

11 Philadelphia ave  
Takoma park

37/3-07-111



## HISTORIC PRESERVATION COMMISSION


Isiah Leggett  
County Executive

Jef Fuller  
Chairperson

Date: 10-11-07

### MEMORANDUM

TO: Carla Reid Joyner, Director  
Department of Permitting Services

FROM: Annie Fothergill   
Historic Preservation Section  
Maryland-National Capital Park & Planning Commission

SUBJECT: Historic Area Work Permit #466111 Fencing installation

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The Montgomery County Historic Preservation Commission (HPC) has reviewed the attached application for a Historic Area Work Permit (HAWP). This application was approved at the October 10, 2007 meeting.

THE BUILDING PERMIT FOR THIS PROJECT SHALL BE ISSUED CONDITIONAL UPON ADHERENCE TO THE ABOVE APPROVED HAWP CONDITIONS AND MAY REQUIRE APPROVAL BY DPS OR ANOTHER LOCAL OFFICE BEFORE WORK CAN BEGIN.

Applicant: Patrick and Laura Volpe

Address: 11 Philadelphia Avenue, Takoma Park

This HAWP approval is subject to the general condition that the applicant will obtain all other applicable Montgomery County or local government agency permits. After the issuance of these permits, the applicant must contact this Historic Preservation Office if any changes to the approved plan are made.



# APPLICATION FOR HISTORIC AREA WORK PERMIT

A

Contact Person: Laura Volpe

Daytime Phone No.: 301-270-1461

Tax Account No.: 01065125

Name of Property Owner: Patrick E. and Laura M. Volpe Daytime Phone No.: 301-270-1461

Address: 11 Philadelphia Ave Takoma Park MD 20912  
Street Number City State Zip Code

Contractor: Long Fence Phone No.: 301-662-1600 / 301-428-9040

Contractor Registration No.: \_\_\_\_\_

Agent for Owner: Walt Smits Daytime Phone No.: 301-428-9040

### LOCATION OF BUILDING/PREMISE

House Number: 11 Street: Philadelphia Ave

Town/City: Takoma Park Nearest Cross Street: Carroll Ave

Lot: 2 Block: 4 Subdivision: Hillcrest

Liber: 30484 Folio: 438 Parcel: \_\_\_\_\_

### PART ONE: TYPE OF PERMIT ACTION AND USE

- 1A. CHECK ALL APPLICABLE:
- |                                    |                                  |  |   |                                    |  |  |                               |                               |
|------------------------------------|----------------------------------|--|---|------------------------------------|--|--|-------------------------------|-------------------------------|
| <input type="checkbox"/> Construct | <input type="checkbox"/> Extend  | <input checked="" type="checkbox"/> Alter/Renovate | <input type="checkbox"/> A/C  | <input type="checkbox"/> Slab      | <input type="checkbox"/> Room Addition     | <input type="checkbox"/> Porch         | <input type="checkbox"/> Deck | <input type="checkbox"/> Shed |
| <input type="checkbox"/> Move      | <input type="checkbox"/> Install | <input type="checkbox"/> Wreck/Raze                | <input type="checkbox"/> Solar                                      | <input type="checkbox"/> Fireplace | <input type="checkbox"/> Woodburning Stove | <input type="checkbox"/> Single Family |                               |                               |
| <input type="checkbox"/> Revision  | <input type="checkbox"/> Repair  | <input type="checkbox"/> Revocable                 | <input checked="" type="checkbox"/> Fence/Wall (complete Section 4) |                                    | <input type="checkbox"/> Other: _____      |  |                               |                               |

1B. Construction cost estimate: \$ 5700.00

1C. If this is a revision of a previously approved active permit, see Permit # \_\_\_\_\_

### PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

2A. Type of sewage disposal: 01  WSSC 02  Septic 03  Other: \_\_\_\_\_

2B. Type of water supply: 01  WSSC 02  Well 03  Other: \_\_\_\_\_

### PART THREE: COMPLETE ONLY FOR FENCE/RETAINING WALL

3A. Height 4 feet 0 inches

- 3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:
- On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

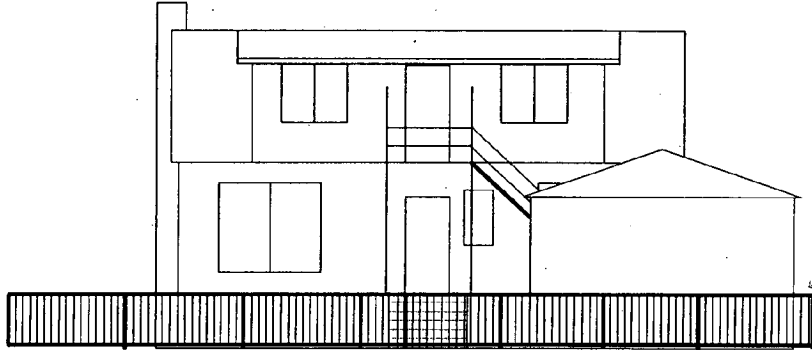
Laura M. Volpe  
Signature of owner or authorized agent

9/19/2007  
Date

Approved: 9/19/07

Approved by HPC  
For Chairperson, Historic Preservation Commission 10-11-07

11 PHILADELPHIA AVE  
REAR ELEVATION \* PROPOSED



Proposed fence is 48" high, 2"x2" pickets with 1"x4" cap board. 4" X 4" posts will be cemented 36" into the ground. All pieces are ACQ Naturewood pressure treated pine.

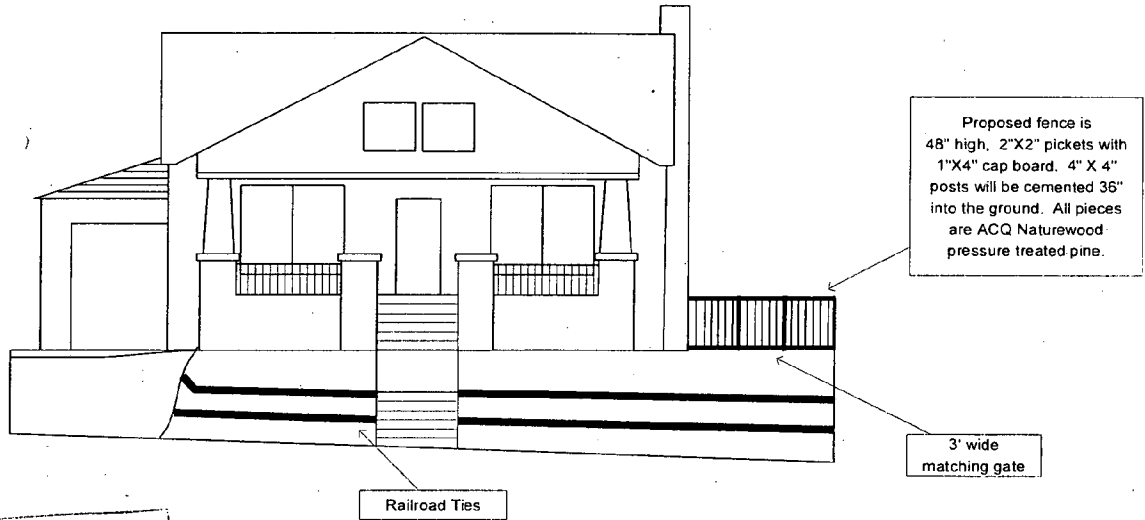
3' wide matching gate

APPROVED  
Montgomery County  
Historic Preservation Commission

*AP*  
10-11-07

TITLE	DATE CREATED	FILENAME
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD
DRAWN BY	REVISED	SCALE
PATRICK E VOLPE	9/19/2007	1: 120

11 PHILADELPHIA AVE  
FRONT ELEVATION \* PROPOSED

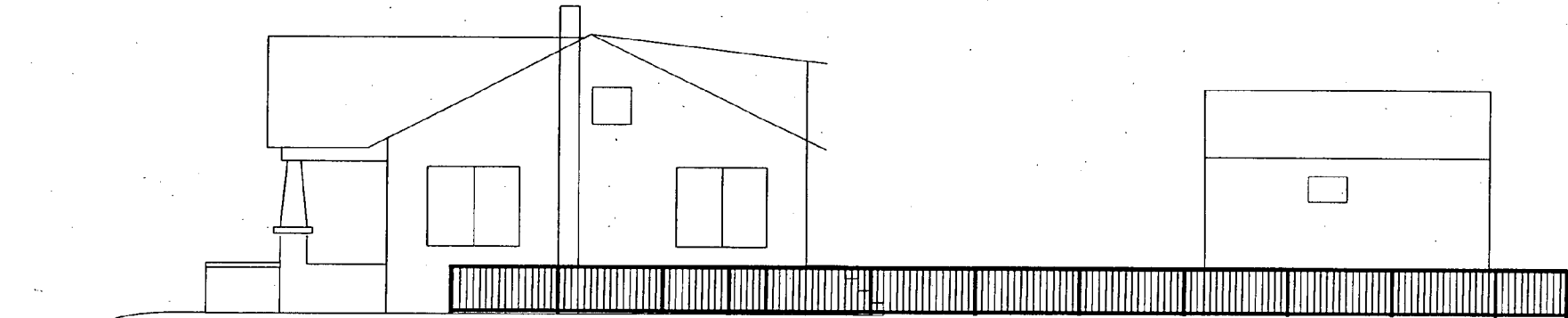


APPROVED  
Montgomery County  
Historic Preservation Commission

10-11-07

TITLE	DATE CREATED	FILENAME
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS VSD
DRAWN BY PATRICK E VOLPE	REVISED 9/19/2007	SCALE 1: 120

11 PHILADELPHIA AVE  
SIDE ELEVATION \* PROPOSED



Fence will extend from house to property line here

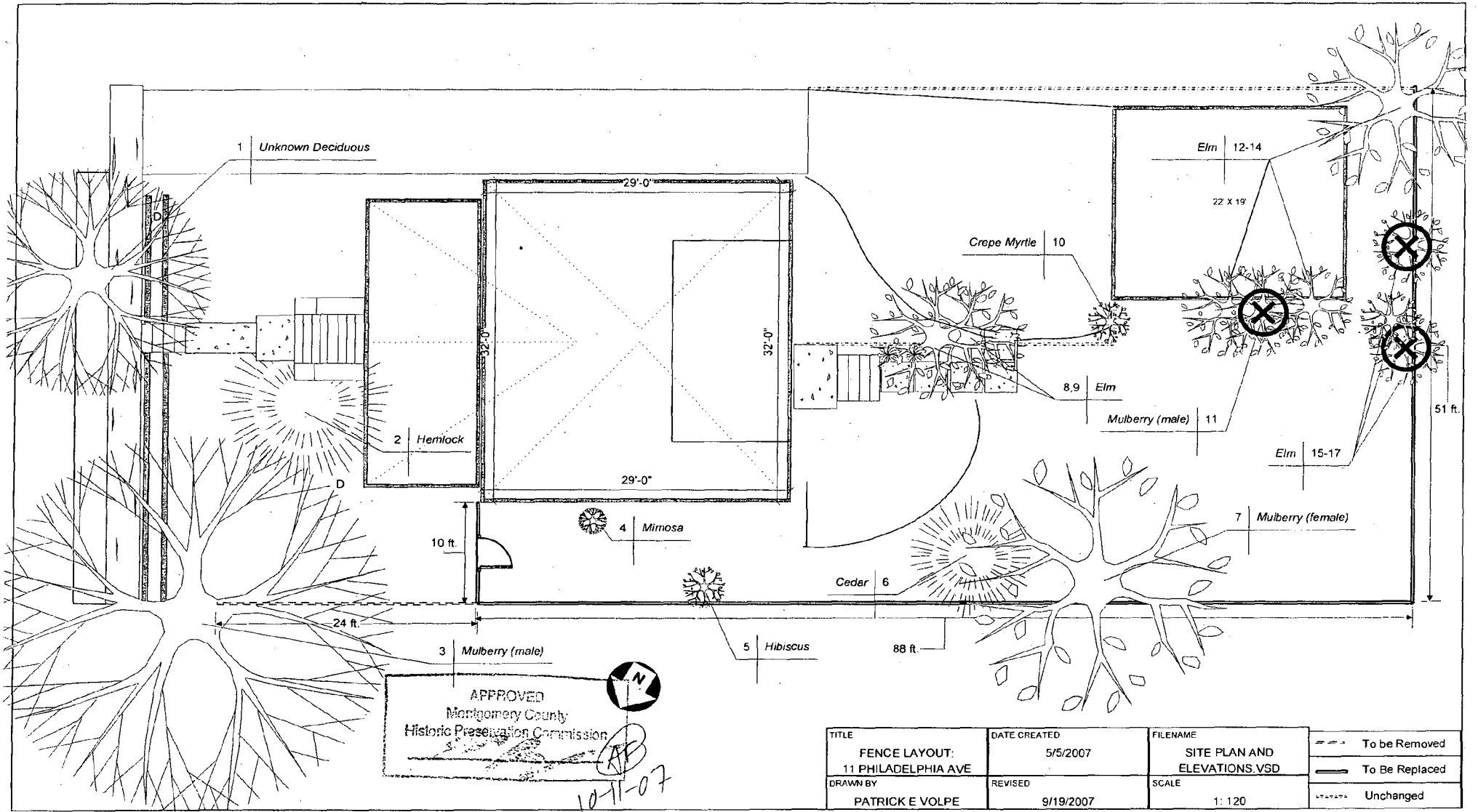
3' wide matching gate

90 foot fence comprised of :  
48" X 8' sections. 2"X2"  
pickets with 1"X4" cap board.  
4" X 4" posts will be  
cemented 36" into the ground.  
All pieces are ACQ  
Naturewood pressure treated  
pine

APPROVED  
Montgomery County  
Historic Preservation Commission

*APB*  
10-11-07

TITLE	DATE CREATED	FILENAME
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS VSD
DRAWN BY	REVISED	SCALE
PATRICK E VOLPE	9/19/2007	1: 120



APPROVED  
 Montgomery County  
 Historic Preservation Commission  
 10-11-07

TITLE	DATE CREATED	FILENAME	
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD	To be Removed
DRAWN BY PATRICK E VOLPE	REVISED 9/19/2007	SCALE 1: 120	To Be Replaced
			Unchanged

**EXPEDITED**  
**MONTGOMERY COUNTY HISTORIC PRESERVATION COMMISSION**  
**STAFF REPORT**

<b>Address:</b>	11 Philadelphia Avenue, Takoma Park	<b>Meeting Date:</b>	10/10/2007
<b>Resource:</b>	Contributing Resource Takoma Park Historic District	<b>Report Date:</b>	10/03/2007
<b>Applicant:</b>	Patrick and Laura Volpe (Walt Smits, Agent)	<b>Public Notice:</b>	9/26/2007
<b>Review:</b>	HAWP	<b>Tax Credit:</b>	None
<b>Case Number:</b>	37/03-07HH	<b>Staff:</b>	Anne Fothergill
<b>Proposal:</b>	Fence replacement		

**STAFF RECOMMENDATION**

- Approval  
 Approval with conditions

**ARCHITECTURAL DESCRIPTION**

**SIGNIFICANCE:** Contributing Resource within the Takoma Park Historic District  
**STYLE:** Bungalow  
**DATE:** 1913

**PROPOSAL**

The applicants are proposing to replace the existing perimeter chain link fence with 4' tall wood picket fencing. They are also proposing to remove three damaged trees that have been recommended for removal by the City of Takoma Park arborist. They will comply with the City's tree replacement policy as a condition of the approved tree removal permit.

**STAFF RECOMMENDATION**

Staff recommendation of **approval** is based on the following criteria from Chapter 24A of the Montgomery County Code, Section 8(b): The commission shall instruct the director to issue a permit, or issue a permit subject to such conditions as are found to be necessary to insure conformity with the purposes and requirements of this chapter, if it finds that:

- 1. The proposal will not substantially alter the exterior features of an historic site, or historic resource within an historic district; or
- 2. The proposal is compatible in character and nature with the historical, archeological, architectural or cultural features of the historic site, or the historic district in which an historic resource is located and would not be detrimental thereto or to the achievement of the purposes of this chapter; or



- 3. The proposal would enhance or aid in the protection, preservation and public or private utilization of the historic site, or historic resource located within an historic district, in a manner compatible with the historical, archeological, architectural or cultural value of the historic site or historic district in which an historic resource is located, or
- 4. The proposal is necessary in order that unsafe conditions or health hazards be remedied; or
- 5. The proposal is necessary in order that the owner of the subject property not be deprived of reasonable use of the property or suffer undue hardship; or
- 6. In balancing the interests of the public in preserving the historic site, or historic resource located within an historic district, with the interests of the public from the use and benefit of the alternative proposal, the general public welfare is better served by granting the permit.

and with the general condition that the applicant shall present the **3 permit sets of drawings – if applicable – to Historic Preservation Commission (HPC) staff for review and stamping** prior to submission for the Montgomery County Department of Permitting Services (DPS) building permits.

# APPLICATION FOR HISTORIC AREA WORK PERMIT

A

Contact Person: Laura Volpe

Daytime Phone No.: 301-270-1461

Tax Account No.: 01065125

Name of Property Owner: Patrick E. and Laura M. Volpe Daytime Phone No.: 301-270-1461

Address: 11 Philadelphia Ave Takoma Park MD 20912  
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Contractor: Long Fence Phone No.: 301-662-1600 / 301-428-9040

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## LOCATION OF BUILDING/PREMISE

House Number: 11 Street: Philadelphia Ave

Town/City: Takoma Park Nearest Cross Street: Carroll Ave

Lot: 2 Block: 4 Subdivision: Hillcrest

Liber: 30484 Folio: 438 Parcel: \_\_\_\_\_

## PART ONE: TYPE OF PERMIT ACTION AND USE

### 1A. CHECK ALL APPLICABLE:

- Construct  Extend  Alter/Renovate  
 Move  Install  Wreck/Raze  
 Revision  Repair  Revocable

### CHECK ALL APPLICABLE:

- A/C  Slab  Room Addition  Porch  Deck  Shed  
 Solar  Fireplace  Woodburning Stove  Single Family  
 Fence/Wall (complete Section 4)  Other: \_\_\_\_\_

1B. Construction cost estimate: \$ 5700.00

1C. If this is a revision of a previously approved active permit, see Permit # \_\_\_\_\_

## PART TWO: COMPLETE FOR NEW CONSTRUCTION AND EXTEND/ADDITIONS

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3A. Height 4 feet 0 inches

3B. Indicate whether the fence or retaining wall is to be constructed on one of the following locations:

- On party line/property line  Entirely on land of owner  On public right of way/easement

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction will comply with plans approved by all agencies listed and I hereby acknowledge and accept this to be a condition for the issuance of this permit.

Laura M. Volpe  
Signature of owner or authorized agent

9/19/2007  
Date

#466111 9/19/07 WWS

Approved: \_\_\_\_\_

For Chairperson, Historic Preservation Commission

3

Historic Preservation Planner  
Historic Preservation Commission  
Department of Permitting Services  
255 Rockville Pike , 2<sup>nd</sup> Floor  
Rockville, MD 20850

Dear Sir or Madam,

Please accept this letter and the attached information as our application for a Historic Area Work Permit (HAWP) to allow for the replacement of the fence at 11 Philadelphia Avenue, Takoma Park. We are requesting to remove the existing chain link fence and replace it with a wood fence in a style that matches the house. We would like to be placed on the Commission's Agenda for the October 10, 2007 meeting.

Attached are: the HAWP application; two sets of plans and elevations on 8.5" X 14" paper showing the property, fence lines, tree identifications and locations; a copy of the tree removal permit application and communication with the city Arborist; photos that show the fence and it's relation to the property and trees as well as the requested fence style; and the names and addresses of all adjacent property owners.

Please let us know if we can provide any additional information.

Sincerely,

A handwritten signature in cursive script that reads "Laura M. Volpe". The signature is written in black ink and is positioned above the printed name.

Laura & Patrick Volpe

## 1. Written Description:

### a. Description of existing structure(s) and environmental setting, including their historical features and significance:

The property is a 6500 sq. ft plot containing a 32' x 29' house built in 1913 and a detached 22' by 19' garage (unknown construction date). The property has a perimeter chain link fence separating the adjacent properties on the right, left, and rear. There are approximately fifteen (15) trees mostly which are mulberry, elm, two evergreens, hibiscus, and miscellaneous others on the property. There is a concrete sidewalk that extends from the home's rear entrance connecting to the concrete driveway. The driveway extends from the garage on the southern side of the property to Philadelphia Ave. A slate patio extends out from the rear of the house also there is a wood picket fence extending from the rear of the house to the garage. A three (3) swing wooden swing set is set deep in the back yard parallel with the rear fence.

### b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:

The project for which this application is being submitted is to replace the perimeter chain link fence separating the adjacent properties on the left (as you face Philadelphia Ave) and the rear. The current chain link fence will be replaced with wooden picket style fencing at the same height of the existing. The project includes replacing the section of fence running perpendicular from the main fence and connecting to the house. The existing fence separating 11 and 15 Philadelphia Ave is approximately 130' long extending the full length of the property. The replacement fence design is to shorten the fence to 90' to the front of the house.

The fence currently resides on the property line. The replacement fence will be constructed adjacent to the property line but on the 11 Philadelphia Ave property

Outside of removing an estimated 40+ year old chain link fence, I do not believe the fence replacement will have an impact on the historic significance of the properties impacted. The fence would be a welcomed replacement and will be more aesthetically appealing.

The current fence runs adjacent to trees, some of which have grown around and into the fence.

**2. Site Plan**

See attached Site Plan document

**3. Plans and Elevations**

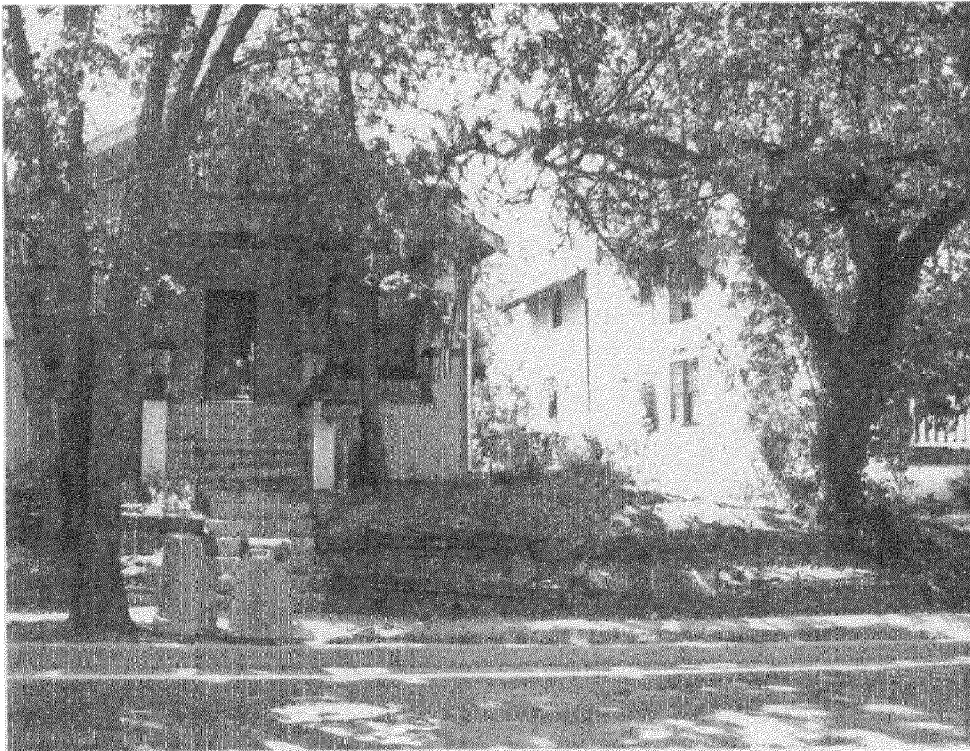
See attached Elevations documents

**4. Materials / Specifications:**

Pressure treated preserved lumber. 4 foot tall flat top picket fence – 2x2 pickets: Long Fence style - Williamsburg with 4x4 posts secured with concrete.

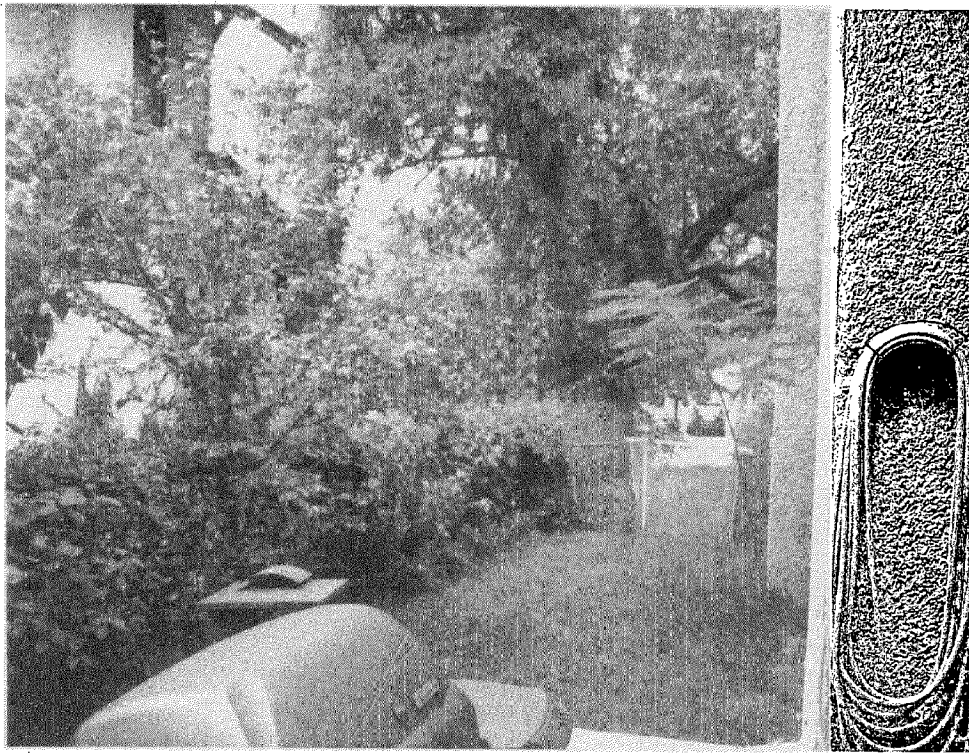
**5. Existing Property Condition Photographs:**

PHOTOGRAPH



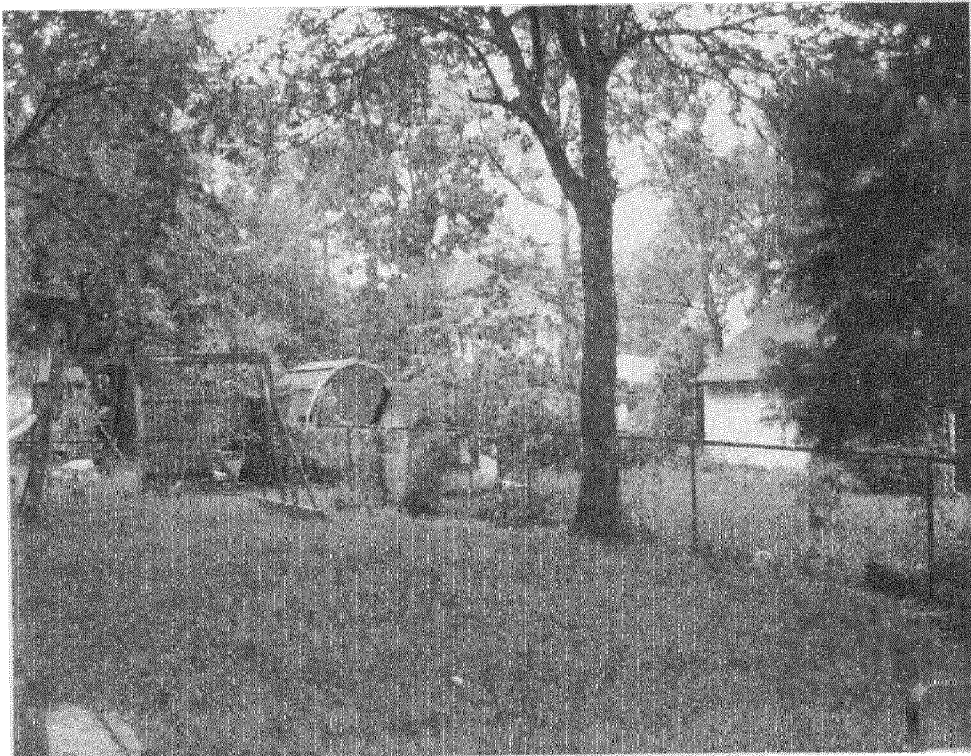
Detail: Front of house with fence view on right.

11 Philadelphia



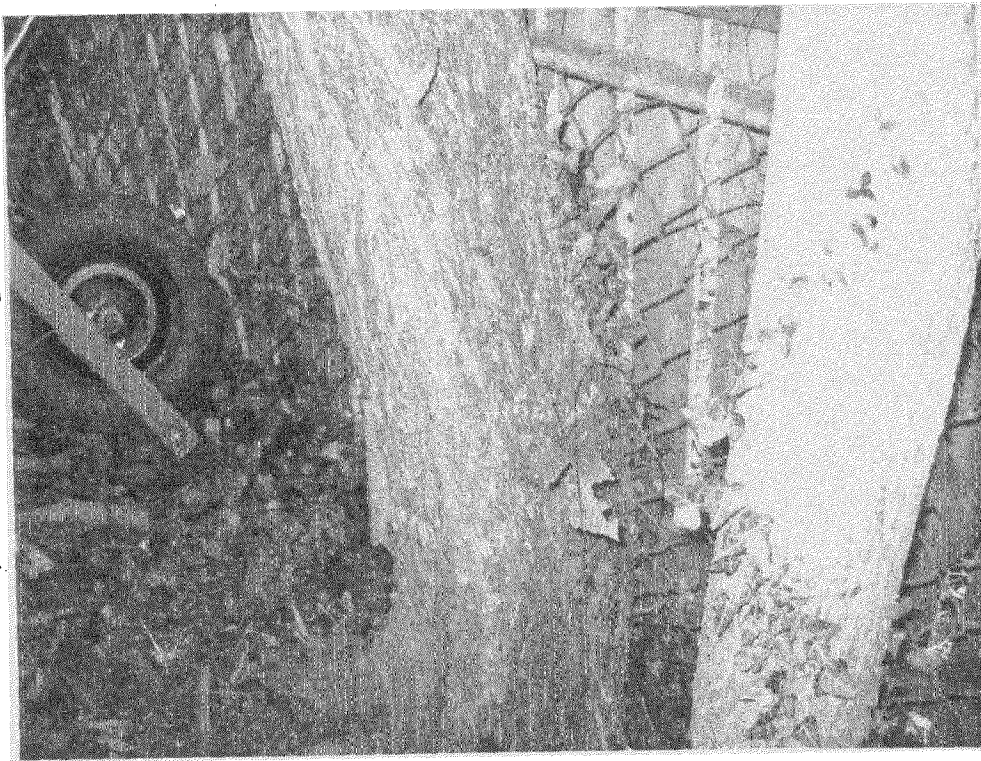
Detail: View of side of house with fence

11 Philadelphia



Detail: View of rear yard + fence (+ 15 Philadelphia yard)

11  
P  
-  
A  
-  
P  
-  
P  
-  
A  
-  
P  
-  
A



Detail: View of existing fence growth in trees

This space left  
intentionally blank

Detail: \_\_\_\_\_

**6. Tree Survey:**

The Takoma Park Arborist, Mr. Tom Bolton, performed a site visit at 11 Philadelphia Ave on September 5<sup>th</sup>, 2007. Mr. Bolton examined the site of the fence construction and recommended three (3) trees be removed, two (2) of which are damaged and have grown around the existing chain link fence. These trees targeted for removal are marked with an "X" on the site plan. A copy of the Tree Removal Permit / Waiver Application is enclosed. Below is a copy of the email exchange between us and Mr. Bolton.

**From:** Todd Bolton [mailto:ToddB@takomagov.org]  
**Sent:** Thursday, September 06, 2007 8:02 AM  
**To:** Volpe, Patrick E. [Patrick.E.Volpe@accenture.com]  
**Subject:** Re: Tree Impact Assessment Request for HAWP - 11 Philadelphia Ave

Mr. Volpe,

After a site visit to determine the extent of construction I have determined that no tree protection plan is required for this fence installation.

Todd Bolton  
301-891-7612

>>> <patrick.e.volpe@accenture.com> 8/20/2007 10:56 AM >>>  
Hi Mr. Bolton,

We chatted last week about preparations my wife and I are making to install a replacement fence and the need for a tree impact assessment for the Historic Area Work Permit (HAWP) application.

I am requesting a tree impact assessment be conducted at 11 Philadelphia Ave Takoma Park, MD for the purposes of replacing the existing chain link fence bordering the property with 15 Philadelphia Ave and the property at the rear, 14 Crescent Place. As part of the application process, I have secured signed agreements from both neighbors for the replacement of the fence. There are a number of trees adjacent to the existing fence line that would be impacted. Some are believed to be Mulberry trees and we would see to remove them. Others are not.

My home phone number is 301-270-1461. My wife Laura stays at home with our children and can assist your visit. I can also be reached on my mobile at 703-629-0518.

Below is a description of the project taken from the HAWP application:

**a. Description of existing structure(s) and environmental setting, including their historical features and significance:**

The property is a 6500 sq. ft plot containing a 32' x 29' house built in 1913 and a detached 22' by 19' garage (unknown construction date). The property has a perimeter chain link fence separating the adjacent properties on the right, left, and rear. There are approximately fifteen (15) trees mostly which are Mulberry, two evergreens, hibiscus, and miscellaneous others on the property. There is a concrete sidewalk that extends from the home's rear entrance connecting to the concrete driveway. The driveway extends from the garage on the southern side of the property to Philadelphia Ave. A slate patio extends out from the rear of the house also there is a wood picket fence extending from the rear of the house to the garage. A three (3) swing wooden swing set is set deep in the back yard parallel with the rear fence.

**b. General description of project and its effect on the historic resource(s), the environmental setting, and, where applicable, the historic district:**



The project for which this application is being submitted is to replace the perimeter chain link fence separating the adjacent properties on the left (as you face Philadelphia Ave) and the rear. The current chain link fence will be replaced with wooden picket style fencing at the same height of the existing. The project includes replacing the section of fence running perpendicular from the main fence and connecting to the house. The existing fence separating 11 and 15 Philadelphia Ave is approximately 130' long extending the full length of the property. The replacement fence design is to shorten the fence in the front of the property back to where the houses on either property begin.

The fence currently resides on the property line. The replacement fence will be constructed adjacent to the property line but on the 11 Philadelphia Ave property

Outside of removing an estimated 40+ year old chain link fence, I do not believe the fence replacement will have an impact on the historic significance of the properties impacted. The fence would be a welcomed replacement and more aesthetically appealing.

The current fence runs adjacent to trees some of which have grown around and into the fence.

Please let me know if you require additional information.

Thank you,  
Patrick

---

**Patrick E. Volpe, PMP**

accenture  
mobile >> +1.703.629.0518  
office >> +1.202.962.0743  
aim >> Volpdawg67  
[patrick.e.volpe@accenture.com](mailto:patrick.e.volpe@accenture.com)

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.

**7. Addresses of Adjacent and Confronting Property Owners:**

<p><b>In Front across the street on the Left:</b> Jonathan Weiss 16 Philadelphia Ave Takoma Park, MD 20912</p>	<p><b>Directly in front across the street:</b> Terese Bouey 14 Philadelphia Ave Takoma Park, MD 20912</p>	<p><b>In Front across the street on the Right:</b> David &amp; Susan Montgomery 10 Philadelphia Ave Takoma Park, 20912</p>
<p><b>Adjacent on Left:</b> Eric &amp; Suzanne Pilsk 15 Philadelphia Ave Takoma Park, MD 20912</p>	<p><b>Our House</b> Patrick &amp; Laura Volpe 11 Philadelphia Ave Takoma Park, MD 20912</p>	<p><b>Adjacent on Right:</b> Rose Khalsa 9 Philadelphia Ave Takoma Park, MD 20912</p>
<p><b>In back on the Left:</b> Stephen &amp; Barbara Whitney 16 Crescent Place Takoma Park, MD 20912</p>	<p><b>Directly in back:</b> Brent Allen &amp; Allison Wielobob 14 Crescent Place Takoma Park, MD 20912</p>	<p><b>In back on the Right:</b> David Hauk &amp; Mary Voorhes 24 Holt Place Takoma Park, 20912</p>

Long Fence's Williamsburg fence style:

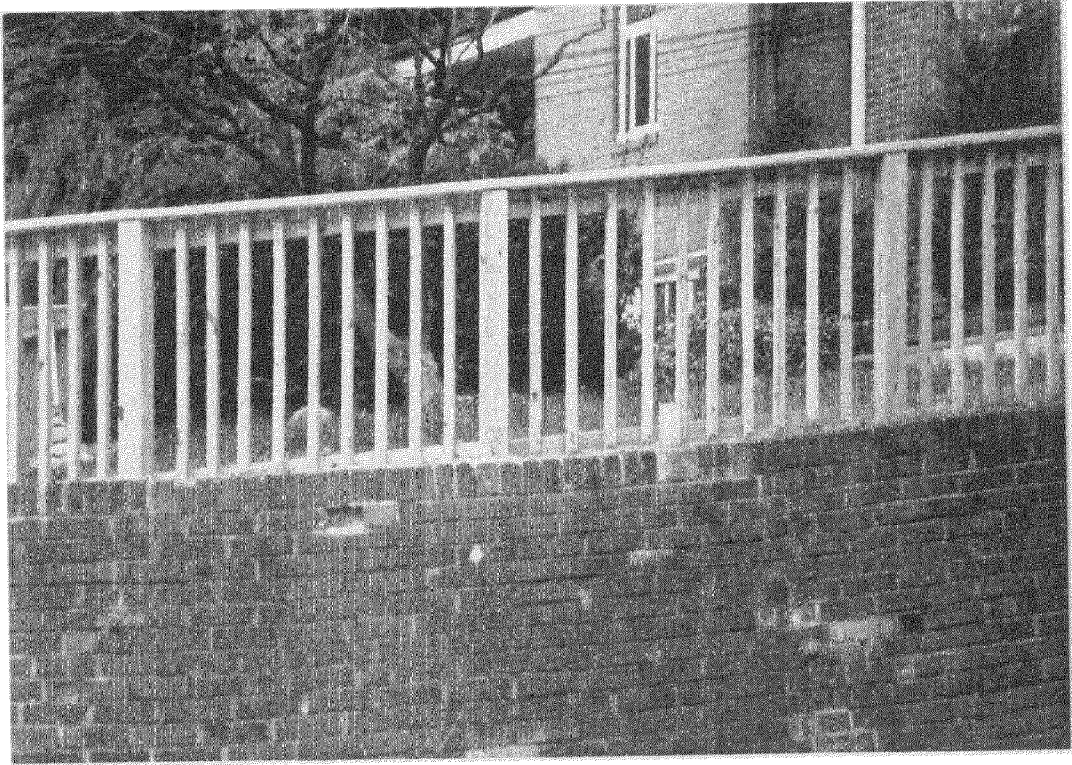
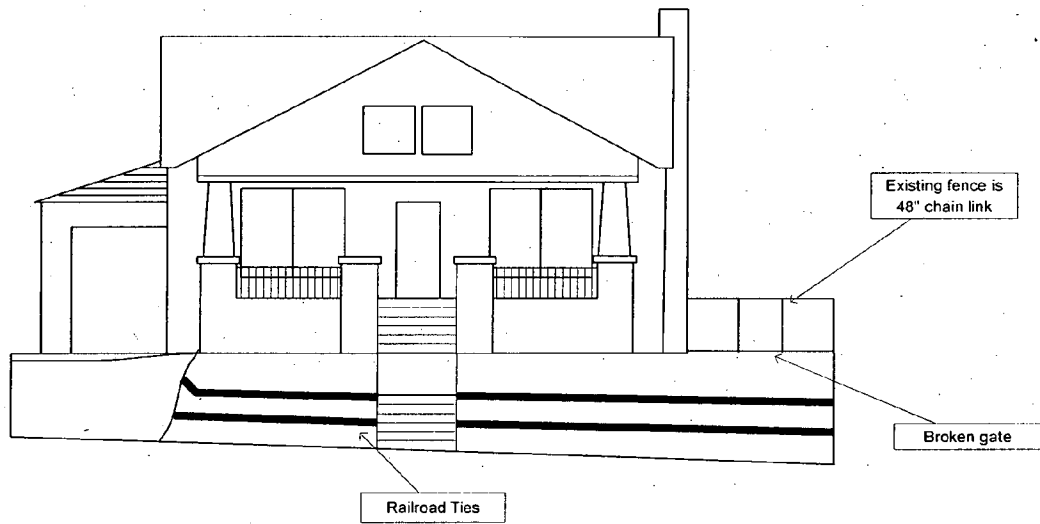


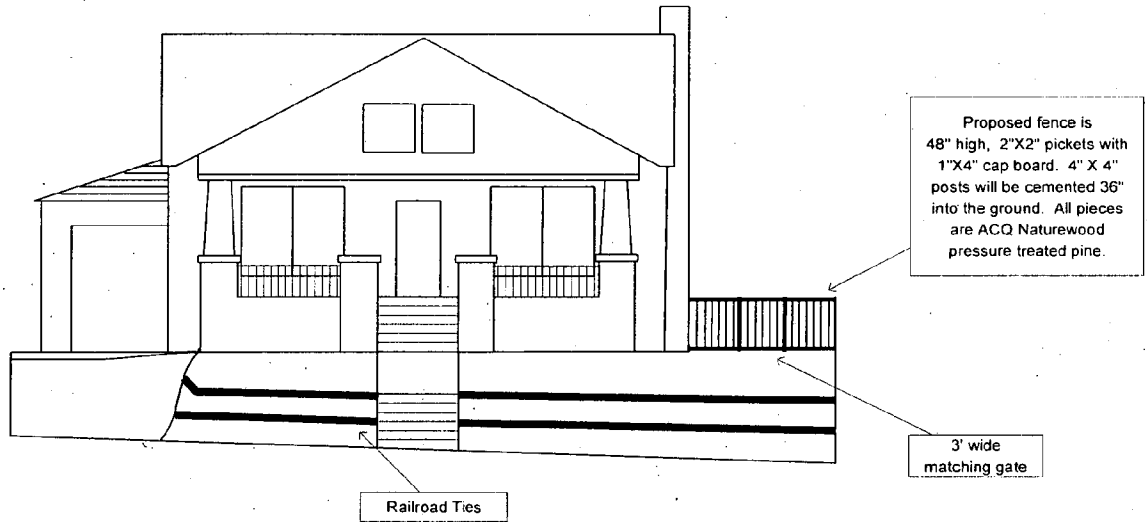
Photo taken from 315 Philadelphia Ave, Takoma Park

11 PHILADELPHIA AVE  
FRONT ELEVATION \* EXISTING



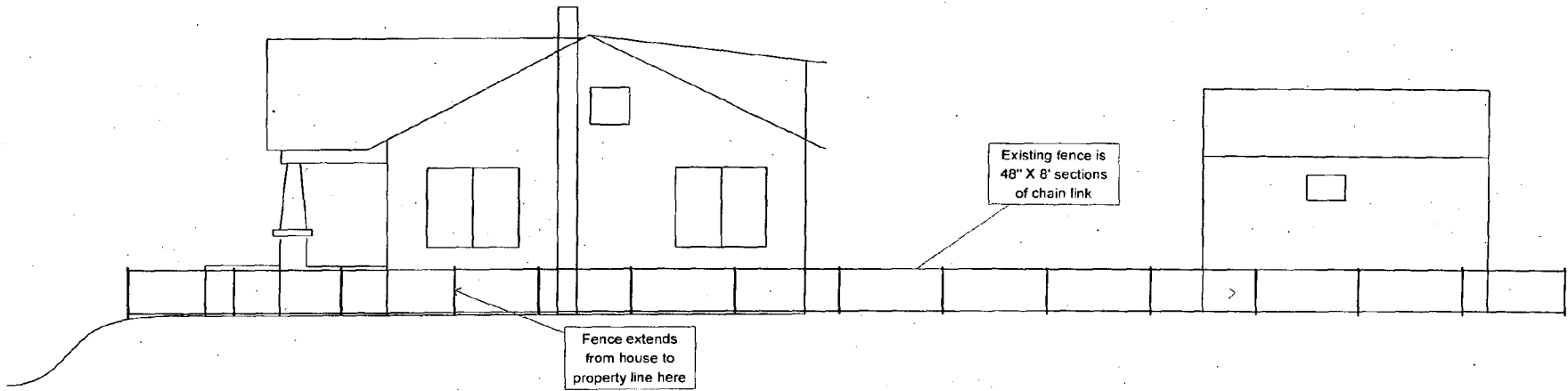
TITLE	DATE CREATED	FILENAME
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD
DRAWN BY PATRICK E VOLPE	REVISED 9/19/2007	SCALE 1: 120

11 PHILADELPHIA AVE  
FRONT ELEVATION \* PROPOSED



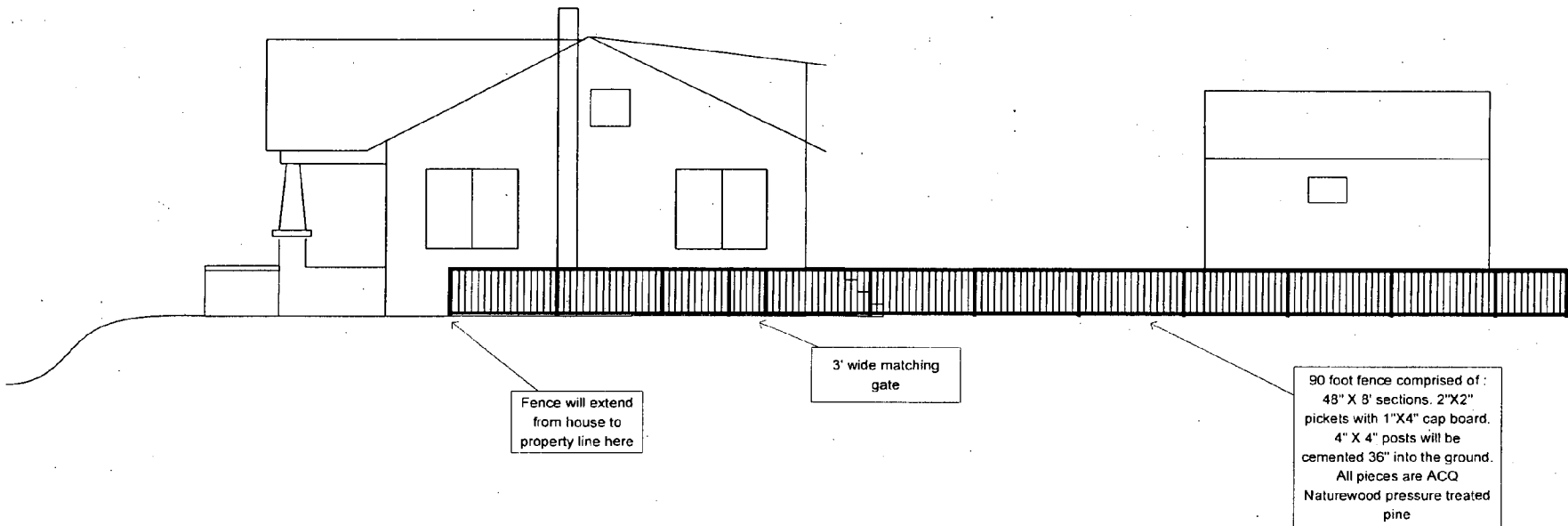
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PATRICK E VOLPE	9/19/2007	1: 120

11 PHILADELPHIA AVE  
SIDE ELEVATION \* EXISTING



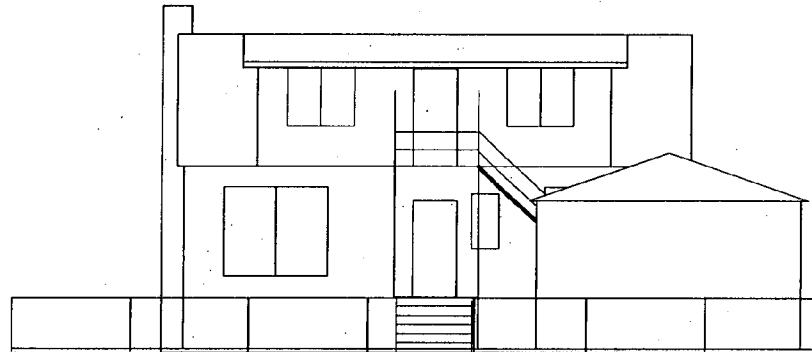
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11 PHILADELPHIA AVE  
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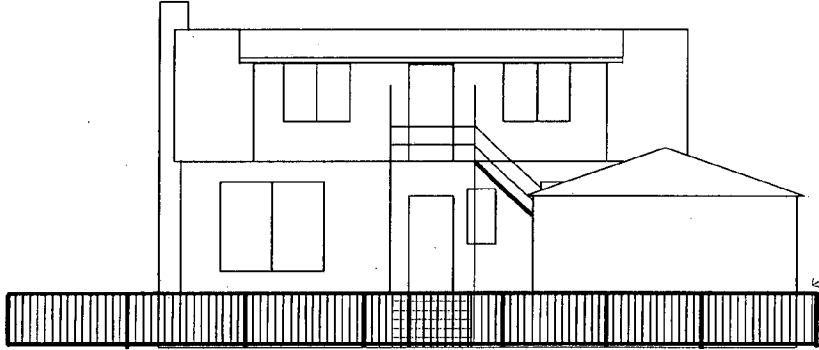
11 PHILADELPHIA AVE  
REAR ELEVATION \* EXISTING



Existing fence is  
48" chain link

TITLE	DATE CREATED	FILENAME
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD
DRAWN BY	REVISED	SCALE
PATRICK E VOLPE	9/19/2007	1: 120

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Proposed fence is 48" high, 2"X2" pickets with 1"X4" cap board. 4" X 4" posts will be cemented 36" into the ground. All pieces are ACQ Naturewood pressure treated pine.

3' wide matching gate

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FENCE LAYOUT; 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD
DRAWN BY	REVISED	SCALE
PATRICK E VOLPE	9/19/2007	1: 120



CITY OF TAKOMA PARK • PUBLIC WORKS DEPARTMENT  
31 OSWEGO AVENUE • SILVER SPRING, MD 20910  
301-891-7633/301-585-2405 FAX

**TREE REMOVAL PERMIT/WAIVER APPLICATION**

PERMIT FEE: \$25 (fee will be refunded if tree is dead or hazardous & a waiver is issued)

Tree Location Address: 11 Philadelphia Ave Is tree located in Historic District? Y  
(Refer to General Information Page)

Property Owner: Patrick + Laura Volpe Daytime Phone Number: 301-270-1461  
Check one of the following:  Homeowner  Tenant

Property Owner Address (if different from tree location):  
\_\_\_\_\_

Permit/Waiver is required if the tree is greater than 24" in circumference or 7 5/8" in diameter at 4.5 feet from the base. If tree removal is for construction of a building, site plans must be attached and County permits are required. If tree removal is for a driveway or pavement, a City driveway apron permit may be required.

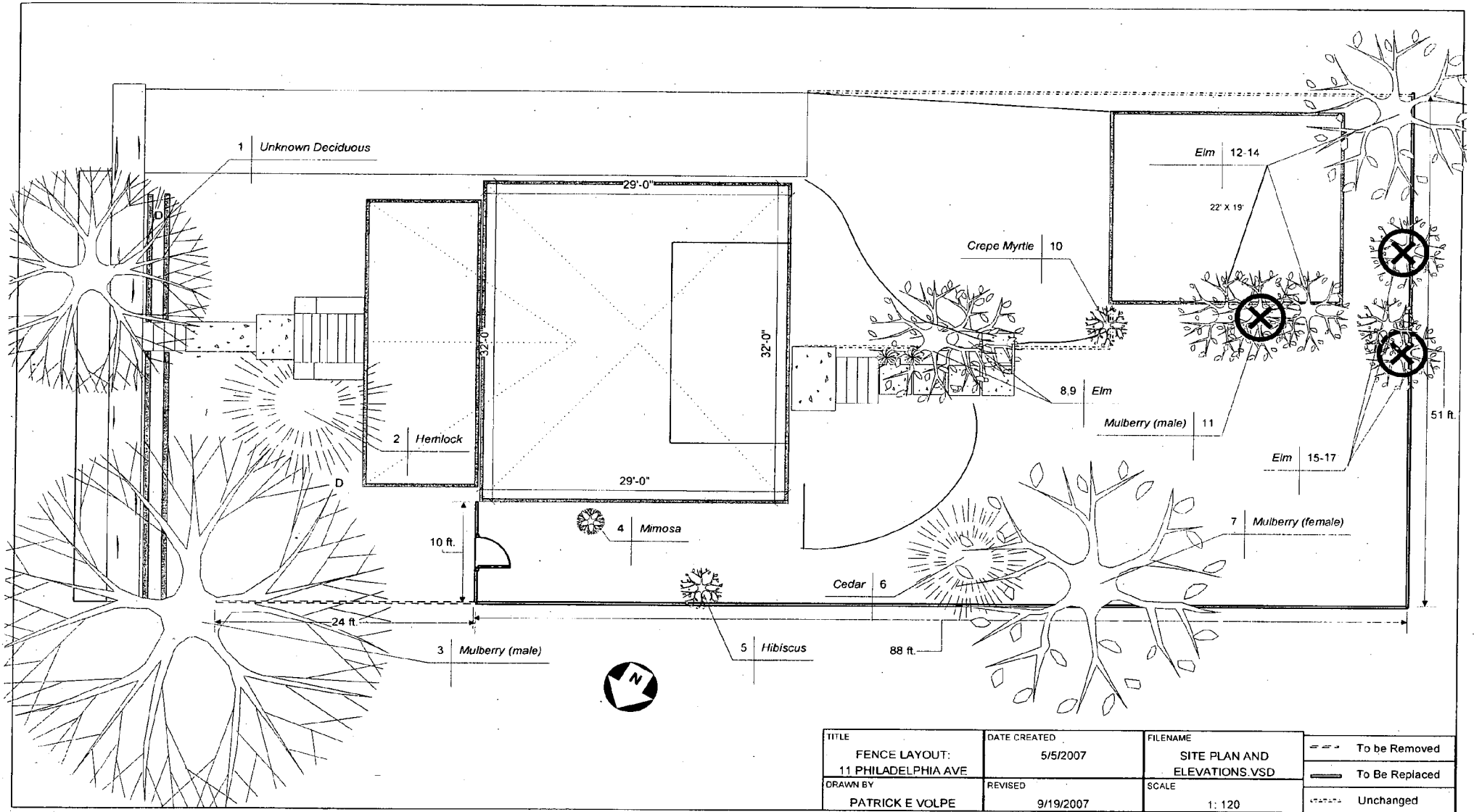
Number of trees to be removed: 3

Reason for removal: (1) Fence Installation + tree damaged (2) Tree Spacing (3) Fence Installation + tree damaged (4) \_\_\_\_\_

You must mark tree(s) to be removed with a ribbon after submitting this application. If tree(s) is not marked, your application may not be able to be processed.

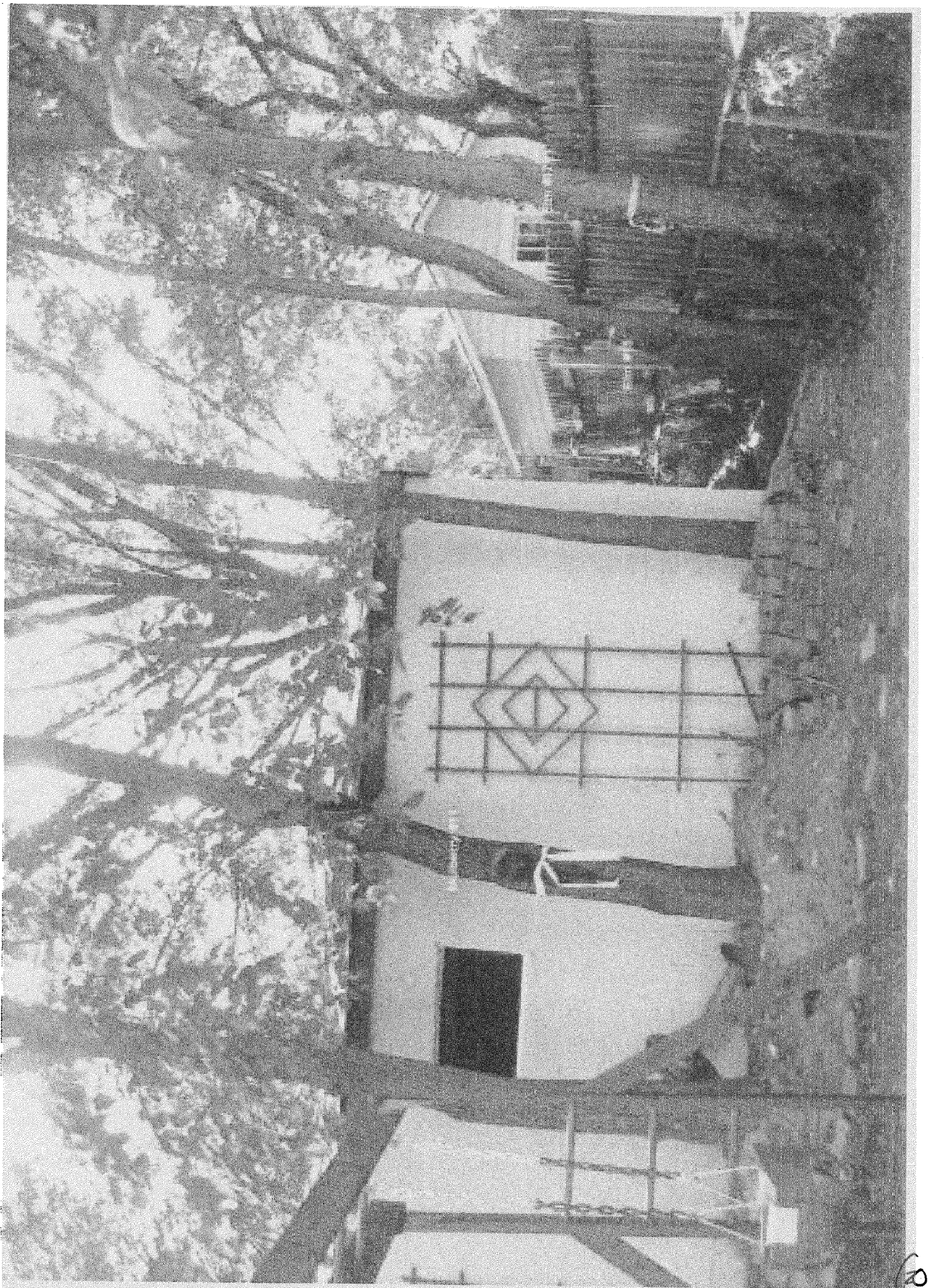
Draw a diagram of the property and indicate location of the tree(s) below. If a diagram is not provided, your application may not be able to be processed.

Applicant's Signature: Laura M Volpe Date Application Completed: 9/18/2007



TITLE	DATE CREATED	FILENAME	
FENCE LAYOUT: 11 PHILADELPHIA AVE	5/5/2007	SITE PLAN AND ELEVATIONS.VSD	To be Removed
DRAWN BY PATRICK E VOLPE	REVISED 9/19/2007	SCALE 1:120	To Be Replaced
			Unchanged

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Historic Preservation Planner  
Historic Preservation Commission  
Department of Permitting Services  
255 Rockville Pike , 2<sup>nd</sup> Floor  
Rockville, MD 20850

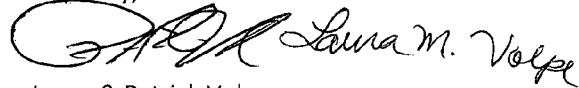
Dear Sir or Madam,

Please accept this letter and the attached information as our application for a Historic Area Work Permit (HAWP) to allow for the replacement of the fence at 11 Philadelphia Avenue, Takoma Park. We are requesting to remove the existing chain link fence and replace it with a wood fence in a style that matches the house. We would like to be placed on the Commission's Agenda for the October 10, 2007 meeting.

Attached are: the HAWP application; two sets of plans and elevations on 8.5" X 14" paper showing the property, fence lines, tree identifications and locations; a copy of the tree removal permit application and communication with the city Arborist; photos that show the fence and it's relation to the property and trees as well as the requested fence style; and the names and addresses of all adjacent property owners.

Please let us know if we can provide any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura M. Volpe". The signature is written in a cursive style with a large, stylized initial "L".

Laura & Patrick Volpe

























