

7400 BALTIMORE AVE, TAKOMA PARK
HPL CASE # 37103-07NN
TAKOMA PARK HISTORIC DISTRICT



FILE
DPS
H. THKP
APP



HISTORIC PRESERVATION COMMISSION

Isiah Leggett
County Executive

Jef Fuller
Chairperson

Date: December 20, 2007

MEMORANDUM

TO: Carla Reid Joyner, Director
Department of Permitting Services

FROM: Scott Whipple, Supervisor 
Historic Preservation Section
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit #471061, alterations to retaining wall, front walkway and steps

The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was Approved at the December 19, 2007 Historic Preservation Commission meeting.

The HPC staff has reviewed and stamped the attached construction drawings.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Derek Hill, Alison Shelton

Address: 7400 Baltimore Avenue, Takoma Park

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made.





RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 ROCKVILLE PIKE, 2nd FLOOR, ROCKVILLE, MD 20850
240 777-2113

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR HISTORIC AREA WORK PERMIT

Contact Person: Derek Hill / Alison Skelton
Daytime Phone No.: 202/434-3876, 705/292-7805

Tax Account No.: 187-38-2848, 577-80-6251
Name of Property Owner: Derek Hill, Alison Skelton Daytime Phone No.: 202/434-3876
Address: 7400 Baltimore Avenue, Takema Park, MD 20912
Street Number City Street Zip Code
Contractor: American Professional Chimney + Masonry Phone No.: 301/699-6050
Contractor Registration No.: 34419 (MD license #)
Agent for Owner: N/A Daytime Phone No.: _____

RECEIVED
DIV. OF CASE WORK

LOCATION OF BUILDING/PREMISE

House Number: 7400 Street: Baltimore Avenue
Town/City: Takema Park Nearest Cross Street: Albany
Lot: 19 Block: 75 Subdivision: _____
Liber: 2574 Folio: 595 Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

1A. CHECK ALL APPLICABLE:
 Construct Extend Alter/Renovate A/C Slab Room Addition Porch Deck Shed
 Move Install Wreck/Raze Solar Fireplace Woodburning Stove Single Family
 Revision Repair Revocable Fence/Wall (complete Section 4) Other: _____
1B. Construction cost estimate: \$ 11,495.00
1C. If this is a revision of a previously approved active permit, see Permit # N/A

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____
2B. Type of water supply: 01 WSSC 02 Well 03 Other: _____

PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height 3 feet 0 inches maximum, tapering down to 11 inches on right side.
3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
 On party line/property line Entirely on land of owner On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Alison Skelton / Derek Hill
Signature of owner or authorized agent

October 11 **RECEIVED**
Date

Approved: _____ For Chairperson, Historic Preservation Commission
Disapproved: _____ Signature: _____ Date: 12.20.07
Application/Permit No.: 471061 Date Filed: 11/15/07 Date Issued: _____

**THE FOLLOWING ITEMS MUST BE COMPLETED AND THE
REQUIRED DOCUMENTS MUST ACCOMPANY THIS APPLICATION.**

1. WRITTEN DESCRIPTION OF PROJECT

- a. Description of existing structure(s) and environmental setting, including their historical features and significance:

Front steps consisting of 5 landings and staircases, currently old, cracked concrete, to be removed in flagstones. Front footpaths to left and right of front staircase, currently in deteriorated concrete. Retaining wall with missing stone and mortar that is cracked and missing in places.

- b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

Front staircase and landings to be covered in flagstone. Concrete of footpaths to right and left of front staircase will be removed and replaced with stepping stones. Retaining wall to be repaired, including installation of missing stones, pointing up of cracks, and installation of missing bead joints. Dimensions of staircase, front landing, and footpaths will remain unchanged.

2. SITE PLAN

Site and environmental setting, drawn to scale. You may use your plot. Your site plan must include:

- a. the scale, north arrow, and date;
- b. dimensions of all existing and proposed structures; and
- c. site features such as walkways, driveways, fences, ponds, streams, trash dumpsters, mechanical equipment, and landscaping.

3. PLANS AND ELEVATIONS

You must submit 2 copies of plans and elevations in a format no larger than 11" x 17". Plans on 8 1/2" x 11" paper are preferred.

- a. Schematic construction plans, with marked dimensions, indicating location, size and general type of walls, window and door openings, and other fixed features of both the existing resource(s) and the proposed work.
- b. Elevations (facades), with marked dimensions, clearly indicating proposed work in relation to existing construction and, when appropriate, context. All materials and fixtures proposed for the exterior must be noted on the elevations drawings. An existing and a proposed elevation drawing of each facade affected by the proposed work is required.

4. MATERIALS SPECIFICATIONS

General description of materials and manufactured items proposed for incorporation in the work of the project. This information may be included on your design drawings.

5. PHOTOGRAPHS

- a. Clearly labeled photographic prints of each facade of existing resource, including details of the affected portions. All labels should be placed on the front of photographs.
- b. Clearly label photographic prints of the resource as viewed from the public right-of-way and of the adjoining properties. All labels should be placed on the front of photographs.

6. TREE SURVEY

If you are proposing construction adjacent to or within the dripline of any tree 6" or larger in diameter (at approximately 4 feet above the ground), you must file an accurate tree survey identifying the size, location, and species of each tree of at least that dimension.

7. ADDRESSES OF ADJACENT AND CONFRONTING PROPERTY OWNERS

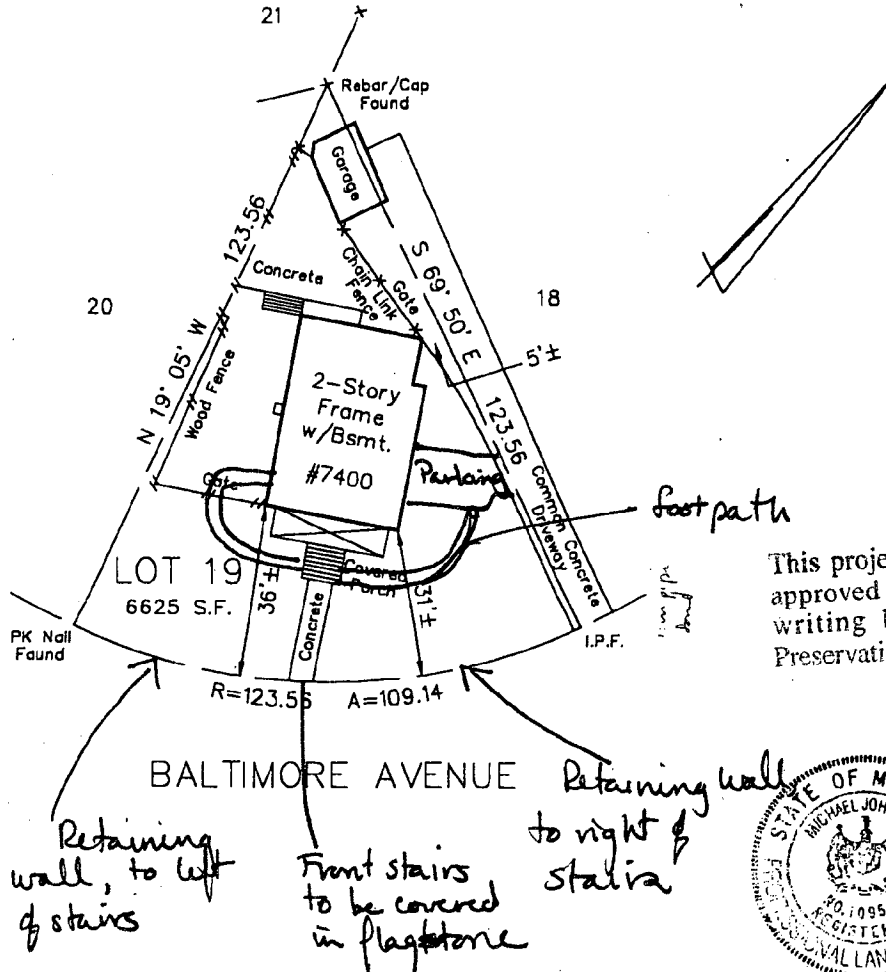
For ALL projects, provide an accurate list of adjacent and confronting property owners (not tenants), including names, addresses, and zip codes. This list should include the owners of all lots or parcels which adjoin the parcel in question, as well as the owner(s) of lot(s) or parcel(s) which lie directly across the street/highway from the parcel in question. You can obtain this information from the Department of Assessments and Taxation, 51 Monroe Street, Rockville, (301/279-1355).

PLEASE PRINT (IN BLUE OR BLACK INK) OR TYPE THIS INFORMATION ON THE FOLLOWING PAGE.
PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE. AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

The plat is of benefit to a consumer only insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing. The plat is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements. The plat does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or re-financing.

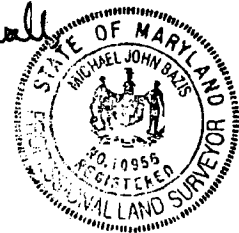
NOTES:

- (1) The lot shown hereon does not lie within the limits of the 100 year flood plain as shown on FIRM Panel No. 200
Date of Map: 8-5-91
Flood Zone: "C"
- (2) No property corners found or set unless otherwise noted.
- (3) The accuracy of this survey and the apparent setback distances is 2'±



APPROVED
Montgomery County
Historic Preservation Commission
[Signature] 12.20.07

This project must be constructed as shown in these approved plans. Any changes require approval in writing by the Montgomery County Historic Preservation Commission.



LOCATION DRAWING
LOT 19 BLOCK 75
TAKOMA PARK LOAN & TRUST
COMPANY'S SUBDIVISION
TAKOMA PARK, MD
MONTGOMERY COUNTY, MARYLAND

SURVEYOR'S CERTIFICATE

I hereby certify that the property delineated hereon is in accordance with the plat of subdivision and/or deed of record, that the improvements were located by accepted field practices and include permanent visible structures, if any. This plat is NOT FOR DETERMINING PROPERTY LINES OR FOR CONSTRUCTION OF IMPROVEMENTS, but prepared for exclusive use of present owners of property and also those who purchase, mortgage, or guarantee the title thereto, within six months from date hereof, and as to them I warrant the accuracy of this plat.

[Signature]
Michael J. Bazis RPLS #10956

THIS SURVEY IS FOR TITLE PURPOSES ONLY

JOB # 01.0978H	DATE 11-26-01
FIELD BB/JT	DRAFT DAB
	P.B. 2 P#142
	SCALE: 1" = 30'

R.C. KELLY & ASSOCIATES, INC.
ENGINEERS & SURVEYORS
10111 COLESVILLE ROAD, SUITE 133
SILVER SPRING, MARYLAND 20901
(301)593-8005 FAX (301)681-7216
E-MAIL: survey@rckelly.com

original
stuff
Reports

EXPEDITED
MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION
STAFF REPORT

Address:	7400 Baltimore Avenue, Takoma Park	Meeting Date:	12/19/2007
Resource:	Contributing Resource Takoma Park Historic District	Report Date:	12/12/2007
Applicant:	Derek Hill, Alison Shelton	Public Notice:	12/5/07
Review:	HAWP	Tax Credit:	None
Case Number:	37/03-07NN	Staff:	Scott Whipple
Proposal:	Alterations to retaining wall, front walkway and steps		

STAFF RECOMMENDATION

- Approval
 Approval with conditions

Staff is recommending that the HPC **approve** this HAWP application.

ARCHITECTURAL DESCRIPTION

SIGNIFICANCE: Contributing Resource within the Takoma Park Historic District
STYLE: Four Square
DATE: c1910-1915

PROPOSAL

The applicants are proposing to cover the existing concrete front staircase and landings in flagstone, remove the concrete footpaths to the left (west) and right (east) of the front staircase and replace those with stepping stones, and repair the existing retaining wall. The existing concrete staircase, landings, and footpaths are in a cracked and deteriorated condition. The dimensions of the staircase, landing, and footpaths will remain unchanged. Retaining wall repair work is to include installation of replacement stone to replace missing stones, pointing cracks, and reintroduction of missing bead joints.

STAFF RECOMMENDATION

When reviewing alterations and new construction within the Takoma Park Historic District, several documents are to be utilized as guidelines to assist the Commission in developing their decision. These documents include the historic preservation review guidelines in the approved and adopted amendment for the *Takoma Park Historic District (Guidelines)*, *Montgomery County Code Chapter 24A (Chapter 24A)*, and the *Secretary of the Interior's Standards for Rehabilitation (Standards)*. The pertinent information in these documents is outlined below.

Takoma Park Historic District

According to the *Takoma Park Guidelines*, Contributing Resources in the Takoma Park Historic District “should receive a more lenient level of design review than those structures that have been classified as Outstanding. This design review should emphasize the importance of the resource to the overall streetscape and its compatibility with existing patterns rather than focusing on a close scrutiny on architectural detailing.”

Staff recommendation of **approval** is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

- 1. The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or
- 2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or
- 3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or
- 4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
- 5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
- 6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

and with the general condition that the applicant shall present the **3 permit sets of drawings – if applicable – to Historic Preservation Commission (HPC) staff for review and stamping** prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits.



RETURN TO: DEPARTMENT OF PERMITTING SERVICES
255 BOWEN LANE, FIFTH FLOOR, BOWEN HALL, MD 20914
301-773-6666

DPS - #8

HISTORIC PRESERVATION COMMISSION
301/563-3400

APPLICATION FOR
HISTORIC AREA WORK PERMIT

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Tax Account No.: 187-38-2848, 577-80-6251
Name of Property Owner: Derek Hill, Alison Shelton Daytime Phone No.: 703/292-7805
Address: 7400 Baltimore Avenue, Takema Park, MD 20912
Street Number City State Zip Code
Contractor: American Professional Chimney + Masonry Phone No.: 301/699-6050
Contractor Registration No.: 34419 (MD license #)
Agent for Owner: N/A Daytime Phone No.: _____

RECEIVED

NOV 02 2007

LOCATION OF BUILDING/PREMISE

House Number: 7400 Street: Baltimore Avenue DIV. OF CASE WORK M
Town/City: Takema Park Nearest Cross Street: Albany
Lot: 19 Block: 75 Subdivision: _____
Liber: 2574 Folio: 595 Parcel: _____

PART ONE: TYPE OF PERMIT ACTION AND USE

- 1A. CHECK ALL APPLICABLE:
- Construct
 - Extend
 - Alter/Renovate
 - Move
 - Install
 - Wreck/Raze
 - Revision
 - Repair
 - Revocable
- CHECK ALL APPLICABLE:
- A/C
 - Slab
 - Room Addition
 - Porch
 - Deck
 - Shed
 - Solar
 - Fireplace
 - Woodburning Stove
 - Single Family
 - Fence (Wall) (complete Section 4)
 - Other: _____

1B. Construction cost estimate: \$ 11,495.00

1C. If this is a revision of a previously approved active permit, see Permit # N/A

PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

- 2A. Type of sewage disposal: 01 WSSC 02 Septic 03 Other: _____
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I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Alison Shelton / Derek Hill
Signature of owner or authorized agent

October 11 RECEIVED
Date

Approved: _____ For Chairperson, Historic Preservation Commission

Disapproved: _____ Signature: _____ Date: DIV. OF CASE WORK M
Application/Permit No.: 471061 Date Filed: 11/15/07 Date Issued: _____

Edit 6/21/99

SEE REVERSE SIDE FOR INSTRUCTIONS

3

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PLEASE STAY WITHIN THE GUIDES OF THE TEMPLATE, AS THIS WILL BE PHOTOCOPIED DIRECTLY ONTO MAILING LABELS.

HAWP APPLICATION: MAILING ADDRESSES FOR NOTIFYING
 [Owner, Owner's Agent, Adjacent and Confronting Property Owners]

Owner's mailing address	Owner's Agent's mailing address
Derek Hill / Alison Shelton 7400 Baltimore Avenue Takoma Park, MD 20912	N/A
Adjacent and confronting Property Owners mailing addresses	
Julie Kurland 7408 Baltimore Avenue Takoma Park, MD 20912 (adjacent to left)	Carol Sweig & Jim Lowry Lowry 7403 Baltimore Avenue Takoma Park, MD 20912 (opposite)
Tim Westmerland & Nick Oko 501 Albany Avenue Takoma Park, MD 20912 (adjacent to right)	
Laura Steinberg 7407 Baltimore Avenue Takoma Park, MD 20912 (opposite)	

Existing Property Condition Photographs (duplicate as needed)

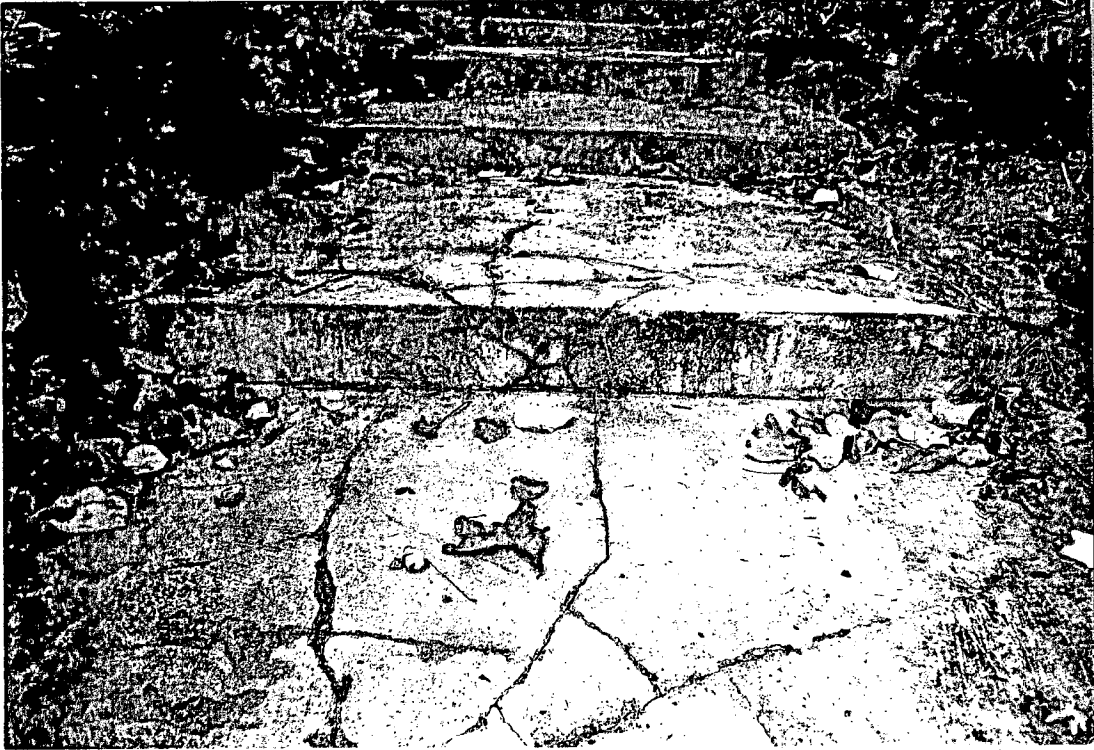


Detail: Front of house with view of front staircase and retaining walls



Detail: Front staircase, close-up (bottom stairs)

Existing Property Condition Photographs (duplicate as needed)



Detail: Front staircase, close-up (landings near top of staircase)



Detail: Front retaining wall, left side (missing stones)

Existing Property Condition Photographs (duplicate as needed)



Detail: Front retaining wall, left side (missing base work)



Detail: Footpath, left side of front staircase (missing / deteriorated concrete)

American Professional Chimney & Masonry, Inc.
 4519 Buchanan Street
 Hyattsville, MD 20781

Proposal

Date	Proposal #
8/28/2007	4968

Name / Address	Ship To
Alicson Shelton 7400 Baltimore Avenue Takoma Park MD.20912 3-270-8626 2-434-6402	GIVE HER A START DATE

Rep
SR

Description	Total
STEPS: ...Install square cut stones onto the front steps and 5 landings, and all side walls. Total area to be covered is (190) sq. ft. @ 33.00 a square foot WALKWAY: ...Take up the concrete sidewalk on the left and right side of the house. NOTE: (183) sq. ft. of concrete. Install square stepping stones every (3') RETAINING WALL: ...Make repairs to the stone retaining wall in the front of the house ...Install any missing stones ...Point up any cracks ...Install a bead joint, where missing	6,270.00 3,300.00 1,925.00

Steve Rodgers	Total	\$11,495.00
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A deposit of 1/3 is required on jobs over \$1,000; 1/3 upon 50% completion; and, balance upon completion

Signature _____

Phone #	Fax #
301-699-6050	301-699-6058

Web Site
301chimney.com

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ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
3/23/2007

PRODUCER (301)953-0051 FAX: (301)206-2136
O'DONOVAN & ASSOCIATES, INC.
8321-51 Cherry Lane

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Insured: Laurel MD 20707

AMERICAN PROFESSIONAL CHIMNEY MASONRY & HOME REPAIR SERVICE, INC.
4519 Buchanan Street
Hyattsville MD 20781

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: OHIO CASUALTY INS. CO.	
INSURER B: INJURED WORKERS' INS. FUND	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICE. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR. DESCD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-EST <input type="checkbox"/> LOC	8LO (08) 50436679	1/10/2007	1/10/2008	EACH OCCURRENCE \$ 1,000,00 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,00 MED EXP (Any one person) \$ 10,00 PERSONAL & ADY INJURY \$ 1,000,00 GENERAL AGGREGATE \$ 1,000,00 PRODUCTS-COMP/OP AGG \$ 1,000,00
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	8AO (08) 50436679	1/10/2007	1/10/2008	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,00 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
A	EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ <input checked="" type="checkbox"/> RETENTION \$	8SO (08) 50436679	1/10/2007	1/10/2008	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	4013663RX	1/10/2007	1/10/2008	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ 500,000 EL DISEASE - EA EMPLOYEE \$ 500,000 EL DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENTS/SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Kathleen <i>Kathleen O'Donovan</i>

10

**American Professional
Chimney & Masonry Service, Inc.
301-699-6050**

Company Profile

Dedicated to 100% customer satisfaction:

- Better Business Bureau – zero complaints
- Building Trades Association – zero complaints
- Department of Consumer Affairs – zero complaints

Dedicated to excellence:

- Certified by the CSIA
- Registered Premier Installer – National Chimney Supply
- Multiple Award Winning Installer – Copperfield Chimney Supply

Trade Recognition:

- Recommended by – Brownells – “The Fireplace People”
- Copperfield Chimney Supply
- Easy Fire Distributors
- National Chimney Supply
- Offenbacher Pool & Patio
- The Fireplace Shop
- The National Chimney Sweeps Guild
- The National Masonry Institute

Trade Cooperation:

- Consultation work with The National Masonry Institute, The National Fire Protection Agency, and the Chimney Safety Institute of America
- Assisted with test development for masonry and concrete apprenticeships at “Job Corp”
- Performed masonry repairs and chimney re-lining for several HVAC firms
- Provided free technical advice to home owners and other companies within the industry

Licenses/Certifications:

- District of Columbia Home Improvement Commission – License/Customer #39606810
- Maryland Home Improvement Commission – License # 34419
- Commonwealth of Virginia – License #2705 074098
- Fairfax County Business – License #0547386
- Chimney Safety Institute of America – Certification # 2405
- City Alexandria Business-License #39520-01

Insured/Bonded:

- Ohio Casualty Insurance Company
- Agent: O’Donovan’s Insurance Agency, Laurel, MD (301) 953-0051

We are one of the most respected service companies in the metropolitan area due to our consistent and long-term dedication to our customers.

11

APPLICATION FOR HISTORIC AREA WORK PERMIT

MATERIAL SPECIFICATIONS

Applicants: Derek Hill & Alison Shelton
7400 Baltimore Avenue
Takoma Park, Maryland 20912

Contractor: American Professional Chimney & Masonry, Inc.
4519 Buchanan Street
Hyattsville, MD 20781

MATERIAL SPECIFICATIONS:

RETAINING WALL:

Reinsert original stones into retaining wall. Mortar will be a traditional combination of Portland cement, concrete sand and lime.

FRONT STEPS:

Square-cut Pennsylvania grey-blue stone laid in a bed of concrete sand mix. Stones will all be Square cut and will vary in size from 1 square foot to 2 x 3 feet, including sizes in between. Vertical risers will be in Carderock stone with a rougher texture and irregular shapes. The stones will be 1 inch to 1 1/2 thick.

WALKWAY ON LEFT AND RIGHT SIDES OF STAIRS:

Square-cut Pennsylvania grey-blue stone, laid in bed of blue stone dust. Square stepping stones will consistently be 2 feet wide by 2 feet long, and 2 inches thick.

The plat is of benefit to a consumer only insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing. The plat is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements. The plat does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or re-financing.

NOTES:

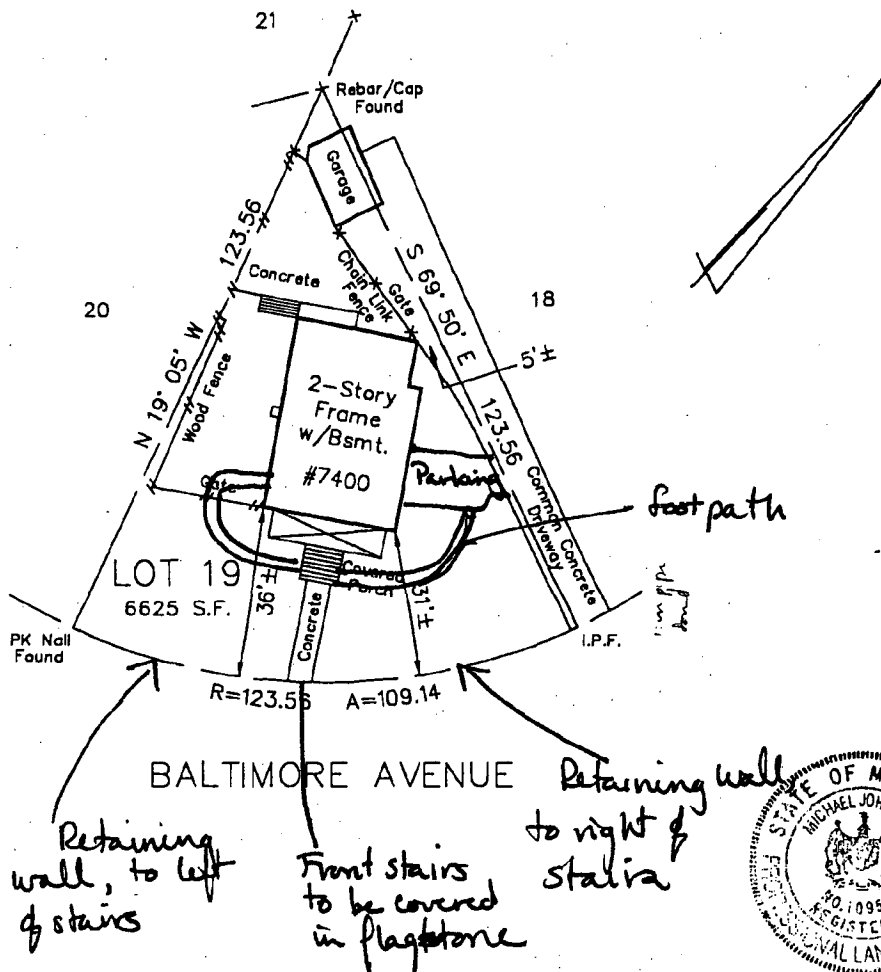
(1) The lot shown hereon does not lie within the limits of the 100 year flood plain as shown on FIRM Panel No. 200

Date of Map: 8-5-91

Flood Zone: "C"

(2) No property corners found or set unless otherwise noted.

(3) The accuracy of this survey and the apparent setback distances is 2'±



LOCATION DRAWING
 LOT 19 BLOCK 75
 TAKOMA PARK LOAN & TRUST
 COMPANY'S SUBDIVISION
 TAKOMA PARK, MD
 MONTGOMERY COUNTY, MARYLAND

SURVEYOR'S CERTIFICATE

I hereby certify that the property delineated hereon is in accordance with the plat of subdivision and/or deed of record, that the improvements were located by accepted field practices and include permanent visible structures, if any. This plat is NOT FOR DETERMINING PROPERTY LINES OR FOR CONSTRUCTION OF IMPROVEMENTS, but prepared for exclusive use of present owners of property and also those who purchase, mortgage, or guarantee the title thereto, within six months from date hereof, and as to them I warrant the accuracy of this plat.

Michael J. Bazis
 Michael J. Bazis RPLS #10956

THIS SURVEY IS FOR TITLE PURPOSES ONLY

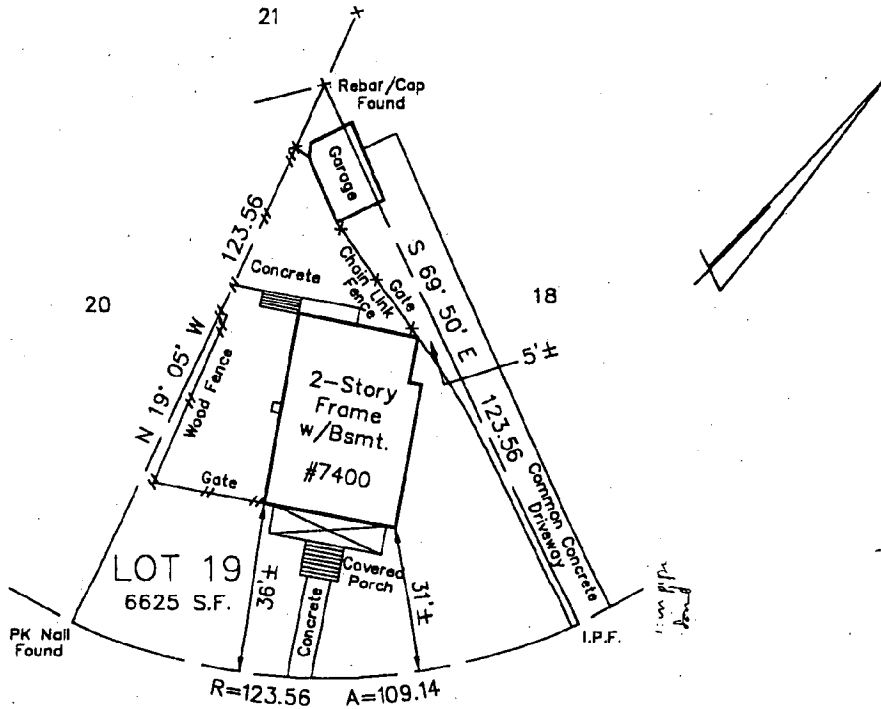
JOB # 01.0978H	DATE 11-26-01
FIELD BB/JT	DRAFT DAB
	P.B. 2 P #142
	SCALE: 1" = 30'

R.C. KELLY & ASSOCIATES, INC.
 ENGINEERS & SURVEYORS
 10111 COLESVILLE ROAD, SUITE 133
 SILVER SPRING, MARYLAND 20901
 (301)593-8005 FAX (301)881-7218
 E-MAIL: survey@rckelly.com

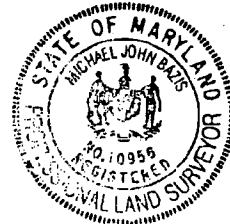
13

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Date of Map: 8-5-91
Flood Zone: 'C'
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 - (3) The accuracy of this survey and the apparent setback distances is $2 \pm$



BALTIMORE AVENUE



LOCATION DRAWING

SURVEYOR'S CERTIFICATE

LOT 19 BLOCK 75
TAKOMA PARK LOAN & TRUST
COMPANY'S SUBDIVISION
TAKOMA PARK, MD
MONTGOMERY COUNTY, MARYLAND

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Michael J. Bezis
Michael J. Bezis RPLS #10956

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JOB # 01.0978H	DATE 11-26-01
FIELD BB/JT	DRAFT DAB
	P.B. 2 P#142
	SCALE: 1" = 30'

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ENGINEERS & SURVEYORS

10111 COLESVILLE ROAD, SUITE 133
SILVER SPRING, MARYLAND 20901
(301)583-8005 FAX (301)681-7216
E-MAIL: survey@rckelly.com

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Existing Property Condition Photographs (duplicate as needed)



Detail: Front of house with view of front staircase and retaining walls

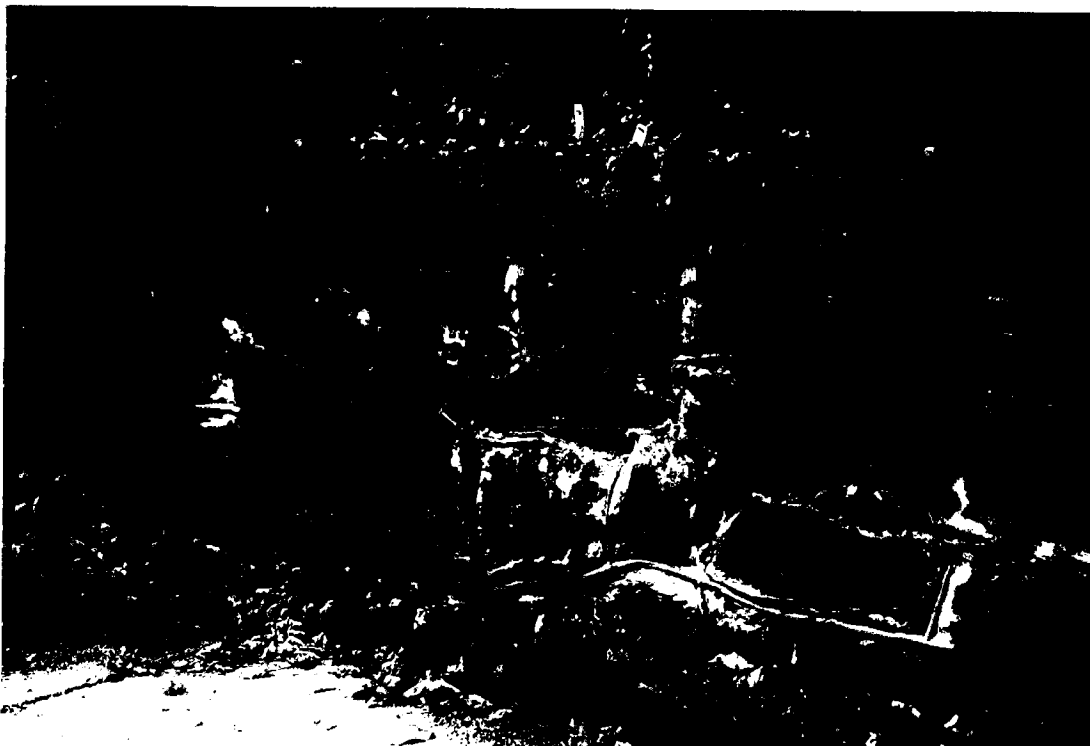


Detail: Front staircase, close-up (bottom stairs)

Existing Property Condition Photographs (duplicate as needed)



Detail: Front staircase, close-up (landings near top of staircase)



Detail: Front retaining wall, left side (missing stones)

Existing Property Condition Photographs (duplicate as needed)



Detail: Front retaining wall, left side (missing brickwork)



Detail: Footpath, left side of front staircase (missing / deteriorated concrete)



Montgomery County Department Of Permitting Services

255 Rockville Pike
Rockville, MD 20850
240-777-6370 Fax: 240-777-6262



Date: October 11, 2007

To: Derek Hill & Alison Shelton
7400 Baltimore Avenue
Takoma Park, MD 20912

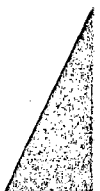
To Whom It May Concern:

We are in receipt of your Historic Area Work Permit (HAWP) application. After reviewing your submission we have determined that it is incomplete and can not be processed at this time.

Your application is being returned to you because it is missing the following components:

- Written Description
Site Plan
[X] Plans/Elevations Repair work + Flatwork, wall change (no elevation, right on top of wall)
[X] Material Specifications
Photographs
Tree Survey
Adjacent/Confronting Property Owner Addresses
Submitted to office other than DPS in Rockville

We look forward to receiving the information needed to complete your application and proceed with the review. Please call 240-777-6370 if you have any questions.



Hill, Derek L.

From: Fothergill, Anne [Anne.Fothergill@mncppc-mc.org]
Sent: Tuesday, October 23, 2007 2:06 PM
To: christopher.allen@montgomerycountymd.gov
Cc: Hill, Derek L.; Manarolla, Kevin
Subject: Historic Area Work Permit application

Mr. Allen:

The property owners at 7400 Baltimore Avenue, Takoma Park need to apply for a Historic Area Work Permit (HAWP). My understanding is that they are proposing to change the material of their front walkway but not the walkway's dimensions or location. We have advised them that they do not need to provide plans from an architect/landscape architect, but that they should submit photos of the existing walkway and a written description of the proposed change. They also should submit a site plan (plat) showing the existing walkway. Once they have submitted this HAWP application, our office will bring it to the Historic Preservation Commission for their review and approval.

Please email me if you have any questions.

thanks,

Anne

Anne Fothergill

Senior Planner

Montgomery County Planning Department

Countywide Planning--Historic Preservation Section

1109 Spring Street, Suite 801

Silver Spring, MD 20910

301-563-3400 phone

301-563-3412 fax

<http://www.mc-mncppc.org/historic/>