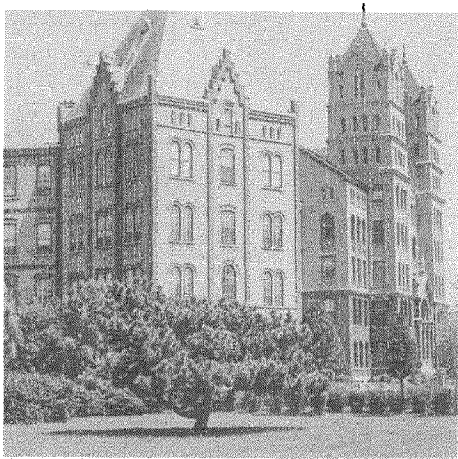
If necessary, carefully remove and discard old storm window and hardware from the window opening.

- Make sure mounting surface is clean and smooth. Remove old caulking if necessary.
- Check to see if the existing trim (brick molding) and blindstop around the window opening are solid and securely fastened to support your new storm window.
- Make sure the sill of the window opening is solid and slopes to the exterior so if your new storm window is left open when it is raining, the water will flow out through the storm window's weep holes.
- Verify your new storm window is the size, color and style you ordered.
- Carefully read the installation instructions completely before you begin.

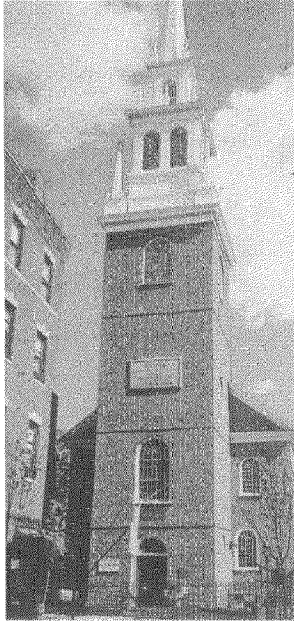
**NOTE: Mon-Ray, Inc. and its affiliates are not responsible for any injury or accident resulting from the installation, operation or use of this product.**

### **COMPONENTS:**

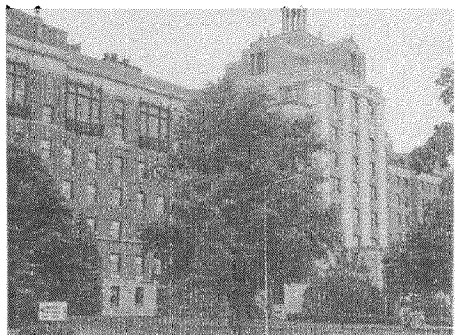
- 1) Storm window frame with two (2) glass inserts and one (1) screen insert.
- 2) Two (2) Jamb U-Channel Expanders (these will slide onto the left and right sides of the frame).
- 3) One (1) Head U-Channel Expander (this will slide onto the top of the frame).
- 4) One (1) Sill U-Channel Expander (this will slide onto the bottom of the frame).
- 5) One (1) Package Installation Screws.



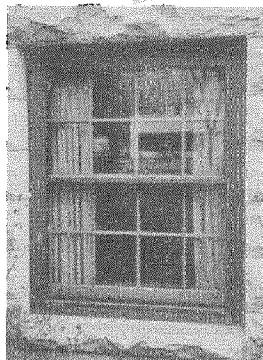
▲ Divine Word International, Chicago, IL



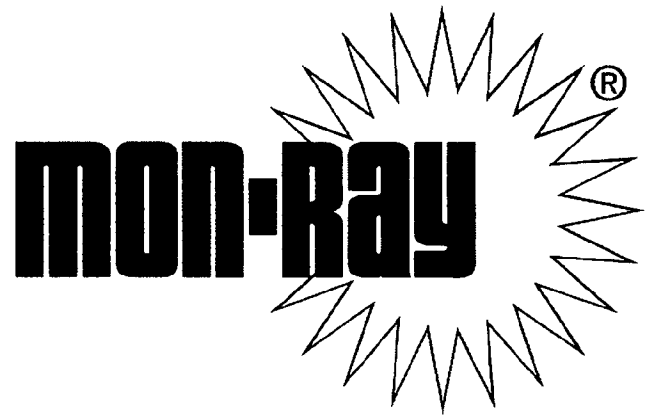
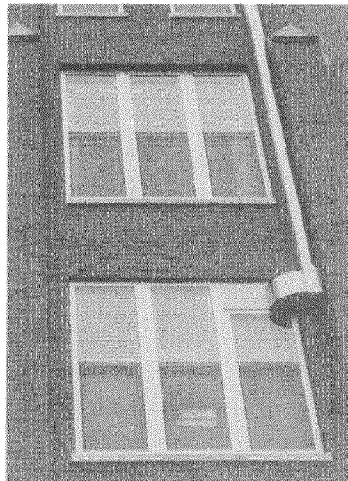
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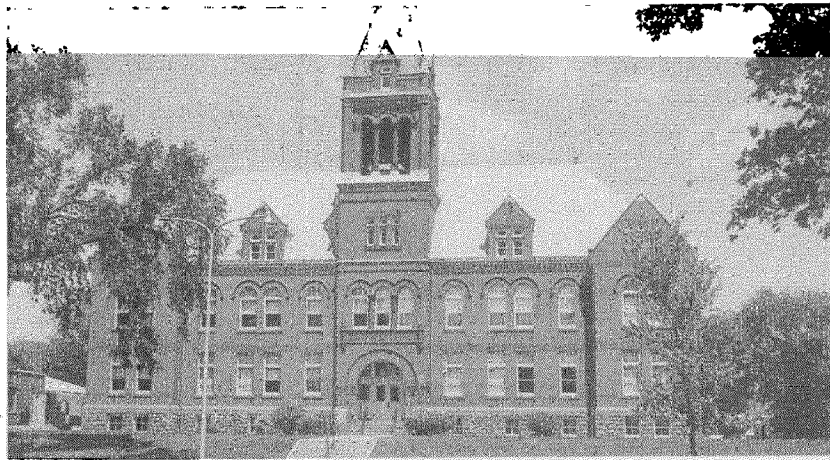
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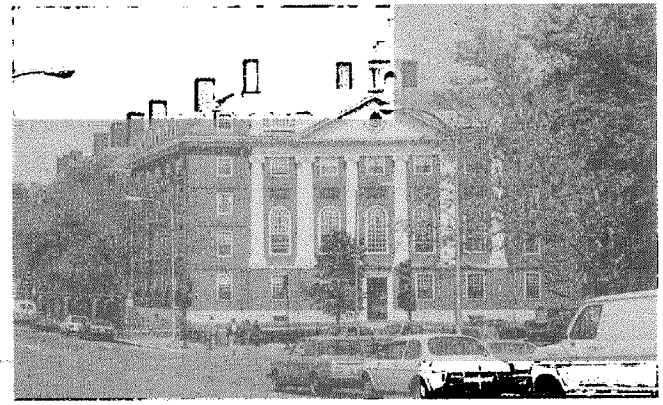
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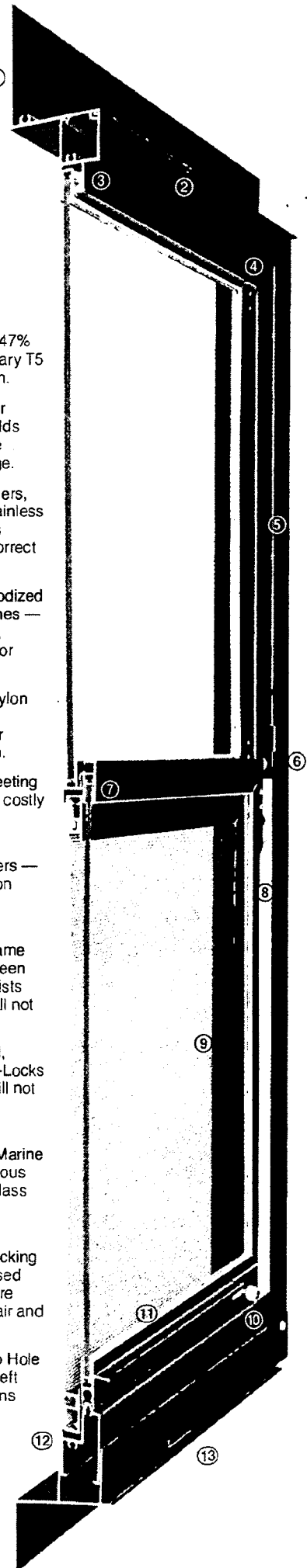
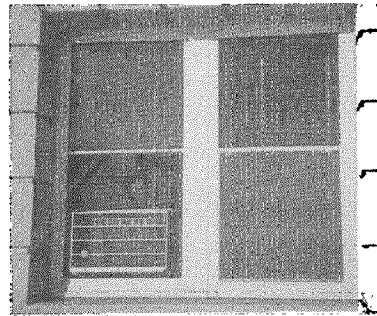
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▲ Hotel Fort Des Moines, Des Moines, IA

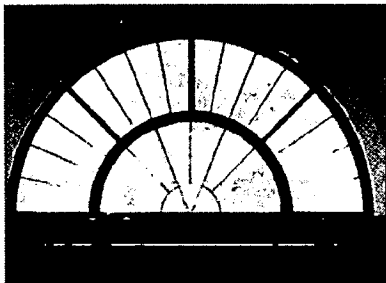


▲ Pioneer Life Insurance Building, Fargo, ND

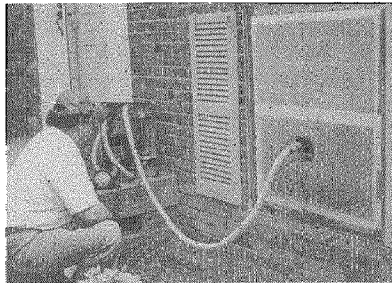


- ① Variety of Adjustable Head, Jamb and Sill Expanders and Panning Trims — Custom made for neat and proper fit.
- ② Prime 6063-T6 Aluminum Alloy — 47% stronger than ordinary T5 tempered aluminum.
- ③ Extruded Upper Sash Pocket — Holds sash firmly in place reducing air leakage.
- ④ Butt-Joint Corners, Reinforced with Stainless Screws — Prevents pivoting to retain correct squareness.
- ⑤ Permanent Anodized or Duranodic Finishes — Will not oxidize, pit, corrode, peel, rust or fade.
- ⑥ Non-Binding Nylon Glide Buttons — Reduces friction for smoother operation.
- ⑦ Interlocking Meeting Rails — Eliminates costly air leakage.
- ⑧ Weathertight 'Ratchet' Jamb Liners — Automatic ventilation settings every two inches.
- ⑨ Durable T6 Frame and Fiberglass Screen Cloth — Frame resists bending, screen will not rot or sag.
- ⑩ Stainless Steel, Spring Loaded Pin-Locks — Sure grip that will not easily break as will plastic.
- ⑪ Wrap-Around Marine Glazing — Continuous cushion protects glass from accidental breakage.
- ⑫ Positive Interlocking Sash to Sill — Closed sash remains secure against both high air and water pressure.
- ⑬ Effective Weep Hole System — If sash left opened, water drains back outside.

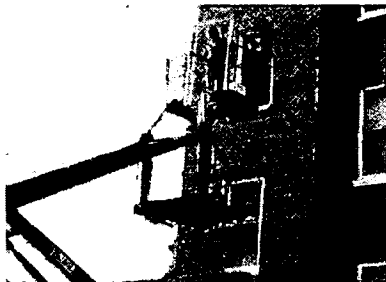
**From Design through Installation...  
...Mon-Ray Delivers Lasting Satisfaction**



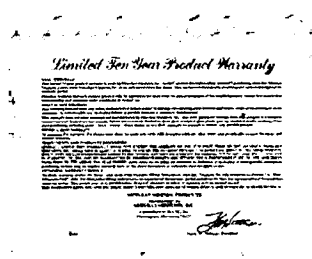
**Custom Results...Every Mon-Ray unit is custom manufactured to match existing architectural design and sight lines. Whether the application is exterior or interior, units can be made to fit arched openings, maintaining original character.**



**Evaluation...Mon-Ray tests its high performance standards not only during fabrication, but also following installation. Laboratory and field tests are used to verify the demanding Mon-Ray requirements of air infiltration and exfiltration.**



**Installation...Least disruptive to the operation of your building and activities within, Mon-Ray Secondary Glazing installations are generally done from the exterior using scaffolding and/or other aerial devices.**



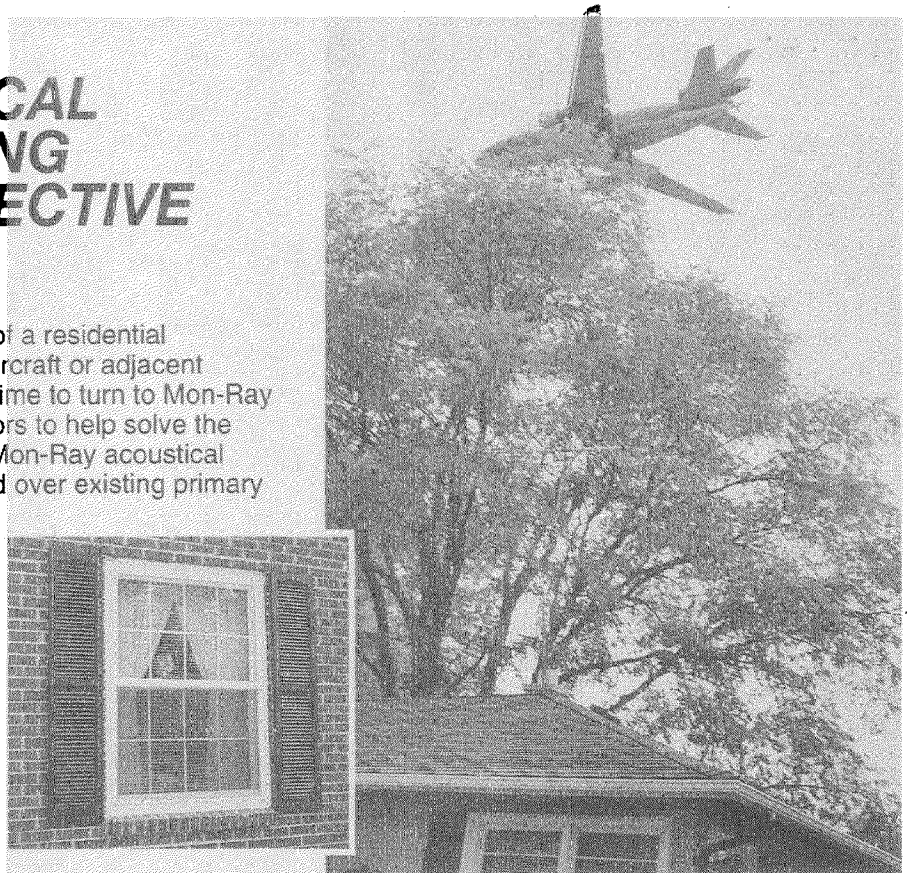
**Workmanship and Materials Warrant: The Mon-Ray 10 Year Limited Product Warranty is fully transferrable, non-prorated coverage for original product price. Added assurance for maintenance protection for your buildings.**



# MON-RAY ACOUSTICAL SECONDARY GLAZING PROVEN AS AN EFFECTIVE SOUND BARRIER

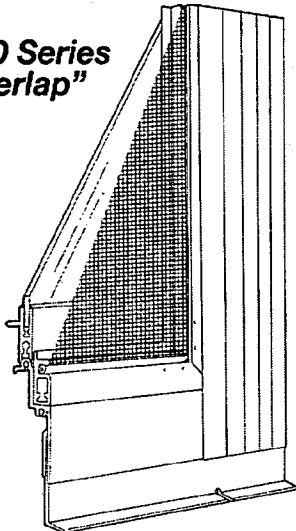
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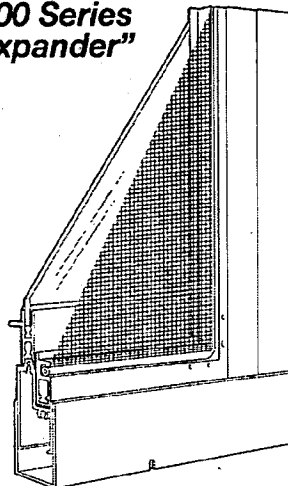


## VARIETY OF ATTRACTIVE FRAME APPLICATIONS

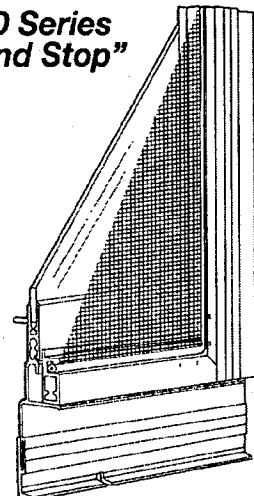
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*TCM 6290*

801 Boone Avenue N.  
Minneapolis, MN 55427  
Phone: 763-544-3646

SW/92  
Litho in U.S.A.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES  
255 ROCKVILLE PIKE 2ND FLOOR ROCKVILLE MD 20850  
240.777.6370

DPS - #8

**HISTORIC PRESERVATION COMMISSION**  
**301/563-3400**

**APPLICATION FOR**  
**HISTORIC AREA WORK PERMIT**

Contact Person: Gary Edson  
Daytime Phone No.: 202-550-0203

Tax Account No.: 00537187  
Name of Property Owner: Gary + Michelle Edson Daytime Phone No.: 301-718-9355/202-550-0203  
Address: 4721 Cumberland Ave Chevy Chase MD 20815  
Street Number City Street Zip Code  
Contractor: Smith Thomas Smith Phone No.: 301-656-0141  
Contractor Registration No.: 453  
Agent for Owner: \_\_\_\_\_ Daytime Phone No.: \_\_\_\_\_

**LOCATION OF BUILDING/PREMISE**

House Number: 4721 Street: Cumberland Ave  
Town/City: Somerset / Chevy Chase Nearest Cross Street: Surrey  
Lot: P15 Block: 1 Subdivision: 044  
Liber: \_\_\_\_\_ Folio: \_\_\_\_\_ Parcel: \_\_\_\_\_

**PART ONE: TYPE OF PERMIT ACTION AND USE**

1A. CHECK ALL APPLICABLE:

- Construct  Extend  Alter/Renovate  
 Move  Install  Wreck/Raze  
 Revision  Repair  Revocable

CHECK ALL APPLICABLE:

- A/C  Slab  Room Addition  Porch  Deck  Shed  
 Solar  Fireplace  Woodburning Stove  Single Family  
 Fence/Wall (complete Section 4)  Other: \_\_\_\_\_

1B. Construction cost estimate: \$ approx. \$22,000  
1C. If this is a revision of a previously approved active permit, see Permit # \_\_\_\_\_

**PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS**

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_  
2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

**PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL**

3A. Height \_\_\_\_\_ feet \_\_\_\_\_ inches  
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:  
 On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Gary Edson 12/19/06  
Signature of owner or authorized agent Date

Approved: \_\_\_\_\_ For Chairperson, Historic Preservation Commission  
Disapproved: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Application/Permit No.: 446307 Date Filed: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE  
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

**1. WRITTEN DESCRIPTION OF PROJECT**

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Add windows to existing free standing  
garage - NOT historical, 10-15 years old -  
insulate interior & finish off walls &  
ceilings with wall board - heat & cool  
space  
- existing overhead garage door & slab to remain unchanged  
- footprint unchanged

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

see above; plus install emergency generator  
behind garage

**2. SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

**3. PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. **Schematic construction plans**, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

**4. MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

**5. PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

**6. TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

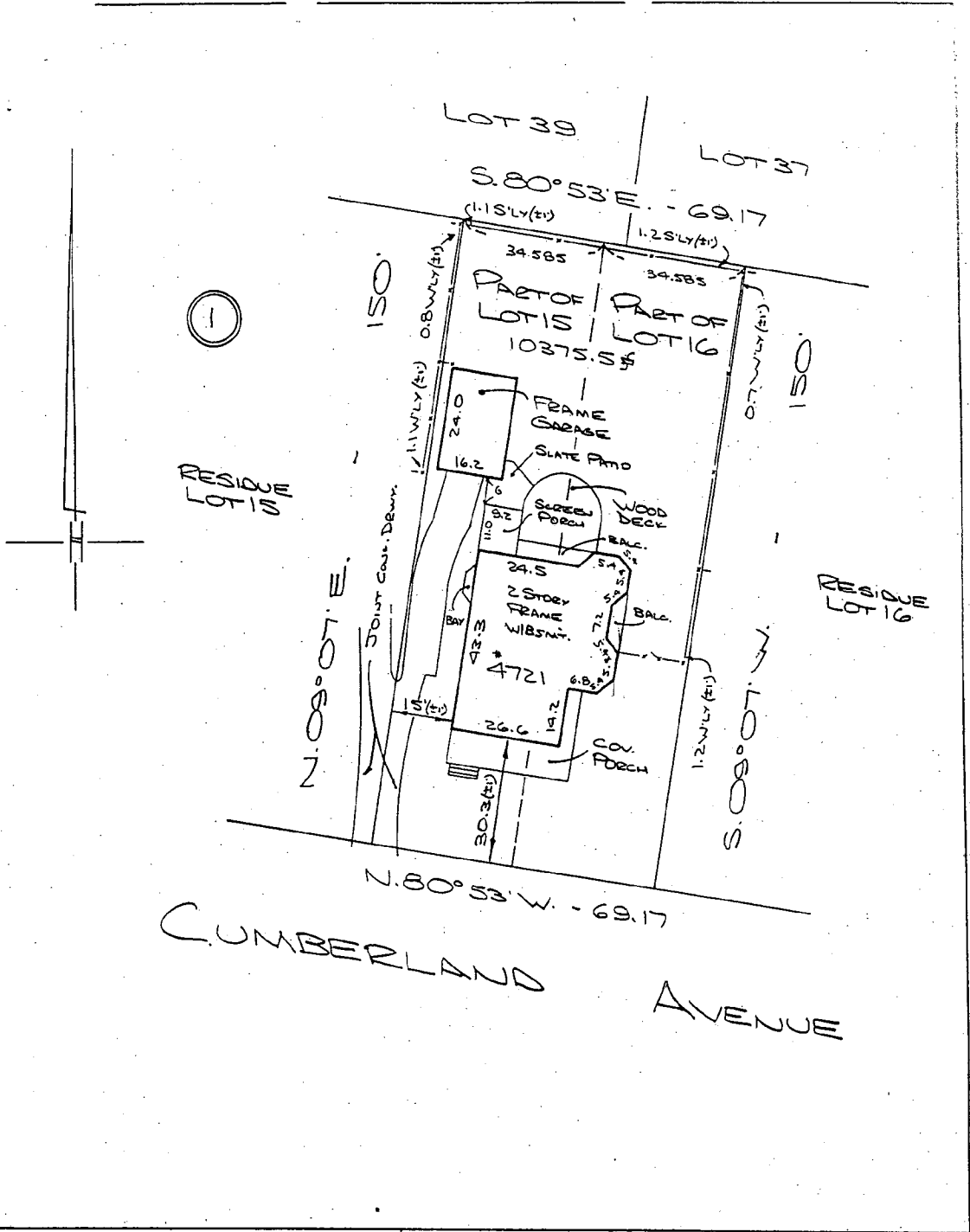
**7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).



**HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING**  
[Owner, Owner's Agent, Adjacent and Confronting Property Owners]

<b>Owner's mailing address</b> Gary Edson 4721 Cumberland Ave. Chevy Chase MD 20815	<b>Owner's Agent's mailing address</b>
<b>Adjacent and confronting Property Owners mailing addresses</b>	
Margaret Farrell 4719 Cumberland Ave Chevy Chase, MD 20815 301 654 8638	Lesley Simmon + Jim Broughton 4723 Cumberland Ave Chevy Chase, MD 20815 240-497-1876
<b>CONFRONTING:</b> Patricia Gipple 4722 Cumberland Ave. Chevy Chase, MD 20815 301-656-1908	



Capitol Surveys, Inc.

10762 Rhode Island Avenue  
 Beltsville, Maryland 20705  
 Phone 301-931-1350  
 Fax 301-931-1352

NOTES: Plat is of benefit to a consumer only insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing; the plat is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements; and the plat does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or refinancing.  
 This property lies within Zone C, (Areas of minimal flooding) as delineated on the maps of the National Flood Insurance Program, unless otherwise shown.

LOCATION DRAWING  
 PARTS OF LOTS 15 & 16 BLOCK 1

SOMERSET HEIGHTS

MONTGOMERY COUNTY, MARYLAND

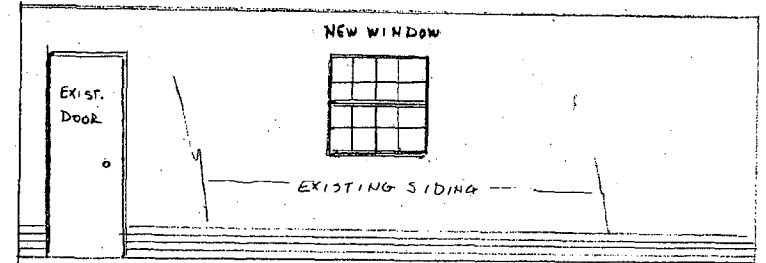
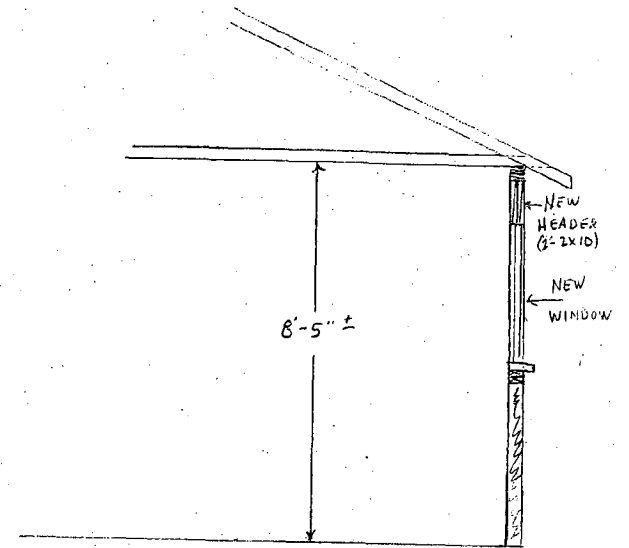
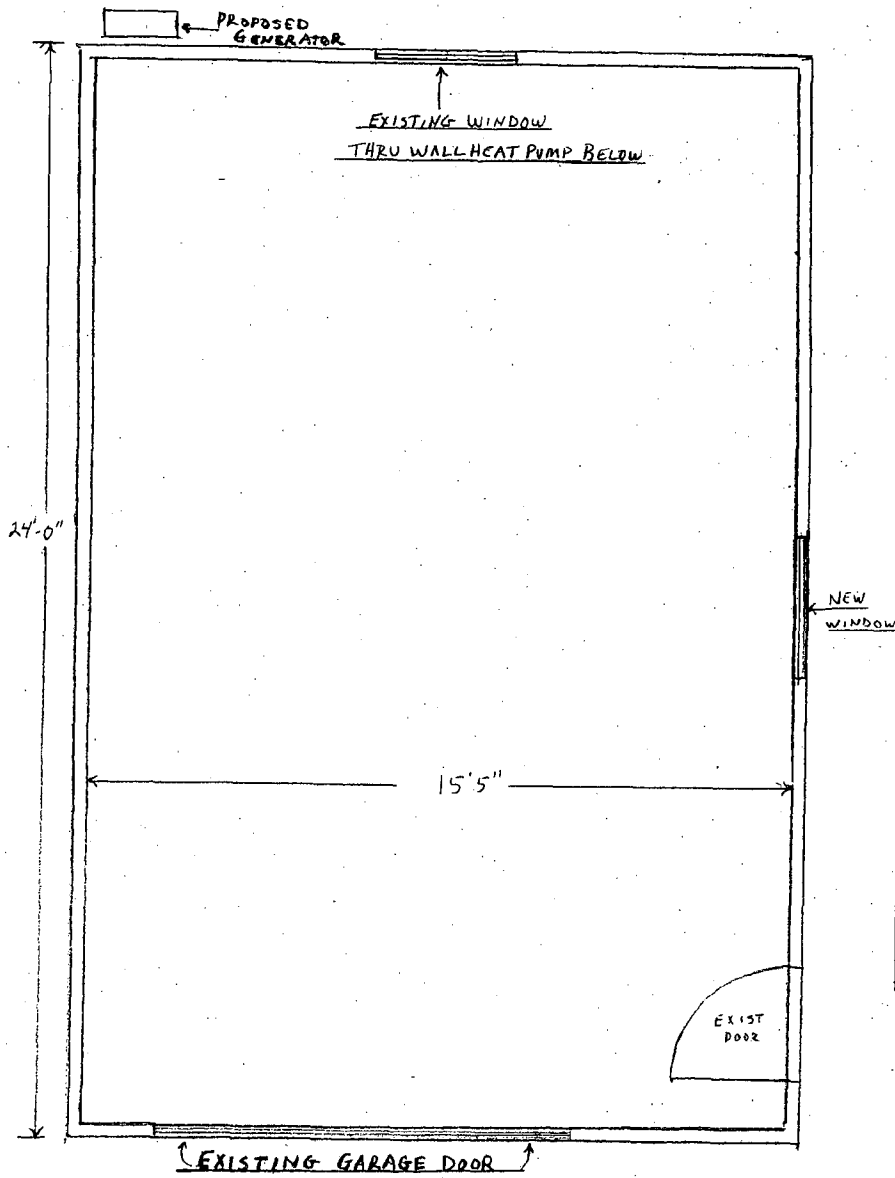
Recorded in Plat Book \_\_\_\_\_ Page 30 Scale 1" = 30'

CASE: RE4911 FILE: 67325

DATE: APR 27, 2001

I hereby certify this location drawing was prepared in accordance with the minimum standards of practice for the State of Maryland and is correct to the best of my belief of what can be visually and accessibly observed.

*Edward L. Lopez, Jr.*  
 Edward L. Lopez, Jr.  
 Maryland Property Line Surveyor No. 522

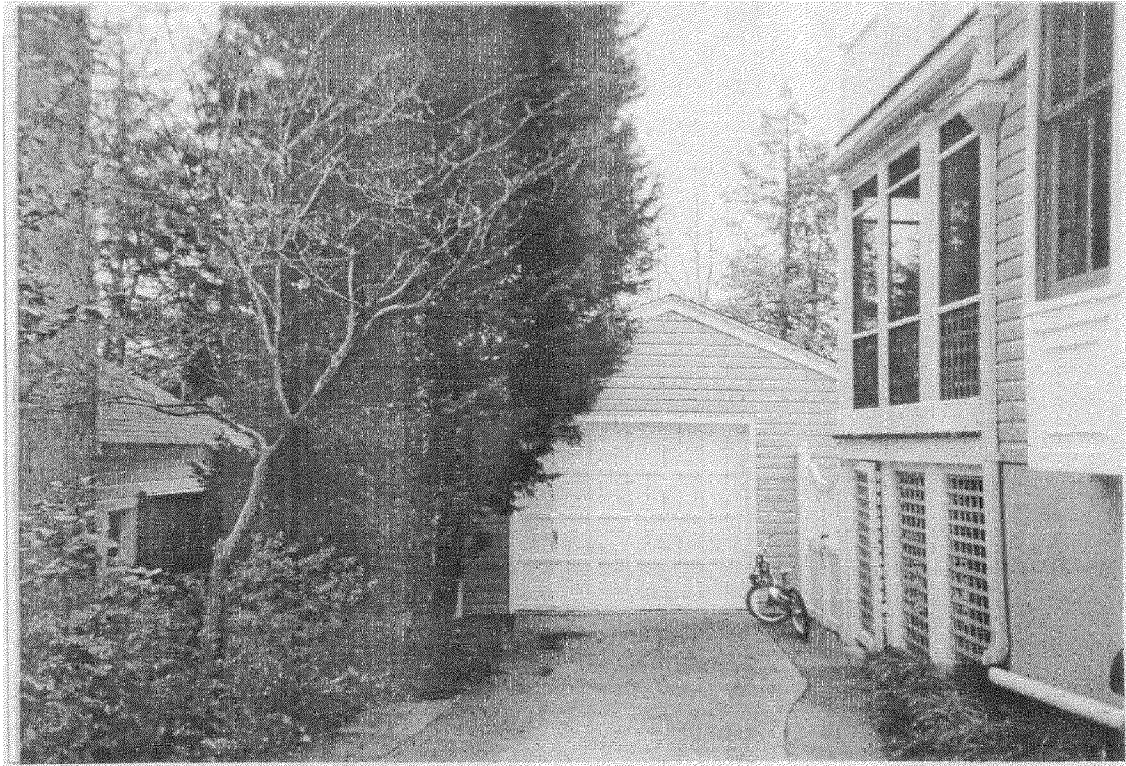


EDSON RESIDENCE 4721 CUMBERLAND AVE. CH. CHASE, MD.

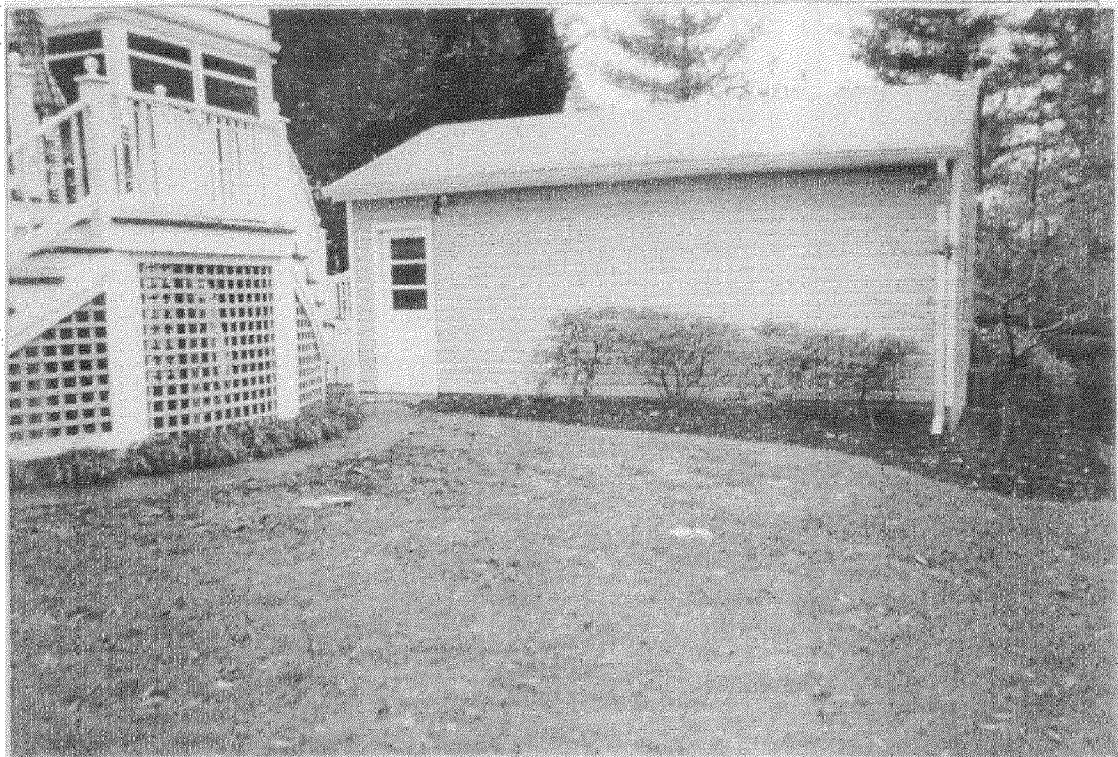


SMITH, THOMAS & SMITH, INC.  
 4713 MAPLE AVENUE  
 BETHESDA, MARYLAND 20814  
 (301) 656-0141  
 FAX: (301) 656-6705

Existing Property Condition Photographs (duplicate as needed)



Detail: View of garage from street - door will NOT be replaced



Detail: Side view of garage where new windows will go

Applicant: Ray Lee

Existing Property Condition Photographs (duplicate as needed)



Detail: Back of garage; emergency generator will be placed behind garage



Detail: Garage Interior

Applicant:

Larry R. Ed

Page: