

37/03-05DD 7518 Carroll Ave
Takoma Park Historic District

HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address:	7518 Carroll Ave, Takoma Park	Meeting Date:	6/22/2005
Applicant:	Denise Hussong	Report Date:	6/15/2005
Resource:	Contributing Resource Takoma Park Historic District	Public Notice:	6/8/2005
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-05DD	Staff:	Tania Tully
PROPOSAL:	roof replacement	RECOMMENDATION:	Approve ET

PROJECT DESCRIPTION

SIGNIFICANCE: Contributing Resource within the **Takoma Park Historic District**
STYLE: Bungalow
DATE: 1920s

APPLICABLE GUIDELINES:

When reviewing alterations and new construction within the Takoma Park Historic District several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the *Takoma Park Historic District (Guidelines)*, *Montgomery County Code Chapter 24A (Chapter 24A)*, and the *Secretary of the Interior's Standards for Rehabilitation (Standards)*. The pertinent information in these documents is outlined below.

Takoma Park Historic District Guidelines

There are two very general, broad planning and design concepts which apply to all categories. These are:

The design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions will be reviewed for their impact on the overall district), and,

The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the district.

Contributing Resources should receive a more lenient review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall

streetscape and its *compatibility with existing patterns rather than focusing on a close scrutiny of architectural detailing*. In general, however, changes to Contributing Resources should respect the predominant architectural style of the resource. As stated above, the design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation.

Montgomery County Code; Chapter 24A

- A HAWP permit should be issued if the Commission finds that:
 1. The proposal will not substantially alter the exterior features of a historic site or historic resource within a historic district.
 2. The proposal is compatible in character and nature with the historical archaeological, architectural or cultural features of the historic site or the historic district in which a historic resource is located and would not be detrimental thereto of to the achievement of the purposes of this chapter.

PROPOSAL:

Re-roof the entire roof with asphalt/composite shingles.

STAFF DISCUSSION

7518 Carroll Avenue is a typical 1 ½ story bungalow that has been sided with asbestos shingles and currently has a variety of roofing materials. The main roof has very rusty pressed metal shingles, the front dormer enclosed rear porch have asphalt shingles, the side bump-out roof was not visible, but is likely tar or membrane, and the rear dormer roof also is not visible, but likely metal.

Due the mixed materials already in use, and because of the leniency afforded minor changed to Contributing resources in Takoma Park, staff is recommending approval.

STAFF RECOMMENDATION:

Staff recommends that the Commission **approve** the HAWP application as being consistent with Chapter 24A-8(b)(1) & (2);

and with the *Takoma Park Historic District Guidelines*;

and with the general condition applicable to all Historic Area Work Permits that **the applicant will present 3 permit sets of drawings to HPC staff for review and stamping prior to submission for permits (if applicable)**. After issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant will arrange for a field inspection by calling the DPS Field Services Office at 240-777-6370 prior to commencement of work and not more than two weeks following completion of work.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2ND FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: Denise Hussong

Daytime Phone No.: (301) 586-3473

Tax Account No.: 01080917

Name of Property Owner: Denise Hussong Daytime Phone No.: (301) 586-3473

Address: 7518 Carroll Ave. Takoma Park MD 20912
Street Number City Street Zip Code

Contractor: Phone No.:

Contractor Registration No.:

Agent for Owner: Daytime Phone No.:

LOCATION OF BUILDING/PREMISE

House Number: 7518 Street: Carroll Ave

Town/City: Takoma Park Nearest Cross Street: Jefferson Ave.

Lot: P2 Block: 50 Subdivision: 025

Liber: Folio: Parcel:

PART ONE: TYPE OF PERMIT ACTION AND USE

- 1A. CHECK ALL APPLICABLE:
Construct Extend Alter/Renovate A/C Slab Room Addition Porch Deck Shed
Move Install Wreck/Raze Solar Fireplace Woodburning Stove Single Family
Revision Repair Revocable Fence/Wall (complete Section 4) Other: Roof Replacement

1B. Construction cost estimate: \$

1C. If this is a revision of a previously approved active permit, see Permit #

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other:

2B. Type of water supply: 01 WSSC 02 Well 03 Other:

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height feet inches

- 3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Denise Hussong
Signature of owner or authorized agent

05/25/05
Date

Approved: For Chairperson, Historic Preservation Commission

Disapproved: Signature: Date:

Application/Permit No.: 385171 Date Filed: 5-27-05 Date Issued:

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. WRITTEN DESCRIPTION OF PROJECT

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Currently - metal roofing material

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

Replace metal roof with regular shingles (less costly than metal)

There are three areas where it currently leaks displayed through internal damage.

From what I can see in this area, there are few (if any) houses of similar
structure that have metal roofs.

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- the scale, north arrow, and date;
- dimensions of all existing and proposed structures; and
- site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- Schematic construction plans**, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY

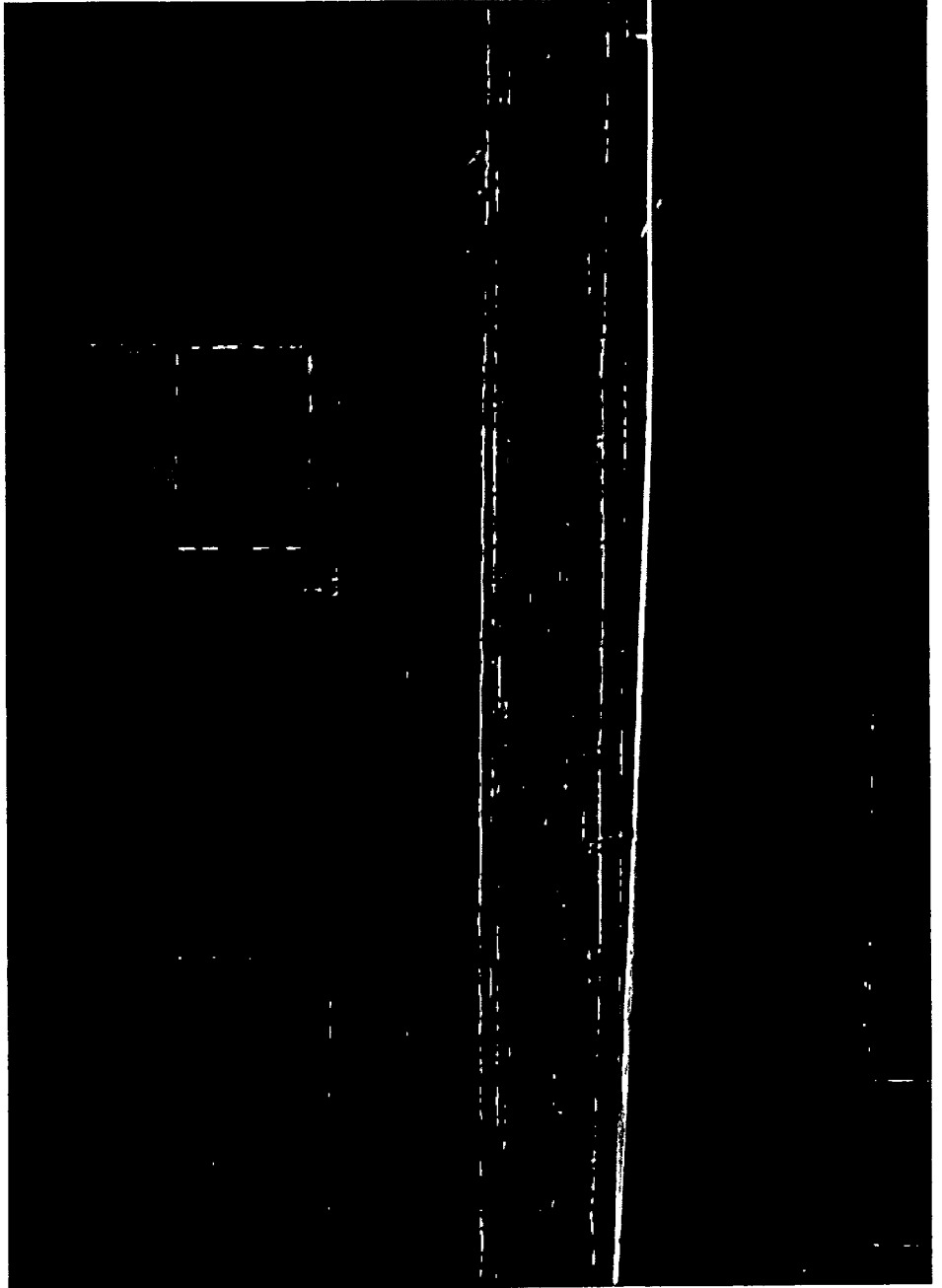
If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.







Date: June 24, 2005

MEMORANDUM

TO: Denise Hussong
7518 Carroll Ave, Takoma Park

FROM: Tania Tully, Senior Planner ^{T6T}
Historic Preservation Section

SUBJECT: Historic Area Work Permit Application #385171

Your Historic Area Work Permit application for roof replacement was **Approved** by the Historic Preservation Commission at its June 22, 2005 meeting.

When you file for your building permit at DPS, you must take with you the enclosed forms. These forms are proof that the Historic Preservation Commission has reviewed your project. For further information about filing procedures or materials for your county building permit review, please call DPS at 240-777-6370.

If your project changes in any way from the approved plans, either before you apply for your building permit or even after the work has begun, please contact the Historic Preservation Commission staff at 301-563-3400.

Please also note that you must arrange for a field inspection for conformance with your approved HAWP plans. Please inform DPS/Field Services at 240-777-6210 or online at <http://permits.emontgomery.org> of your anticipated work schedule.

Thank you very much for your patience and good luck with your project!



THE MARYLAND-NATIONAL CAPITAL PARK & PLANNING COMMISSION

Date: June 24, 2005

MEMORANDUM

TO: Robert Hubbard, Director

FROM: ^{TGT} Tania Tully, Senior Planner
Historic Preservation Section

SUBJECT: Historic Area Work Permit #385171

The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was **Approved**.

The HPC staff will review and stamp the construction drawings prior to the applicant's applying for a building permit with DPS.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE APPROVED HISTORIC AREA WORK PERMIT (HAWP).

Applicant: Denise Hussong

Address: 7518 Carroll Ave, Takoma Park

This HAWP approval is subject to the general condition that, after issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant arrange for a field inspection by calling the Montgomery County DPS Field Services Office at 240-777-6210 or online at <http://permits.emontgomery.org> prior to commencement of work and not more than two weeks following completion of work



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: Denise Hussong

Daytime Phone No.: (301) 586-3473

Tax Account No.: 01080917

Name of Property Owner: Denise Hussong Daytime Phone No.: (301) 586-3473

Address: 7518 Carroll Ave. Takoma Park MD 20912
Street Number City State Zip Code

Contractor: _____ Phone No.: _____

Contractor Registration No.: _____

Agent for Owner: _____ Daytime Phone No.: _____

LOCATION OF BUILDING/PREMISE

House Number: 7518 Street: Carroll Ave

Town/City: Takoma Park Nearest Cross Street: Jefferson Ave.

Lot: P2 Block: 50 Subdivision: 025

Liber: _____ Folio: _____ Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE:

- Construct
- Extend
- Alter/Renovate
- Move
- Install
- Wreck/Raze
- Revision
- Repair
- Revocable

CHECK ALL APPLICABLE:

- A/C
- Slab
- Room Addition
- Porch
- Deck
- Shed
- Solar
- Fireplace
- Woodburning Stove
- Single Family
- Fence/Wall (complete Section 4)
- Other: Roof Replacement

1B. Construction cost estimate: \$ _____

1C. If this is a revision of a previously approved active permit, see Permit # _____

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____

2B. Type of water supply: 01 WSSC 02 Well 03 Other: _____

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height _____ feet _____ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line
- Entirely on land of owner
- On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Denise Hussong
Signature of owner or authorized agent

05/25/05
Date

Approved: _____ For Chairperson of Historic Preservation Commission

Disapproved: _____ Signature: Julia O'Malley Date: 6/22/05

Application/Permit No.: 385171 Date Filed: 5-27-05 Date Issued: _____

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. **WRITTEN DESCRIPTION OF PROJECT**

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Currently - metal roofing material

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

Replace metal roof with regular shingles (less costly than metal)
There are three areas where it currently leaks displayed through internal damage.
From what I can see in this area, there are few (if any) houses of similar
structure that have metal roofs.

2. **SITE PLAN**

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. **PLANS AND ELEVATIONS**

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. ***Schematic construction plans***, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. **MATERIALS SPECIFICATIONS**

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. **PHOTOGRAPHS**

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. **TREE SURVEY**

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. **ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS**

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

**PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.**



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: Denise Hussong

Daytime Phone No.: (301) 586-3473

Tax Account No.: 01080917

Name of Property Owner: Denise Hussong Daytime Phone No.: (301) 586-3473

Address: 7518 Carroll Ave. Takoma Park MD 20912
Street Number City State Zip Code

Contractor: _____ Phone No.: _____

Contractor Registration No.: _____

Agent for Owner: _____ Daytime Phone No.: _____

LOCATION OF BUILDING/PREMISE

House Number: 7518 Street: Carroll Ave

Town/City: Takoma Park Nearest Cross Street: Jefferson Ave.

Lot: P2 Block: 50 Subdivision: 025

Liber: _____ Folio: _____ Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE:

CHECK ALL APPLICABLE:

- | | | | | | | | | |
|------------------------------------|----------------------------------|---|--|--|--|--|-------------------------------|-------------------------------|
| <input type="checkbox"/> Construct | <input type="checkbox"/> Extend | <input type="checkbox"/> Alter/Renovate | <input type="checkbox"/> A/C | <input type="checkbox"/> Slab | <input type="checkbox"/> Room Addition | <input type="checkbox"/> Porch | <input type="checkbox"/> Deck | <input type="checkbox"/> Shed |
| <input type="checkbox"/> Move | <input type="checkbox"/> Install | <input type="checkbox"/> Wreck/Raze | <input type="checkbox"/> Solar | <input type="checkbox"/> Fireplace | <input type="checkbox"/> Woodburning Stove | <input type="checkbox"/> Single Family | | |
| <input type="checkbox"/> Revision | <input type="checkbox"/> Repair | <input type="checkbox"/> Revocable | <input type="checkbox"/> Fence/Wall (complete Section 4) | <input checked="" type="checkbox"/> Other: <u>Roof Replacement</u> | | | | |

1B. Construction cost estimate: \$ _____

1C. If this is a revision of a previously approved active permit, see Permit # _____

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____

2B. Type of water supply: 01 WSSC 02 Well 03 Other: _____

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height _____ feet _____ inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line Entirely on land of owner On public right of way/easement

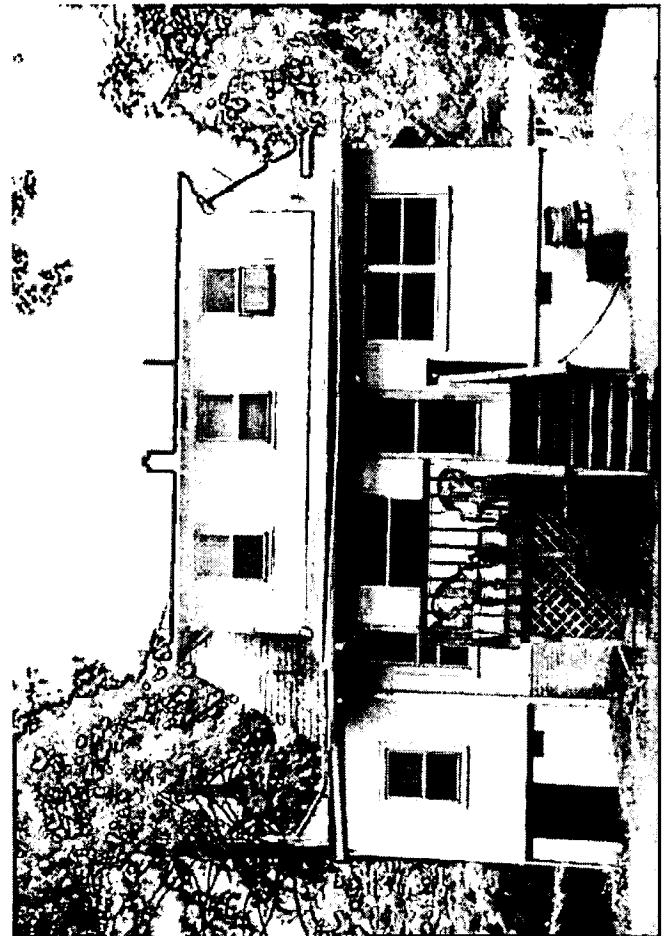
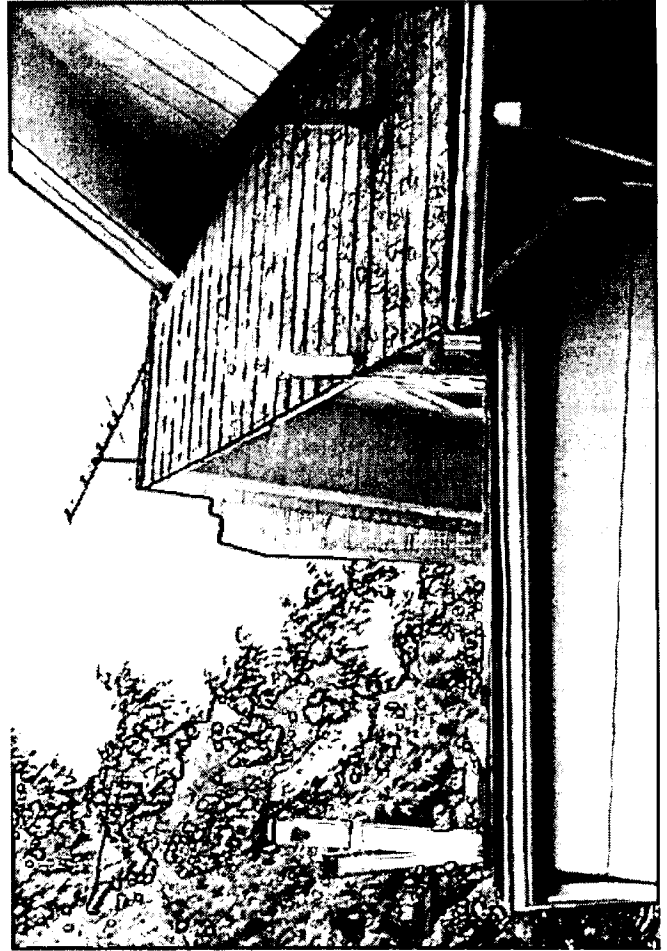
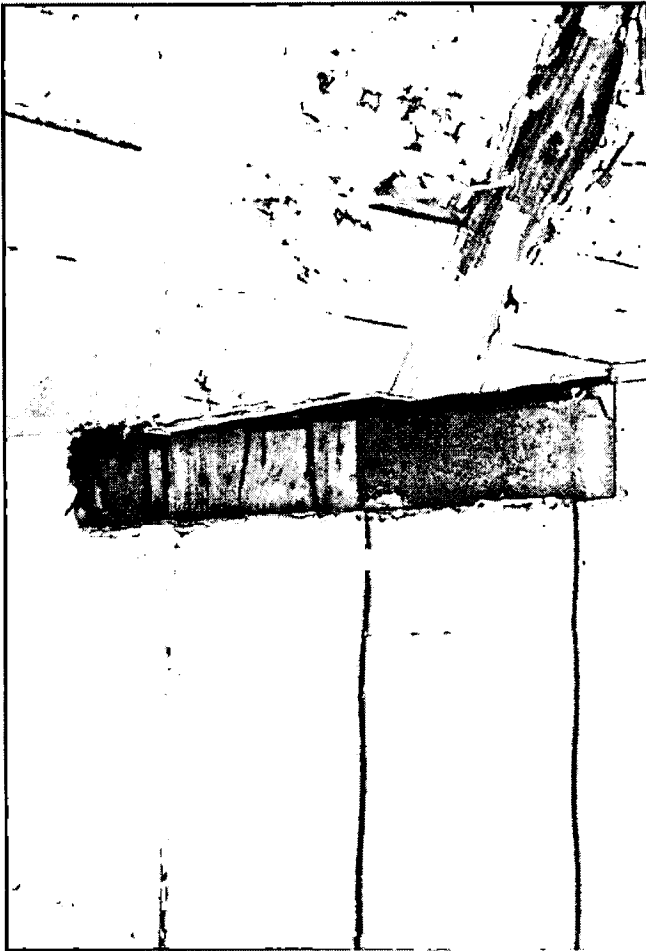
I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

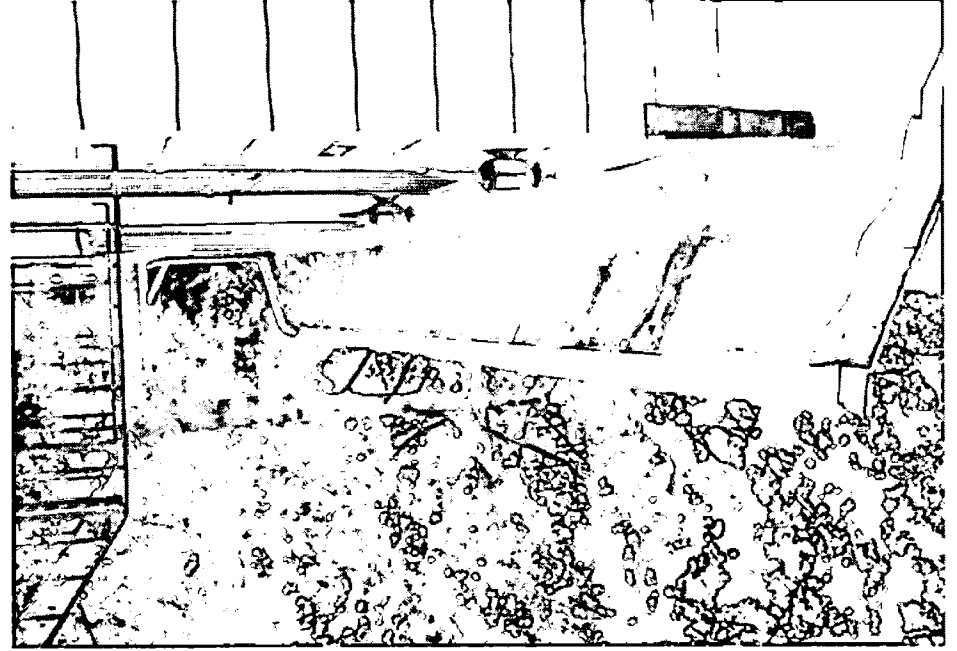
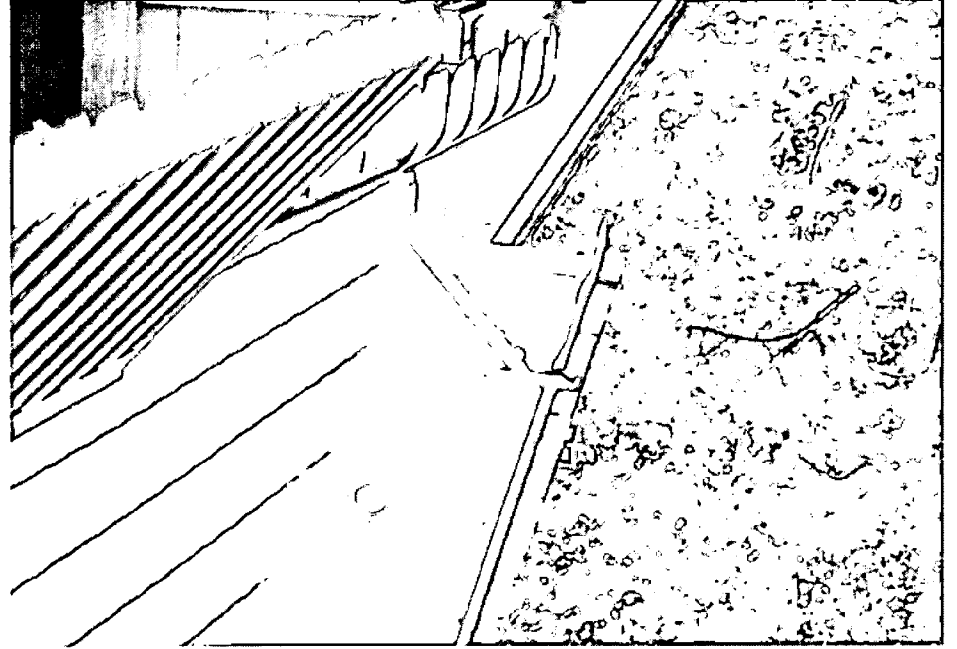
Denise Hussong Signature of owner or authorized agent 05/25/05 Date

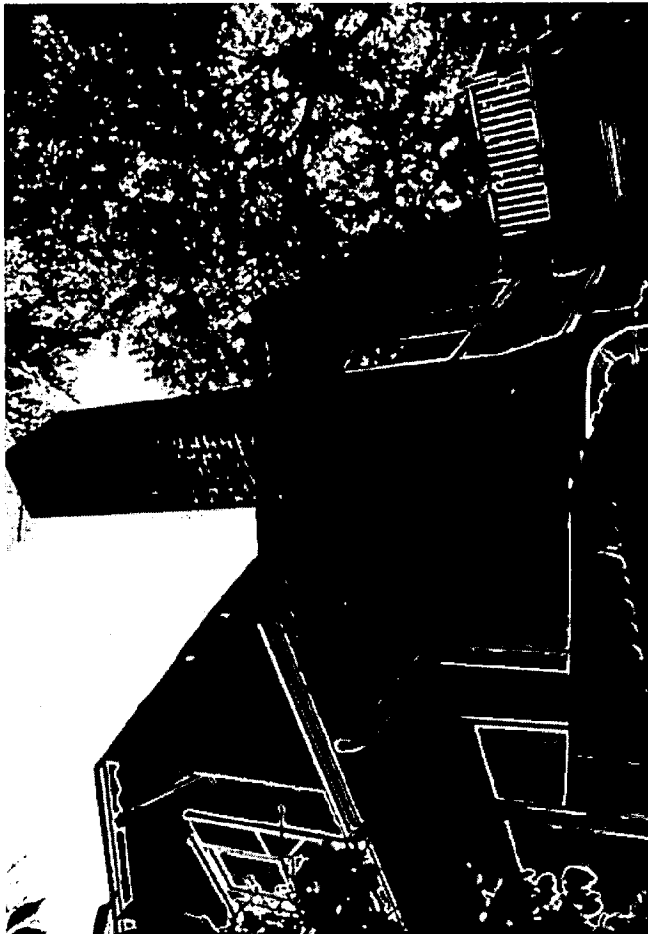
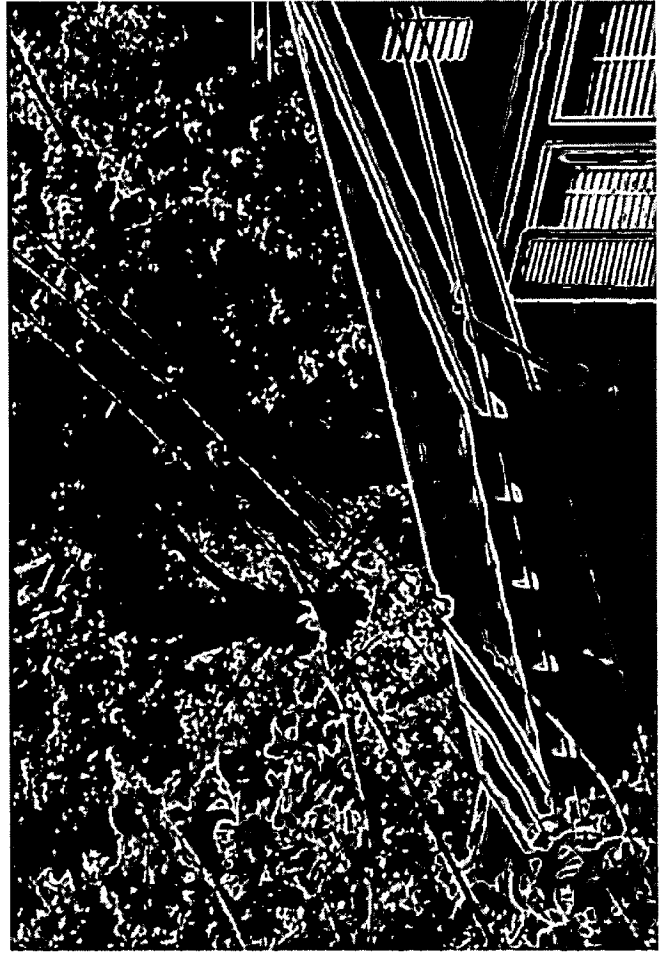
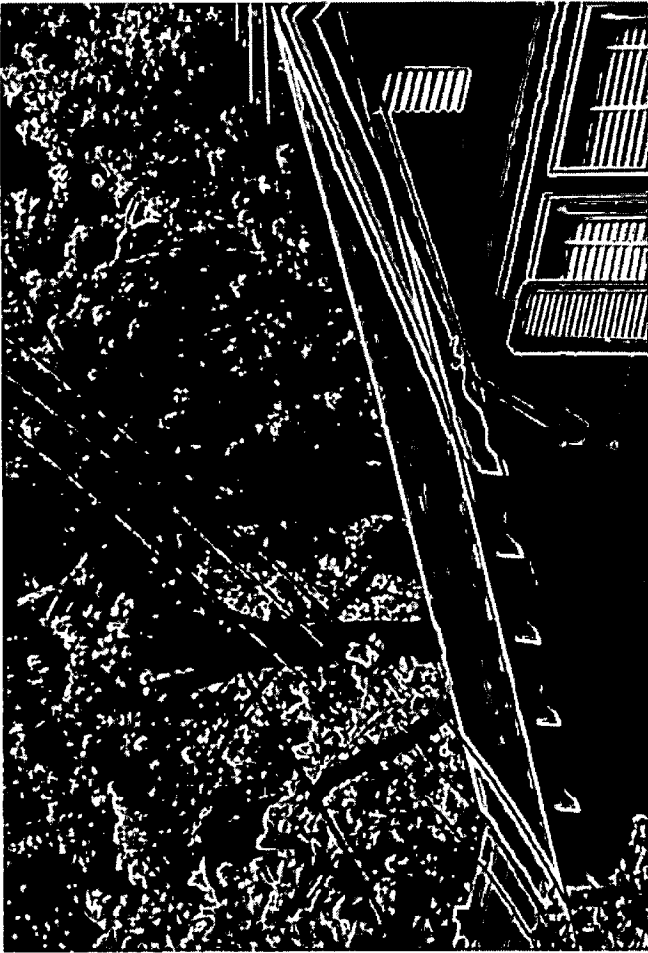
Approved: _____ For Chairperson, Historic Preservation Commission

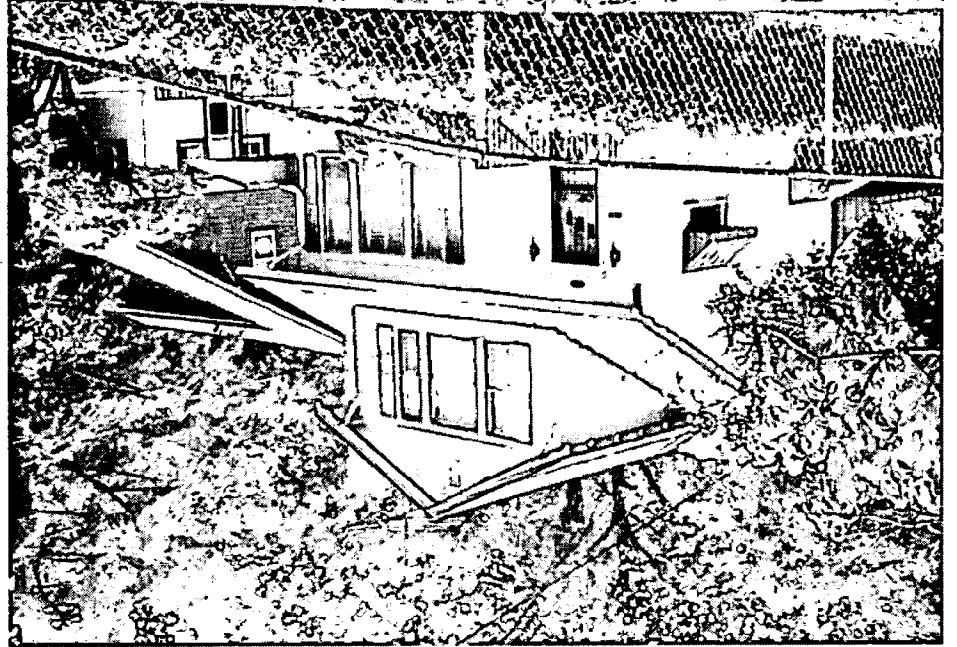
Disapproved: _____ Signature: _____ Date: _____

Application/Permit No.: 385171 Date Filed: 5-27-05 Date Issued: _____









Tully, Tania

From: Denise Hussong [DHussong@marketusafcu.com]
Sent: Tuesday, May 17, 2005 11:15 AM
To: Tully, Tania
Subject: RE: Permit for Roof Replacement

Follow Up Flag: Reply
Flag Status: Completed

Thank you for your reply. You've been very helpful in providing this information. From the information you gave me, if I were to decide to replace my roof "as is" without changing the material, would you still need to approve it for a tax credit? If so, would the credit be any larger (percentage wise)?

Clarify for me, from my understanding, it looks like to get a credit, I would need to go through the procedure regardless of whether I make a change in material or do "as is". The company I would most likely go with, there's a \$5,000 difference between the two materials. If there's little difference in credit, I would most likely want to make a change in material. If there's significant difference, I might consider doing "as is".

I'll probably be contacting you for an appointment.

Thank you again for your assistance.

Sincerely,
Denise Hussong,
Account Operations Coordinator
Market USA Federal Credit Union
dhussong@marketusafcu.com
(301) 586-3473 - work (301) 270-6006 - home

"Tully, Tania"
<Tania.Tully@mncp
<DHussong@marketusafcu.com>
pc-mc.org>
05/16/2005 05:05
PM

To: "Denise Hussong"
cc:
bcc:
Subject: RE: Permit for Roof Replacement

Ms. Hussong-
I apologize for the delayed response.

1. No. You can choose a contractor after getting the permit.
2. The next deadlines & corresponding meeting dates are:
May 18/June 8
June 1/June 22
June 22/July 13
July 6/July 27
July 27/August 17
3. Yes. You must get the HAWP first.

4. Most roof replacements are eligible for the County's Historic Preservation Tax Credit. If the replacement is approved by the HPC, it will likely get the credit. Information on the tax credits is available on our website at http://www.mc-mncppc.org/historic/instructions/info_tax.shtm

I don't remember our conversation specifically, but I want to make sure that you are proposing a NEW roofing material. If you will be replacing the roof in-kind (the SAME material) then you do not need to get a HAWP.

Let me know if you have any other questions.

Tania Georgiou Tully
Historic Preservation Planner
Montgomery County Department of Park and Planning
8787 Georgia Avenue
Silver Spring, MD 20910
301-563-3400
301-563-3412 (fax)
www.mc-mncppc.org

-----Original Message-----

From: Denise Hussong [mailto:DHussong@marketusafcu.com]
Sent: Tuesday, May 10, 2005 1:20 PM
To: Tully, Tania
Subject: Permit for Roof Replacement

Dear Ms. Tully:

Back in January or February of this year, I spoke with you regarding obtaining a permit to have my roof replaced. Things happened that unfortunately, I was not able to proceed with the project at that time. I would greatly appreciate having several questions answered. I'm sure we most likely talked about them back when I originally spoke to you. However, I need a "refresher". You were very helpful in providing a list of contractors and since that time, I got a couple of estimates. I'd like very much to get the work done within the first two weeks of August.

1. Do I apply for the permits first prior to arranging with a contractor? In other words, do I need to have an established contractor and date prior to submitting the permit? I haven't asked if they are available for the time period that I want because I don't know which to do first.
2. You indicated periods when you have opportunities to review the permit and property. I believe you gave monthly dates. I need to know when these times are preferably between now and the first of August.
3. I guess what I really need to know in order what steps to follow. I have (1) Application for historic area work permit, and (2) Application for residential building permit.

4. You indicated that I can get tax cuts for the work being done. The type of material used will depend on what type of tax break I can get. I'm anxious to know how this works.

I would really appreciate hearing from you. I'm sure I will come up with more questions.

If you wish, you may contact me on (301) 586-3473 -work or (301) 270-6006 - home. If you need to contact me, I will be out of my office for about the next two hours. I should be back around 2:00 P.M. and I'll be at home after 5:00 P.M. As I remember, I think you close at 4:00 P.M.

Thank you

Sincerely,
Denise Hussong,
Account Operations Coordinator
Market USA Federal Credit Union
dhussong@marketusafcu.com

T

RECEIVED
MAY 25 2005
DIV. OF CASE WORK MGM

May 25, 2005

Department of Permitting Service
255 Rockville Pike 2nd Floor
Rockville, MD 20850

Attention: Tania Tulley

Dear Ms. Tulley:

Enclosed, please find an Historic Area Work Permit that we have been discussing either by e-mail or telephone. In referring to your last e-mail dated 05/16/05, you indicated that I would not be required to come up with a contractor prior to getting a permit. I will most likely be going with Katchmark which is one of the companies you gave me at an earlier date. I am quite anxious to get this project going since the roof leaks in at least three areas.

The roof currently is metal and I will want to go with a less costly material. Your last e-mail indicated that this needs to be in by June 1 to prepare for the meeting scheduled for June 22, 2005. The tax ID indicated is the one that was in my parent's name. The property was transferred to my name officially in August 2004. I don't know if they have assigned a different account number for me since I don't get taxed until July. I would like to try to get the work done within the first two weeks of August. Please let me know if there's anything else required to expedite this request as well as any further steps to be taken.

You can reach me at work on (301) 586-3473 or at home (301) 270-6006.

Sincerely,



Denise Hussong

DH

T

RECEIVED
MAY 25 2005
DIV. OF CASE WORK MGM

May 25, 2005

Department of Permitting Service
255 Rockville Pike 2nd Floor
Rockville, MD 20850

Attention: Tania Tulley

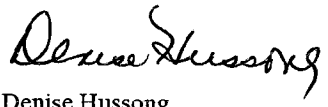
Dear Ms. Tulley:

Enclosed, please find an Historic Area Work Permit that we have been discussing either by e-mail or telephone. In referring to your last e-mail dated 05/16/05, you indicated that I would not be required to come up with a contractor prior to getting a permit. I will most likely be going with Katchmark which is one of the companies you gave me at an earlier date. I am quite anxious to get this project going since the roof leaks in at least three areas.

The roof currently is metal and I will want to go with a less costly material. Your last e-mail indicated that this needs to be in by June 1 to prepare for the meeting scheduled for June 22, 2005. The tax ID indicated is the one that was in my parent's name. The property was transferred to my name officially in August 2004. I don't know if they have assigned a different account number for me since I don't get taxed until July. I would like to try to get the work done within the first two weeks of August. Please let me know if there's anything else required to expedite this request as well as any further steps to be taken.

You can reach me at work on (301) 586-3473 or at home (301) 270-6006.

Sincerely,



Denise Hussong

DH



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: Denise Hussong

Daytime Phone No.: (301) 586-3473

Tax Account No.: 01080917

Name of Property Owner: Denise Hussong Daytime Phone No.: (301) 586-3473

Address: 7518 Carroll Ave. Takoma Park MD 20912
Street Number City State Zip Code

Contractor: Phone No.:

Contractor Registration No.:

Agent for Owner: Daytime Phone No.:

LOCATION OF BUILDING/PREMISE

House Number: 7518 Street: Carroll Ave

Town/City: Takoma Park Nearest Cross Street: Jefferson Ave.

Lot: P2 Block: 50 Subdivision: D25

Liber: Folio: Parcel:

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE:

CHECK ALL APPLICABLE:

- Construct Extend Alter/Renovate A/C Slab Room Addition Porch Deck Shed
Move Install Wreck/Raze Solar Fireplace Woodburning Stove Single Family
Revision Repair Revocable Fence/Wall (complete Section 4) Other: Roof Replacement

1B. Construction cost estimate: \$

1C. If this is a revision of a previously approved active permit, see Permit #

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other:

2B. Type of water supply: 01 WSSC 02 Well 03 Other:

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height feet inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Denise Hussong
Signature of owner or authorized agent

05/25/05
Date

Approved: For Chairperson, Historic Preservation Commission

Disapproved: Signature: Date:

Application/Permit No.: 385171 Date Filed: 5-27-05 Date Issued:

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. WRITTEN DESCRIPTION OF PROJECT

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Currently - metal roofing material

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

Replace metal roof with regular shingles (less costly than metal)

There are three areas where it currently leaks displayed through internal damage.

From what I can see in this area, there are few (if any) houses of similar structure that have metal roofs.

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- the scale, north arrow, and date;
- dimensions of all existing and proposed structures; and
- site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- Schematic construction plans**, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- Elevations (facades)**, with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

HISTORIC PRESERVATION COMMISSION STAFF REPORT

Address:	7518 Carroll Ave, Takoma Park	Meeting Date:	6/22/2005
Applicant:	Denise Hussong	Report Date:	6/15/2005
Resource:	Contributing Resource Takoma Park Historic District	Public Notice:	6/8/2005
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-05DD	Staff:	Tania Tully
PROPOSAL:	roof replacement	RECOMMENDATION:	Approve

PROJECT DESCRIPTION

SIGNIFICANCE: Contributing Resource within the **Takoma Park Historic District**
STYLE: Bungalow
DATE: 1920s

APPLICABLE GUIDELINES:

When reviewing alterations and new construction within the Takoma Park Historic District several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the *Takoma Park Historic District (Guidelines)*, *Montgomery County Code Chapter 24A (Chapter 24A)*, and the *Secretary of the Interior's Standards for Rehabilitation (Standards)*. The pertinent information in these documents is outlined below.

Takoma Park Historic District Guidelines

There are two very general, broad planning and design concepts which apply to all categories. These are:

The design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation (it is expected that the majority of new additions will be reviewed for their impact on the overall district), and,

The importance of assuring that additions and other changes to existing structures act to reinforce and continue existing streetscape, landscape, and building patterns rather than to impair the character of the district.

Contributing Resources should receive a more lenient review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall

streetscape and its *compatibility with existing patterns rather than focusing on a close scrutiny of architectural detailing*. In general, however, changes to Contributing Resources should respect the predominant architectural style of the resource. As stated above, the design review emphasis will be restricted to changes that are at all visible from the public right-of-way, irrespective of landscaping or vegetation.

Montgomery County Code; Chapter 24A

- A HAWP permit should be issued if the Commission finds that:
 1. The proposal will not substantially alter the exterior features of a historic site or historic resource within a historic district.
 2. The proposal is compatible in character and nature with the historical archaeological, architectural or cultural features of the historic site or the historic district in which a historic resource is located and would not be detrimental thereto of to the achievement of the purposes of this chapter.

PROPOSAL:

Re-roof the entire roof with asphalt/composite shingles.

STAFF DISCUSSION

7518 Carroll Avenue is a typical 1 ½ story bungalow that has been sided with asbestos shingles and currently has a variety of roofing materials. The main roof has very rusty pressed metal shingles, the front dormer enclosed rear porch have asphalt shingles, the side bump-out roof was not visible, but is likely tar or membrane, and the rear dormer roof also is not visible, but likely metal.

Due the mixed materials already in use, and because of the leniency afforded minor changed to Contributing resources in Takoma Park, staff is recommending approval.

STAFF RECOMMENDATION:

Staff recommends that the Commission **approve** the HAWP application as being consistent with Chapter 24A-8(b)(1) & (2);

and with the *Takoma Park Historic District Guidelines*;

and with the general condition applicable to all Historic Area Work Permits that **the applicant will present 3 permit sets of drawings to HPC staff for review and stamping prior to submission for permits (if applicable)**. After issuance of the Montgomery County Department of Permitting Services (DPS) permit, the applicant will arrange for a field inspection by calling the DPS Field Services Office at 240-777-6370 prior to commencement of work and not more than two weeks following completion of work.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240/777-6370

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

Contact Person: Denise Hussong
Daytime Phone No.: (301) 586-3473

Tax Account No.: 01080917

Name of Property Owner: Denise Hussong Daytime Phone No.: (301) 586-3473

Address: 7518 Carroll Ave., Takoma Park MD 20912
Street Number City Steet Zip Code

Contractor: Phone No.:

Contractor Registration No.:

Agent for Owner: Daytime Phone No.:

LOCATION OF BUILDING/PREMISE

House Number: 7518 Street: Carroll Ave

Town/City: Takoma Park Nearest Cross Street: Jefferson Ave.

Lot: P2 Block: 50 Subdivision: 025

Liber: Folio: Parcel:

PART ONE: TYPE OF PERMIT ACTION AND USE

- 1A. CHECK ALL APPLICABLE: Construct, Extend, Alter/Renovate, A/C, Slab, Room Addition, Porch, Deck, Shed, Move, Install, Wreck/Raze, Solar, Fireplace, Woodburning Stove, Single Family, Revision, Repair, Revocable, Fence/Wall (complete Section 4), Other: Roof Replacement

1B. Construction cost estimate: \$

1C. If this is a revision of a previously approved active permit, see Permit #

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTENS/ADDITIONS

2A. Type of sewage disposal: 01 WSSC, 02 Septic, 03 Other:

2B. Type of water supply: 01 WSSC, 02 Well, 03 Other:

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height feet inches

- 3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations: On party line/property line, Entirely on land of owner, On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Denise Hussong
Signature of owner or authorized agent

05/25/05
Date

Approved: For Chairperson, Historic Preservation Commission

Disapproved: Signature: Date:

Application/Permit No.: 385171 Date Filed: 5-27-05 Date Issued:

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Currently - metal roofing material

b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

Replace metal roof with regular shingles (less costly than metal)

There are three areas where it currently leaks displayed through internal damage.

From what I can see in this area, there are few (if any) houses of similar structure that have metal roofs.

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. *Schematic construction plans*, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. *Elevations (facades)*, with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

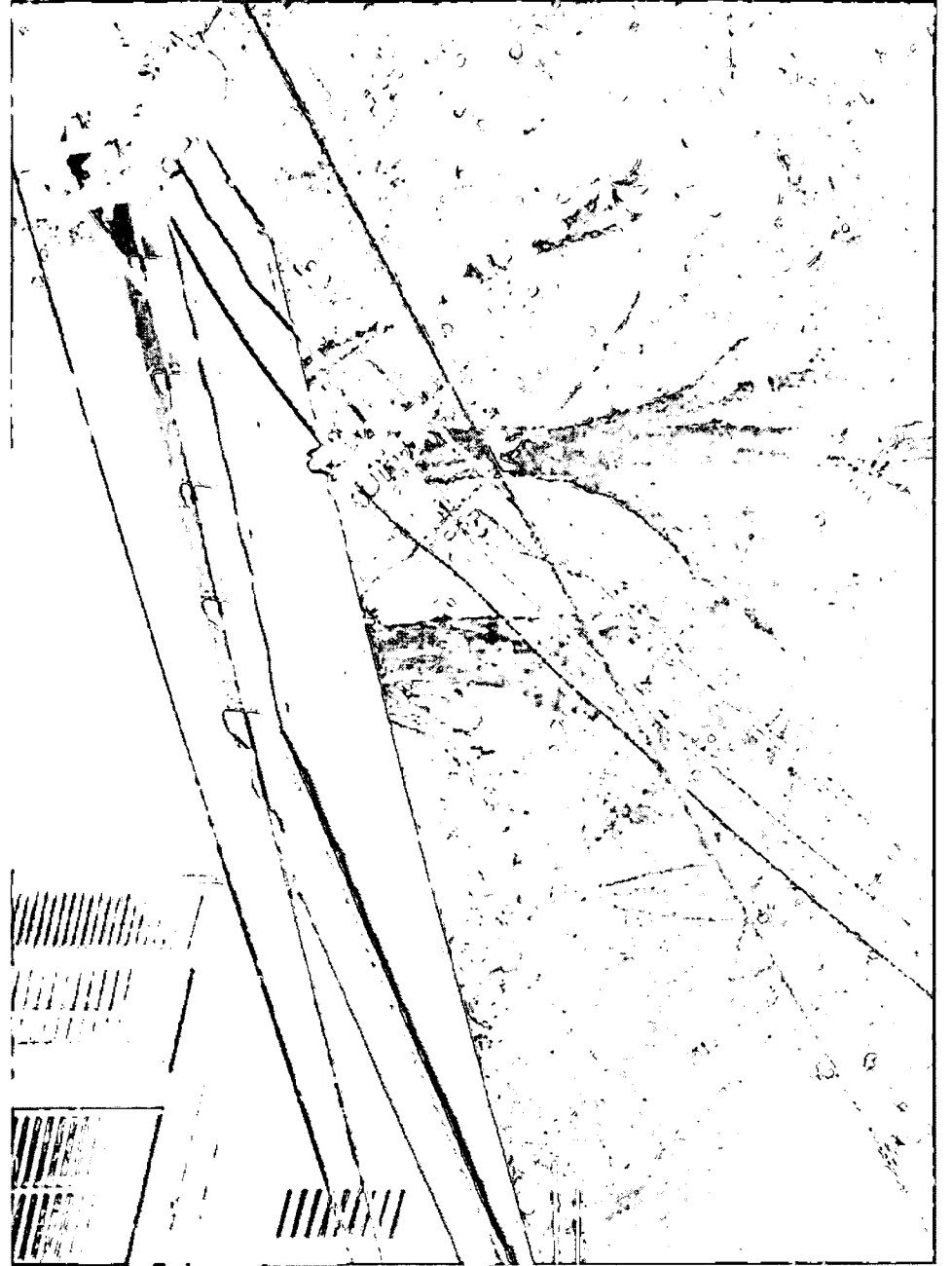
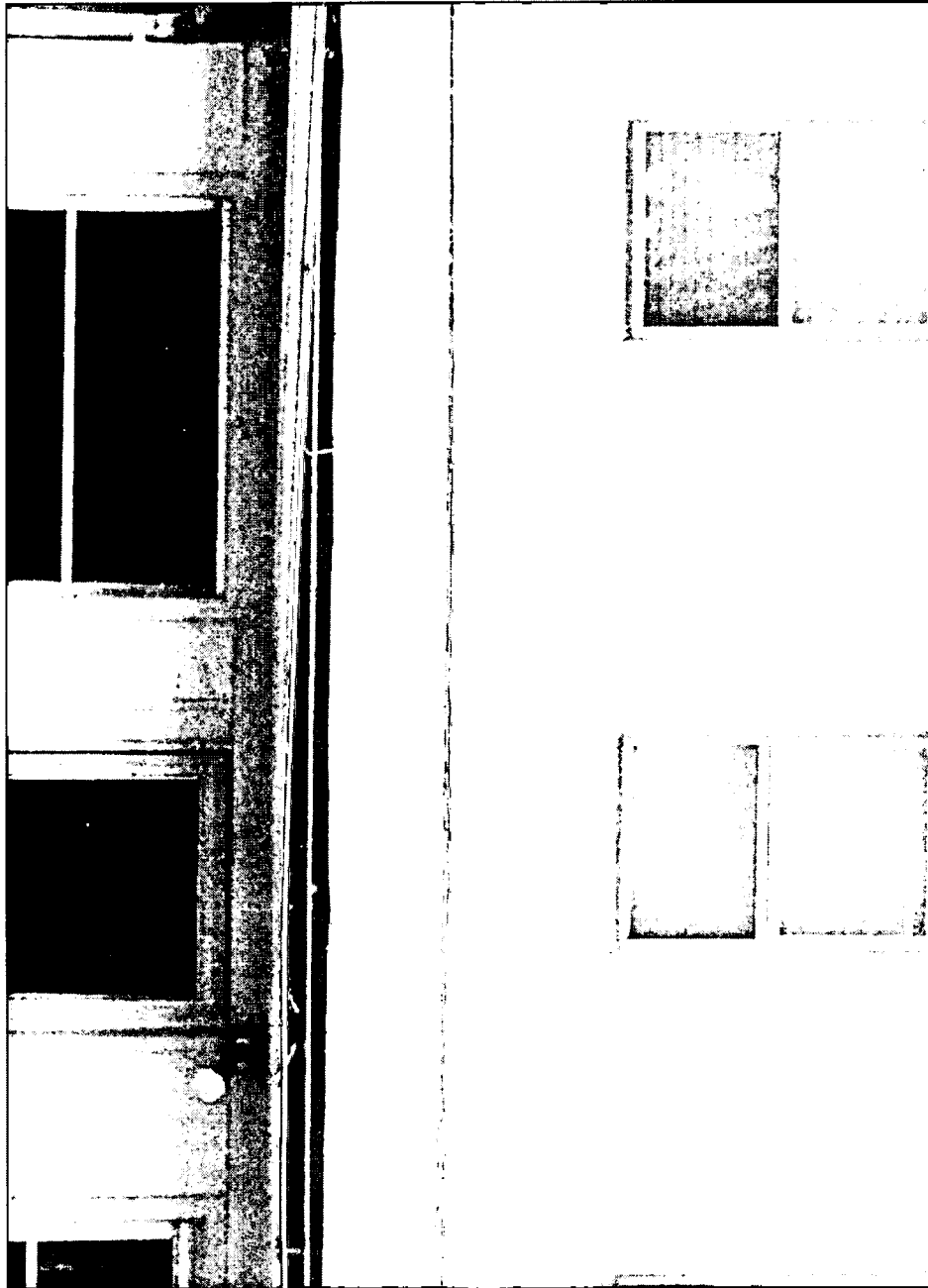
For **ALL** projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.





6



7