7120 CAPPROLL AVE, TAKOMA PAKK 37/03-07 NN TAKOMA PARK HISTORIC DISTRICT

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Original Staff Reports

Address:	7120 Carroll Avenue, Takoma Park	Meeting Date:	11/14/2007
Resource:	Contributing Resource Takoma Park Historic District	Report Date:	11/7/2007
Applicant:	Kamau K. Amen	Public Notice:	10/31/07
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-07NN	Staff: Scott Whip	ople
Proposal:	Signage installation	•	•

## EXPEDITED MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION STAFF REPORT

## STAFF RECOMMENDATION

# Approval

Approval with conditions

Staff is recommending that the HPC approve this HAWP application with the following condition:

The applicant must comply with all County and city sign regulations.

## **ARCHITECTURAL DESCRIPTION**

SIGNIFICANCE:	Contributing Resource Within The Takoma Park Historic District
STYLE:	Colonial Revival, Residential
DATE:	c.1915-1925

## PROPOSAL

The applicants are proposing installation of a 13.5" x 22" double-sided solid wood hand carved sign for a home-based medical office. The applicants propose a rectangular sign, with fan top, with a natural wood background, purple lettering, and a white and lavender motif, suspended by chains from a four foot tall by 18" L bracket sign post constructed of 4" x 4". The sign would be set back five feet from the Carroll Avenue sidewalk between the subject property's driveway and front walk. This proposal meets all County and city sign regulations.

## **STAFF RECOMMENDATION**

Staff recommendation of **approval** is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

☑ 1. The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or

✓ 2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or

3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or

- 4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
- 5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
- 6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

and with the general condition that the applicant shall present the **3 permit sets of drawings – if** applicable – to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES 255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850 240/777-6370

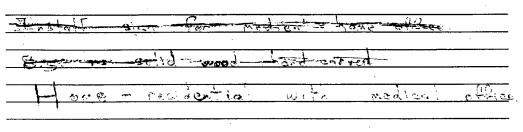
DPS - #8

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Tax Account No.:				
	amau K. A		Daytime Phone No.: <u>3018911</u>	
Address: 7 2 C Street Number	Carroll A	City City	Back MD 2091	Zip Code
Contractor: Not	Applicable	· · · · ·	Phone No.:	
Contractor Registration No.:		····		
Agent for Dwner:	;;,		_ Daytime Phone No.:	
LOCATION OF BUILDING/PREM	NISE			
House Number: 7120			Carroll Ave.	
Town/City: Takana				
Lot: Block:	2 Subdivision		Crest	
Liber: Folio:	Parce	l:		
PART ONE: TYPE OF PERMIT	ACTION AND USE			
1A. CHECK ALL APPLICABLE:		CHECK ALL	APPLICABLE:	
Construct Extend	Alter/Renovate	□ A/C □	Slab 🛛 Room Addition 🔲 Porch 🛛	Deck [
🗆 Move 🛛 🗹 Install	Wreck/Raze		•	🗆 Single Fa
🗆 Revision 🛛 Repair	🗋 Revocable	Fence/W	/all (complete Section 4) 🛛 Other:	نحص
1B. Construction cost estimate:	s <u>1000</u>	·		
1C. If this is a revision of a previou	isly approved active permit,	see Permit #	· · · · · · · · · · · · · · · · · · ·	
PART TWO: COMPLETE FOR	NEW CONSTRUCTION A	ND EXTEND/A00ITI	DNS	<u> </u>
2A. Type of sewage disposal:	01 🗆 WSSC	02 🗌 Septic.	03 🗍 Other:	······
2B. Type of water supply:	01 🗆 WSSC	02 🗋 Well	03 🗌 Other:	
PART THREE: COMPLETE ONI	LY FOR FENCE/RETAININ	G WALL		
3A. Heightfeet	inches			
	r retaining wall is to be con	structed on one of the fo	ollowing locations:	
3B. Indicate whether the fence o				
3B. Indicate whether the fence o	e 🗌 🖾 Entirely on	land of owner	On public right of way/easement	
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# THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

## 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:



b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

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#### 2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

## 3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferreti.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An axisting and a proposed elevation drawing of each facade affected by the proposed work is required.

## 4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

#### 5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

#### 6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 5" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

## 7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY DWNERS

For <u>ALL</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/nighway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

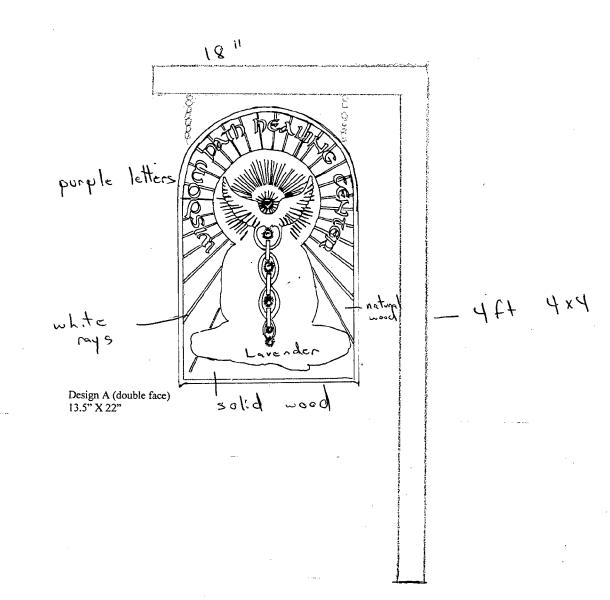
PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY DNTO MAILING LABELS.

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFING [Owner, Owner's Agent, Adjacent and Confronting Property Owners]				
Owner's mailing address 7120 Carroll AVE TAkoma Park.mo 20912	Owner's Agent's mailing address			
Adjacent and confronting	Property Owners mailing addresses			
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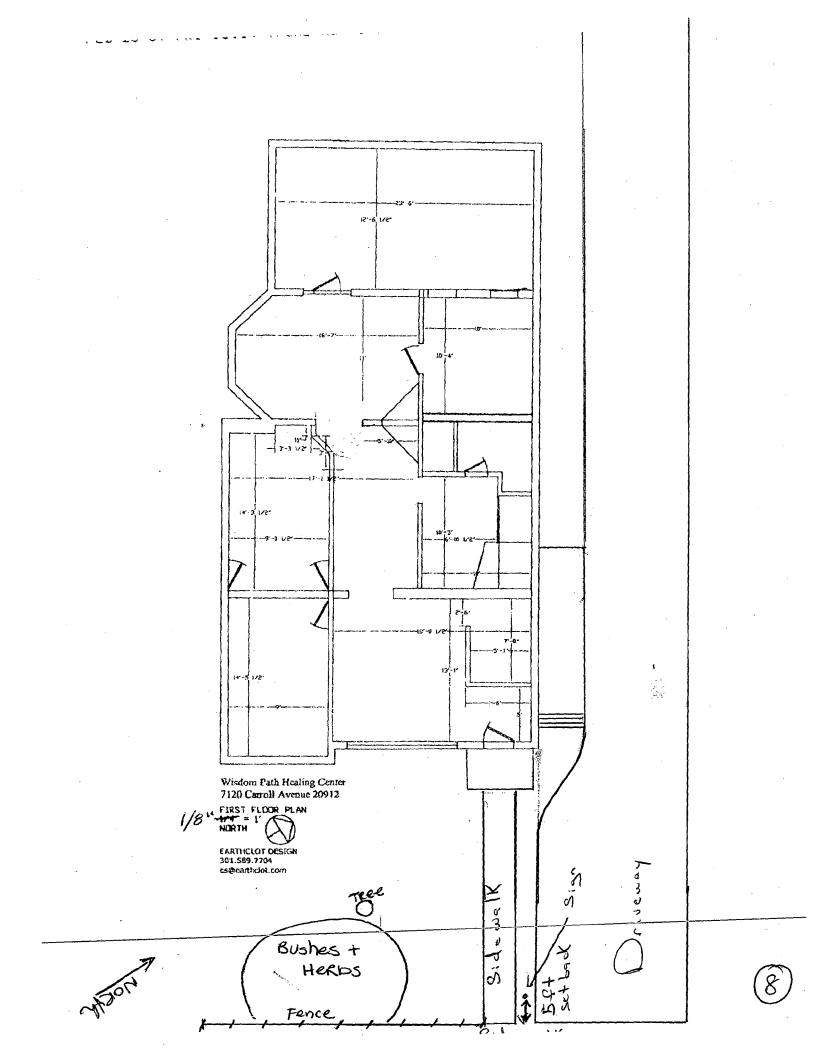
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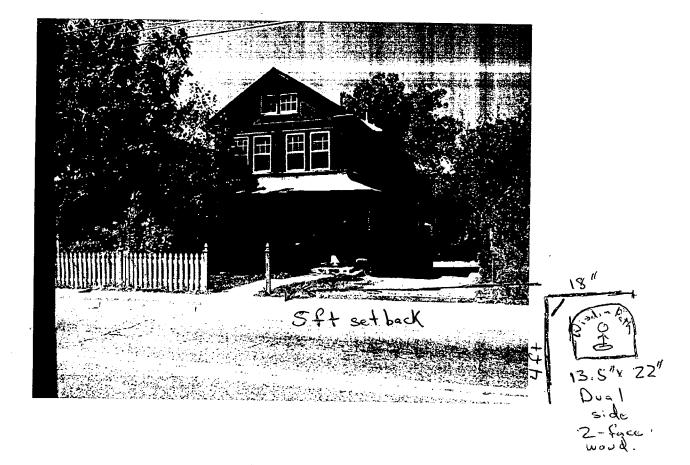
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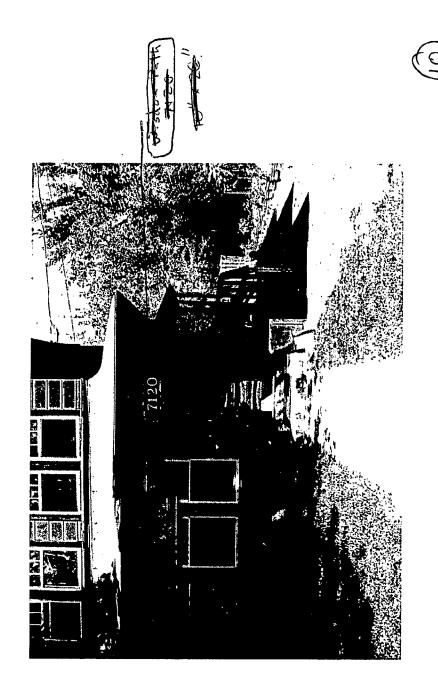
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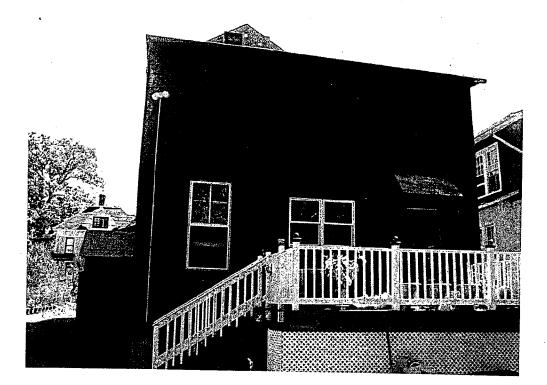












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## HISTORIC PRESERVATION COMMISSION

Isiah Leggett County Executive

Jef Fuller Chairperson

Date: November 15, 2007

## MEMORANDUM

TO:	Carla Reid Joyner, Director
	Department of Permitting Services
FROM:	Scott Whipple, Historic Preservation Supervisor Historic Preservation Section Maryland-National Capital Park & Planning Commission
SUBJECT:	Historic Area Work Permit #468908, sign installation

The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was <u>Approved with Conditions</u> at the November 14, 2007 meeting.

## 1. The applicant must comply with all County and city sign regulations.

The HPC staff has reviewed and stamped the attached construction drawings.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Kamau K. Amen

Address: 7120 Carroll Avenue, Takoma Park

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made.



	STAFF REPOR	<u> </u>	
Address:	7120 Carroll Avenue, Takoma Park	Meeting Date:	11/14/2007
Resource:	Contributing Resource Takoma Park Historic District	Report Date:	11/7/2007
Applicant:	Kamau K. Amen	<b>Public Notice:</b>	10/31/07
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-07NN	Staff: Scott Whip	ople
Proposal:	Signage installation		

## EXPEDITED MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION STAFF REPORT

# **STAFF RECOMMENDATION**

# Approval

Approval with conditions

Staff is recommending that the HPC approve this HAWP application with the following condition:

The applicant must comply with all County and city sign regulations.

## ARCHITECTURAL DESCRIPTION

SIGNIFICANCE:	Contributing Resource Within The Takoma Park Historic District
STYLE:	Colonial Revival, Residential
DATE:	c.1915-1925

## **PROPOSAL**

The applicants are proposing installation of a 13.5" x 22" double-sided solid wood hand carved sign for a home-based medical office. The applicants propose a rectangular sign, with fan top, with a natural wood background, purple lettering, and a white and lavender motif, suspended by chains from a four foot tall by 18" L bracket sign post constructed of 4" x 4". The sign would be set back five feet from the Carroll Avenue sidewalk between the subject property's driveway and front walk. This proposal meets all County and city sign regulations.

## STAFF RECOMMENDATION

Staff recommendation of **approval** is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

- ☑ 1. The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or
- ☑ 2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or
- 3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or
- 4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
- 5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
- 6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

and with the general condition that the applicant shall present the **3 permit sets of drawings – if** applicable – to Historic Preservation Commission (HPC) staff for review and stamping prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits.



DEPARTMENT OF PERMITTING SERVICES 255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850 240-777-5370 RETURN TO

HISTORIC PRESERVATION COMMISSION

DPS - #8

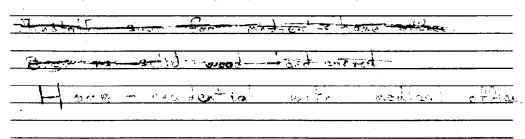
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APPLICA1	<b>FION FOR</b>
<b>HISTORIC AREA</b>	WORK PERMIT
	Contact Person: Nazinahk Amen
	Daytime Phone No.: 301 891 24 88
nt No -	

Tax Account No.:	
Name of Property Owner: Kamau K. /	A.M. C.A. Daytime Phone No.: 301 341 24 38
Address: C. C Address: Street Number	City State Zip Code
Contraction: <u>Contraction</u>	Phone No.:
Contractor Registration No.:	
Agent for Owner:	Daytime Phone No.:
LOCATION OF BUILDING/PREMISE	
House Number: 7120	Street Carroll Ave.
Town/City: Takana Park	Nearest Cross Street: Philadelphia
Lot: Block: Subdivisio	on: Hell Crest
Liber: Folio: Parc	set:
PART ONE: TYPE OF PERMIT ACTION AND USE	
1A. CHECK ALL APPLICABLE:	CHECK ALL APPLICABLE:
Construct Extend Alter/Renovate	A/C Slab Room Addition Porch Deck Shed
🗋 Move 🥂 🗹 Install 🗍 Wreck/Raze	🗇 Solar 🗋 Fireplace 🔲 Woodburning Stove 👘 Single Family
🗆 Revision 🔲 Repair 🔲 Revocable	
1B. Construction cost estimate: \$ 1000	
1C. If this is a revision of a previously approved active permit	it, see Permit #
PART TWO: COMPLETE FOR NEW CONSTRUCTION	AND EXTEND/AODITIONS
2A. Type of sewage disposal: 01 🗆 WSSC	02 🗆 Septic 03 💭 Other:
2B. Type of water supply: 01 🗇 WSSC	02 🗔 Well 03 🗔 Other:
PART THREE: COMPLETE ONLY FOR FENCE/RETAINI	ING WALL
3A. Heightfeetinches	
3B. Indicate whether the fence or retaining wall is to be co	v
🗇 On party line/property line 🗌 Entirely of	n land of owner On public right of way/easement
I hereby certify that I have the authority to make the foregoi	ing application, that the application is correct, and that the construction will comply with plans
	and accept this to be a condition for the issuance of this permit.
1/ 1/ A	· · · · · · · · · · · · · · · · · · ·
Signature of owner or authorized agent	
Approved:	For Chairperson, Historic Preservation Commission
	Date:
	Date Filed: Date Issued:
Edit 6/21/99	ERSE SIDE FOR INSTRUCTIONS

# THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

## 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:



b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

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## 2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

## 3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

## 4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

#### 5. PHOTOGRAPHS

- Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

#### 6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

## 7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

For <u>ALL</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFING [Owner, Owner's Agent, Adjacent and Confronting Property Owners]		
Owner's mailing address 7120 Carroll AVE Takona Park, mo	Owner's Agent's mailing address	
20912		
Adjacent and confronting Property Owners mailing addresses		
7119 Carcoll AVE TAKOMA POIRE Kyle Greenlee, Patricià 18 roun	7121 CARROIL AVE TAROMA Pale ANDRON Steele	
7,1,18 careroll AVE TARoma Penk. Alberto Romos	7115 CARROll AVE TAkoma ponk Lowell + Betty TRipp	
7124 CareoII Ave Takcoma Pank Kyle Greenlee, Patricion Brown		

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CONSTINCT INFORMATION NOTES: r as it as required by a lender or a Utle payrance company or its see, financing or is financing. APPROVED establishment or location of fences, garages, buildings, or other Montgomery County identification of property boundary lines, but such identification is or securing financing or re-financing. valion Commission Historic Press taken from available sources and is subject to interpretation of originator FOT 55 STUCCO & FRAME 75,00 GARAGE N 32º15' 00" E Notes 25.00 L. Flood zone "C" per H.U.D. panel 50.00 No. 0200C. 61 STORY STUCCO 2. Setback distances as shown to the GARACE Wood privacy principal structure from property lines are approximate. The level of fence accuracy for this drawing should be taken to be no greater than plus or minus 2 Feet LOT 4 6.500 S.F. 3. Total area = 9,750 5.F. 15,0 PART OF LOT 5 MONTGOMERY COUNTY C C M DEPARTMENT OF PERMITTING SERVICES LOT 3 3,250 S.F. AN house ೧೮೨೧ 275.3 2.0 A/V L'ALK APPROVED L. WOODS DATE 7/18/05 2.061 a 415 ZONING CLASS R-20 PAGE 209NEOL 1100 ы V150 SQ FT DECK BOARD OF APPEALS CA REMAINDER LOT 5 39" Fence + STOASTAB" E Want Crant Constant wondow Alter 3 6 3 STORY FRAME (AFT. HOUSE) Z 0 7128 C/5 2 5 3 Martin Martin Martin GISPHALT & GRAVEL 18.8 7'1 10.2 -PAR DEPARTMENT OF P (. FIMITTIN ERVICES Picket Tence - wood APPROVED DATE 39" hig Max ZONING CLASS 11-7 <u>05</u>NE01 Ä PAGE BOARD OF APPEALS CASE LOCATION DRAWING Picket Fence LOT 4 & PART OF LOT 5. BLOCK 2 S 32º15'00" W 75.00 HILL - CREST Sft setback CARROLL AVENUE MONTGOMENY COUNTY, MARYLAND (40' R/W) SURVEYOR'S CERTIFICATE REFERENCES SNIDER & ASSOCIATES THE DUODMATION SHOWN NEEDEON HAS BEEN GASED UPON THE RESULTS OF A FIELD INSPECTION PURSUANT TO THE DEED OR PLAT OF RECORD, EXHIBIT STRUCTURES SHOWN HAVE BEEN FIELD LOCATED RASED UPON REASUREMENTS FROM FROMERTY MARCES FOUND OR FROM EVIDENCE OF LINES OF APPARENT OCCUPATION. SURVEYORS - ENGINEERS LAND PLANNING CONSULTANTS 2 Professional Drive, Suite 216 Gaithersburg, Maryland 20879 301/948-5100, Fax 301/948-1268 PLAT BK. 2 PLAT NO. 140 DATE OF LOCATIONS SCALE: 1"- 20' LIBER WALL CHECK DRAWN BY: E.M.Y. FOLIO PROPERTY LINE SURVEYOR REG. NO. 222 HSE. LOC :- 07/18/99 JOB NO.: 99-2930 # 39/059.

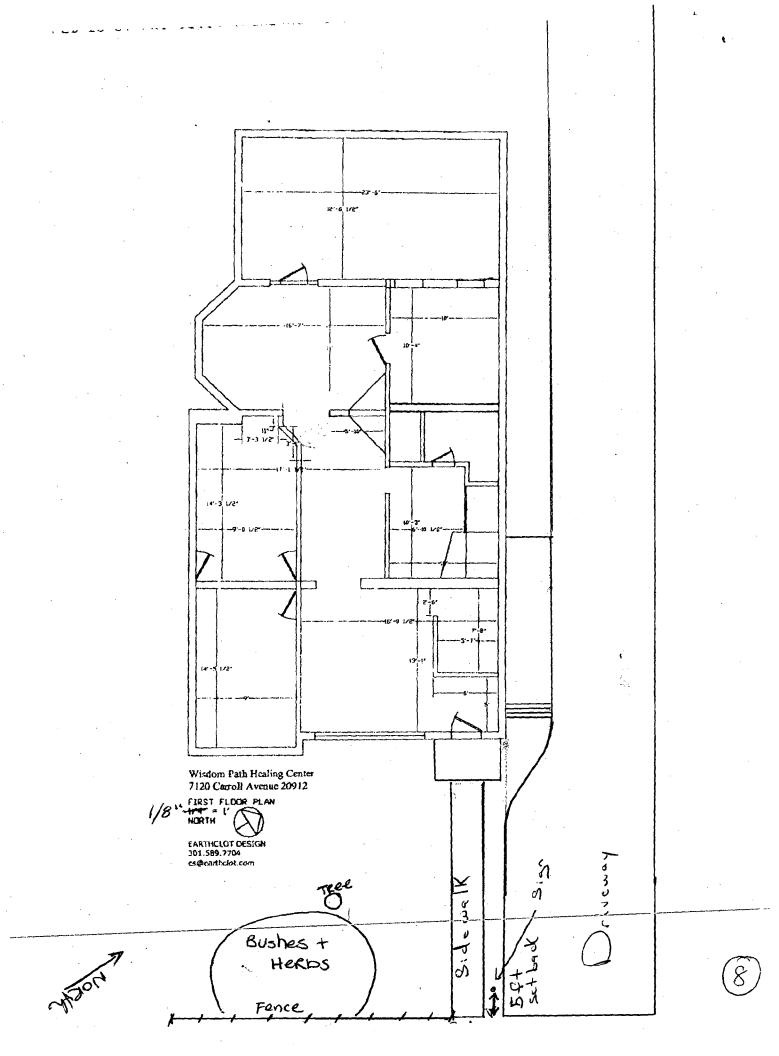
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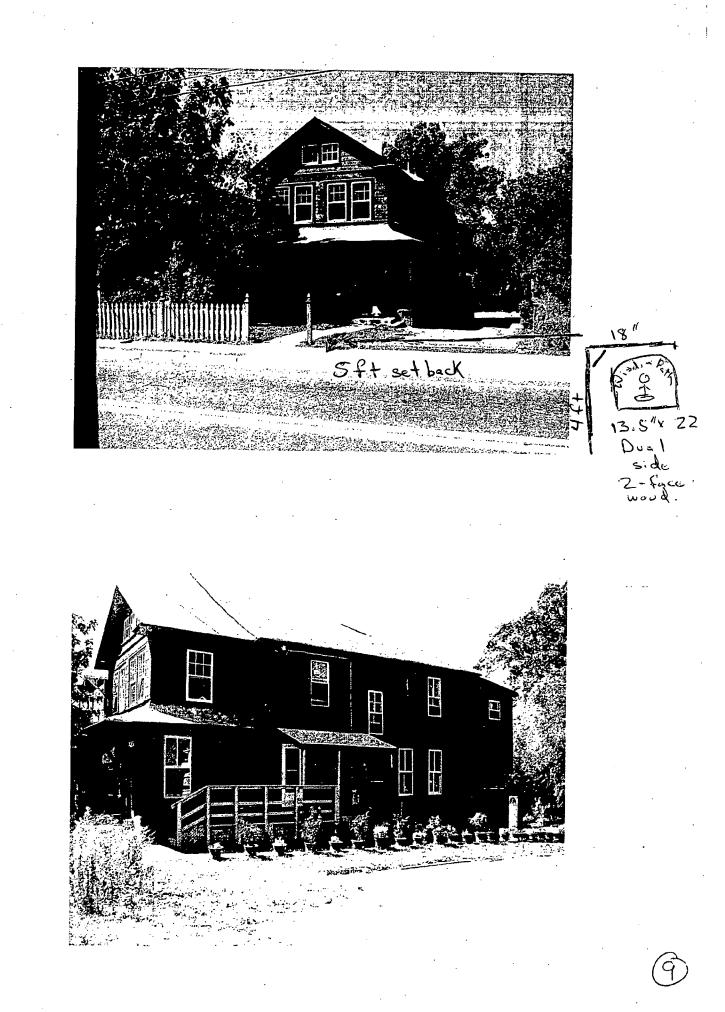
18" purple letters white der Design A (double face) 13.5" X 22" solid ~000

Z-sided. Solid Wood hand carved by Grenhandt Studios, who  $\gamma$  ,  $\gamma$ The St. II Point sign @ 7001 Carroll.

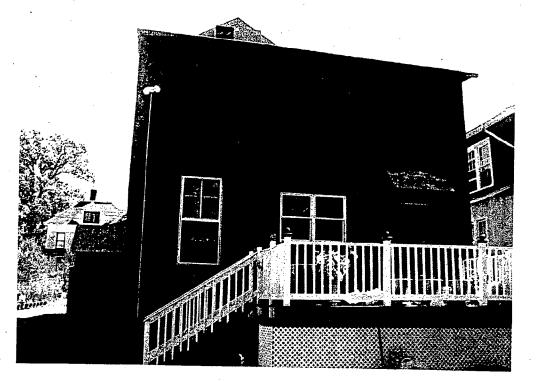
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RETURN TO: DEPARTMENT OF PERMITTING SERVICES 255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850 240/777-6370

HISTORIC PRESERVATION COMMISSION

DPS - #8

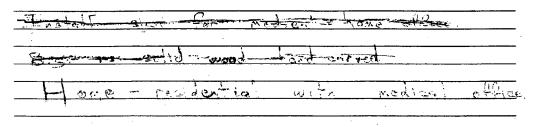
MLAND 301/50	63-3400
APPLICAT	<b>ION FOR</b>
<b>HISTORIC AREA</b>	<b>WORK PERMIT</b>
	Contact Person: Nazizahk Amen
	Daytime Phone No.: 301 891 24 8

Tax Account No.:
Name of Property Owner: Kamau K. Aman Daytime Phone No.: 3018912488
Address: 7120 Carroll Ave. T. Koma Park MD 20912
Street Number City Staet Zip Code
Contractor: <u>Not Applies ble</u> Phone No.: Contractor Registration No.:
Agent for Owner: Daytime Phone No.:
LOCATION OF BUILDING/PREMISE
House Number: 7120 Street Carroll Ave.
Town/City: Takona Park Nearest Cross Street: Ph. Jadel phia
Lot: Block: Z Subdivision: H.11 Crest
Liber: Folio: Parcel:
RART ONE: TYPE OF PERMIT ACTION AND USE
1A. CHECK ALL APPLICABLE: CHECK ALL APPLICABLE:
Construct Extend Alter/Renovate A/C Slab Room Addition Porch Deck Shed
🗆 Move 🗹 Install 🗆 Wreck/Raze 🔅 Solar 🗔 Fireplace 🗆 Woodburning Stove 🔅 Single Family
🗆 Revision 🔹 Repair 🔹 Revocable 🔹 Fence/Wall (complete Section 4) 🔹 Other:
1B. Construction cost estimate: \$
1C. If this is a revision of a previously approved active permit, see Permit #
PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS
2A. Type of sewage disposal: 01 🗆 WSSC 02 🗆 Septic 03 🗆 Other:
2B. Type of water supply: 01 🗌 WSSC 02 🗌 Well 03 🗌 Other:
PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL
3A. Height feet inches
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:           On party line         Entirely on land of owner         On public right of way/easement
On party line/property line Entirely on land of owner On public right of way/easement
I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.
K. KA ~ jalight
Signeture of owner or authorized egent Date
Approved: For that person Historic Preservation Commission
Disapproved:
Application/Permit No.: Date Issued: Date Filed: Date Issued:
Edit 6/21/99 SEE REVERSE SIDE FOR INSTRUCTIONS

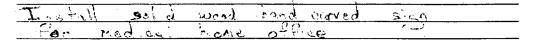
# THE FOLLOWING ITEMS MUST BE COMPLETED AND THE REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.

#### 1. WRITTEN DESCRIPTION OF PROJECT

a. Description of existing structure(s) and environmental setting, including their historical features and significance:



b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:



## 2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plat. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping,

#### 3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other, fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

## 4. MATERIALS SPECIFICATIONS

General description of materials and manufactured itams proposed for incorporation in the work of the project. This information may be included on your design drawings.

#### 5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

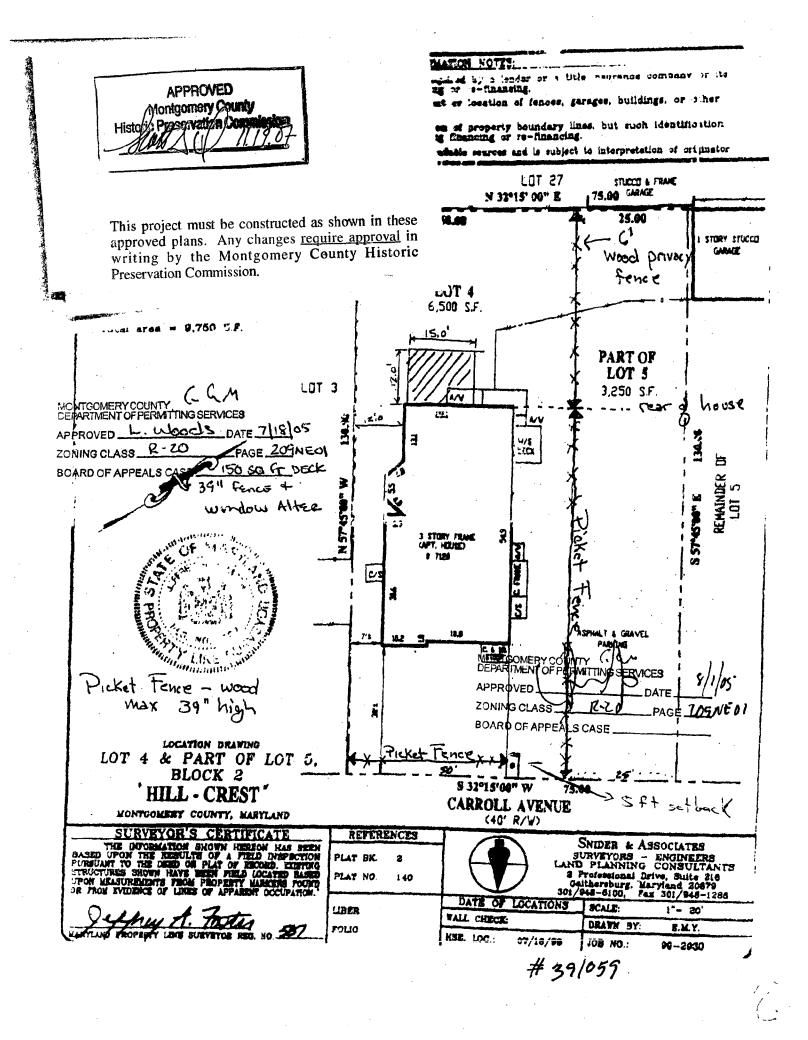
## 6. TREE SURVEY

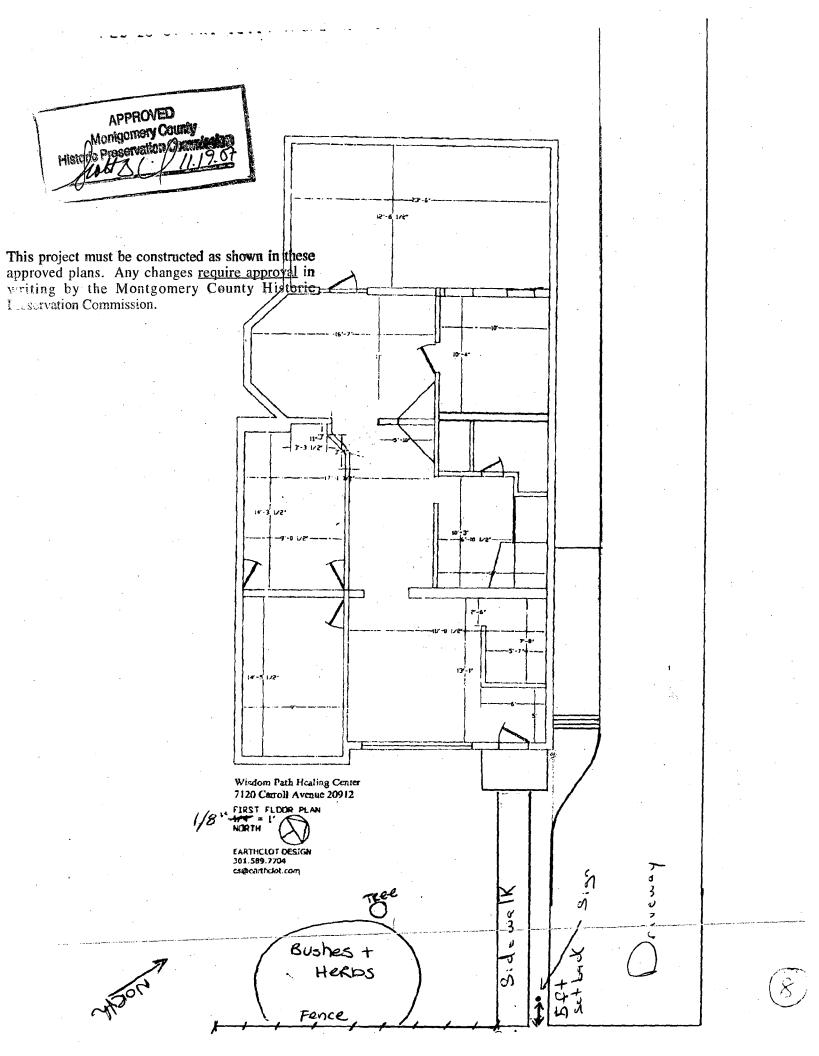
If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

## 7. AODRESSES OF AOJACENT AND CONFRONTING PROPERTY OWNERS

For <u>ALL</u> projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owner(s) of lot(s) or parcel(s) which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE. PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY DNTD MAILING LABELS.





18" This project must be constructed as shown in these approved plans. Any changes require approval in writing by the Montgomery County Historic purple letters Preservation Commission. Att Axd nati white L.046 1-45 der Design A (double face) solid 2000 13.5" X 22" APPROVED Montgomery Country Preservati/m (Dom Z-sided. Sold wood hand carved by Gerhandt Studios, who 6:2 The St. II Part @ 7661 Carroll BICA









